

**Western Washington University
Board of Trustees
Meeting Minutes
Tuesday, April 7, 2020**

1. CALL TO ORDER

Board Chair, Trustee Earl Overstreet called the special meeting of the Board of Trustees of Western Washington University to order at 12:06 p.m., via Zoom. A quorum established by roll call.

Board of Trustees

Earl Overstreet, Chair – *via ZOOM*
Chase Franklin, Vice Chair – *via ZOOM*
John Meyer, Secretary – *via ZOOM*
Faith Pettis – *via ZOOM*
Mo West – *via ZOOM*
Sue Sharpe – *via ZOOM*

Western Washington University

Sabah Randhawa, President
Brent Carbajal, Provost/Vice President for Academic Affairs
Richard Van Den Hul, Vice President for Business and Financial Affairs
Melynda Huskey, Vice President for Enrollment and Student Services
Jeff Young, Faculty Senate President
Noelani DeFiesta, Associated Students President
Linda Beckman, Director of Budget and Administration for Enrollment and Student Services
Melissa Nelson, Assistant Attorney General
Paul Dunn, Chief of Staff and Secretary to the Board of Trustees
Barbara Sandoval, Senior Executive Assistant to the President
Rayne Rambo, Assistant Secretary to the Board of Trustees

2. REDUCTION TO SPRING QUARTER 2020 MANDATORY STUDENT FEES

Trustee Overstreet thanked everyone for making time for a special meeting via Zoom and extended his wishes that everyone was staying healthy and in in good spirits during this difficult time as the world deals with the impacts of coronavirus pandemic. He noted that all Boards in the state of Washington are under orders from the Governor to observe appropriate social distancing by conducting meetings via Zoom.

Trustee Overstreet expressed on behalf of the trustees their empathy and solidarity with the students, faculty, and staff of Western, whose academic, professional, and personal lives have been so roughly disrupted by the coronavirus pandemic. He acknowledged the trustees' admiration and deep gratitude for the resilience of the Western community, and the extraordinary efforts that have been made to keep Western running as well as possible under the difficult conditions and timelines. He thanked everyone for their tremendous efforts and grace, and that the unity exhibited by the Western community makes the trustees very proud to be part of it.

President Randhawa also thanked the faculty, staff, and students for coming together to adapt to a new learning and working environment in a short amount of time due to the coronavirus crisis. He

highlighted that the proposed reduction in mandatory student fees, if approved at the meeting, would allow for the reduction to occur before the start of spring quarter, allowing students to receive the recovered funds in their accounts immediately.

Melynda Huskey, Vice President for Enrollment and Student provided an overview of the reduction in student fees for spring of 2020. (ATTACHMENT A).

Trustee Overstreet explained that Trustee Stuehm was unable to attend the meeting, but submitted a statement to be read on his behalf:

“Board colleagues,

I apologize that I can't be in the meeting with you all this afternoon to vote in favor of the presented motion to reduce some spring quarter fees. I'm hopeful this action will give students some financial relief, as well as encourage us all to find new virtual ways to engage in the campus community through the upcoming term. I want to extend my deepest appreciation to the university's COVID response team, as well as the Associated Students leadership (e.g. the elected officials, AS Business Director, and professional staff advisors) who have committed to ensuring that our fee decisions prioritize retention of faculty and staff. My guiding principles in reviewing this motion relate to the sustainability of our university, and our charge as trustees, to ensure we steward along an institution that serves both the campus community and people of Washington. I believe this proposal does both those things with an emphasis on our ability to continue operations and build our greater-Washington impact after this crisis. I'm especially impressed by all those who have mobilized to create a new sense of community and appreciate your consideration of my remarks. Take care.”

Trustees Sharpe commended Trustee Stuehm for his thoughtful words and echoed his statement. After additional brief discussion and concurrence with the justification for reducing mandatory student fees for spring quarter, Chair Overstreet called for the Board to take action.

MOTION 04-01-2020 Trustee West moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the reduction of Spring Quarter 2020 mandatory student fee levels as proposed in the attached supporting document for the following fees:

- Services & Activities Fee (*Proposed decrease of \$106 for spring quarter; 48%*)
- Student Recreation Fee (*Proposed decrease \$34 for spring quarter; 32%*)
- Student Health Services Fee (*No decrease*)
- Student Technology Fee (*No decrease*)
- Non-Academic Building Fee (*No decrease*)
- Sustainability, Equity, and Justice Fund Fee (*Proposed decrease \$2.00 for spring quarter; 23%*)
- Student Alternative Transportation Fee (*Proposed decrease \$28.00 for spring quarter; 100%*)
- Legislative Action Fee (*Proposed decrease \$1.00 for spring quarter; 100%*)
- Multicultural Services Fee (*No decrease*)

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe – Aye
Trustee Faith Pettis – Aye
Trustee Mo West - Aye

Trustee John Meyer - Yes
Trustee Chase Franklin - Yes
Trustee Earl Overstreet, Chair - Aye

The motion passed.

3. ADJOURNMENT @ 12:40 p.m.

(ATTACHMENT A)

