

**Western Washington University
Board of Trustees
Meeting Minutes
Monday, November 5, 2018**

1. CALL TO ORDER

Board Chair, Trustee Earl Overstreet called the special meeting of the Board of Trustees of Western Washington University to order at 3:32 p.m., in the Boardroom, Old Main 340, in Bellingham, WA.

Board of Trustees

Earl Overstreet, Chair – *by phone*
Chase Franklin, Vice Chair – *by phone*
John Meyer, Secretary – *absent*
Karen Lee – *by phone*
Sue Sharpe – *by phone*
Mo West – *by phone*
Citlaly Ramirez - *Absent*

Western Washington University

Sabah Randhawa, President
Brent Carbajal, Provost and Vice President for Academic Affairs
Richard Van Den Hul, Vice President for Business and Financial Affairs
Jeff Young, Faculty Senate Vice President
Millka Solomon, Associated Students President
Kerena Higgins, Assistant Attorney General
Paul Cocke, Director of University Communications
Rayne Rambo, Assistant Secretary to the Board of Trustees

A quorum of trustees participated in the special meeting via telephone conference call.

2. CONSTRUCTION CONTRACT FOR ANATOMY AND PHYSIOLOGY LABS UPGRADES, PW726

President Randhawa introduced the agenda item that was removed from the October regular meeting agenda due to construction bids that were not yet submitted .

Rich Van Den Hul, Vice President for Business and Financial Affairs, introduced Rick Benner, Director, Facilities Development and Capital Budget/University Architect, who provided an overview of the project that includes the construction of two anatomy and physiology teaching laboratories within the Carver Academic Facility. He noted that the project will provide space and scheduling relief for required anatomy and physiology classes for the Biology and Health and Human Development departments. He added that the project is scheduled to be completed in time for full academic usage during summer quarter 2019.

Trustee Karen Lee inquired if the lead bid contractor, Regency NW Construction, Inc., Bellevue, WA, hires sub-contractors that participate in the Minority and Women's Business Enterprises (MWBE) of Washington State certification program. Van Den Hul clarified that sub-contractors are not required to participate but that Western encourages participation in the program that promotes small, minority and women-owned businesses.

MOTION 11-01-2018 Trustee Sharpe moved that the Board of Trustee of Western Washington University, upon recommendation of the President, award a contract to Regency NW Construction Inc., Bellevue, WA, for the amount of \$1,324,000 (based bid, plus no alternates) for the construction contract to construct the Anatomy and Physiology Lab.

The motion passed.

Roll Call for the Vote:

Trustee Earl Overstreet, Chair - Aye
Trustee Chase Franklin – Aye
Trustee Karen Lee – Aye
Trustee Sue Sharpe – Aye
Trustee Mo West - Aye

3. DATE FOR NEXT REGULAR MEETING

December 13 and 14, 2018

4. The meeting adjourned at 3:43 p.m.