

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MINUTES
October 13, 2011**

1. CALL TO ORDER, APPROVAL OF MINUTES

Chair Dennis Madsen called the regular meeting of the Board of Trustees of Western Washington University to order at 3:03 p.m., October 13, 2011, at Safeco Field, Seattle, WA. Madsen thanked Howard Lincoln and the Mariners for allowing us to meet at Safeco Field.

Board of Trustees

Karen Lee
Dennis Madsen, Chair
Phil Sharpe
Dick Thompson
Jacob Whitish
Peggy Zoro

Western Washington University

Bruce Shepard, President
Wendy Bohlke, Assistant Attorney General
Stephanie Bowers, Vice President for University Advancement
Paul Cocke, Director, University Communications
Paul Dunn, Sr. Executive Assistant to the President
Eileen Coughlin, Vice President for Student Affairs and Academic Support Services
Anna Ellermeier, President, Associated Students
Karen Stout, President, Faculty Senate
Catherine Riordan, Provost and Vice President for Academic Affairs
Liz Sipes, Secretary to the Board of Trustees
Steve Swan, Vice President for University Relations
Richard Van Den Hul, Vice President for Business and Financial Affairs

MOTION 10-01-2011 Karen Lee moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the minutes of August 18, 19, 2011 Board of Trustees Meeting.

Motion carried.

2. BOARD CHAIR

Chair Dennis Madsen, reported on the September 30, 2011 Special Board Meeting. Annually the Board meets to talk and think strategically about where the university has been and where it is going. The Trustees reviewed the year just past, assessed the trustee meetings, completed succession planning for the Trustees, and set the focus for the coming year.

Last year the four areas of focus were: 1) the Olympia agenda, 2) development of a Strategic Plan, 3) keeping the Campus together a, 4) the Comprehensive Campaign. Because the campus came together and worked as a team, the institution accomplished a lot over this past year. Significant progress was made in Olympia, we received national recognition, a Strategic Plan was developed, and Western is about to begin the Comprehensive Campaign.

The Trustees said they liked the two-day format for the Board meetings and the topics discussed. More attention will be paid to the time and moving the agenda along.

The Trustees set the areas of focus for the coming year: 1) Keeping the Campus together, 2) Comprehensive Campaign, 3) Develop a Seattle presence, 4) Preserving Access and Quality, 5) the Next Western.

3. UNIVERSITY PRESIDENT

President Shepard said the House Higher Education Committee (HEC) is holding four Chautauquas around the state to gather information on what the role of Higher Education should be in Washington. The Northwest Higher Education Consortium (NWHEC) consisting of eight institutions, hosted one of four Chautauquas at Skagit Valley Community College. The HEC learned that partnerships, among the institutions and with the private sector, were being formed to address higher education issues in the state. Shepard said that it is time for the institutions to stop worrying about budget cuts and build on their strengths to continue to serve the state.

4. ASSOCIATED STUDENTS

Anna Ellermeier, AS President, reported that the Associated Students had held several events at the beginning of the Academic Year, including the Red Square Information Fair, free concert, outdoor movie and events in the Viking Union. The AS has been focusing on several areas: student safety, voter registration and civic engagement. They are hosting an event called "Listen Local, Eat Local, Vote Local," with local businesses and local musicians, to be held on Election Day. Ellermeier said that Associated Students' priority for the Special Legislative Session in November will be financial aid. The AS Legislative Affairs Council will be holding open forums to get a wider base of student input on what should be on their state and federal legislative agendas.

Ellermeier said she had a wonderful experience speaking at the recent Bellingham Business Forum and was impacted by the commitment and support for Western from the attendees.

Ellermeier and Rich Van Den Hul explained how Western is responding to the concerns of the students regarding the Higher One Bank card.

5. FACULTY SENATE

Karen Stout, Faculty Senate President, reported on the activities in the Faculty Senate. They are currently working on the Faculty Handbook; organizing a committee to review vendors for Online Teaching Evaluations software packages, examining the structure and effectiveness of FS sub-committees; vetting policies and procedures of other institutions on reorganizing departments; and working to identify a Faculty Legislative Representative.

Stout announced that David Bover, Vice President and Parliamentarian will be representing the Faculty Senate at tomorrow's Board meeting.

ACTION ITEMS

6. CONSENT ITEMS

MOTION 10-02-2011

Karen Lee moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following consent item:

- Approval of Carver Consultant and Delegation of Authority to Award Consultant Contract for Carver Academic Renovation (PW 645)

Motion carried.

7. AUDIT COMMITTEE

Peggy Zoro, Chair of the Board Audit Committee reported on the November 6, 2011 meeting. The committee:

- Approved the minutes of the August 18, 2011 meeting
- Met with representatives of the State Auditor's Office regarding WWU's Financial Statement Audit. The State Auditor will be performing a reduced Compliance Audit due to budget constraints.
- Received the results of the Unrelated Business Income (UBI) Tax review.
- Received the Semi-Annual Internal Controls Report.
- Received an update on the status of Internal Audit projects.
- Met separately with Internal Audit and the President as provided by the Audit Committee's Charter.

8. EXECUTIVE SESSION

At 4:05 Chair Madsen announced that the Board would meet in Executive Session for approximately one hour to discuss personnel and legal issues as authorized in RCW 42.30.110.

The Board reconvened at 5:34 p.m. the reconvened in Open Session. No action was taken.

The meeting recessed at 5:35 p.m.