

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
AGENDA
FEBRUARY 12 & 13, 2015**

FRIDAY, February 13, 2015

**Location: Alexis Hotel, 1007 1st Ave, Seattle, WA 98104
Grand Parlor Room**

Time: 8:00 a.m.

- 1. CALL TO ORDER, APPROVAL OF MINUTES**
8:00 – 8:05
 - Board of Trustees Meeting, December 11, 12, 2014
- 2. PUBLIC COMMENT**
8:05 – 8:15
- 3. BOARD CHAIR**
8:15 – 8:25
- 4. UNIVERSITY PRESIDENT**
8:25 – 8:35
- 5. ASSOCIATED STUDENTS**
8:35 – 8:45
- 6. FACULTY SENATE**
8:45 – 8:55

ACTION ITEMS

- 7. CONSENT ITEMS**
8:55 – 9:00
 - a) Approval of Winter Quarter Degrees
 - b) Construction Contract for Classroom Upgrades Phase 2, PW 679
 - c) Construction Contract for Haggard Hall Digital Media Commons and Parks Hall Finance and Learning Lab, PW 681
 - d) Construction Contract for Ridgeway Kappa Renovation, PW 682 (unchanged)
- 8. APPROVAL OF AMENDMENTS TO BOARD OF TRUSTEES RULES OF OPERATION**
 - **Section 5.6(b); Section 7.12; and Section 13**

9:00 – 9:05	Presentation:	Lisa Wochos, Assistant Attorney General
9:05 – 9:10	Discussion	
- 9. APPROVAL OF 2015 SUMMER SESSION TUITION AND FEES**

9:10 – 9:15	Presentation:	Brent Carbajal, Provost & Vice President for Academic Affairs Earl Gibbons, Vice Provost for Extended Education
9:15 – 9:20	Discussion	

DISCUSSION ITEMS

10. WESTERN ON THE PENINSULAS

- 9:20 – 9:30 Presentation: Brent Carbajal, Provost & Vice President for Academic Affairs
Earl Gibbons, Vice Provost for Extended Education
- 9:30 – 9:40 Discussion

BREAK

10 minutes

11. SHANNON POINT MARINE CENTER: LOOKING TOWARD THE FUTURE

- 9:50 – 10:00 Presentation: Erika McPhee-Shaw, Director, Shannon Point Marine Center
- 10:00 – 10:20 Discussion

12. LOW INCOME HOUSING INSTITUTE AND MENTORING PROJECT

- 10:20 – 10:30 Presentation: Steve Swan, Vice President, University Relations & Community Development
Marc Ravaris, Project Coordinator
- 10:30 – 10:40 Discussion

13. CAMPAIGN UPDATE

- 10:40 – 10:50 Presentation: Stephanie Bowers, Vice President for University Advancement

14. OLYMPIA UPDATE

- 10:50 – 11:05 Presentation: Becca Kenna-Schenk, Government Relations Director
- 11:05 – 11:20 Discussion

15. COMMITTEE ON TRUSTEES REPORT

- 11:20 – 11:25 Presentation: Sue Sharpe, Chair, Committee on Trustees

16. INFORMATION ITEMS

11:25 – 11:30

- a. Quarterly Grant Report
- b. Admissions and Enrollment Report
- c. University Advancement: Foundation and Alumni
- d. Capital Program Report
- e. University Relations and Community Development Report
- f. Annual University Police Report
- g. Annual Western Sustainability Report
- h. Mid-year Housing & Dining Report

17. DATE FOR NEXT REGULAR MEETING: April 9, 10, 2015

18. ADJOURNMENT

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard

DATE: February 13, 2015

SUBJECT: **Approval of the Minutes**

PURPOSE: Action Items

Purpose of Submittal:

Approval of the Board of Trustees Meeting Minutes.

Proposed Motion:

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the following minutes:

- Approval of the Minutes of the Board of Trustees Meeting, December 11, 12, 2014

Supporting Information:

Minutes of December 11, 12, 2014 and attachments

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
THURSDAY, December 11, 2014**

1. CALL TO ORDER

Chair Karen Lee called the regular meeting of the Board of Trustees of Western Washington University to order at 1:09 p.m., Thursday, December 11, 2014 in the Board of Trustees Conference Room, Old Main 340, at Western Washington University in Bellingham, Washington.

Board of Trustees

Karen Lee, Chair
Sue Sharpe, Vice Chair
Dick Thompson, Secretary
Betti Fujikado
Chase Franklin
Carly Roberts
Ralph Munro
Earl Overstreet

Western Washington University

Bruce Shepard, President
Brent Carbajal, Provost and Vice President for Academic Affairs
Eileen Coughlin, Senior VP, Vice President for Enrollment and Student Services
Richard Van Den Hul, Vice President for Business and Financial Affairs
Stephanie Bowers, Vice President for University Advancement
Steve Swan, Vice President for University Relations and Community Development
Annika Wolters, Associated Students President
Lisa Wochos, Assistant Attorney General
Paul Cocke, Director, University Communications
Barbara Sandoval, Assistant to the President and Secretary to the Board of Trustees
Elissa Hicks, Assistant Secretary to the Board of Trustees

2. EXECUTIVE SESSION MAY BE HELD TO DISCUSS PERSONNEL, REAL ESTATE AND LEGAL ISSUES AS AUTHORIZED IN RCW 42.30.110.

At 1:09 p.m. Chair Lee announced that the Board would convene in Executive Session for approximately 15 minutes to discuss a personnel issue with counsel as authorized in RCW 42.30.110 (1)(g).

The Board returned to open meeting at 1:26 p.m. with no action to report. Chair Lee then announced the Board would recess and reconvene at 3:15 p.m.

The Board returned and reconvened the meeting at 3:15 p.m.

3. APPROVAL OF MINUTES

There were no changes to the draft minutes as distributed.

MOTION 12-01-2014: Trustee Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Meeting, October 9 & 10, 2014

The motion carried.

4. CONSENT ITEMS

Chair Lee introduced the consent item. There were no questions or discussion.

MOTION 12-02-2014: Trustee Fujikado moved that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Fall Quarter 2014, effective December 13, 2014.

The motion carried.

5. REFINANCING OF HOUSING & DINING SYSTEM REVENUE REFUNDING BONDS

Richard Van Den Hul, Vice President for Business and Financial Affairs gave a brief explanation saying that Western stands to save approximately 10% or \$165,000 per year if the bonds are refinanced as proposed. Brian Sullivan, Assistant Vice President for Business and Financial Affairs said that the purpose of refinancing is to lock in lower interest rates and gain some debt service savings. Trustees were grateful for the financial due diligence in order to save a significant amount of money, which in turn ultimately benefits the students. Trustees asked what is planned for the savings, to which Eileen Coughlin, Senior VP, Vice President for Enrollment and Student Services said that her office is working with students on ideas for investments for the savings. The motion in its entirety is included as **Attachment A**.

MOTION 12-03-2014: Trustee Thompson moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, adopt Resolution No. 2014-09, which is attached, authorizing the issuance of Housing and Dining Revenue Refunding Bonds, Series 2015 including delegation of authority as outlined in the Bond Resolution. The Bond Resolution includes refunding of certain bonds.

The motion carried.

Chair Lee announced a fifteen minute break at 3:26.

The Board returned and reconvened the meeting at 3:48 p.m.

6. GLOBALLY ENGAGED UNIVERSITY, JOINT SESSION WITH FOUNDATION BOARD

Chair Lee welcomed the Board of Directors for the Western Washington University Foundation who met jointly with the Trustees to discuss how Western fits into the idea of a globally engaged university. Brent Carbajal, Provost and Vice President for Academic Affairs started by defining a globally engaged university as one that helps its students understand how to be a good citizen of the world and gives students maximum exposure to other cultures around the world. Carbajal posed the question for discussion of why or why is it not important that Western be a globally engaged university? Trustees and Foundation board members discussed the pros and cons of this initiative. They discussed that being globally engaged is an important real world application to students' education that provides students with life experiences that they could leverage when they graduate and move onto their subsequent careers. The boards agreed that global outlooks and experiences give students a competitive edge and confidence when preparing for their futures. Faculty experiences and opportunities were discussed as well, along with ways to partner with other institutions to allow Western's faculty learning opportunities as well. Trustees also asked how the University could integrate this idea into things that are already being done around campus to increase effectiveness.

Provost Carbajal also asked participants to consider what are the most impactful elements of international programming at a university. He noted that we typically think of partnerships with universities abroad and student/faculty exchanges as those elements. Trustees agreed that the main points included giving people confidence interacting with those of different cultures, creating more engaged and aware citizens, and that it be more than just a program but an overall way of thinking. Board members discussed the accessibility and opportunity for Western students to study abroad. Carbajal said that currently about 4% of those on campus have a study abroad experience, and that some of the biggest barriers to participation are financial and academic class schedule concerns. The discussion turned to how to create investment opportunities for local or global companies to provide scholarships and fundraising that would benefit the students for these study abroad opportunities.

Chair Lee adjourned the meeting, until Friday morning, at 5:16 p.m.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by:
Richard Van Den Hul, Vice President for Business and Financial Affairs
Eileen Coughlin, Sr. Vice President / Vice President for Enrollment and
Student Services

DATE: December 11, 2014

SUBJECT: **Resolution No. 2014-09 Authorizing the Refinancing of the Housing and Dining System Revenue Refunding Bonds, Series 2005 and the Housing and Dining System Revenue Bonds, Series 2006**

PURPOSE: Action Item

Purpose of Submittal:

Authorize the sale of Housing and Dining System Revenue Refunding Bonds, Series 2015 to refinance Housing and Dining System Revenue Refunding Bonds, Series 2005 (the "2005 Bonds") and the Housing and Dining System Revenue Bonds, Series 2006 (the "2006 Bonds").

Supporting Information:

The issuance and sale of Housing and Dining Revenue Refunding Bonds requires the approval of the Board of Trustees. A resolution is proposed for the sale of bonds, including delegation of authority to the President or Vice President for Business and Financial Affairs to determine the method, timing and details of the bond sale. Currently the market conditions are such that refunding of the 2005 Bonds and the 2006 Bonds could result in cost savings of approximately \$165,000 per year.

Proposed Motion:

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, adopt Resolution No. 2014-09 (attached) authorizing the issuance of Housing and Dining Revenue Refunding Bonds, Series 2015 including delegation of authority as outlined in the Bond Resolution. The Bond Resolution includes refunding of certain bonds.

Resolution No. 2014-09 will authorize the President or Vice President for Business and Financial Affairs to sign the necessary documents for the execution and delivery of the bonds and make other determinations relative to the bond refinancing, including the method of sale, as described in the Bond Resolution and summarized in the attachment.

Supporting Information (Attached):

Summary of Financing Terms
Resolution No. 2014-09 Housing and Dining Revenue Refunding Bonds, Series 2015 Bond

WESTERN WASHINGTON UNIVERSITY
Board of Trustees
December 11, 2014

HOUSING AND DINING SYSTEM REVENUE BONDS
RESOLUTION NO. 2014-09

Summary of Financing Terms

Overview

It is proposed that bonds be issued to refinance the Housing and Dining System Revenue Refunding Bonds, Series 2005 (the "2005 Bonds") and the Housing and Dining System Revenue Bonds, Series 2006 (the "2006 Bonds"), for the purpose of locking in lower interest rates and debt service savings, and to pay costs of issuance of the bonds.

Bonds to be Refunded

Housing and Dining System Revenue Refunding Bonds, Series 2005

Original Par	\$12,580,000
Outstanding par	9,685,000
Callable Par	9,040,000
Call Date	6/1/2015
Interest	4.00% - 4.50%
Final Maturity	6/1/2026
NPV Savings %	11.01%

Housing and Dining System Revenue Bonds, Series 2006

Original Par	\$9,620,000
Outstanding par	6,690,000
Callable Par	6,250,000
Call Date	4/1/2015
Interest	4.00%
Final Maturity	4/1/2026
NPV Savings %	9.28%

Bond Resolution

With approval of the Bond Resolution, authority to determine the details of the bonds and bond sale will be delegated to the President or Vice President for Business and Financial Affairs. Delegated actions include the following:

- Establish the method of sale (competitive or negotiated);
- Determine whether a debt service reserve fund is required, and in what amount;
- Approve final interest rates;

- Approve maturity dates and principal maturing each year;
- Approve aggregate principal amount of bonds; and
- Approve redemption rights.
 - Subject to:
 - Minimum net present value (NPV) savings threshold of 5%
 - Maximum average interest rate of 3%

Delegated authority will expire on December 1, 2015.

Security for Bonds: A lien on the revenue of the Housing and Dining System, and related revenue.

Size of Bond Issue: Up to \$16,465,000. The final size will be based on the amount required to prepay the 2005 Bonds, the 2006 Bonds, and pay all costs of issuance.

Term of Bonds: Final maturity is April 1, 2026, consistent with the 2006 Bonds (2005 Bonds final maturity: June 1, 2026).

Interest Rates: The savings estimates are based on a TIC of 2.3% to 2.5%. The average interest rate on the refunded bonds is 4.21%.

Minimum Savings Target: The Bond Resolution establishes the NPV aggregate savings (after payment of all costs of issuance) with respect to all Refunded Bonds to be at least equal to five percent (5.0%) of the principal amount of the Refunded Bonds.

- Current market estimates result in NPV savings in excess of 10% which would produce estimated average annual savings of \$165,000.

Current Refunding Evaluations of 2005 Bonds and 2006 Bonds

Analysis	Average Annual Savings	True Interest Cost	NPV Savings	NPV savings as % of Par	Negative Arbitrage
Current Market -25 bps	\$188,000	2.05%	\$1,825,275	11.94%	\$52,371
Current Market Rates	165,000	2.30%	1,575,563	10.30%	59,465
Current Market +25 bps	135,000	2.55%	1,330,165	8.67%	66,181

Proposed Sale Date: The bonds are expected to be sold between February and March 2015, and timing will be determined based upon market conditions.

Financial Advisor: Public Financial Management Inc. (Susan Musselman)

Bond Counsel: K&L Gates (Cynthia Weed)

SERIES RESOLUTION

WESTERN WASHINGTON UNIVERSITY

RESOLUTION NO. 2014-09

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY; AUTHORIZING THE ISSUANCE AND SALE OF HOUSING AND DINING SYSTEM REVENUE REFUNDING BONDS OF THE UNIVERSITY IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$16,465,000 IN ONE OR MORE SERIES FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING HOUSING AND DINING SYSTEM REVENUE BONDS OF THE UNIVERSITY; PROVIDING FOR THE REDEMPTION OF THE OUTSTANDING BONDS TO BE REFUNDED; AUTHORIZING THE SALE OF THE BONDS AND THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT; AND AUTHORIZING THE DESIGNATED UNIVERSITY REPRESENTATIVE TO MAKE CERTAIN DETERMINATIONS AND APPOINTMENTS WITH RESPECT TO THE BONDS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

ADOPTED: DECEMBER 11, 2014

Prepared by:

K&L GATES LLP
Seattle, Washington

WESTERN WASHINGTON UNIVERSITY

RESOLUTION NO. 2014-09

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* This Table of Contents and the Cover Page are for convenience of reference and are not intended to be a part of this Series Resolution.

SERIES RESOLUTION

WESTERN WASHINGTON UNIVERSITY

RESOLUTION NO. 2014-09

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY; AUTHORIZING THE ISSUANCE AND SALE OF HOUSING AND DINING SYSTEM REVENUE REFUNDING BONDS OF THE UNIVERSITY IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$16,465,000 IN ONE OR MORE SERIES FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING HOUSING AND DINING SYSTEM REVENUE BONDS OF THE UNIVERSITY; PROVIDING FOR THE REDEMPTION OF THE OUTSTANDING BONDS TO BE REFUNDED; AUTHORIZING THE SALE OF THE BONDS AND THE PREPARATION OF A PRELIMINARY OFFICIAL STATEMENT; AND AUTHORIZING THE DESIGNATED UNIVERSITY REPRESENTATIVE TO MAKE CERTAIN DETERMINATIONS AND APPOINTMENTS WITH RESPECT TO THE BONDS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

WHEREAS, Western Washington University, a regional university of the State of Washington (the "University"), maintains a housing and dining system (defined in the hereinafter referred to Master Resolution as the "System") which is in need of expansion, renovation and improvement from time to time; and

WHEREAS, the University has authorized the issuance of housing and dining system revenue bonds in one or more series pursuant to Resolution No.97-09, adopted on December 5, 1997 (the "Master Resolution"); and

WHEREAS, the bonds authorized under the Master Resolution are payable from Net Revenues (as such term is defined in the Master Resolution); and

WHEREAS, the University has issued and has outstanding bonds secured by a parity lien on the revenues of the University (the "Outstanding Parity Bonds"), as follows:

<u>Resolution Number</u>	<u>Date of Issue</u>	<u>Designation</u>	<u>Original Principal Amount</u>	<u>Currently Outstanding</u>	<u>Final Maturity</u>
97-09 and 98-01	2/1/98	Housing and Dining System Junior Lien Revenue Refunding Bonds, 1998 Series A	\$17,225,000	\$ 8,355,000	10/1/22
97-09 and 2005-01	5/24/05	Housing and Dining System Revenue Refunding Bonds, Series 2005	\$12,580,000	\$ 9,685,000	6/1/26
97-09 and 2006-02	2/23/06	Housing and Dining System Revenue Bonds, Series 2006	\$ 9,620,000	\$ 6,690,000	4/1/26
97-09 and 2009-09	6/30/09	Housing and Dining System Revenue Bonds, Series 2009A and Series 2009B	\$14,280,000	\$13,145,000	4/1/34
97-09 and 2012-03	7/19/12	Housing and Dining System Revenue Refunding Bonds, Series 2012	\$ 9,205,000	\$ 7,690,000	10/1/23

; and

WHEREAS, under the terms of the Master Resolution, the University is authorized to issue additional bonds having a parity of lien on Net Revenues with the Outstanding Parity Bonds; and

WHEREAS, the University has outstanding its Housing and Dining System Revenue Refunding Bonds, Series 2005, issued under date of May 24, 2005, pursuant to Resolution Nos. 97-09 and 2005-01, maturing in principal amounts and bearing as follows:

Maturity Years (June 1)	Principal Amounts	Interest Rates
2015	\$ 645,000	3.750%
2016	665,000	4.000
2017	690,000	4.000
2018	720,000	4.125
2019	745,000	4.200
2020	780,000	4.250
2021	815,000	4.250
2022	850,000	4.300
2023	885,000	4.375
2024	925,000	4.375
2025	960,000	4.500
2026	1,005,000	4.500

(the “2005 Bonds”); and

WHEREAS, the 2005 Bonds maturing on and after June 1, 2016 (hereinafter defined as the “2005 Refunding Candidates”), are subject to optional redemption at the option of the University in whole or in part on any date on or after June 1, 2015 at par; and

WHEREAS, the University has outstanding its Housing and Dining System Revenue Bonds, Series 2006, issued under date of February 23, 2006, pursuant to Resolution Nos. 97-09 and 2006-02, maturing in principal amounts and bearing as follows:

Maturity Years (April 1)	Principal Amounts	Interest Rates
2015	\$ 440,000	4.00%
2016	455,000	4.00
2017	475,000	4.00
2018	495,000	4.00
2019	515,000	4.00
2020	540,000	4.00
2021	560,000	4.00
2022	585,000	4.00
2023	615,000	4.00
2024	640,000	4.00
2025	670,000	4.00
2026	700,000	4.00

(the “2006 Bonds”); and

WHEREAS, the 2006 Bonds maturing on and after April 1, 2016 (hereinafter defined as the “2006 Refunding Candidates,” and together with the 2005 Refunding Candidates, the “Refunding Candidates”), are subject to optional redemption at the option of the University in whole or in part on any date on or after April 1, 2015 at par; and

WHEREAS, the University has been advised that substantial debt service savings may be obtained by refunding some or all of the “Refunding Candidates” through the issuance of one or more series of revenue refunding bonds in the aggregate principal amount of not to exceed \$16,465,000, herein authorized to be issued under the Master Resolution (hereinafter defined as the “Series 2015 Bonds”); and

WHEREAS, the Board wishes to delegate authority to the Designated University Representative to determine the manner of sale of the Series 2015 Bonds, the approval of the final principal amount of each series of the bonds, interest rates, principal maturities and redemption provisions of such series of bonds to be fixed under such terms and conditions as are approved by this Series Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY, as follows:

Section 1. Definitions. Unless otherwise defined herein, the terms used in this Series Resolution, including the preamble hereto, which are defined in the Master Resolution shall have the meanings set forth in the Master Resolution. In addition, the following terms shall have the following meanings in this Series Resolution:

Acquired Obligations means the Government Obligations acquired by the University under the terms of this Series Resolution and the Escrow Agreement to effect the defeasance and refunding of the Refunded Bonds.

Approved Bid means the winning bid submitted for a series of the Series 2015 Bonds if the Series 2015 Bonds are sold by Competitive Sale.

Beneficial Owner means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Series 2015 Bonds (including persons holding Series 2015 Bonds through nominees, depositories or other intermediaries).

Bond Insurance Policy means the municipal bond insurance policy issued by the Insurer insuring the payment when due of the principal of and interest on a series of the Series 2015 Bonds as provided therein.

Bond Purchase Contract means, if a series of the Series 2015 Bonds shall be sold by Negotiated Sale, the purchase contract relating to such series of the Series 2015 Bonds between the University and the Underwriter.

Call Dates mean the first date on which the Refunded Bonds may be redeemed in accordance with the resolutions authorizing their issuance, respectively.

Code means the Internal Revenue Code of 1986, as amended, and shall include all applicable regulations and rulings relating thereto.

Competitive Sale means the process by which a series of the Series 2015 Bonds are sold through the public solicitation of bids from underwriting firms.

Costs of Issuance Agreement means the agreement of that name, to be entered into by the University and the Escrow Agent, providing for the payment of certain costs of issuance with respect to the issuance of the Series 2015 Bonds, substantially in the form attached hereto as Exhibit B.

Disclosure Agreement means the commitment of the University to comply with the ongoing disclosure requirements of the Rule.

DTC means The Depository Trust Company, New York, New York, a limited purpose trust company organized under the laws of the State of New York, as depository for the Series 2015 Bonds pursuant to Section 6 hereof.

Escrow Agent means the escrow agent as selected by the Designated University Representative in accordance with Section 8 of this Series Resolution.

Escrow Agreement means the Escrow Deposit Agreement to be dated as of the date of closing and delivery of a series of the Series 2015 Bonds substantially in the form attached hereto as Exhibit A.

Future Parity Bonds means those revenue bonds or other revenue obligations which may be issued by the University in the future as Parity Bonds.

Government Obligations means obligations defined as such in Chapter 39.53 RCW as now or hereafter amended.

Insurer means such bond insurance company, if any, from which a Bond Insurance Policy may be acquired for the Series 2015 Bonds, in accordance with this Series Resolution.

Letter of Representations means a blanket issuer letter of representations from the University to DTC.

MSRB means the Municipal Securities Rulemaking Board or any successor to its functions. Until otherwise designated by the MSRB or the SEC, any information, reports or notices submitted to the MSRB in compliance with the Rule are to be submitted through the MSRB's Electronic Municipal Market Access system ("EMMA"), currently located at www.emma.msrb.org.

Negotiated Sale means the process by which a series of the Series 2015 Bonds are sold by negotiation to one or more underwriting firms selected by the Designated University Representative.

Net Proceeds when used with reference to the Series 2015 Bonds, means the face amount of the Series 2015 Bonds, plus accrued interest and original issue premium, if any, and less original issue discount and proceeds deposited into the Series 2015 Reserve Account, if any.

Official Notice of Sale means, if a series of the Series 2015 Bonds shall be sold by Competitive Sale, the notice of bond sale authorized to be given in Section 15 of this Series Resolution.

Outstanding Parity Bonds means the outstanding parity bonds identified in the recitals of this Series Resolution.

Parity Bonds means any revenue obligations issued by the University pursuant to the Master Resolution, which Parity Bonds have a lien upon the Net Revenues for the payment of the principal thereof and interest thereon equal to the lien created upon Net Revenues for the

payment of the principal of and interest on the Series 2015 Bonds, and the term “Parity Bonds” shall mean and include the Outstanding Parity Bonds, the Series 2015 Bonds and any Future Parity Bonds.

Private Person means any natural person engaged in a trade or business or any trust, estate, partnership, association, company or corporation.

Private Person Use means the use of property in a trade or business by a private person if such use is other than as a member of the general public. Private Person Use includes ownership of the property by the private person as well as other arrangements that transfer to the private person the actual or beneficial use of the property (such as a lease, management or incentive payment contract or other special arrangement) in such a manner as to set the private person apart from the general public. Use of property as a member of the general public includes attendance by the private person at municipal meetings or business rental of property to the private person on a day-to-day basis if the rental paid by such private person is the same as the rental paid by any private person who desires to rent the property. Use of property by nonprofit community groups or community recreational groups is not treated as Private Person Use if such use is incidental to the governmental uses of property, the property is made available for such use by all such community groups on an equal basis and such community groups are charged only a *de minimis* fee to cover custodial and utility expenses.

Qualified Insurance means any non-cancellable municipal bond insurance policy or surety bond issued by any insurance company licensed to conduct an insurance business in any state of the United States (or by a service corporation acting on behalf of one or more such insurance companies) (A) which insurance company or companies, as of the time of issuance of such policy or surety bond, are rated in one of the two highest Rating Categories by Moody’s

Investors Service and Standard & Poor's Ratings Group or their legal successors for unsecured debt or insurance underwriting or claims paying ability or (B) by issuing its policies causes obligations insured thereby to be rated in one of the two highest Rating Categories.

Qualified Letter of Credit means any irrevocable letter of credit issued by a financial institution, which institution maintains an office, agency or branch in the United States and as of the time of issuance of such letter of credit, is rated in one of the three highest Rating Categories by Moody's Investors Service and Standard & Poor's Ratings Group or their legal successors, if any.

Rating Agency means Moody's Investors Service or Standard & Poor's Ratings Group.

Rating Category means the generic rating categories of the Rating Agency, without regard to any refinement or gradation of such rating category by a numerical modifier or otherwise.

Refunded Bonds means, collectively, the 2005 Refunded Bonds and the 2006 Refunded Bonds.

Refunding Candidates means, collectively, the 2005 Refunding Candidates and the 2006 Refunding Candidates.

Registered Owner means the person named as the registered owner of a Series 2015 Bond in the Bond Register. The Registered Owner shall be deemed to be the owner of all the Series 2015 Bonds, except for the purposes of Section 16 of this Series Resolution.

Registrar means, collectively, the fiscal agency of the State of Washington, appointed by this Series Resolution for the purposes of registering and authenticating the Series 2015 Bonds, maintaining the Bond Register, and effecting transfer of ownership of the Series 2015 Bonds.

Rule means Rule 15c2-12(b)(5) adopted by the SEC under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Savings Target means a dollar amount at least equal to 5% for each the 2005 Refunded Bonds and the 2006 Refunded Bonds.

SEC means the United States Securities and Exchange Commission.

Series 2015 Bond Fund means the Western Washington University Housing and Dining System Revenue Bond Fund, Series 2015 created in the office of the Treasurer of the University by Section 7 of this Series Resolution.

Series 2015 Bonds means the Western Washington University, Housing and Dining System Revenue Refunding Bonds, Series 2015 issued in one or more series, authorized to be issued by Section 3 of this Series Resolution.

Series 2015 Debt Service Account means the account of that name created in the Series 2015 Bond Fund by Section 7 of this Series Resolution.

Series 2015 Reserve Account means the account of that name, if any, created in the Series 2015 Bond Fund by Section 7 of this Series Resolution.

Series 2015 Reserve Account Requirement means the amount, if any, specified in the Bond Purchase Contract if the Series 2015 Bonds are sold by Negotiated Sale and/or by the University in the Official Notice of Sale if the Series 2015 Bonds are sold by Competitive Sale.

Surety Bond means the surety bond, if any, issued by the Insurer on the date of issuance and delivery of a series of the Series 2015 Bonds for the purpose of satisfying the Series 2015 Reserve Account Requirement.

Surety Bond Agreement means the agreement pursuant to which the Surety Bond is issued.

System has the meaning given such term in the Master Resolution and in addition, the term “System” shall include all Residence Halls, Birnam Wood Apartments, Dining Commons, Viking Union, Lakewood Recreational Facility and the Commissary.

Term Bonds means any Series 2015 Bonds designated as “Term Bonds” in the Bond Purchase Contract or Approved Bid for such Series 2015 Bonds.

Treasurer means the Vice President for Business and Financial Affairs of the University or any successor to the functions of such office, and also shall include any designee of the Treasurer for the performance of specific functions under this resolution.

2005 Bond Resolution means Resolution No. 2005-01 adopted on March 18, 2005 authorizing the 2005 Bonds.

2005 Bonds means the Housing and Dining System Revenue Refunding Bonds, Series 2005 of the University issued pursuant to the 2005 Bond Resolution, issued under date of May 24, 2005, and presently outstanding in the aggregate principal amount of \$9,685,000.

2005 Refunded Bonds means those 2005 Refunding Candidates designated by the Designated University Representative or his/her designee pursuant to authority delegated by Section 15 of this resolution.

2005 Refunding Candidates means the 2005 Bonds maturing on or after June 1, 2016.

2006 Bond Resolution means Resolution No. 2006-02 adopted on February 3, 2006 authorizing the 2006 Bonds.

2006 Bonds means the Housing and Dining System Revenue Bonds, Series 2006 of the University issued pursuant to the 2006 Bond Resolution, issued under date of February 23, 2006, and presently outstanding in the aggregate principal amount of \$6,690,000.

2006 Refunded Bonds means those 2006 Refunding Candidates designated by the Designated University Representative or his/her designee pursuant to authority delegated by Section 15 of this resolution.

2006 Refunding Candidates means the 2006 Bonds maturing on or after April 1, 2016.

Underwriter means the initial purchaser or representative of the purchasers (if more than one firm acts collectively with one or more additional underwriting firms) of a series of the Series 2015 Bonds.

Rules of Interpretation. In this Series Resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this Series Resolution, refer to this Series Resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this Series Resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this Series Resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this Series Resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

(f) Words importing the singular number include the plural number and vice versa.

In this Series Resolution, the Treasurer is authorized to create a number of “funds” and/or “accounts.” In each case, the Treasurer may designate each such fund or account in his or her discretion as a fund or as an account, regardless of its designation in this Series Resolution.

Section 2. Compliance with Parity Conditions. The University has reserved the right pursuant to the Master Resolution to issue Future Parity Bonds upon compliance with certain conditions set forth therein. The University hereby finds and determines, as required by Sections 5 and 6 of the Master Resolution as follows:

First, the University has not been in default of its covenant under Section 7(a) of the Master Resolution for the immediately preceding year (year ending June 30, 2014); and

Second, that the Maximum Annual Debt Service on all Outstanding Bonds after the issuance of the Series 2015 Bonds shall not be greater than the Maximum Annual Debt Service were such refunding not to occur.

The Series 2015 Bonds will not be issued unless the Designated University Representative certifies that the University has not been in default of its covenant under Section 7(a) of the Master Resolution for the immediately preceding year. The limitations contained and the conditions provided in the Master Resolution having been complied with or assured, the payments required herein to be made out of the Net Revenues to pay and secure the principal of and interest on the Series 2015 Bonds shall constitute a lien and charge upon such Net Revenues equal in rank to the lien and charge thereon of the Outstanding Parity Bonds.

Section 3. Authorization of Series 2015 Bonds; Bond Details.

(a) *Authorization of the Series 2015 Bonds.* For the purpose of refunding the Refunded Bonds and thereby effecting a savings to the University, paying the cost of funding the Series 2015 Reserve Account Requirement, if any, and paying costs of issuance of the Series 2015 Bonds, the University shall issue its housing and dining system revenue refunding bonds in one or more series in the aggregate principal amount of not to exceed \$16,465,000.

(b) *Bond Details.* The Series 2015 Bonds shall be designated as “Western Washington University Housing and Dining System Revenue Refunding Bonds, Series 2015”, with additional designations as requested (the “Series 2015 Bonds”), shall be registered as to both principal and interest, shall be in the denomination of \$5,000 each, or any integral multiple thereof, provided that no Series 2015 Bond shall represent more than one series and maturity; shall be numbered separately in the manner and with any additional designation as the Registrar deems necessary for purposes of identification, shall be dated and bear interest at the per annum rates, payable on the dates and maturing in principal amounts set forth in the Approved Bid or Bond Purchase Contract, pursuant to Section 15 of this Series Resolution. The Series 2015 Bonds of any of the series or maturities may be combined and issued as term bonds (“Term Bonds”), subject to mandatory redemption as provided in the Approved Bid or Bond Purchase Contract.

Section 4. Right of Prior Redemption and Purchase.

(a) *Optional Redemption.* The Series 2015 Bonds of a series may include provision for optional redemption on the dates, at the prices and under the terms set forth in the Bond Purchase Contract or Approved Bid approved by the Designated University Representative pursuant to Section 15.

(b) *Mandatory Redemption.* The Series 2015 Bonds of a series shall be subject to mandatory redemption to the extent, if any, set forth in the Bond Purchase Contract or Approved Bid and as approved by the Designated University Representative pursuant to Section 15.

(c) *Purchase of Series 2015 Bonds.* The Series 2015 Bonds may be purchased at any time, to the extent that such Series 2015 Bonds are offered to the University at any price deemed reasonable by the Treasurer but only to the extent of Gross Revenue available after providing for the payments required by paragraphs first through sixth of Section 2(a) of the Master Resolution.

(d) *Selection of Series 2015 Bonds for Redemption.* As long as the Series 2015 Bonds are held in book-entry only form, the maturities to be redeemed, if any, shall be selected by the University and, within a maturity, the selection of Series 2015 Bonds of such series to be redeemed shall be made in accordance with the operational arrangements in effect at DTC. If the Series 2015 Bonds are no longer held in uncertificated form, the selection of such Series 2015 Bonds to be redeemed shall be made as provided in this subsection (d). If the University redeems at any one time fewer than all of the Series 2015 Bonds having the same series and maturity date, the particular Series 2015 Bonds or portions of Series 2015 Bonds of such series and maturity to be redeemed shall be selected by lot (or in such other manner determined by the Registrar) in increments of \$5,000. In the case of a Series 2015 Bond of a denomination greater than \$5,000, the University and Registrar shall treat each Series 2015 Bond as representing such number of separate Series 2015 Bonds each of the denomination of \$5,000 as is obtained by dividing the actual principal amount of such Series 2015 Bond by \$5,000. In the event that only a portion of the principal sum of a Series 2015 Bond is redeemed, upon surrender of the such Series 2015 Bond at the principal office of the Registrar there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at

the option of the Registered Owner, a Series 2015 Bond or Series 2015 Bonds of like series, maturity and interest rate in any of the denominations herein authorized.

(e) *Notice of Redemption.*

(1) Official Notice. Unless waived by any owner of Series 2015 Bonds to be redeemed, official notice of any such redemption (which notice, in the case of a conditional redemption, shall state that redemption is conditioned by the Registrar on the receipt of sufficient funds for redemption) shall be given by the Registrar on behalf of the University by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to the Registered Owner of the Series 2015 Bond or Series 2015 Bonds to be redeemed at the address shown on the Register or at such other address as is furnished in writing by such Registered Owner to the Registrar.

All official notices of redemption shall be dated and shall state:

- (A) the redemption date,
- (B) the redemption price,
- (C) if fewer than all Outstanding Series 2015 Bonds are to be redeemed, the identification by series and maturity (and, in the case of partial redemption, the respective principal amounts) of the Series 2015 Bonds to be redeemed,
- (D) that on the redemption date, provided that in the case of optional redemption the full amount of the redemption price is on deposit therefor, the redemption price will become due and payable upon each such Series 2015 Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,

(E) the place where such Series 2015 Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar, and

(F) that the notice of redemption may be withdrawn and the proposed redemption of Series 2015 Bonds cancelled if for any reason funds will not be available on the date fixed for redemption.

Unless the University has revoked the notice of redemption, on or prior to any redemption date, the Treasurer shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Series 2015 Bonds or portions of Series 2015 Bonds which are to be redeemed on that date.

Failure to give notice as to redemption of any Series 2015 Bond or any defect in such notice shall not invalidate redemption of any other Series 2015 Bond.

Notwithstanding the foregoing, if the Series 2015 Bonds are then held in book-entry only form, notice of redemption to any Registered Owner or beneficial owner of Series 2015 Bonds shall be given only in accordance with the operational arrangements then in effect at DTC but not less than twenty (20) days prior to the date of redemption.

(2) Effect of Notice; Series 2015 Bonds Due. Official notice of redemption having been given as aforesaid, the Series 2015 Bonds or portions of Series 2015 Bonds so to be redeemed shall, on the redemption date (unless in the case of conditional redemption the conditions have not been fulfilled and the notice or redemption therefore withdrawn), become due and payable at the redemption price therein specified, and from and after such date such Series 2015 Bonds or portions of Series 2015 Bonds shall cease to bear interest. Upon surrender of such Series 2015 Bonds for redemption in accordance with said notice, such Series 2015

Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to a mandatory redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Series 2015 Bond, there shall be prepared for the Registered Owner a new Series 2015 Bond or Series 2015 Bonds of the same series and maturity in the aggregate amount of the unpaid principal. All Series 2015 Bonds which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

(3) Additional Notice. In addition to the foregoing notice, further notice may be given by the University as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (A) the CUSIP numbers of all Series 2015 Bonds being redeemed; (B) the date of issue of the Series 2015 Bonds as originally issued; (C) the rate of interest borne by each Series 2015 Bond being redeemed; (D) the maturity date of each Series 2015 Bond being redeemed; and (E) any other descriptive information needed to identify accurately the Series 2015 Bonds being redeemed. Each further notice of redemption may be sent at least twenty (20) before the redemption date to the Insurer, if any, and to each party entitled to receive notice pursuant to Section 16 of this Series Resolution, and to the original purchaser of the Series 2015 Bonds or to its business successors, if any, and to such persons (including the MSRB who customarily at the time receive notices of redemption in accordance with rules promulgated by the SEC) and with such additional information as the Registrar deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Series 2015 Bonds.

(4) Use of CUSIP Numbers. Upon the payment of the redemption price of Series 2015 Bonds being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number identifying, by maturity, the Series 2015 Bonds being redeemed with the proceeds of such check or other transfer.

(5) Amendment of Notice Provisions. The foregoing notice provisions of this Section 4, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 5. Place and Medium of Payment. The principal of, premium, if any, and interest on the Series 2015 Bonds shall be payable in lawful money of the United States of America. Interest on the Series 2015 Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. For so long as all Series 2015 Bonds are in fully immobilized form, such payments of principal and interest thereon shall be made as provided in the operational arrangements of DTC as referred to in the Letter of Representations.

In the event that the Series 2015 Bonds are no longer in fully immobilized form, interest on the Series 2015 Bonds shall be paid by check or draft mailed (or by wire transfer to a Registered Owner of such Series 2015 Bonds in aggregate principal amount of \$1,000,000 or more who so requests) to the Registered Owners of the Series 2015 Bonds at the addresses for such Registered Owners appearing on the Bond Register on the 15th day of the month preceding the interest payment date. Principal and premium, if any, of the Series 2015 Bonds shall be payable upon presentation and surrender of such Series 2015 Bonds by the Registered Owners at the principal office of the Registrar.

Section 6. Registration.

(a) *Registrar/Bond Register.* The University hereby specifies and adopts the system of registration for the Series 2015 Bonds as approved by the State Finance Committee of the State of Washington from time to time. The University shall cause a bond register to be maintained by the Registrar. So long as any Series 2015 Bonds remain Outstanding, the Registrar shall make all necessary provisions to permit the exchange and registration of transfer of Series 2015 Bonds at its principal corporate trust office. The Registrar may be removed at any time at the option of the Treasurer upon prior notice to the Registrar, the Insurer, and a successor Registrar appointed by the Treasurer. No resignation or removal of the Registrar shall be effective until a successor shall have been appointed and until the successor Registrar shall have accepted the duties of the Registrar hereunder. The Registrar is authorized, on behalf of the University, to authenticate and deliver Series 2015 Bonds transferred or exchanged in accordance with the provisions of such Series 2015 Bonds and this Series Resolution and to carry out all of the Registrar's powers and duties under this Series Resolution. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Series 2015 Bonds.

(b) *Registered Ownership.* The University and the Registrar, each in its discretion, may deem and treat the Registered Owner of each Series 2015 Bond as the absolute owner thereof for all purposes (except as provided in Section 16 of this resolution), and neither the University nor the Registrar shall be affected by any notice to the contrary. Payment of any such Series 2015 Bond shall be made only as described in Section 5 hereof, but such Series 2015 Bond may be transferred as herein provided. All such payments made as described in Section 5

shall be valid and shall satisfy and discharge the liability of the University upon such Series 2015 Bond to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letter of Representations.* To induce DTC to accept the Series 2015 Bonds as eligible for deposit at DTC, the University has executed and delivered a Letter of Representations to DTC.

Neither the University nor the Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees (or any successor depository) with respect to the Series 2015 Bonds in respect of the accuracy of any records maintained by DTC (or any successor depository) or any DTC participant, the payment by DTC (or any successor depository) or any DTC participant of any amount in respect of the principal of or interest on Series 2015 Bonds, any notice which is permitted or required to be given to Registered Owners under this Series Resolution (except such notices as shall be required to be given by the University to the Registrar or to DTC (or any successor depository)), or any consent given or other action taken by DTC (or any successor depository) as the Registered Owner. For so long as any Series 2015 Bonds are held in fully immobilized form hereunder, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes hereunder, and all references herein to the Registered Owners shall mean DTC (or any successor depository) or its nominee and shall not mean the owners of any beneficial interest in such Series 2015 Bonds.

If any Series 2015 Bond shall be duly presented for payment and funds have not been duly provided by the University on such applicable date, then interest shall continue to accrue thereafter on the unpaid principal thereof at the rate stated on such Series 2015 Bond until such Series 2015 Bond is paid.

(d) *Use of Depository.*

(1) The Series 2015 Bonds shall be registered initially in the name of “CEDE & CO.”, as nominee of DTC, with one Series 2015 Bond maturing on each of the maturity dates for the Series 2015 Bonds in a denomination corresponding to the total principal therein designated to mature on such date. Registered ownership of such immobilized Series 2015 Bonds, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (B) to any substitute depository appointed by the Board pursuant to subsection (ii) below or such substitute depository’s successor; or (C) to any person as provided in subsection (iv) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the Board to discontinue the system of book entry transfers through DTC or its successor (or any substitute depository or its successor), the Board may hereafter appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Registrar shall, upon receipt of all Outstanding Series 2015 Bonds, together with a written request on behalf of the Board, issue a single new Series 2015 Bond for each maturity of the Series 2015 Bonds then Outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the Board.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Board determines that it is in the best interest of the beneficial owners of the Series 2015 Bonds that such owners be able to obtain such bonds in the form of Series 2015 Bond certificates, the ownership of such Series 2015 Bonds may then be transferred to any person or entity as herein provided, and shall no longer be held in fully immobilized form. The Designated University Representative shall deliver a written request to the Registrar, together with a supply of definitive Series 2015 Bonds, to issue Series 2015 Bonds as herein provided in any authorized denomination. Upon receipt by the Registrar of all then Outstanding Series 2015 Bonds together with a written request on behalf of the Board to the Registrar, new Series 2015 Bonds shall be issued in the appropriate denominations and registered in the names of such persons as are requested in such written request.

(e) *Registration of Transfer of Ownership or Exchange; Change in Denominations.* If the Series 2015 Bonds are no longer held in book-entry only form, the transfer of any Series 2015 Bond may be registered and Series 2015 Bonds may be exchanged, but no transfer of any such Series 2015 Bond shall be valid unless such Series 2015 Bond is surrendered to the Registrar with the assignment form appearing on such Series 2015 Bond duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Registrar. Upon such surrender, the Registrar shall cancel the surrendered Series 2015 Bond and shall authenticate and deliver, without charge to the Registered Owner or transferee therefor, a new Series 2015 Bond (or Series 2015 Bonds at the option of the new Registered Owner) of the same date, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the

assignee on the assignment form appearing on the surrendered Series 2015 Bond, in exchange for such surrendered and canceled Series 2015 Bond. If the Series 2015 Bonds are no longer held in book-entry only form, any Series 2015 Bond may be surrendered to the Registrar and exchanged, without charge, for an equal aggregate principal amount of Series 2015 Bonds of the same date, maturity and interest rate, in any authorized denomination or denominations. The Registrar shall not be obligated to register the transfer or to exchange any Series 2015 Bond during the 15 days preceding the date any such Series 2015 Bond is to be redeemed.

(f) *Registrar's Ownership of Series 2015 Bonds.* The Registrar may become the Registered Owner of any Series 2015 Bond with the same rights it would have if it were not the Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as member of, or in any other capacity with respect to, any committee formed to protect the right of the Registered Owners of Series 2015 Bonds.

(g) *Registration Covenant.* The University covenants that, until all Series 2015 Bonds have been surrendered and canceled, it will maintain a system for recording the ownership of each Series 2015 Bond that complies with the provisions of Section 149 of the Code.

(h) *Series 2015 Bonds Payable from Series 2015 Bond Fund.* The Series 2015 Bonds shall be obligations only of the Series 2015 Bond Fund and shall be payable and secured as provided herein and in the Master Resolution. The Series 2015 Bonds are not general obligations of the University or of the State of Washington. The Series 2015 Bonds do not constitute an indebtedness of the University within the meaning of the constitutional provisions and limitations of the State of Washington.

Section 7. Series 2015 Bond Fund. A special fund of the University designated the “Western Washington University Housing and Dining System Revenue Bond Fund, Series 2015” (the “Series 2015 Bond Fund”) is hereby authorized to be created in the office of the Treasurer for the purpose of paying and securing the payment of the Series 2015 Bonds. The Series 2015 Bond Fund shall be held separate and apart from all other funds and accounts of the University and shall be a trust fund for the owners, from time to time, of the Series 2015 Bonds.

(a) *Series 2015 Debt Service Account.* If the Bond Purchase Contract or University specifies an amount to be held as the Series 2015 Reserve Account Requirement in the Series 2015 Reserve Account, a separate account within the Series 2015 Bond Fund, to be designated as the Series 2015 Debt Service Account is hereby authorized to be created in the Series 2015 Bond Fund for the purpose of paying the principal of, premium, if any, and interest on the Series 2015 Bonds.

The University hereby irrevocably obligates and binds itself for as long as any Series 2015 Bonds remain Outstanding to set aside and pay into the Series 2015 Debt Service Account from Net Revenues or moneys in the Revenue Fund, on or prior to the respective dates the same become due:

(1) Such amounts as are required to pay the interest scheduled to become due on Outstanding Series 2015 Bonds; and

(2) Such amounts with respect to Outstanding Series 2015 Bonds as are required (A) to pay maturing principal, (B) to make required sinking fund payments, and (C) to redeem Outstanding Series 2015 Bonds in accordance with any mandatory redemption provisions.

(b) *Series 2015 Reserve Account.* If the Bond Purchase Contract or University specifies an amount to be maintained as the Series 2015 Reserve Account Requirement, a Series 2015 Bond Reserve Account (the “Series 2015 Reserve Account”) shall be created in the Series 2015 Bond Fund for the purpose of securing the payment of the principal of and interest on Series 2015 Bonds.

The University hereby covenants and agrees that on the date of issuance of the Series 2015 Bonds, it will provide for the funding of the Series 2015 Reserve Account in an amount sufficient to satisfy the Series 2015 Reserve Account Requirement, if any. Such deposit will be made in the form of a surety bond, as Qualified Insurance, or in the form of cash or other securities, as necessary. The Designated University Representative is hereby authorized and directed to determine the method of funding of the Series 2015 Reserve Account Requirement.

The University further covenants and agrees that it will maintain the Series 2015 Reserve Account Requirement throughout the term of the Series 2015 Bonds, except for permitted withdrawals therefrom. The Series 2015 Reserve Account Requirement may be maintained by deposits of cash, a Qualified Letter of Credit or Qualified Insurance, or a combination of the foregoing. In computing the amount on hand in the Series 2015 Reserve Account, Qualified Insurance and/or a Qualified Letter of Credit shall be valued at the face amount thereof, and all other obligations purchased as an investment of moneys therein shall be valued at its market value, and shall be revalued at least once each year. At the time of revaluation of obligations held in the Series 2015 Reserve Account, if it is determined that the balance on hand in the Series 2015 Reserve Account is less than the Series 2015 Reserve Account Requirement, then the University shall transfer sufficient funds to make up this deficiency within one year of the date of such determination.

Whenever there is a sufficient amount in the Series 2015 Bond Fund, including the Series 2015 Reserve Account and the Series 2015 Debt Service Account to pay the principal of, premium, if any, and interest on all outstanding Series 2015 Bonds, the money in the Series 2015 Reserve Account may be used to pay such principal, premium, if any, and interest. Money in the Series 2015 Reserve Account may be withdrawn to redeem and retire, and to pay the interest due to such date of redemption and premium, if any, on any Outstanding Series 2015 Bonds, so long as the moneys left remaining on deposit in the Series 2015 Reserve Account are equal to the Series 2015 Reserve Account Requirement. The University may also transfer out of the Series 2015 Reserve Account any moneys required in order to prevent any Series 2015 Bonds from becoming “arbitrage bonds” under the Code.

If a deficiency in the Series 2015 Debt Service Account shall occur, such deficiency shall be made up from the Series 2015 Reserve Account by the withdrawal of cash therefrom for that purpose and by the sale or redemption of obligations held in the Series 2015 Reserve Account, if necessary, in such amounts as will provide cash in the Series 2015 Reserve Account sufficient to make up any such deficiency, and if a deficiency still exists immediately prior to an interest payment date and after the withdrawal of cash, the University shall then draw from any Qualified Letter of Credit, Qualified Insurance, or other equivalent credit facility for the Series 2015 Bonds in sufficient amount to make up the deficiency. Such draw shall be made at such times and under such conditions as the agreement for such Qualified Letter of Credit or such Qualified Insurance shall provide. Reimbursement shall be made to the issuer of the Surety Bond in accordance with the terms of the Surety Bond Agreement, and after making necessary provision for the payments required to be made in paragraph First through Third of Section 2(a) of the Master Resolution. Any deficiency created in the Series 2015 Reserve Account by reason of any

such withdrawal shall be made up within one year from Qualified Insurance or a Qualified Letter of Credit or out of Net Revenues (or out of any other moneys on hand legally available for such purpose) (in 12 approximately equal installments) after making necessary provision for the payments required to be made into the Series 2015 Debt Service Account within such year.

In making the payments and credits to the Series 2015 Reserve Account required by this Section 7(b), to the extent that the University has obtained Qualified Insurance or a Qualified Letter of Credit for specific amounts required pursuant to this section to be paid out of the Series 2015 Reserve Account, such amounts so covered by Qualified Insurance or a Qualified Letter of Credit shall be credited against the amounts required to be maintained in the Series 2015 Reserve Account by this Section 7(b) to the extent that such payments and credits to be made are insured by an insurance company, or guaranteed by a letter of credit from a financial institution. Such Qualified Letter of Credit or Qualified Insurance shall not be cancellable on less than one year's notice. In the event of any cancellation of the Qualified Insurance, or Qualified Letter of Credit, for reasons other than insolvency of the issuer of the Qualified Insurance or the Qualified Letter of Credit, the Series 2015 Reserve Account Requirement shall be satisfied within one year of the date of cancellation with Qualified Insurance or another Qualified Letter of Credit, or if the issuer of the Qualified Insurance or the Qualified Letter of Credit shall be insolvent the Series 2015 Reserve Account Requirement shall be satisfied within five years (in 60 approximately equal installments) of the insolvency or cancellation out of Net Revenues (or out of moneys on hand legally available for such purpose) after making necessary provisions for the payments required to be made into the Series 2015 Debt Service Account.

(c) *Pledged Amount.* In Section 7(h) of the Master Resolution, the Board has covenanted and agreed to establish, maintain and collect Services and Activities Fees at least

equal to the Pledged Amount. Further, the Master Resolution retains the authority of the Board to increase the “Pledged Amount” to include additional fees specifically pledged to one or more series of Bonds. The Board hereby covenants and agrees that it will allocate such additional portion of the aggregate Services and Activities Fees (imposed by the Board from time to time in the future) as are necessary to meet the required payments into the Series 2015 Debt Service Account to pay the principal of and interest on the Series 2015 Bonds as the same becomes due and payable.

(d) *Lien of Deposits into Series 2015 Bond Fund.* Said amounts so pledged to be paid into the Series 2015 Debt Service Account and Series 2015 Reserve Account with respect to the Series 2015 Bonds are hereby declared to be an equal and prior lien and charge upon the Gross Revenue superior to all other charges of any kind or nature whatsoever, except for Operating Expenses and except that the amounts so pledged are of equal lien to the lien and charge of the Outstanding Parity Bonds and to any lien which may hereafter be made to pay and secure the payment of the principal of and interest on any Future Parity Bonds.

(e) *Use of Excess Money.* Money in the Series 2015 Bond Fund not needed to pay the interest or principal and interest next coming due on any Outstanding Series 2015 Bonds or to maintain required reserves therefor may be used to purchase or redeem and retire Series 2015 Bonds. Money in the Revenue Fund, the Series 2015 Debt Service Account and the Series 2015 Reserve Account may be commingled for investment purposes and may be invested in any investments legal for the University; subject to the limitations set forth in Section 11 hereof.

Section 8. Application of Proceeds of Series 2015 Bonds; and Designation of the Refunded Bonds.

(a) *Designation of Refunded Bonds.* As outlined in the recitals to this resolution, certain principal maturities of the 2005 Bonds and the 2006 Bonds may be called for redemption prior to their scheduled maturities. All or some of these bonds may be refunded and defeased with the proceeds of the Bonds authorized by this resolution (“Refunding Candidates”). As provided in Section 15, the Designated University Representative may select some or all of the Refunding Candidates and designate those Refunding Candidates as the “Refunded Bonds” in the Notice of Sale or the Bond Purchase Contract.

(b) *Application of Proceeds.* Proceeds of sale of the Series 2015 Bonds shall be delivered to the Escrow Agent for the purpose of defeasing the Refunded Bonds and paying related costs of issuance.

Money received by the Escrow Agent from Series 2015 Bond proceeds and other money provided by the University, shall be used immediately upon receipt thereof to defease the Refunded Bonds as authorized by the resolution authorizing the issuance of the Refunded Bonds and to pay costs of issuance. The University shall defease the Refunded Bonds and discharge such obligations by the use of money deposited with the Escrow Agent to purchase certain Government Obligations (which obligations so purchased, are herein called “Acquired Obligations”), bearing such interest and maturing as to principal and interest in such amounts and at such times which, together with any necessary beginning cash balance, will provide for the payment of:

- (1) interest on the Refunded Bonds coming due on or before the Call Dates;
- and

(2) the redemption price (100% of the principal amount thereof) on the Call Dates of the respective Refunded Bonds.

Such Acquired Obligations shall be purchased at a yield not greater than the yield permitted by the Code and regulations relating to acquired obligations in connection with refunding bond issues.

The Designated University Representative is hereby authorized to appoint a qualified banking association to act as the escrow agent (the "Escrow Agent") for the Refunded Bonds and to designate an accounting firm to act as escrow verification agent. A beginning cash balance, if any, and Acquired Obligations shall be deposited irrevocably with the Escrow Agent in an amount sufficient to defease the Refunded Bonds. The proceeds of the Series 2015 Bonds remaining after acquisition of the Acquired Obligations and provision for the necessary beginning cash balance shall be utilized to pay expenses of the acquisition and safekeeping of the Acquired Obligations and expenses of the issuance of the Bonds and/or returned to the University for the payment of such expenses.

Section 9. Call For Redemption of Refunded Bonds. The University hereby directs that sufficient funds be irrevocably set aside for the purchase of Acquired Obligations from proceeds of the Series 2015 Bonds to make the payments described in Section 8 of this Series Resolution.

The University hereby irrevocably calls the Refunded Bonds for redemption on the Call Dates in accordance with terms of the resolutions pursuant to which the Refunded Bonds were issued authorizing the redemption and retirement of the Refunded Bonds prior to their fixed maturities.

Said defeasance and call for redemption of the Refunded Bonds shall be irrevocable after the final establishment of the escrow account and delivery of the Acquired Obligations to the Escrow Agent.

The Escrow Agent is hereby authorized and directed to provide for the giving of notice of the redemption of the Refunded Bonds in accordance with the applicable provisions of the resolutions pursuant to which the Refunded Bonds were issued. The Treasurer of the University is authorized and requested to provide whatever assistance is necessary to accomplish such redemption and the giving of notices therefor. The costs of publication of such notices shall be an expense of the System.

The Escrow Agent is hereby authorized and directed to pay to the Treasurer of the University, or, at the direction of the Treasurer of the University, to the fiscal agency or agencies of the State of Washington, sums sufficient to pay, when due, the payments specified in of Section 8 of this Series Resolution. All such sums shall be paid from the moneys and Acquired Obligations deposited with said Escrow Agent pursuant to the previous section of this Series Resolution, and the income therefrom and proceeds thereof. All moneys and Acquired Obligations deposited with said bank and any income therefrom shall be held, invested (but only at the direction of the Treasurer) and applied in accordance with the provisions of this Series Resolution and with the laws of the State of Washington for the benefit of the University and owners of the Refunded Bonds.

The University will take such actions as are found necessary to see that all necessary and proper fees, compensation and expenses of the Escrow Agent for the Refunded Bonds shall be paid when due.

In order to carry out the purposes of the preceding section, the Treasurer of the University is authorized and directed to execute and deliver to the Escrow Agent, an Escrow Agreement and a Costs of Issuance Agreement, each substantially in the form attached hereto as Exhibit A and Exhibit B, respectively.

Section 10. Defeasance. In the event that money and/or Government Obligations maturing or having guaranteed redemption prices at the option of the owner at such time or times and bearing interest to be earned thereon in amounts (together with such money, if any) sufficient to redeem and retire part or all of the Series 2015 Bonds in accordance with their terms, are hereafter irrevocably set aside in a special account and pledged to effect such redemption and retirement, then no further payments need be made into the Series 2015 Bond Fund or any account therein for the payment of the principal of and interest on the certain Series 2015 Bonds so provided for, and such Series 2015 Bonds shall then cease to be entitled to any lien, benefit or security of the Master Resolution and this Series Resolution, except the right to receive the funds so set aside and pledged and notices of early redemption, if any, and such Series 2015 Bonds shall no longer be deemed to be Outstanding hereunder, or under any resolution authorizing the issuance of bonds or other indebtedness of the University.

Section 11. Tax Covenants.

(a) *Arbitrage Covenant.* Without limiting the generality of the foregoing, the University covenants that it will not take any action or fail to take any action with respect to the proceeds of sale of the Series 2015 Bonds or any other funds of the University which may be deemed to be proceeds of the Series 2015 Bonds pursuant to Section 148 of the Code and the regulations promulgated thereunder which, if such use had been reasonably expected on the date of delivery of the Series 2015 Bonds to the initial purchasers thereof, would have caused the

Series 2015 Bonds as “arbitrage bonds” within the meaning of such term as used in Section 148 of the Code.

The University represents that it has not been notified of any listing or proposed listing by the Internal Revenue Service to the effect that it is an issuer whose arbitrage certifications may not be relied upon. The University will comply with the requirements of Section 148 of the Code and the applicable regulations thereunder throughout the term of the Series 2015 Bonds.

(b) *Private Person Use Limitation for Series 2015 Bonds.* The University covenants that for as long as the Series 2015 Bonds are Outstanding, it will not permit:

(1) More than 10% of the Net Proceeds of the Series 2015 Bonds to be used for any Private Person Use; and

(2) More than 10% of the principal or interest payments on the Series 2015 Bonds in a Bond Year to be directly or indirectly: (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be used for any Private Person Use, or (B) derived from payments (whether or not made to the University) in respect of property, or borrowed money, used or to be used for any Private Person Use.

The University further covenants that, if:

(3) More than five percent of the Net Proceeds of the Series 2015 Bonds are to be used for any Private Person Use; and

(4) More than five percent of the principal or interest payments on the Series 2015 Bonds in a Bond Year are (under the terms of this Series Resolution or any underlying arrangement) directly or indirectly: (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be

used for any Private Person Use, or (B) derived from payments (whether or not made to the University) in respect of property, or borrowed money, used or to be used for any Private Person Use, then, (i) any Private Person Use of the projects described in subsection (3) hereof or Private Person Use payments described in subsection (4) hereof that is in excess of the five percent limitations described in such subsections (3) or (4) will be for a Private Person Use that is related to the state or local governmental use of the Projects, and (ii) any Private Person Use will not exceed the amount of Net Proceeds of the Series 2015 Bonds used for the state or local governmental use portion of the project to which the Private Person Use of such portion of the Projects relates. The University further covenants that it will comply with any limitations on the use of the projects by other than state and local governmental users that are necessary, in the opinion of its bond counsel, to preserve the tax exemption of the interest on the Series 2015 Bonds. The covenants of this section are specified solely to assure the continued exemption from regular income taxation of the interest on the Series 2015 Bonds.

Section 12. Form of Series 2015 Bonds and Registration Certificate. The Series 2015

Bonds shall be in substantially the following form:

STATEMENT OF INSURANCE, if any

UNITED STATES OF AMERICA

NO. _____ \$ _____

STATE OF WASHINGTON

WESTERN WASHINGTON UNIVERSITY

HOUSING AND DINING SYSTEM

REVENUE REFUNDING BOND, SERIES 2015

Maturity Date: _____ CUSIP No. _____

Interest Rate: _____

Registered Owner: Cede & Co.

Principal Amount: _____

WESTERN WASHINGTON UNIVERSITY, a regional university organized and existing under and by virtue of the laws of the State of Washington (the "University"), promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, solely from the special fund of the University known as the "Western Washington University Housing and Dining System Revenue Bond Fund, 2015" (the "Series 2015 Bond Fund") created by Resolution No. 2014-09 of the Board of Trustees (together with Resolution No. 97-09, hereinafter collectively referred to as the "Bond Resolution") the Principal Amount indicated above and to pay interest thereon from the Bond Fund from _____, 20__, or the most recent date to which interest has been paid or duly provided for or until payment of this bond at the Interest Rate set forth above, payable on _____ 1, 20__, and semiannually thereafter on the first days of each _____ and _____. Both principal of and interest on this bond are payable in lawful money of the United States of America. Interest shall be paid as provided in the Blanket Issuer Letter of Representations (the "Letter of Representations") by the University to The Depository Trust Company ("DTC"). Principal shall be paid as provided in the Letter of Representations to the Registered Owner or assigns upon presentation and surrender of this bond at the principal office of the fiscal agency of the State of Washington (the "Registrar"). Capitalized terms used in this bond which are not specifically defined have the meanings given such terms in the Bond Resolution.

This bond is one of an issue of bonds of the University of like date, tenor and effect, except as number, amount, rate of interest and date of maturity and is issued pursuant to the Bond Resolution to refund certain outstanding revenue bonds of the University.

The bonds of this issue are subject to redemption as stated in the Bond Purchase Contract or Approved Bid.

The bonds of this issue are not private activity bonds. The bonds of this issue [have/ have not] been designated by the University as eligible investments for financial institutions under Section 265 of the Internal Revenue Code of 1986, as amended.

The University hereby covenants and agrees with the owner and holder of this bond that it will keep and perform all the covenants of this bond and the Bond Resolution.

The University does hereby pledge and bind itself to set aside from such Gross Revenue of the System, and to pay into said Series 2015 Bond Fund [and the Series 2015 Reserve Account created therein] the various amounts required by the Bond Resolution to be paid into and maintained in said Fund [and Account], all within the times provided by said Bond Resolution.

Said amounts so pledged to be paid out of Gross Revenue into said Series 2015 Bond Fund and Series 2015 Bond Reserve Account are hereby declared to be a first and prior lien and charge upon the Gross Revenue, subject to the Operating Expenses of the System and equal in rank to the lien and charge upon such Gross Revenue of the amounts required to pay and secure the payment of the University's Housing and Dining System Junior Lien Revenue Refunding Bonds, 1998 Series A, Housing and Dining System Revenue Refunding Bonds, Series 2005, Housing and Dining System Revenue Bonds, Series 2006, Housing and Dining System Revenue Bonds, Series 2009A (Tax-Exempt – Bank Qualified), Housing and Dining System Revenue Bonds, Series 2009B (Taxable – Build America Bonds), Housing and Dining System Revenue Refunding Bonds, Series 2012 and any revenue bonds of the University hereafter issued on a parity with such bonds and the bonds of this issue.

The University has further bound itself to maintain all of its properties and facilities which contribute in some measure to such Gross Revenue in good repair, working order and condition, to operate the same in an efficient manner and at a reasonable cost, and to establish, maintain and collect rentals, rates and charges in the operation of the System for as long as any bonds of this issue are outstanding that will make available, for the payment of the principal thereof and interest thereon as the same shall become due, Net Revenues (as the same is defined in the Bond Resolution) in an amount equal to or greater than the Rate Covenant.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Registrar.

It is hereby certified and declared that this bond and the bonds of this issue are issued pursuant to and in strict compliance with the Constitution and laws of the State of Washington and resolutions of the University and that all acts, conditions and things required to be done precedent to and in the issuance of this bond have happened, been done and performed.

IN WITNESS WHEREOF, Western Washington University has caused this bond to be executed by the manual or facsimile signatures of the Chair and Secretary of the Board of Trustees, and a facsimile corporate seal of the University to be imprinted hereon as of the ____ day of _____, 20__.

WESTERN WASHINGTON UNIVERSITY

By /s/ _____
Chair, Board of Trustees

ATTEST:

/s/ _____
Secretary, Board of Trustees

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This bond is one of the bonds described in the within mentioned Bond Resolution and is one of the Housing and Dining System Revenue Refunding Bonds, Series 2015 of Western Washington University, dated _____, 2015.

WASHINGTON STATE FISCAL
AGENCY, Registrar

By _____
Authorized Signer

Section 13. Execution. The Series 2015 Bonds shall be executed on behalf of the University with the manual or facsimile signature of the Chair of its Board, shall be attested by the manual or facsimile signature of the Secretary of the Board and shall have the seal of the University impressed or a facsimile thereof imprinted thereon.

Only such Series 2015 Bonds as shall bear thereon a Certificate of Authentication in the form hereinbefore recited, manually executed by the Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Series Resolution. Such Certificate of Authentication shall be conclusive evidence that the Series 2015 Bonds so authenticated have

been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this Series Resolution.

In case either of the officers of the University who shall have executed the Series 2015 Bonds shall cease to be such officer or officers of the University before the Series 2015 Bonds so signed shall have been authenticated or delivered by the Registrar, or issued by the University, such Series 2015 Bonds may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the University as though those who signed the same had continued to be such officers of the University. Any Series 2015 Bond may also be signed and attested on behalf of the University by such persons as at the actual date of execution of such Series 2015 Bond shall be the proper officers of the University although at the original date of such Series 2015 Bond any such person shall not have been such officer.

Section 14. Defaults and Remedies. The University hereby finds and determines that the failure or refusal of the University or any of its officers to perform the covenants and obligations of this Series Resolution will endanger the operation of the System and the application of Gross Revenue and such other moneys, funds and securities to the purposes herein set forth. Any one or more of the following shall constitute a Default under this Series Resolution:

(a) The University shall fail to make payment of the principal of any Series 2015 Bonds when the same shall become due and payable whether by maturity or scheduled redemption prior to maturity;

(b) The University shall fail to make payments of any installment of interest on any Series 2015 Bonds when the same shall become due and payable; or

(c) The University shall default in the observance or performance of any other covenants, conditions, or agreements on the part of the University contained in this Series Resolution, and such default shall have continued for a period of 90 days.

Upon the occurrence and continuation of any Default, the Registered Owners of the Series 2015 Bonds shall be entitled to exercise the remedies specified in Section 20 of the Master Resolution.

The failure to observe any term of an ongoing disclosure agreement under the Rule shall not constitute a Default hereunder or under the Master Resolution.

Section 15. Sale of Series 2015 Bonds.

(a) *Refunded Bonds.* As outlined in the recitals to this resolution and in Section 8 of this resolution, certain principal maturities of the 2005 Bonds and the 2006 Bonds may be called for redemption prior to their scheduled maturities. All or some of these bonds may be refunded and refinanced with the proceeds of a series of the Series 2015 Bonds authorized by this Series Resolution. The Designated University Representative may select some or all of the Refunding Candidates and designate those Refunding Candidates as the “Refunded Bonds” if the net present value aggregate savings with respect to all Refunded Bonds to be realized as a result of the refunding of the Refunded Bonds, after payment of all costs of issuance), is at least equal to the Savings Target.

(b) *Bond Sale.* The Board has determined that it would be in the best interest of the University to delegate to the Designated University Representative the authority to designate the Refunded Bonds by selection from the Refunding Candidates as described in subsection (a) above, approve the manner of sale of a series of the Series 2015 Bonds, approve the final interest rates, maturity dates, aggregate principal amount, principal amounts of each maturity of each

series, redemption rights of each series and other terms and conditions of the Refunded Bonds. The Designated University Representative is hereby authorized to approve the manner of sale of each series, approve the final interest rates, maturity dates, aggregate principal amount, principal maturities and redemption rights for each series for the Series 2015 Bonds in the manner provided hereafter so long as (i) the aggregate principal amount of the Series 2015 Bonds does not exceed \$16,465,000; (ii) the true interest cost for a series of the Series 2015 Bonds (in the aggregate) does not exceed 3.0%; (iii) the net present value aggregate savings with respect to each the 2005 Refunded Bonds and the 2006 Refunded Bonds to be realized as a result of the refunding of such 2005 Refunded Bonds and 2006 Refunded Bonds, after payment of all costs of issuance), is at least equal to the Savings Target; and (iv) the Maximum Annual Debt Service on all Outstanding Bonds after the issuance of the Bonds shall not be greater than the Maximum Annual Debt Service if the Bonds were not to be issued.

In determining the final interest rates, maturity dates, aggregate principal amount, principal maturities and redemption rights of a series of the Series 2015 Bonds, the Designated University Representative, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his/her judgment, will result in the lowest true interest cost of such series of the Series 2015 Bonds to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Series 2015 Bonds.

Initially, the Designated University Representative is hereby authorized to determine whether a series of the Series 2015 Bonds shall be sold by Negotiated Sale or by a Competitive Sale. If a series of the Series 2015 Bonds are sold by Negotiated Sale, the Designated University Representative shall select one or more underwriting firms to underwrite the Series 2015 Bonds

through a process of soliciting proposals for underwriting. Upon the selection of one or more underwriters, the Designated University Representative shall negotiate the terms of sale for the Series 2015 Bonds, including the terms described in this section, in a contract of sale (the "Bond Purchase Contract"). If a series of the Series 2015 Bonds are sold by Competitive Sale, sealed bids will be received by the Designated University Representative or the Competitive Sale will be undertaken by electronic means, in the manner and on such date and time as the Designated University Representative hereafter shall determine. The Designated University Representative will approve the bid offering to purchase the Series 2015 Bonds at the lowest true interest cost to the University at such price as shall be determined at the time of sale by the Designated University Representative, plus accrued interest to the date of delivery, on all the terms and conditions set out in the applicable Official Notice of Sale.

All bids submitted for the purchase of the Series 2015 Bonds shall be as set forth in the applicable Official Notice of Sale or otherwise as established by the Designated University Representative which will be furnished upon request made to the Designated University Representative. Such bids shall be accompanied by surety bond or a cashier's or certified check, as a good faith deposit, made payable to the order of the University, in an amount determined by the University's financial advisor. The good faith deposit of the successful bidder shall be security for the performance of its bid and shall be held as liquidated damages in case the successful bidder fails to take up and pay for the Series 2015 Bonds within 45 days if tendered for delivery. All bids submitted shall be opened (but not read publicly) by the University. The University reserves the right to reject any and all bids and to waive any irregularity or informality in any bid.

Subject to the terms and conditions set forth in this Section 15, the Designated University Representative is hereby authorized to accept an Approved Bid in a Competitive Sale and/or execute the final form of a Bond Purchase Contract in a Negotiated Sale, upon his/her approval of the final interest rates, maturity dates, aggregate principal amounts, principal maturities and redemption rights set forth therein. Following the sale of a series of the Series 2015 Bonds, the Designated University Representative shall provide a report to the Board, describing the final terms of such series of the Series 2015 Bonds approved pursuant to the authority delegated in this section.

The authority granted to the Designated University Representative by this Section shall remain in effect until December 1, 2015. If the sale for the Series 2015 Bonds has not been completed by December 1, 2015, the authorization for the issuance of the Series 2015 Bonds shall be rescinded, and the Series 2015 Bonds shall not be issued nor their sale approved unless such Series 2015 Bonds shall have been re-authorized by resolution of the University. The resolution re-authorizing the issuance and sale of such Series 2015 Bonds may be in the form of a new resolution repealing this resolution in whole or in part or may be in the form of an amendatory resolution establishing terms and conditions for the authority delegated under this Section.

The Designated University Representative or his/her designee are hereby authorized to review and approve on behalf of the University the preliminary and final Official Statements relative to each series of the Series 2015 Bonds with such additions and changes as may be deemed necessary or advisable to them. The Designated University Representative is hereby further authorized to deem final the Preliminary Official Statement for the Series 2015 Bonds for purposes of compliance with the Rule.

Upon the adoption of this Series Resolution, the proper officials of the University including the Designated University Representative, are authorized and directed to undertake all other actions necessary for the prompt sale, execution and delivery of the Series 2015 Bonds and further to execute all closing certificates and documents required to effect the closing and delivery of the Series 2015 Bonds in accordance with the terms of the Official Notice of Sale, Approved Bid and/or Bond Purchase Contract. In furtherance of the foregoing, the Designated University Representative is authorized to approve and enter into agreements for the payment of costs of issuance, including Underwriter's discount, the fees and expenses specified in the Purchase Contract, including fees and expenses of Underwriter and other retained services, including Bond Counsel, rating agencies, fiscal agency, and other expenses customarily incurred in connection with issuance and sale of bonds. The disbursement of Bond proceeds to pay certain costs of issuance shall be made by the Escrow Agent under the terms set forth in the Costs of Issuance Agreement.

Section 16. Undertaking to Provide Ongoing Disclosure. The Designated University Representative is authorized to, in his/her discretion, execute and deliver a certificate regarding continuing disclosure in order to assist the Underwriter in complying with Section (b)(5) of the Rule.

Section 17. Bond Insurance; Surety Bond.

(a) *Bond Insurance.* The payments of the principal of and interest on a series of the Series 2015 Bonds may be insured by the issuance of the Bond Insurance Policy. The Designated University Representative, with the assistance of the University's financial advisor, is hereby further authorized and directed to solicit proposals from municipal bond insurance companies for the issuance of a Bond Insurance Policy. In the event that the Designated

University Representative receives multiple proposals, the Designated University Representative may select the proposal having the lowest cost and resulting in an overall lower interest cost with respect to the Series 2015 Bonds. The Designated University Representative may execute a commitment received from the Insurer selected by the Designated University Representative. The Board further authorizes and directs all proper officers, agents, attorneys and employees of the University to cooperate with the Insurer in preparing such additional agreements, certificates, and other documentation on behalf of the University as shall be necessary or advisable in providing for the Bond Insurance Policy. To the extent that a series of the Series 2015 Bonds are insured by a Bond Insurance Policy, the Insurer of each maturity of the Series 2015 Bonds so insured shall be deemed to be the Registered Owner of such Series 2015 Bonds for all purposes, including consent, under this Series Resolution and the Master Resolution.

(b) *Surety Bond.* The guaranteeing of certain payments into the Series 2015 Reserve Account may be secured by a surety bond (the "Surety Bond"). The Designated University Representative, with the assistance of the University's financial advisor, is hereby further authorized and directed to solicit proposals from municipal bond insurance companies for the issuance of a Surety Bond (the "Surety Bond Provider"). In the event that the Designated University Representative receives multiple proposals, the Designated University Representative may select the proposal having the lowest cost and resulting in an overall lower interest cost with respect to the Series 2015 Bonds. The Designated University Representative may execute a commitment received from the Surety Bond Provider selected by the Designated University Representative. The Board further authorizes and directs all proper officers, agents, attorneys and employees of the University to cooperate with the Surety Bond Provider in preparing such

additional agreements, certificates, and other documentation on behalf of the University as shall be necessary or advisable in providing for the Surety Bond.

Section 18. Severability. If any one or more of the covenants or agreements provided in this Series Resolution to be performed on the part of the University shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements in this Series Resolution and shall in no way affect the validity of the other provisions of this Series Resolution or of any Series 2015 Bonds.

Section 19. Effective Date. This Series Resolution shall be effective immediately upon its adoption.

ADOPTED AND APPROVED by the Board of Trustees of Western Washington University, at a regular meeting held this 11th day of December, 2014.

WESTERN WASHINGTON UNIVERSITY

Chair, Board of Trustees

ATTEST:

Secretary of the Board

EXHIBIT A

FORM OF ESCROW AGREEMENT

ESCROW DEPOSIT AGREEMENT

**WESTERN WASHINGTON UNIVERSITY
HOUSING AND DINING SYSTEM REVENUE REFUNDING BONDS, SERIES 2015**

THIS ESCROW AGREEMENT, dated as of _____, 2015 (herein, together with any amendments or supplements hereto, called the “Agreement”) is entered into by and between Western Washington University (herein called the “University”) and _____, _____, _____ as escrow agent (herein, together with any successor in such capacity, called the “Escrow Agent”). The notice addresses of the University and the Escrow Agent are shown on Exhibit A attached hereto and made a part hereof.

WITNESSETH:

WHEREAS, the University has issued and there presently remain outstanding the obligations described in Exhibit B (the “Refunded Bonds”); and

WHEREAS, pursuant to Resolution No. 2014-09, adopted on December 11, 2014 (the “Series Resolution”), the University has determined to issue its Western Washington University Housing and Dining System Revenue Refunding Bonds, Series 2015 (the “Refunding Bonds”). A portion of the Refunding Bonds are being used for the purpose of providing funds to pay the costs of refunding the Refunded Bonds; and

WHEREAS, the Escrow Agent has reviewed this Agreement, and is willing to serve as Escrow Agent; and.

WHEREAS, _____, Certified Public Accountants, of _____, _____, have prepared a verification report which is dated _____, 20____ (the “Verification Report”) relating to the source and use of funds available to accomplish the refunding of the Refunded Bonds, the investment of such funds and the adequacy of such funds and investments to provide for the payment of the debt service due on the Refunded Bonds; and

WHEREAS, pursuant to the Series Resolution, the Refunded Bonds have been designated for redemption prior to their scheduled maturity dates and, after provision is made for such redemption, the Refunded Bonds will come due in such years, bear interest at such rates, and be payable at such times and in such amounts as are set forth in Exhibit C; and

WHEREAS, when Escrowed Securities have been deposited with the Escrow Agent for the payment of all principal and interest of the Refunded Bonds when due, then the Refunded

Bonds shall no longer be regarded as outstanding except for the purpose of receiving payment from the funds provided for such purpose; and

WHEREAS, the Refunding Bonds have been duly authorized to be issued, sold, and delivered for the purpose of obtaining the funds required to provide for the payment of the principal of, interest on and redemption premium (if any) on the Refunded Bonds when due as shown on Exhibit C; and

WHEREAS, the University desires that, concurrently with the delivery of the Refunding Bonds to the purchasers, the proceeds of the Refunding Bonds, together with certain other available funds of the University, shall be applied to purchase certain direct obligations of the United States of America hereinafter defined as the “Escrowed Securities” for deposit to the credit of the Escrow Fund and to establish a beginning cash balance (if needed) in the Escrow Fund; and

WHEREAS, the Escrowed Securities shall mature and the interest thereon shall be payable at such times and in such amounts so as to provide money which, together with cash balances from time to time on deposit in the Escrow Fund, will be sufficient to pay interest on the Refunded Bonds as it accrues and becomes payable and the principal of the Refunded Bonds as it becomes due and payable; and

WHEREAS, to facilitate the receipt and transfer of proceeds of the Escrowed Securities, particularly those in book entry form, the University desires to establish the Escrow Fund at the principal corporate trust office of the Escrow Agent; and

WHEREAS, the Escrow Agent is a party to this Agreement to acknowledge its acceptance of the terms and provisions hereof;

NOW, THEREFORE, in consideration of the mutual undertakings, promises and agreements herein contained, the sufficiency of which hereby are acknowledged, and to secure the full and timely payment of principal of and the interest on the Refunded Bonds, the University and the Escrow Agent mutually undertake, promise and agree for themselves and their respective representatives and successors, as follows:

Article 1.

Section 1.1. Definitions.

Unless the context clearly indicates otherwise, the following terms shall have the meanings assigned to them below when they are used in this Agreement:

Acquired Obligations means the Government Obligations acquired by the University under the terms of the resolution and this Escrow Agreement to effect the defeasance and refunding of the Refunded Bonds.

Escrow Fund means the fund created by this Agreement to be established, held and administered by the Escrow Agent pursuant to the provisions of this Agreement.

Escrowed Securities means the noncallable Government Obligations described in Exhibit D, or cash or other noncallable obligations substituted therefor pursuant to Section 4.2 of this Agreement.

Government Obligations means direct, noncallable (a) United States Treasury Obligations, (b) United States Treasury Obligations — State and Local Government Series, (c) non-prepayable obligations which are unconditionally guaranteed as to full and timely payment of principal and interest by the United States of America or (d) REFCORP debt obligations unconditionally guaranteed by the United States.

Paying Agent means the fiscal agency of the State of Washington, as the paying agent for the Refunded Bonds.

Section 1.2. Other Definitions.

The terms “Agreement,” “University,” “Escrow Agent,” “Series Resolution,” “Verification Report,” “Refunded Bonds,” and “Refunding Bonds” when they are used in this Agreement, shall have the meanings assigned to them in the preamble to this Agreement.

Section 1.3. Interpretations.

The titles and headings of the articles and sections of this Agreement have been inserted for convenience and reference only and are not to be considered a part hereof and shall not in any way modify or restrict the terms hereof. This Agreement and all of the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein and to achieve the intended purpose of providing for the refunding of the Refunded Bonds in accordance with applicable law.

Article 2. Deposit of Funds and Escrowed Securities

Section 2.1. Deposits in the Escrow Fund.

Concurrently with the sale and delivery of the Refunding Bonds the University shall deposit, or cause to be deposited, with the Escrow Agent, for deposit in the Escrow Fund, the funds sufficient to purchase the Escrowed Securities [and pay costs of issuance] described in Exhibit D, and the Escrow Agent shall, upon the receipt thereof, acknowledge such receipt to the University in writing.

Article 3. Creation and Operation of Escrow Fund

Section 3.1. Escrow Fund.

The Escrow Agent has created on its books a special trust fund and irrevocable escrow to be known as the Escrow Fund (the "Escrow Fund"). The Escrow Agent agrees that upon receipt it will deposit to the credit of the Escrow Fund the funds and the Escrowed Securities described in Exhibit D. Such deposit, all proceeds therefrom, and all cash balances on deposit therein (a) shall be the property of the Escrow Fund, (b) shall be applied only in strict conformity with the terms and conditions of this Agreement, and (c) are hereby irrevocably pledged to the payment of the principal of and interest on the Refunded Bonds, which payment shall be made by timely transfers of such amounts at such times as are provided for in Section 3.2. When the final transfers have been made for the payment of such principal of and interest on the Refunded Bonds, any balance then remaining in the Escrow Fund shall be transferred to the University, and the Escrow Agent shall thereupon be discharged from any further duties hereunder.

Section 3.2. Payment of Principal and Interest.

The Escrow Agent is hereby irrevocably instructed to transfer to the Paying Agent from the cash balances on deposit in the Escrow Fund, the amounts required to pay the principal of the Refunded Bonds at their respective redemption dates and interest thereon to such redemption dates in the amounts and at the times shown in Exhibit C.

Section 3.3. Sufficiency of Escrow Fund.

The University represents that, based upon the information provided in the Verification Report, the successive receipts of the principal of and interest on the Escrowed Securities will assure that the cash balance on deposit in the Escrow Fund will be at all times sufficient to provide money for transfer to the Paying Agent at the times and in the amounts required to pay the interest on the Refunded Bonds as such interest comes due and the principal of the Refunded Bonds as the Refunded Bonds are paid on an optional redemption date prior to maturity, all as more fully set forth in Exhibit E. If, for any reason, at any time, the cash balances on deposit or scheduled to be on deposit in the Escrow Fund shall be insufficient to transfer the amounts required by the Paying Agent to make the payments set forth in Section 3.2., the University shall timely deposit in the Escrow Fund, from any funds that are lawfully available therefor, additional funds in the amounts required to make such payments. Notice of any such insufficiency shall be given promptly as hereinafter provided, but the Escrow Agent shall not in any manner be responsible for any insufficiency of funds in the Escrow Fund or the University's failure to make additional deposits.

Section 3.4. Trust Fund.

The Escrow Agent shall hold at all times the Escrow Fund, the Escrowed Securities and all other assets of the Escrow Fund, wholly segregated from all other funds and securities on deposit with the Escrow Agent; it shall never allow the Escrowed Securities or any other assets of the Escrow Fund to be commingled with any other funds or securities of the Escrow Agent;

and it shall hold and dispose of the assets of the Escrow Fund only as set forth herein. The Escrowed Securities and other assets of the Escrow Fund shall always be maintained by the Escrow Agent as trust funds for the benefit of the owners of the Refunded Bonds; and a special account shall at all times be maintained on the books of the Escrow Agent. The owners of the Refunded Bonds shall be entitled to the same preferred claim and first lien upon the Escrowed Securities, the proceeds thereof, and all other assets of the Escrow Fund to which they are entitled as owners of the Refunded Bonds. The amounts received by the Escrow Agent under this Agreement shall not be considered as a banking deposit by the University, and the Escrow Agent shall have no right to title with respect thereto except as a trustee and Escrow Agent under the terms of this Agreement. The amounts received by the Escrow Agent under this Agreement shall not be subject to warrants, drafts or checks drawn by the University or, except to the extent expressly herein provided, by the Paying Agent.

Article 4. Limitation on Investments

Section 4.1. Investments.

Except for the initial investment in the Escrowed Securities, and except as provided in Section 4.2, the Escrow Agent shall not have any power or duty to invest or reinvest any money held hereunder, or to make substitutions of the Escrowed Securities, or to sell, transfer, or otherwise dispose of the Escrowed Securities.

Section 4.2. Substitution of Securities.

At the written request of the University, and upon compliance with the conditions hereinafter stated, the Escrow Agent shall utilize cash balances in the Escrow Fund, or sell, transfer, otherwise dispose of or request the redemption of the Escrowed Securities and apply the proceeds therefrom to purchase Government Obligations which do not permit the redemption thereof at the option of the obligor. Any such transaction may be effected by the Escrow Agent only if (a) the Escrow Agent shall have received a written verification from a firm of certified public accountants that such transaction will not cause the amount of money and securities in the Escrow Fund to be reduced below an amount sufficient to provide for the full and timely payment of principal of and interest on all of the remaining Refunded Bonds as they become due, taking into account any optional redemption thereof exercised by the University in connection with such transaction; and (b) the Escrow Agent shall have received the unqualified written legal opinion of its bond counsel or tax counsel to the effect that such transaction will not cause any of the Refunding Bonds or Refunded Bonds to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended.

Article 5. Application of Cash Balances

Section 5.1. In General.

Except as provided in Sections 2.1, 3.2 and 4.2, no withdrawals, transfers or reinvestment shall be made of cash balances in the Escrow Fund. Cash balances shall be held by the Escrow Agent in United States currency and shall not be reinvested by the Escrow Agent, except as directed or authorized herein.

Article 6. Redemption of Refunded Bonds

Section 6.1. Call for Redemption.

The University hereby irrevocably calls the Refunded Bonds for redemption on their earliest redemption dates, as shown in the Verification Report and on Appendix A attached hereto.

Section 6.2. Notice of Redemption/Notice of Defeasance.

The Escrow Agent agrees to give a notice of defeasance and a notice of the redemption of the Refunded Bonds pursuant to the terms of the Refunded Bonds and in substantially the forms attached as and as described in Appendices A and B to the Paying Agent for distribution as described therein. The notice of defeasance shall be given immediately following the execution of this Agreement, and the notice of redemption shall be given in accordance with the ordinance or resolution authorizing the Refunded Bonds. The Escrow Agent hereby certifies that provision satisfactory and acceptable to the Escrow Agent has been made for the giving of notice of redemption of the Refunded Bonds.

Article 7. Records and Reports

Section 7.1. Records.

The Escrow Agent will keep books of record and account in which complete and accurate entries shall be made of all transactions relating to the receipts, disbursements, allocations and application of the money and Escrowed Securities deposited to the Escrow Fund and all proceeds thereof, and such books shall be available for inspection during business hours and after reasonable notice.

Section 7.2. Reports.

While this Agreement remains in effect, the Escrow Agent annually shall prepare and send to the University a written report summarizing all transactions relating to the Escrow Fund during the preceding year, including, without limitation, credits to the Escrow Fund as a result of interest payments on or maturities of the Escrowed Securities and transfers from the Escrow Fund for payments on the Refunded Bonds or otherwise, together with a detailed statement of all Escrowed Securities and the cash balance on deposit in the Escrow Fund as of the end of such period.

Article 8. Concerning the Paying Agent and Escrow Agent

Section 8.1. Representations.

The Escrow Agent hereby represents that it has all necessary power and authority to enter into this Agreement and undertake the obligations and responsibilities imposed upon it herein, and that it will carry out all of its obligations hereunder.

Section 8.2. Limitation on Liability.

The liability of the Escrow Agent to transfer funds for the payment of the principal of and interest on the Refunded Bonds shall be limited to the proceeds of the Escrowed Securities and the cash balances from time to time on deposit in the Escrow Fund. Notwithstanding any provision contained herein to the contrary, the Escrow Agent shall have no liability whatsoever for the insufficiency of funds from time to time in the Escrow Fund or any failure of the obligors of the Escrowed Securities to make timely payment thereon, except for the obligation to notify the University promptly of any such occurrence.

The recitals herein and in the proceedings authorizing the Refunding Bonds shall be taken as the statements of the University and shall not be considered as made by, or imposing any obligation or liability upon, the Escrow Agent.

The Escrow Agent is not a party to the proceedings authorizing the Refunding Bonds or the Refunded Bonds and is not responsible for nor bound by any of the provisions thereof (except to the extent that the Escrow Agent may be a place of payment and paying agent and/or a paying agent/registrars therefor). In its capacity as Escrow Agent, it is agreed that the Escrow Agent need look only to the terms and provisions of this Agreement.

The Escrow Agent makes no representations as to the value, conditions or sufficiency of the Escrow Fund, or any part thereof, or as to the title of the University thereto, or as to the security afforded thereby or hereby, and the Escrow Agent shall not incur any liability or responsibility in respect to any of such matters.

It is the intention of the parties that the Escrow Agent shall never be required to use or advance its own funds or otherwise incur personal financial liability in the performance of any of its duties or the exercise of any of its rights and powers hereunder.

The Escrow Agent shall not be liable for any action taken or neglected to be taken by it in good faith in any exercise of reasonable care and believed by it to be within the discretion or power conferred upon it by this Agreement, nor shall the Escrow Agent be responsible for the consequences of any error of judgment; and the Escrow Agent shall not be answerable except for its own action, neglect or default, nor for any loss unless the same shall have been through its negligence or want of good faith.

Unless it is specifically otherwise provided herein, the Escrow Agent has no duty to determine or inquire into the happening or occurrence of any event or contingency or the performance or failure of performance of the University with respect to arrangements or contracts with others, with the Escrow Agent's sole duty hereunder being to safeguard the Escrow Fund, to dispose of and deliver the same in accordance with this Agreement. If, however, the Escrow Agent is called upon by the terms of this Agreement to determine the occurrence of any event or contingency, the Escrow Agent shall be obligated, in making such determination, only to exercise reasonable care and diligence, and in event of error in making such determination the Escrow Agent shall be liable only for its own misconduct or its negligence. In determining the occurrence of any such event or contingency the Escrow Agent may request from the University or any other person such reasonable additional evidence as the Escrow Agent in its discretion may deem necessary to determine any fact relating to the occurrence of such event or contingency, and in this connection may make inquiries of, and consult with, among others, the University at any time.

Section 8.3. Compensation.

The University shall pay to the Escrow Agent fees for performing the services hereunder and for the expenses incurred or to be incurred by the Escrow Agent in the administration of this Agreement pursuant to the terms of the Fee Schedule attached as Appendix C. The Escrow Agent hereby agrees that in no event shall it ever assert any claim or lien against the Escrow Fund for any fees for its services, whether regular or extraordinary, as Escrow Agent, or in any other capacity, or for reimbursement for any of its expenses as Escrow Agent or in any other capacity.

Section 8.4. Successor Escrow Agents.

If at any time the Escrow Agent or its legal successor or successors should become unable, through operation or law or otherwise, to act as escrow agent hereunder, or if its property and affairs shall be taken under the control of any state or federal court or administrative body because of insolvency or bankruptcy or for any other reason, a vacancy shall forthwith exist in the office of Escrow Agent hereunder. In such event the Western Washington University, by appropriate action, promptly shall appoint an Escrow Agent to fill such vacancy. If no successor Escrow Agent shall have been appointed by the University within 60 days, a successor may be appointed by the owners of a majority in principal amount of the Refunded Bonds then outstanding by an instrument or instruments in writing filed with the University, signed by such owners or by their duly authorized attorneys-in-fact. If, in a proper case, no appointment of a successor Escrow Agent shall be made pursuant to the foregoing provisions of this section within three months after a vacancy shall have occurred, the owner of any Refunded Bond may apply to any court of competent jurisdiction to appoint a successor Escrow Agent. Such court may thereupon, after such notice, if any, as it may deem proper, prescribe and appoint a successor Escrow Agent.

Any successor Escrow Agent shall be a corporation organized and doing business under the laws of the United States or any state, authorized under such laws to exercise corporate trust powers, having a combined capital and surplus of at least \$100,000,000 and subject to the supervision or examination by federal or state authority.

Any successor Escrow Agent shall execute, acknowledge and deliver to the University and the Escrow Agent an instrument accepting such appointment hereunder, and the Escrow Agent shall execute and deliver an instrument transferring to such successor Escrow Agent, subject to the terms of this Agreement, all the rights, powers and trusts of the Escrow Agent hereunder. Upon the request of any such successor Escrow Agent, the University shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor Escrow Agent all such rights, powers and duties.

The obligations assumed by the Escrow Agent pursuant to this Agreement may be transferred by the Escrow Agent to a successor Escrow Agent if (a) the requirements of this Section 8.4 are satisfied; (b) the successor Escrow Agent has assumed all the obligations of the Escrow Agent under this Agreement; and (c) all of the Escrowed Securities and money held by the Escrow Agent pursuant to this Agreement have been duly transferred to such successor Escrow Agent.

Article 9. Miscellaneous

Section 9.1. Notice.

Any notice, authorization, request, or demand required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given when mailed by registered or certified mail, postage prepaid addressed to the University or the Escrow Agent at the address shown on Exhibit A attached hereto. The United States Post Office registered or certified mail receipt showing delivery of the aforesaid shall be conclusive evidence of the date and fact of delivery. Any party hereto may change the address to which notices are to be delivered by giving to the other parties not less than ten days prior notice thereof.

Section 9.2. Termination of Responsibilities.

Upon the taking of all the actions as described herein by the Escrow Agent, the Escrow Agent shall have no further obligations or responsibilities hereunder to the University, the owners of the Refunded Bonds or to any other person or persons in connection with this Agreement.

Section 9.3. Binding Agreement.

This Agreement shall be binding upon the University and the Escrow Agent and their respective successors and legal representatives, and shall inure solely to the benefit of the owners of the Refunded Bonds, the University, the Escrow Agent and their respective successors and legal representatives.

Section 9.4. Severability.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, but this Agreement shall be construed as if such invalid or illegal or unenforceable provision had never been contained herein.

Section 9.5. Washington Law Governs.

This Agreement shall be governed exclusively by the provisions hereof and by the applicable laws of the State of Washington.

Section 9.6. Time of the Essence.

Time shall be of the essence in the performance of obligations from time to time imposed upon the Escrow Agent by this Agreement.

Section 9.7. Notice to Moody's, Fitch and Standard & Poor's.

In the event that this agreement or any provision thereof is severed, amended or revoked, the State shall provide written notice of such severance, amendment or revocation to Moody's Investors Service at 7 World Trade Center at 250 Greenwich Street, New York, New York, 10007, Attention: Public Finance Rating Desk/ Refunded Bonds, Fitch Ratings at One State Street Plaza, New York, New York, 10004, Attention: Public Finance Rating Desk/Refunded Bonds and to Standard & Poor's Ratings Group, 55 Water Street, New York, New York 10041, Attention: Municipal Bond Department.

Section 9.8. Amendments.

This Agreement shall not be amended except to cure any ambiguity or formal defect or omission in this Agreement. No amendment shall be effective unless the same shall be in writing and signed by the parties thereto. No such amendment shall adversely affect the rights of the holders of the Refunded Bonds. No such amendment shall be made without first receiving written confirmation from the rating agencies, (if any) which have rated the Refunded Bonds that such amendment will not result in a withdrawal or reduction of its rating then assigned to the Refunded Bonds. If this Agreement is amended, prior written notice and copies of the proposed changes shall be given to the rating agencies which have rated the Refunded Bonds.

EXECUTED as of the date first written above.

WESTERN WASHINGTON UNIVERSITY

Title: _____

[ESCROW AGENT]

Title: _____

- Exhibit A — Addresses of the University and the Escrow Agent
- Exhibit B — Description of the Refunded Bonds
- Exhibit C — Schedule of Debt Service on Refunded Bonds
- Exhibit D — Description of Beginning Cash Deposit (if any) and Escrowed Securities
- Exhibit E — Escrow Fund Cash Flow
- Appendix A — Notice of Redemption
- Appendix B — Notice of Defeasance
- Appendix C — Fee Schedule

EXHIBIT A
Addresses of the University and Escrow Agent

University: Western Washington University
516 High Street
Bellingham, Washington 98225
Attention: Vice President, Business and Financial Affairs

Escrow Agent: _____

Attention: Corporate Trust Services

EXHIBIT B
Description of the Refunded Bonds

EXHIBIT D
Escrow Deposit

I. Cash: \$ _____

II. Other Obligations

<u>Description</u>	<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Total Cost</u>
[SLG, TNOTE]	[Month, Date, Year]	\$ _____	[Rate]%	\$ _____ *
		<u> </u> \$[Total Amount]		<u> </u> \$[Total Amount]

III. Costs of Issuance [as applicable]

Escrow Agent Fee (_____)	\$ _____
Bond Counsel Fee (PGE)	
Escrow Verification Fee ([Escrow Verification])	
OS Printing and Mailing Costs (_____)	
Rating Agency ([Rating Agency(ies)])	_____
TOTAL:	\$ _____

EXHIBIT E
Escrow Fund Cash Flow

<u>Date</u>	<u>Escrow Requirement</u>	<u>Net Escrow Receipts</u>	<u>Excess Receipts</u>	<u>Cash Balance</u>
[Month, Date, Year]	\$	\$	\$	\$
	<u> </u>	<u> </u>	<u> </u>	
	\$[Total Amount]	\$[Total Amount]		

APPENDIX A
Notice of Redemption*
Western Washington University
Housing and Dining System Revenue [and Refunding] Bonds, Series 20__

NOTICE IS HEREBY GIVEN that the University has called for redemption on _____, 20__, its then outstanding Housing and Dining System Revenue [and Refunding] Bonds, Series 20__ (the "Bonds").

The Bonds will be redeemed at a price of 100% of their principal amount, plus interest accrued to _____, 20__. The redemption price of the Bonds is payable on presentation and surrender of the Bonds at the office of:

The Bank of New York Mellon
Worldwide Securities Processing
2001 Bryan Street, 9th Floor
Dallas, TX 75201

-or-

Wells Fargo Bank, National Association
Corporate Trust Department
14th Floor
999 Third Avenue
Seattle, WA 98104

Interest on all Bonds or portions thereof which are redeemed shall cease to accrue on _____, 20__.

The following Bonds are being redeemed:

Maturity Years (_____ 1)	Principal Amounts	Interest Rates	CUSIP Nos.
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By Order of Western Washington University

* This notice shall be given not more than 60 nor less than 30 days prior to _____, 20__ by first class mail to each registered owner of the Refunded Bonds. In addition notice shall be mailed at least 30 days prior to _____, 20__ to The Depository Trust Company of New York, New York; _____, _____, Moody's Investors Service and Standard & Poor's Ratings Services; and to the MSRB.

The Bank of New York Mellon, as Paying Agent

Dated: _____.

Withholding of 28% of gross redemption proceeds of any payment made within the United States may be required by the Jobs and Growth Tax Relief Reconciliation Act of 2003 (the "Act") unless the Paying Agent has the correct taxpayer identification number (social security or employer identification number) or exemption certificate of the payee. Please furnish a properly completed Form W-9 or exemption certificate or equivalent when presenting your Bonds.

APPENDIX B
Notice of Defeasance*
Western Washington University
Housing and Dining System Revenue [and Refunding Bonds], Series 20__

NOTICE IS HEREBY GIVEN to the owners of that portion of the above captioned bonds with respect to which, pursuant to an Escrow Agreement dated _____, 20__, by and between Western Washington University (the “University”) and _____ (the “Escrow Agent”), the University has deposited into an escrow account, held by the Escrow Agent, cash and non-callable direct obligations of the United States of America, the principal of and interest on which, when due, will provide money to pay each year, to and including the respective maturity or redemption dates of such bonds so provided for, the principal thereof and interest thereon (the “Defeased Bonds”). Such Defeased Bonds are therefore deemed to be no longer outstanding pursuant to Resolution No. _____ of the University authorizing the Defeased Bonds, but will be paid by application of the assets in such escrow.

The Defeased Bonds are described as follows:

Western Washington University
Housing and Dining System Revenue [and Refunding Bonds], Series 20__

(Dated _____, 20__)

Maturity Years (_____ 1)	Par Amounts Defeased	Interest Rates	CUSIP Nos.	Call Date (@100%)
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* This notice shall be given immediately by first class mail to each registered owner of the Defeased Bonds and to the MSRB.

Bond Numbers of 20__ Defeased Bonds

Information for Individual Registered Owner

The addressee of this notice is the registered owner of Bond Certificate No. _____ of the Defeased Bonds described above, which certificate is in the principal amount of \$_____. Of that principal amount, \$_____ has been defeased as described above.

[Date]

_____, as Escrow Agent

APPENDIX C
Fee Schedule

Escrow Agent Fee: \$ _____

EXHIBIT B

C O S T S O F I S S U A N C E A G R E E M E N T

**WESTERN WASHINGTON UNIVERSITY
HOUSING AND DINING SYSTEM REVENUE REFUNDING BONDS, SERIES 2015**

THIS COSTS OF ISSUANCE AGREEMENT, dated as of _____, 2015 (herein, together with any amendments or supplements hereto, called the "Agreement"), is entered into by and between the WESTERN WASHINGTON UNIVERSITY, (herein called the "University") and _____ as Escrow Agent (herein, together with any successor in such capacity, called the "Escrow Agent").

W I T N E S S E T H :

WHEREAS, pursuant to Resolution No. 2014-09 of the University, adopted on December 11, 2014 (the "Resolution"), the University has determined to issue its Housing and Dining System Revenue Refunding Bonds, Series 2015 (the "Series 2015 Bonds") for the purpose of providing funds to pay the costs of refunding certain outstanding bonds of the University; and

WHEREAS, simultaneously herewith, the University is entering into an Escrow Deposit Agreement, dated _____, 2015 under which the Escrow Agent will hold invested proceeds of the Series 2015 Bonds in order to pay and redeem the refunded bonds under the terms set forth therein; and

WHEREAS, certain proceeds of the Series 2015 Bonds will be delivered to the Escrow Agent on the date of issuance of the Series 2015 Bonds that are required to be disbursed to pay costs of issuance of the Series 2015 Bonds; and

WHEREAS, the Escrow Agent has agreed, without additional compensation to disburse the Series 2015 Bond proceeds received to pay costs of issuance under the terms of this Agreement;

Section 1. Deposit in the Costs of Issuance Fund.

The Escrow Agent has created on its books a special trust fund and escrow fund to be known as the Costs of Issuance Fund. The Escrow Agent agrees that upon receipt it will deposit to the credit of the Costs of Issuance Fund Account the sum of \$_____ to pay those costs of issuance set forth on Exhibit A. Such deposit, all proceeds therefrom, and all cash balances on deposit therein shall be the property of the Costs of Issuance Fund to pay those costs of issuance set forth on Exhibit A upon receipt of invoices. If any of the \$_____ deposit allocated for costs of issuance for the Series 2015 Bonds remains unspent on _____,

20__, the Escrow Agent shall transfer such unspent amount to the University, and this Agreement shall be deemed fully performed and terminated.

Section 2 Investments.

The Escrow Agent shall not have any power or duty to invest or reinvest any money held hereunder.

Section 3 Limitation on Liability.

The liability of the Escrow Agent to transfer funds for the payment of the costs of issuance identified herein shall be limited to the proceeds of the Series 2015 Bonds delivered to the Escrow Agent.

Section 4 Compensation.

The University shall pay to the Escrow Agent fees for performing the services hereunder and under the Escrow Agreement for the expenses incurred or to be incurred by the Escrow Agent in the administration of this Agreement and the Escrow Agreement pursuant to the terms of the Fee Schedule attached as Exhibit B. The Escrow Agent hereby agrees that in no event shall it ever assert any claim or lien against funds held under the Escrow Agreement for any fees for its services, whether regular or extraordinary, as Escrow Agent, or in any other capacity, or for reimbursement for any of its expenses as Escrow Agent or in any other capacity.

Section 5 Notice.

Any notice, authorization, request, or demand required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given when mailed by registered or certified mail, postage prepaid addressed to the University or the Escrow Agent at the address shown on Exhibit A to the Escrow Agreement.

Section 6 Washington Law Governs.

This Agreement shall be governed exclusively by the provisions hereof and by the applicable laws of the state of Washington.

EXECUTED as of the date first written above.

WESTERN WASHINGTON UNIVERSITY

[ESCROW AGENT]

Authorized Signatory

Exhibit A - Costs of Issuance Schedule
Exhibit B - Fee Schedule

EXHIBIT A

Costs of Issuance:

Bond Counsel Fee (K&L Gates LLP).....	
Escrow Agent Fee (.....)	
Escrow Verification (.....)	
Rating Agency Fee (.....)	
Total:	\$

EXHIBIT B

FEE SCHEDULE

See Attached

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
FRIDAY, December 12, 2014**

1. CALL TO ORDER

Vice Chair Sue Sharpe called the regular meeting of the Board of Trustees of Western Washington University to order at 9:59 a.m., Friday, December 12, 2014 in the Board of Trustees Conference Room, Old Main 340, at Western Washington University in Bellingham, Washington.

Board of Trustees

Sue Sharpe, Vice Chair, acting Chair
Dick Thompson, Secretary
Betti Fujikado
Chase Franklin
Carly Roberts
Earl Overstreet

Western Washington University

Bruce Shepard, President
Brent Carbajal, Provost and Vice President for Academic Affairs
Eileen Coughlin, Senior VP, Vice President for Enrollment and Student Services
Richard Van Den Hul, Vice President for Business and Financial Affairs
Steve Swan, Vice President for University Relations and Community Development
Annika Wolters, Associated Students President
Spencer Anthony-Cahill, Faculty Senate President
Lisa Wochos, Assistant Attorney General
Paul Cocke, Director, University Communications
Barbara Sandoval, Assistant to the President and Secretary to the Board of Trustees
Elissa Hicks, Assistant Secretary to the Board of Trustees

2. PUBLIC COMMENT

As per Amended RCW 28.B.20.105, the Board of Trustees provided time for a Public Comment period. Three people signed up to testify before the Board, and Vice Chair Sharpe gave them two minutes each to address the Board.

Western students Jordan Quinn, Brenda McGarrity, and Stirling Scott, voiced their opposition to any future tuition increases, outlining the current high costs for students and what they go through to pay for school. Each student outlined how they currently have to work several jobs hindering their ability to study or alternatively going into significant debt which will take them several decades to repay. Each asked the Trustees to consider student's ability to pay when considering future tuition increases or to possibly decrease tuition to make it more affordable.

3. BOARD CHAIR

Vice Chair Sharpe reported that the Trustees and campus leadership enjoyed a celebration the previous night honoring two former faculty members Dr. Rand Jack and Dr. Herbert Webber who touched lives before they changed lives. Sharpe recounted the joint session with the Western Foundation Board at Thursday's meeting discussing global engagement and the importance for students to have access to meaningful cultural experiences around the world. Vice Chair Sharpe also mentioned that Western was named the 2014 Green Business of the Year by the Bellingham Chamber of Commerce and congratulated the campus's efforts on that front.

4. UNIVERSITY PRESIDENT

President Shepard mentioned significant national events, protests and marches around the country addressing diversity and noted that the events on Western's campus have been respectful. Shepard then gave an update on the campaign launch events that took place since the last Board of Trustees meeting. He reminded constituents that the state legislative session is just around the corner and that state funding for higher education in general will be in for a tough fight this session, adding that it is just the beginning of a long process with many steps to the final outcome.

5. ASSOCIATED STUDENTS

Annika Wolters, Associated Students President thanked students for their support of recent events and activities, adding that there are already 100+ students signed up for the Viking Lobby Day event in January. Wolters said she was also excited that after working with the Whatcom Transit Authority the late night shuttle for students will begin on December 18th as a safe option for students living along 21st Street. Trustees commented about how impressed they were with student engagement in the community and how everyone is working well together and being good neighbors.

6. FACULTY SENATE

Spencer Anthony-Cahill, Faculty Senate President reported that the senate is continuing to work with the Equal Opportunity Office to develop online materials to make the process more predictable and transparent. The senate is also working with deans and the graduate school on questionnaires for faculty to evaluate administration in Academic Affairs and hopes to have that ready in the spring. Anthony-Cahill said that they are also working with extended education and the departments to ensure the quality of course offerings through extended education and with the vice presidents regarding the senate's concerns with various enrollment issues and has been grateful for their assistance.

7. APPROVAL OF AMENDED 2013-2015 INTERNAL AUDIT SCHEDULE

Matt Babick, Director, Office of the Internal Auditor explained that the Board Audit committee had discussed this item at their December meeting and recommends the amended audit schedule to the full Board for approval (**Attachment B**) with the addition of the phrase "and Western's academic standards" to the description of the upcoming Athletics Department: Expenditure Compliance and Program Compliance with Selected NCAA Rules Audit. Babick also described the difference between traditional audits and consulting work that he proposes in order to increase efficiency within the Internal Audit office.

MOTION 12-04-2014: Trustee Thompson moved that the Board of Trustees of Western Washington University, upon recommendation of the Board of Trustees Audit Committee and President Shepard, approve the attached Amended 2013-2015 Internal Audit and Consulting Schedule.

Motion was approved.

Vice Chair Sharpe announced a break at 10:35 a.m.

The Board returned and reconvened the meeting at 10:45 a.m.

8. FACILITY NAMING

President Shepard said that President Emeritus Jerry Flora was a person of distinction who lead Western through some difficult times. Shepard also said that those closest to him think this honor is a fitting tribute to a great marine biologist who loved the University and is remembered by the community tide pool walks he lead in the local community. Trustees expressed their admiration and gratitude for President Emeritus Flora's contributions to the University and for his wonderful character.

MOTION 12-05-2014: Trustee Fujikado moved that the Board of Trustees, on recommendation of the President, name the Western Washington University Marine Science Education Building at Shannon Point Marine Center in honor of Jerry Flora, President Emeritus, for his academic, administrative, service, and many other achievements that have contributed significantly to the welfare of the university. The name will change to the Charles J. (Jerry) Flora Marine Education Building.

Motion was approved.

9. HOUSING & DINING SYSTEM CAPITAL PLAN

Vice President Eileen Coughlin gave the Trustees information regarding the capital plan for Western's housing and dining facilities. Coughlin said that the capital plan meets four goals: 1) Provide campus housing to support Western's current enrollment plans; 2) Meet or exceed the Board of Trustees fiscal principles; 3) Invest in infrastructure to ensure longevity, health and safety; and 4) Respond to changing student demographics, needs and programmatic expectations. Coughlin said that the system continues to meet and/or exceed the guiding principle and that occupancy remains strong, and reserve fund balances and debt coverage ratios are at planned levels to support the projects currently in place and being discussed for the next 10+ years.

Vice President Coughlin noted that many infrastructure, health and safety enhancements and programmatic enhancements are already included in the current capital plan adding that new projects will have an increasing emphasis on revitalization or visual upgrades that will be noticeable to students. Enhancements include modernizing student rooms with new flooring, lighting, painting and amenities, renovating restrooms with improved spaces and fixture replacement, revitalizing public spaces and entry zones, enhancing and increasing the Viking Commons dining ambience and capacity, and repurposing building recycling and sustainability centers.

Trustees asked where Western stands in comparison to other state institutions. Coughlin said that Western is on the more conservative side in that the University is consistently doing occupancy stress tests for campus housing to make sure that the supply and need match what is available on and near campus. She said that these tests are also a way for the University to make sure that it meets capacity and occupancy requirements for continued financial stability. Coughlin said that university provided housing is quite popular on campus with 94% of freshman living on campus even though there is not a requirement, and there is a high rate of continuation for upper class students as well.

10. CAMPAIGN UPDATE

Deborah DeWees, Senior Director of Alumni & Communications and Executive Director of the WWU Alumni Association provided the update for the Foundation's progress on the campaign. DeWees stated that as of November 30th, 2014 the campaign had raised \$48.3 million and is projected to be over \$50 million by the end of December. She said that the Foundation Board has chosen to focus the rest of the eighteen months remaining in the campaign on raising money for general scholarship funds to benefit students directly.

11. OLYMPIA UPDATE

Becca Kenna-Schenk, Government Relations Director gave an overview of the political landscape and budget outlook for the upcoming 2015 Legislative Session in Olympia. She said that the Governor's budget is set for release on December 15th. The Council of Presidents (COP) submitted a joint proposal to the Governor's office requesting \$198 million state investment over the next biennium to expand student access and increase degree production in high demand fields to support the state economy. Kenna-Schenk said that the additional funding would increase degree production in high-demand areas and improve student access and performance through targeted, evidence-based initiatives. She said the new investment in higher education would enable Washington's public colleges and universities to hold the line on tuition increases for an additional two years. Director Kenna-Schenk said that currently a coalition of K-12 education and higher education groups is forming in order to work on statewide education together instead of as separate entities, and more information will be available soon. Lastly Kenna-Schenk said that a date for the Trustee Day of Action has yet to be determined but Trustees will be notified once more information is available.

12. AUDIT COMMITTEE REPORT

Trustee Dick Thompson, Chair, Board of Trustees Audit Committee gave an update of the Audit committee's December meeting business. Thompson mentioned that the committee had discussed the amended internal audit schedule and supported the changes. He also said that the State Auditor gave the committee their results from both the contracted yearly Independent Financial Audit and the required statewide Accountability Audit. Both reports came back clean with no issues or findings to report and with a statement of appreciation to the Business and Financial Affairs division for their great cooperation. Thompson said that the committee agreed to hire the State Auditor's Office again next year to do the Independent Financial Audit because of the quality of their work and reasonable costs.

13. COMMITTEE ON TRUSTEES REPORT

Trustee Sue Sharpe, Chair, Committee on Trustees said the committee will be bringing forward at the next board meeting its recommendations for the Board of Trustees expectations and a revised Committee on Trustees charge for the Board Rules of Operation.

14. INFORMATION ITEMS

a. Academic Affairs Report

Provost Carbajal provided a written report with an update on the status of Western's recruitment of tenure track faculty and newly hired faculty members.

b. Quarterly Grant Report

Provost Carbajal provided a written report with information from the Office of Research and Sponsored Programs concerning grant awards for the period July 1, 2014 – September 30, 2014 and fiscal year 2014/15.

c. Admissions and Enrollment Report

Vice President Coughlin provided a written report regarding the university's general enrollment and admissions.

d. Capital Program Report

Vice President Van Den Hul provided a written report on the University's capital projects.

e. University Advancement Report

Vice President Bowers provided a written report on the University's Alumni Relations and Western Foundation activities.

f. University Relations and Community Development Report

Vice President Swan provided a written report documenting recent activities of University Relations and Community Development.

g. 2013-2014 University Financial Report

Vice President Van Den Hul provided a written report on the University's finances.

h. 2014 Housing & Dining System Financial Report

Vice President Van Den Hul provided a written report on the University's Housing and Dining System.

i. 2014 Wade King Student Recreation Center Financial Report

Vice President Van Den Hul provided a written report on the Wade King Student Recreation Center.

j. 2014 AS Bookstore Financial Report

Vice President Van Den Hul provided a written report on the University's Bookstore.

k. 2014 Parking Services Financial Report

Vice President Van Den Hul provided a written report on the University's parking services system.

l. Student Right to Know/Clery Act

Vice President Coughlin provided a written report regarding the university's general enrollment and admissions.

15. DATE FOR NEXT REGULAR MEETING: February 12 & 13, 2015

16. The meeting adjourned at 11:46 a.m.

17. LUNCH

The Trustees and invited guests enjoyed a presentation of faculty research and advocacy regarding concussion in young athletes by Dr. Michael Fraas, Assistant Professor, Department of Communication Sciences and Disorders.

**Western Washington University
Office of the Internal Auditor
Amended 2013-2015 Internal Audit and Consulting Schedule**

2013-2014

2014-2015

2015-2016

OPERATIONAL/FINANCIAL REVIEWS	OPERATIONAL/FINANCIAL REVIEWS	OPERATIONAL/FINANCIAL REVIEWS
<p>Huxley College – Audit of Fee Expenditures To review and evaluate Huxley Colleges’ course and lab, service and facility rental fees for compliance with the university’s processes. [REMOVED]</p> <p>Services and Activities Fee Process To review and evaluate the operational efficiency, effectiveness and compliance of the University’s processes for administering services and activities fees. [COMPLETED]</p> <p style="text-align: center;">FOLLOW UP AUDITS</p> <ul style="list-style-type: none"> • Vending Machine Contracts [COMPLETED] • Purchasing Card Audit [COMPLETED] 	<p>Athletics Department: Expenditure Compliance and Program Compliance with Selected NCAA Rules To review and evaluate expenditure compliance with state regulations and the department’s compliance with selected NCAA rules and Western’s academic standards.</p> <p>Fraud Risk Management Program - Assessment To evaluate the University’s fraud risk management practices and controls to determine if the potential risks of fraud are reasonably managed. Note: This may include use of a consultant and new “data analytics.”</p> <p>Laboratory Chemicals Audit To review and evaluate the administration and handling of the University’s laboratory chemicals for safety and compliance.</p> <p>Student Sports Clubs To review and evaluate student sports clubs fundraising processes for efficiency, effectiveness and compliance.</p>	<p>Grant Administration Process To review and evaluate the operational efficiency, effectiveness and compliance of the University’s grant processes.</p> <p>Housing and Dining Services To review and evaluate the operational efficiency, effectiveness and compliance of Housing and Dining Operations.</p> <p>Registrar’s Office To review and evaluate the operational efficiency, effectiveness and compliance of the Registrar’s Office operations.</p> <p>Human Resources To review and evaluate the efficiency, effectiveness and compliance of selected Human Resource functions.</p> <p>Ethics Program To review and evaluate the design and implementation of the University’s ethics-related objectives, programs, and activities for efficiency, effectiveness and compliance.</p>

2013-2014	2014-2015	2015-2016
<p>Quarterly President Expense Reviews To review the President’s state-funded travel and entertainment expenses for compliance with state rules and University policies. [ONGOING]</p> <p style="text-align: center;">FOLLOW UP AUDITS</p> <ul style="list-style-type: none"> • Property Management Contract Consultation [IN PROCESS] 	<p>Cash Audits This on-going project monitors the efficiency, effectiveness and compliance of the University’s cash handling processes.</p> <p>Quarterly President Expense Reviews To review the President’s state-funded travel and entertainment expenses for compliance with state rules and University policies.</p> <p style="text-align: center;">FOLLOW UP AUDITS</p> <ul style="list-style-type: none"> • Lakewood Center Use of Resources Special Investigation [COMPLETED] • Property Management Contract Consultation [NEAR COMPLETION] 	<p>Student Travel Abroad Oversight Compliance To review and evaluate if all events or programs where Western Washington University students travel and study outside of the United States are administered under the direction of the Center for International Studies in compliance with University policies.</p> <p>Cash Audits This on-going project monitors the efficiency, effectiveness and compliance of the University’s cash handling processes.</p> <p>Quarterly President Expense Reviews To review the President’s state-funded travel and entertainment expenses for compliance with state rules and University policies.</p>

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: Bruce Shepard, President

DATE: February 13, 2015

SUBJECT: **Public Comment Period**

PURPOSE: Information Item

Purpose of Submittal:

RCW 28B.10.110 requires that the governing boards of regional universities provide for public comment at meetings and follow procedures for open public meetings in the Open Public Meetings Act.

Persons wishing to comment will sign in between 7:50 – 8:00 a.m. the day of the Board of Trustees meeting. The signup sheet will be given to the Board Chair at 8:00 a.m.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: Karen Lee, Chair, Board of Trustees
DATE: February 13, 2015
SUBJECT: **Board Chair Report**
PURPOSE: Information Item

Purpose of Submittal:

Board Chair Karen Lee will report to members of the Board and President Shepard and his staff on topics related to the Board of Trustees.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: Bruce Shepard, President

DATE: February 13, 2015

SUBJECT: **President's Report**

PURPOSE: Information Item

Purpose of Submittal:

President Shepard will present brief reflections on issues of interest to the Board.

WESTERN WASHINGTON UNIVERSITY

ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees
FROM: President Bruce Shepard on behalf of the Associated Students
DATE: February 13, 2014
SUBJECT: **Associated Students**
PURPOSE: Associated Students Report

Purpose of Submittal:

AS President Annika Wolters provides this report for the Board of Trustees on current activities of the Associated Students

Supporting Information:

Viking Lobby Day

The Associated Students took a total of 88 students to Viking Lobby Day, and had 111 meetings with 110 legislators. We arrived in Bellingham on Sunday, spent all day reviewing the agenda and teaching students how to lobby, and returned on Monday evening. Vice President for Governmental Affairs, Sarah Kohout headed the project with the help of many others.

Martin Luther King, Jr. Day

Western enjoyed a successful turnout to the first university-wide celebration of Dr. Martin Luther King Jr. Day. The event was held in the Reading Room in Wilson Library, and more than 210 people attended. The speaker was a very compelling Dr. Darryl Brice, who gave us a version of Dr. King's story we might not have heard in school. A committee is being formed for next year's celebration.

Ethnic Student Center Space

President Wolters and Vice President for Diversity Cristina Rodriguez are heading the student end of the \$1 million expansion of the Ethnic Students Center, along with Assistant Dean of Students, Eric Alexander—Thanks Eileen!

AS Officer Activities

VP for Student Life Zach Dugovich is working on the structuring of the Green Energy Fee, as well as looking into the proposed smoking ban on campus.

VP for Business & Operations Chelsea Ghant is looking at how to accommodate the new positions in the AS budget, as the Services and Activities Fee committee is getting ready to meet.

VP for Academic Affairs Jaleesa Smiley is taking recommendations for how to better represent graduate and professional students in the AS.

VP for Activities, Giselle Alcantar Soto is looking at how to better involve our athletes in the Associated Students. She also helped erect the #12 flag on our campus!

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: President Bruce Shepard behalf of the Faculty Senate
DATE: February 13, 2015
SUBJECT: Faculty Senate
PURPOSE: Information Item

Spencer Anthony-Cahill, Faculty Senate President, will brief the Board on recent activities of the Faculty Senate.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: President Bruce Shepard
DATE: February 13, 2015
SUBJECT: **Consent Items**
PURPOSE: Action Items

Purpose of Submittal:

Approval of the university recommendations provided on the consent item agenda.

Proposed Motion(s):

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the following consent items:

- a) Approval of Winter Quarter Degrees
- b) Construction Contract for Ridgeway Kappa Renovation, PW 682
- c) Construction Contract for Classroom and Lab Upgrades, Phase 2, PW 679
- d) Construction Contract for Haggard Hall Digital Media Commons, PW 681

Supporting Information:

Materials supporting the consent item agenda are attached.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: President Bruce Shepard by Provost Brent Carbajal
DATE: February 13, 2015
SUBJECT: Approval of Degrees
PURPOSE: Action Item

Purpose of Submittal:

It is the Board of Trustees responsibility to approve awarding of degrees.

Proposed Motion:

MOVED, that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Winter Quarter 2015, effective March 21, 2015.

Supporting Information:

Lists on file with the Registrar and Graduate Dean.

Students	Winter 2015 <i>(Expected Number of Graduates)</i>	Comparison: Winter 2014 <i>(Actual students graduated)</i>
<i>Undergraduates</i>	462	496
<i>Masters</i>	40	27

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Vice President Van Den Hul

DATE: February 13, 2015

SUBJECT: **Construction Contract for Classroom Upgrades Phase 2, PW 679**

PURPOSE: Action Item

Purpose of Submittal:

Award a construction contract for the Classroom Upgrades Phase 2, PW 679. Contract award following Board action. Construction to start on March 23, 2015.

Proposed Motion:

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to Regency NW Construction, Inc., Bellevue, WA, for the amount of \$995,000 (base bid, plus alternates 1 and 5) before sales tax, for the construction contract to construct the Classroom Upgrades Phase 2 project.

Supporting Information:

The purpose of this project is to improve teaching and learning environments in designated classrooms and lecture halls. The project includes upgrades to rooms in Performing Arts, Bond Hall, Fine Arts, with alternates in Fairhaven Academic, and Ross Engineering Technology. Scope of work includes media equipment, interior finishes and furnishings, electrical, mechanical and plumbing, and fire alarm and suppression. Work is scheduled to start March 23 and be completed and operational by Summer Quarter 2015.

This project was advertised for competitive bidding on December 11, 2014 with the bid opening held at 3:00 PM on January 15, 2015. Seven (7) bids were received by the University (see attached bid summary).

RMC Architects, Bellingham, WA, prepared the plans and specifications for this project.

Project award of the contract is also contingent on the approval of the contractor's Responsibility Criteria submittal.

Source of Funding:

State Building Construction Account – Appropriated
WWU Capital Projects Account – Appropriated

Classroom & Lab Upgrades - Phase 2

		1	2	3	4	5	6	7
Alt.	Description & Bid Item	Regency	Franklin	Colacurcio	CDK	Dawson	Tiger	Faber
	Base Bid-BH319, FI238, PA27	\$ 430,000.00	\$ 437,000.00	\$ 454,000.00	\$ 496,000.00	\$ 478,000.00	\$ 532,000.00	\$ 510,000.00
1	FA 300 (stage, partition NA)	\$ 400,000.00	\$ 405,000.00	\$ 444,000.00	\$ 421,000.00	\$ 482,000.00	\$ 469,000.00	\$ 549,000.00
2	FA 300 stage	\$ 69,000.00	\$ 69,000.00	\$ 73,000.00	\$ 79,800.00	\$ 94,000.00	\$ 65,000.00	\$ 95,000.00
3	FA 300 folding partition	\$ 35,000.00	\$ 43,000.00	\$ 46,000.00	\$ 47,300.00	\$ 42,000.00	\$ 31,000.00	\$ 43,000.00
4	ES 318	\$ 186,000.00	\$ 189,000.00	\$ 177,000.00	\$ 176,000.00	\$ 189,000.00	\$ 194,000.00	\$ 245,000.00
5	ET 328	\$ 165,000.00	\$ 178,500.00	\$ 174,000.00	\$ 169,300.00	\$ 214,013.00	\$ 194,000.00	\$ 199,000.00
Contract Amount (Base Bid+Alt 1+5)		\$ 995,000.00	\$ 1,020,500.00	\$ 1,072,000.00	\$ 1,086,300.00	\$ 1,174,013.00	\$ 1,195,000.00	\$ 1,258,000.00
Sales Tax		\$ 86,565.00						
Total		\$ 1,081,565.00						

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Vice President Van Den Hul

DATE: February 13, 2015

SUBJECT: **Construction Contract for Haggard Hall Digital Media Commons and Parks Hall Finance Research and Learning Lab, PW 681**

PURPOSE: Action Item

Purpose of Submittal:

Award a construction contract for the Haggard Hall Digital Media Commons and Parks Hall Finance Research and Learning Lab, PW 681 (part of the Classrooms and Labs Upgrade – Phase 2 funding). Contract award following Board action. Construction to start on March 23, 2015 in Parks Hall, and June 15, 2015 in Haggard Hall.

Proposed Motion:

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to Regency NW Construction, Inc., Bellevue, WA, for the amount of \$1,410,000 (base bid only) before sales tax, for the construction contract to construct the Haggard Hall Digital Media Commons and Parks Hall Finance Research and Learning Lab project.

Supporting Information:

The purpose of this project is create a digital media commons and broadcast studio in the Library on the second floor in Haggard Hall, and a finance lab on the Plaza Level in Parks Hall.

This project was advertised for competitive bidding on December 18, 2014 with the bid opening held at 2:00 PM on January 20, 2015. Five (5) bids were received by the University (see attached bid summary).

RMC Architects, Bellingham, WA, prepared the plans and specifications for this project.

Project award of the contract is also contingent on the approval of the contractor's Responsibility Criteria submittal.

Source of Funding:

State Building Construction Account – Appropriated
WWU Capital Projects Account – Appropriated
WWU Institutional Funding

		1	2	3	4	5
Alt.	Description & Bid Item	Regency NW	Tiger Const	Colacurcio Bro	Dawson	Faber Const
	Base Bid	\$ 1,410,000.00	\$ 1,432,447.00	\$ 1,487,000.00	\$ 1,491,000.00	\$ 1,538,000.00
1	HH Fiber Connectivity	\$ 47,000.00	\$ 90,000.00	\$ 43,200.00	\$ 48,000.00	\$ 50,500.00
2	HH 250 Editing Lab	\$ 32,000.00	\$ 37,000.00	\$ 32,100.00	\$ 34,000.00	\$ 40,000.00
3	HH 253 & 253A Storage Room	\$ 8,000.00	\$ 16,000.00	\$ 13,200.00	\$ 14,000.00	\$ 12,000.00
4	HH Wireless Intercom	\$ 18,000.00	\$ 35,000.00	\$ 16,500.00	\$ 18,000.00	\$ 20,000.00
5	HH Crane	\$ 1,000.00	\$ 20,500.00	\$ 9,800.00	\$ 11,000.00	\$ 12,700.00
6	HH Studio AV System	\$ 30,000.00	\$ 58,000.00	\$ 27,600.00	\$ 30,000.00	\$ 32,000.00
7	HH Additional Studio Lighting, Camera Remote	\$ 51,000.00	\$ 53,000.00	\$ 48,700.00	\$ 53,000.00	\$ 51,400.00
8	HH Camera Remote	\$ 4,600.00	\$ 9,000.00	\$ 4,300.00	\$ 48,000.00	\$ 6,400.00
	Contract Amount (Base Bid)	\$ 1,410,000.00				
	Sales Tax	\$ 122,670.00				
	Total	\$ 1,532,670.00				

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Vice President Richard Van Den Hul

DATE: February 13, 2015

SUBJECT: Construction Contract for Ridgeway Kappa Renovation, PW 682

PURPOSE: Action Item

Purpose of Submittal:

Award a construction contract for the Ridgeway Kappa Renovation, PW 682. Contract award following Board action. Construction to start on April 1, 2015.

Proposed Motion:

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to Dawson Construction, Inc., Bellingham, WA, for the amount of \$3,685,100 (base bid, plus alternates 1 through 10) before sales tax, for the construction contract to renovate the existing Kappa building.

Supporting Information:

The scope of the work of this contract includes a new 13R fire sprinkler system, automatic fire alarm system, suspended acoustical panel and metal pan ceilings, gypsum board soffits, mechanical, plumbing, electrical, hazardous materials abatement, emergency lighting systems, interior painting, and floor coverings.

This project was advertised for competitive bidding on December 8, 2014 with the bid opening held at 3:00 p.m. on January 21, 2015. Five (5) competitive bids were received by the University (see attached bid summary).

Church Nickerson Jansen Associates (CNJA) Architects, Inc., Everett, WA, prepared the plans and specifications for this project.

Project award of the contract is also contingent on the approval of the contractor's Responsibility Criteria submittal.

Source of Funding:

Housing & Dining System - Non-appropriated

		1	2	3	4	5
Alt.	Description & Bid Item	CDK	Colacurcio	Dawson	Faber	Tiger
	Base Bid	\$ 3,459,000.00	\$ 3,443,000.00	\$ 3,290,000.00	\$ 3,767,000.00	\$ 3,660,000.00
1	Refinish Wood Doors at Student Rooms	\$ 68,900.00	\$ 52,000.00	\$ 52,000.00	\$ 61,000.00	\$ 163,000.00
2	Refinish Wood Trim Around Interior Windows at Student Rooms	\$ 58,600.00	\$ 59,000.00	\$ 60,000.00	\$ 50,000.00	\$ 60,000.00
3	Refinish & Repaint Existing Windows, Doors, & Louvers	\$ 154,000.00	\$ 210,000.00	\$ 98,000.00	\$ 185,000.00	\$ 177,000.00
4	Replace Door Hardware	\$ 56,500.00	\$ 54,000.00	\$ 55,000.00	\$ 57,000.00	\$ 91,000.00
5	Replace Interior Room & Wayfinding Signage	\$ 13,000.00	\$ 13,000.00	\$ 11,500.00	\$ 24,000.00	\$ 14,000.00
6	Sound Attenuation at R.D. Office	\$ 7,000.00	\$ 13,000.00	\$ 3,300.00	\$ 9,000.00	\$ 12,000.00
7	Add Washer & Dryer at R.D. Apartment	\$ 8,200.00	\$ 3,500.00	\$ 16,500.00	\$ 7,500.00	\$ 8,800.00
8	Add Dishwasher at R.D. Apartment	\$ 4,400.00	\$ 1,000.00	\$ 3,100.00	\$ 6,000.00	\$ 5,000.00
9	Add 2nd Bedroom at R.D. Apartment	\$ 3,000.00	\$ 2,000.00	\$ 2,700.00	\$ 6,500.00	\$ 4,000.00
10	Access Control on Select Doors	\$ 98,300.00	\$ 80,000.00	\$ 93,000.00	\$ 68,000.00	\$ 111,000.00
	Base Bid + Alt 1 through 10 (without tax)	\$ 3,930,900.00	\$ 3,930,500.00	\$ 3,685,100.00	\$ 4,241,000.00	\$ 4,305,800.00
	Sales Tax			\$ 320,603.70		
	Total			\$ 4,005,703.70		

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees
FROM: President Bruce Shepard
DATE: February 13, 2015
SUBJECT: Approval of Amendments to Board of Trustees Rules of Operation
PURPOSE: Action Item

Purpose of Submittal:

Consideration of three proposed amendments to the Board's Rules of Operation. The Committee on Trustees has met and recommends changing the name of its committee to Board Governance Committee. See Rules of Operation, Section 5.6(b). Also for consideration are amendments to Rules of Operation Section 7.12, Rules of Procedure, and Section 13, Amendments to Board Rules of Operation. See attached proposed amendments.

Proposed Motions:

MOVED, on recommendation from the President, that the Board of Trustees amends WWU Board of Trustees Rules of Operation, **Section 5.6(b), Committee on Trustees**, as stated in Attachment 'A'; and further that the amendment be published in the Western Washington University Board of Trustees Rules of Operation.

MOVED, on recommendation from the President, that the Board of Trustees amends WWU Board of Trustees Rules of Operation, **Section 7.12, Rules of Procedure**, as stated in Attachment 'A'; and further that the amendment be published in the Western Washington University Board of Trustees Rules of Operation.

MOVED, on recommendation from the President, that the Board of Trustees amends the following sections of its Rules of Operation: **Section 13, Amendments to Board Rules of Operation**, as stated in Attachment 'A'; and further that the amendment be published in the Western Washington University Board of Trustees Rules of Operation.

Supporting Information:

- Attachment 'A' - WWU Board of Trustees Rules of Operation February 2015 Amendments

Western Washington University
BOARD OF TRUSTEES
Rules of Operation
February 2015 Amendments

Current language:

5.6 **Meetings of Board Committees.** Board committee meetings may be held before regular or special meetings, or at such time and such place as a committee chair may direct from time to time. All committee meetings must be held in conformance with the laws of the state of Washington governing such meetings.

....

(b) **Committee on Trustees.** The Committee on Trustees assists the Board in fulfilling its responsibility to periodically facilitate assessments of board effectiveness, to assist in orientation of new trustees, to support effective succession planning, and develop guidance on trustee engagement. In sum, this Committee is responsible for good governance, and shall review and recommend to the Board practices affecting the performance of the Board of Trustees and its members in service to Western Washington University and to the public trust.

Proposed language:

5.6 **Meetings of Board Committees.** Board committee meetings may be held before regular or special meetings, or at such time and such place as a committee chair may direct from time to time. All committee meetings must be held in conformance with the laws of the state of Washington governing such meetings.

....

(b) **Board Governance Committee.** The Board Governance Committee assists the Board in fulfilling its responsibility for institutional governance at the highest level of excellence. The committee is responsible for identifying and recommending best Board governance practices as well as facilitating Board transitions, new trustee orientation, mentoring and engagement, ongoing education and Board self-assessments.

Current language:

7.12 **Rules of Procedure.** Robert's Rules of Order, latest revised edition, govern all meetings of the Board, except where such rules of order are superseded by the By-laws of the Board or applicable statutes or regulations.

Proposed language:

7.12 **Rules of Procedure.** Robert's Rules of Order, latest revised edition, govern the rules of procedure of all meetings of the Board, except where such rules of order are superseded by the Board's Rules of Operation or applicable statutes or regulations.

Current language:

Section 13

Amendments to Board Rules of Operation

These rules may be suspended for a particular meeting or for a particular matter under consideration by a two-thirds majority vote of those members present and constituting a quorum of the Board.

Proposed language:

Section 13

Amendments to Board Rules of Operation

These rules may be amended or repealed by a two-thirds majority vote of those members present and constituting a quorum of the Board. These rules may be suspended for a particular meeting or for a particular matter under consideration by a two-thirds majority vote of those members present and constituting a quorum of the Board.

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Provost Brent Carbajal

DATE: February 13, 2015

SUBJECT: **Approval of 2015 Summer Session Tuition and Fees**
Brent Carbajal, Provost and Vice President for Academic Affairs
Earl Gibbons, Vice Provost for Extended Education

PURPOSE: Action Item

Purpose of Submittal:

It is the Board of Trustees responsibility to approve summer quarter tuition and fees.

Proposed Motion:

MOVED, that the Board of Trustees of Western Washington University, on recommendation of the President, approves the recommended Summer Session Tuition for Summer 2015: specifically that tuition be set at \$250.00 per credit for undergraduate courses and \$282.00 per credit for graduate courses. Non-resident students would pay tuition at \$361.00 per credit for undergraduate courses and \$361.00 for graduate courses. Student tuition will be charged on a per credit basis for Summer Session.

Supporting Information:

In 2014, Western Washington University had the lowest Summer Session tuition rates of any Washington public university and were on par with the rates at The Evergreen State College (TESC). The WWU 2014 summer tuition rates were also lower than the university's 2014-2015 Academic Year tuition.

The proposed increases are necessary to cover increasing Summer Session operational costs, including salaries, benefits, and other expenses.

Washington Residents

If adopted, this motion will bring Summer Session resident tuition rates in line with the rates charged during Academic Year 2014-2015 at WWU. The proposed realignment results in a Summer 2015 undergraduate resident tuition rate 4.7 percent above Summer 2014 tuition rates, but level with Spring 2015. Bringing Summer 2015 graduate resident tuition level with the Spring 2015 rate represents a 10.1 percent increase over Summer 2014 tuition rates. These rates, if approved, maintain WWU's position as the least expensive Summer Session tuition available at Washington public universities, though TESC would remain slightly lower.

Non-residents

Proposed Summer 2015 tuition and fee rates for non-resident undergraduate and graduate students reflect a move towards a new model. In previous years, non-resident students at WWU paid the same Summer Session tuition as resident students, but non-residents were also assessed a small (\$14 per credit) non-resident fee. Nonetheless, the result has been to provide WWU's non-resident students attending Summer Session a significant discount over their Academic Year costs. The tradition of offering one tuition rate to all Summer Session students regardless of residency status has been a common practice at some of Washington's public institutions, while the University of Washington and TESC charge non-residents a different, much higher tuition aligned with what the same students pay at UW or TESC during the Academic Year.

Extended Education proposes that non-resident, undergraduate and graduate summer tuition at WWU be set at \$316 per credit, 50% of the 2014-2015 Academic Year undergraduate tuition per credit rate of \$632. The non-resident fee would rise to \$45 per credit. These changes preserve the practice of providing non-residents significant savings over the Academic Year rate, and it establishes a consistent formulaic relationship (fifty percent of the preceding AY) to the Academic Year non-resident rates. It also preserves WWU's status as one of the lowest cost public university options for Summer Session in the State. Further, it introduces a differential between resident and non-resident rates. If adopted, three of Washington's six public four-year institutions (UW, TESC, WWU) would have a differential Summer Session rates and three (WSU, EWU, CWU) would have a single tuition rate.

Source of funds: Self-supporting Dedicated Revenue

SUMMER 2014

Resident Undergraduate		Non-Resident Undergraduate			Resident Graduate		Non-Resident Graduate		
Institution	Tuition per Credit	Institution	Tuition per Credit	Non-Res. Fee	Institution	Tuition per Credit	Institution	Tuition per Credit	Non-Res. Fee
WSU ¹	\$494.00	UW	\$1,028.21		UW	\$709.71	UW	\$1,260.20	
UW	\$374.93	TESC	\$612.90		WSU ¹	\$509.00	TESC	\$363.30	
CWU	\$264.70	WSU ¹	\$494.00		EWU	\$344.50	WSU ¹	\$509.00	
EWU	\$245.73	CWU	\$264.70		CWU	\$295.80	EWU	\$344.50	
WWU	\$239.00	EWU	\$245.73		WWU	\$256.00	CWU	\$295.80	
TESC	\$234.60	WWU	\$239.00	\$14.00 per credit	TESC	\$253.20	WWU	\$256.00	\$14.00 per credit

¹ WSU tuition amounts are based on semester credits, all other institutions are on a quarter system.



Active Minds Changing Lives



SUMMER 2015 (PROPOSED)

Resident Undergraduate		Non-Resident Undergraduate			Resident Graduate		Non-Resident Graduate		
Institution	Tuition per Credit	Institution	Tuition per Credit	Non-Res. Fee	Institution	Tuition per Credit	Institution	Tuition per Credit	Non-Res. Fee
WSU ¹	\$494.00	UW	<i>\$1,028.21²</i>		UW	<i>\$709.71²</i>	UW	<i>\$1,260.20²</i>	
UW	<i>\$374.93²</i>	TESC	\$642.70		WSU ¹	\$509.00	TESC	\$648.70	
CWU	<i>\$264.70²</i>	WSU ¹	\$494.00		EWU	<i>\$344.50²</i>	WSU ¹	\$509.00	
WWU	\$250.00	WWU	\$316.00	\$45.00 per credit	CWU	<i>\$295.80²</i>	WWU	\$316.00	\$45.00 per credit
EWU	<i>\$245.73²</i>	CWU	<i>\$264.70²</i>		WWU	\$282.00	EWU	<i>\$344.50²</i>	
TESC	\$234.50	EWU	<i>\$245.73²</i>		TESC	\$265.30	CWU	<i>\$295.80²</i>	

¹ WSU tuition amounts are based on semester credits, all other institutions are on a quarter system.

² Summer 2015 tuition amounts not yet available, 2014 tuition amounts provided in *italic*.



Active Minds Changing Lives



WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Provost Brent Carbajal

DATE: February 13, 2015

SUBJECT: **Western on the Peninsula**
Brent Carbajal, Provost & Vice President for Academic Affairs
Earl Gibbons, Vice Provost for Extended Education

PURPOSE: Discussion Item

Purpose of Submittal:

To provide an update on Western's growing activities in the West Puget Sound.

For more than twenty years, Western's Woodring College of Education and Huxley College of the Environment have been providing academic programs for place bound students from the Kitsap and Olympic Peninsulas. The University's commitment to the region was significantly expanded in 2014 with the addition of programming from the College of Business and Economics and the opening of *Western on the Peninsulas (WotP)*, WWU's new instructional site at Olympic College's satellite campus in Poulsbo. Western is represented in Poulsbo by three tenured and tenure track faculty members and two staff based at the new facility. They join Western staff already serving at Olympic College in Bremerton and Peninsula College in Port Angeles.

The decision to establish a physical base of operation for Western's outreach to this large, historically underserved region has been warmly received by our community college partners, as well as local governments, community groups, and businesses throughout the service area. The new and existing faculty and staff are becoming a prominent part of their communities, and the overall visibility and awareness of Western Washington University has been greatly expanded. With the potential for more programs in the future, and as the university becomes more rooted in the community, the influence and impact of Western Washington University will be felt throughout the region.

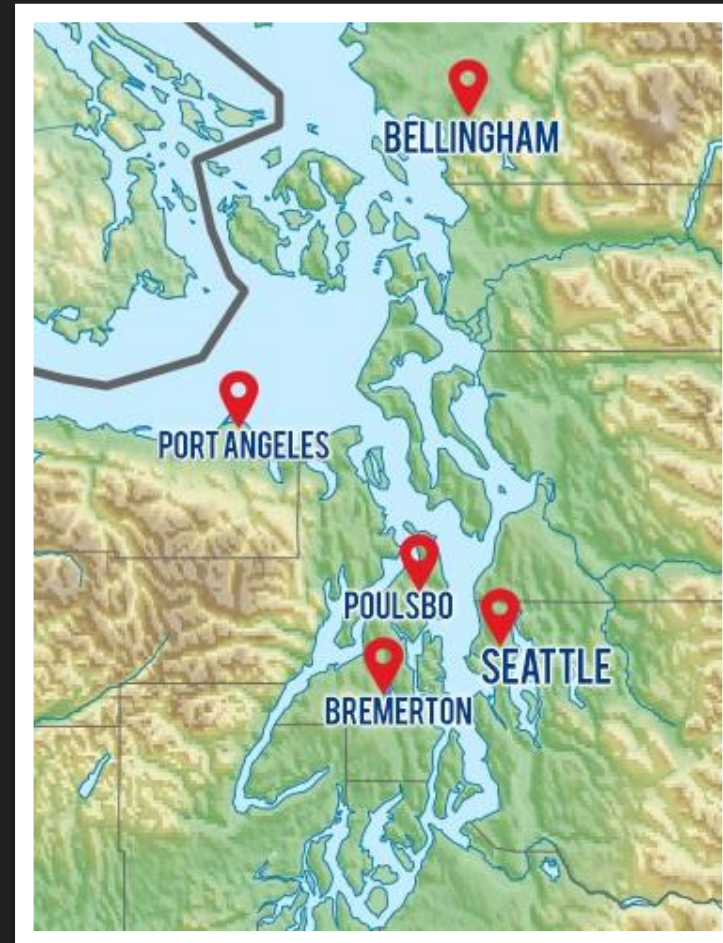
Dr. Earl Gibbons, Vice Provost for Extended Education, looks forward to the opportunity to provide Board members with additional information at the February meeting.




Western Washington University

Our reach is across the sound

- Poulsbo
- Bremerton
- Port Angeles
- Seattle
- Bellingham



20th Anniversary of Huxley College on the Peninsulas



HUXLEY
COLLEGE OF THE ENVIRONMENT



Save the Date

Join us in celebrating 20 years of
Huxley College on the Peninsulas

Friday, October 17, 2014
5:30 p.m.

*Hood Canal Vista Pavilion,
Port Gamble*

Invitation to follow



Active Minds Changing Lives

AA/EO





WWU Center at OC Poulsbo Staff



Candice Merrill

Director of Operations,
Western on the
Peninsulas



Kathy Johnson

Manager,
Western on the
Peninsulas



Troy Able

Academic Program
Director,
Associate Professor of
Environmental Policy,
Huxley College on the
Peninsulas



Mary Sass

Academic Program
Director, Associate
Professor of
Management, College
of Business and
Economics



Genet Simone

Academic Program
Director, Elementary
Education, Woodring
College of Education



Jenise Bauman

Assistant Professor of
Environmental
Science, Huxley
College on the
Peninsulas



Nancy Bluestein-
Johnson

Manager, Huxley
College on the
Peninsulas



Michael White

Program Coordinator,
Elementary Education,
Woodring College of
Education



Lilla Bodo

Program Coordinator,
Human Services,
Woodring College of
Education

Degrees Available

Woodring College of Education

- Elementary Teacher Education, B.A.E. and Certification
- Post Baccalaureate in Elementary Education or Special Education
- Educational Administration, M.Ed.
- Principal Certification

Huxley College of the Environment

- Environmental Policy, B.A.
- Environmental Science, B.S.

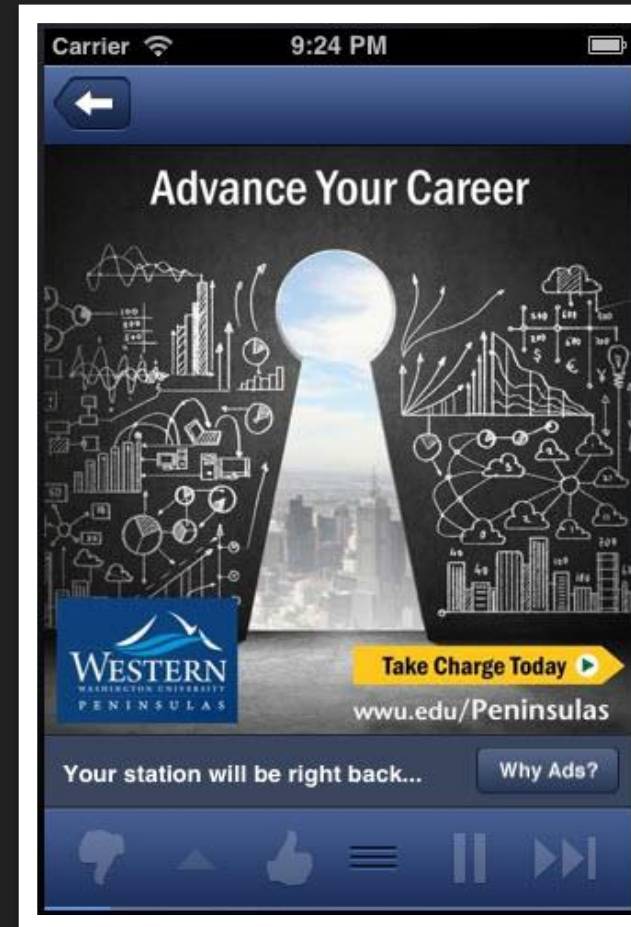
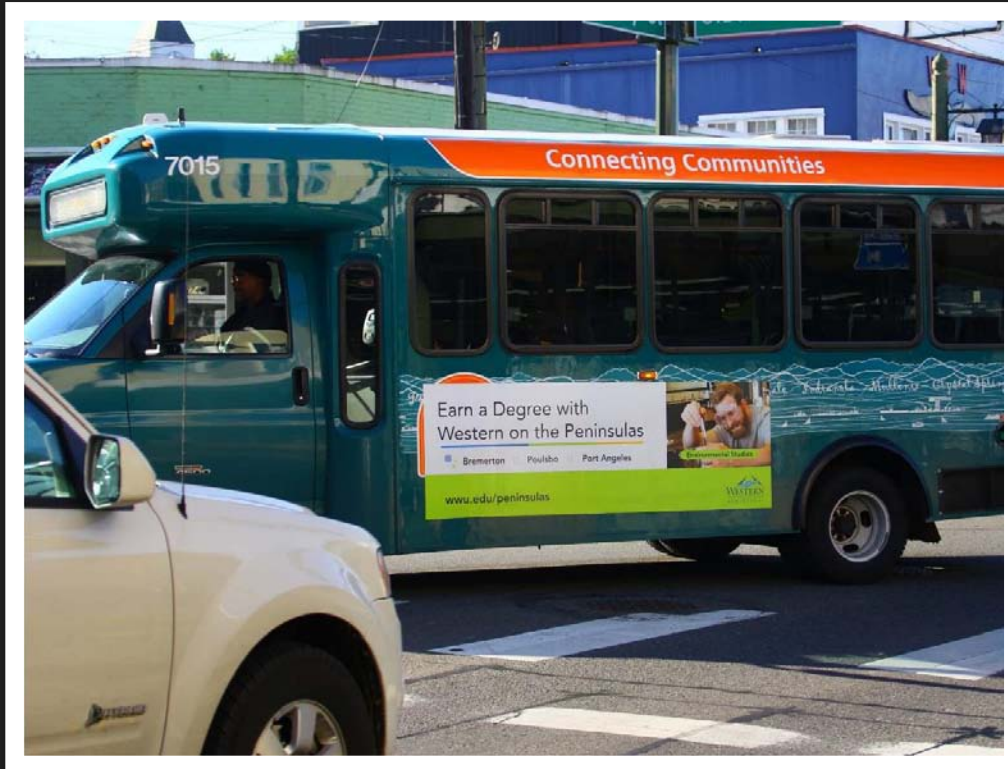
College of Business and Economics

- Business Administration, B.A.

Highway and City Signs



Awareness Campaign



Social Media – Facebook and Twitter



Western on the Peninsulas shared Candi Merrill's photo.
Posted by Courtney Hiatt [?] · October 16, 2014

Our Director of Operations, Candice Merrill, captured our friends at Hot Shots Java in their Western gear. Thank you for all of your support and for getting your blue on!

Hot Shots Java in action, making coffee drinks and supporting Western on the Peninsula students!



WWU Peninsulas retweeted



Theresa Mangrum @TheresaLMangrum · Apr 9

"@WWUPoulsbo is now @WWUPeninsulas in recognition of our commitment to the #Kitsap and #Olympic communities." WWU is #Kitsapconnected



1



1



WWU Peninsulas @WWUPeninsulas · Mar 24

Do you have children in grades K-12? @WWU Youth Programs is offering four signature programs this summer in #Kitsap. bit.ly/OOXCLo



Western in the news Kitsap Sun



WEATHER
cloudy
50°
MORE WEATHER

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Home Sections Weather Traffic 5 Jobs Homes Autos Classifieds Weekly Ads

Lynch: 'I'm here so I don't get fined' + 1 More Alert

Students hear about Western business degree at OC's Poulsbo campus

BY: Tad Sooter
POSTED: 6:58 PM, Jan 29, 2014
UPDATED: 1:53 PM, Apr 10, 2014
TAG: top stories | bremerton | north kitsap | education | local business

Kitsap 12s

TRENDING NOW

- Bainbridge mountain bike coach in coma, paralyzed after crash - Story
- Family of pilot believed to have crashed in Hood Canal notified - Story
- Navy proposes new pier in Port Angeles - Story

Western in the news

Kitsap Peninsulas Business Journal

Kitsap Peninsula Business Journal KPBI.COM

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Olympic College to offer four-year business degree at Poulsbo campus in partnership with WWU

POSTED: 12:15 AM, Jul 16, 2013
UPDATED: 12:39 PM, Aug 21, 2014

Western Washington University will open a new university center in partnership with Olympic College that will offer a four-year program for a bachelor's degree in business at the OC campus in Poulsbo.

The two schools will officially announce creation of The Western Washington University Center at Olympic College in Poulsbo at an event July 17 at the Poulsbo campus.

Olympic College president David Mitchell said the new center will offer a four-year program leading to a business degree, similar to the

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Press Release

Kitsap Peninsula Business Journal KPBI.COM

Home Sections Weather

From LOCKSMITHS to HAIR STYLISTS JOIN NOW

Angie's list. Reviews you can trust.

Olympic College campuses to add new baccalaureate programs

POSTED: 11:02 AM, Oct 29, 2013
UPDATED: 1:12 PM, Aug 21, 2014

Kitsap Peninsula students will soon be able to obtain four-year degrees in business administration and in computer information systems without leaving the area. Olympic College is working on implementing a baccalaureate of applied science program in computer information systems — its second four-year degree — and its partner, Western Washington University, is adding a four-year business administration

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Concerned about outliving your retirement assets? Relax... Retire on your terms. Click here To schedule a meeting with one of our financial advisors.

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Press Release

Western in the news North Kitsap Herald

North Kitsap OPINION

Page A4

NorthKitsapHerald.com

Friday, January 23, 2015 | North Kitsap Herald

IN OUR OPINION

Seed for rebirth of Viking Avenue

Poulsbo City Councilman Ed Stern said the "college town" concept for Viking Avenue will be discussed during revision of the city's Comprehensive Plan.

As Poulsbo evolves to meet the needs of a growing and changing population, having a pipeline to higher education close to home will be a vital part of that evolution. Over the next 20 years, Kitsap County will grow by 80,438 residents, according to the Countywide Population and Housing Growth chapter of the county's Comprehensive Plan. In our immediate area, Silverdale will grow by 5,779, Bainbridge 5,635 residents, Poulsbo 3,778, Kingston 2,932. Over that time, an estimated 3,106 current Poulsbo residents will turn college age — that doesn't include the new residents to come in Poulsbo and in communities next door.

Olympic College Poulsbo, at College Marketplace, is poised not only to meet the higher-education needs of local residents, but to empower them in their career fields to meet the challenges this area will continue to have as it grows: How do we lessen our environmental impact as our communities grow? How can we enhance the health of our marine environment? How do we attract more businesses and create more jobs but do so in a "green" way? How do we enable people to move around our communities without relying on the car?

The demographic makeup of our community is changing, and Olympic College Poulsbo can be a center where new residents, and those whose first language may be from another country, can not only gain the language education they need to succeed but can feel embraced and part of the community.

A college and university is an important part of the circle of a

WRITE TO US: The Herald welcomes letters from its readers. To make room for as many letters as possible, keep your letter to 350 words maximum. Include your name and daytime phone number for verification. Send to P.O. Box 278, Poulsbo, WA, 98370; fax to 360-779-8276; or email rwalker@northkitsapherald.com.

LETTERS

Denied the right to speak for three minutes

I would like to remind the Poulsbo City Council, as well as Mayor Becky Erickson, that per the Poulsbo City Council Rules of Procedure, citizens are allotted three minutes to address the mayor and council during citizen comment periods. According to the instructions, this time is supposed to commence after the speaker states their name and the subject they wish to address.

I bring this up because of my experience at the City Council meeting on Jan. 14.

I have spent quite a bit of time researching the economic arguments cited by the city as being the reason for banning all medical and recreational marijuana production and sales within city limits. I have invested hours of my time interviewing city planners and development directors in other local jurisdictions, as well as Poulsbo's legislative representatives in Olympia. I knew that three minutes would not be sufficient to share every detail. What I did not foresee, however, was my being cut off at two and a half minutes and told that my time was up.

The mayor insisted that I had received my three minutes, but a stopwatch and the BKAT footage of the meeting indicate otherwise.



Ignited citizen comment period when I approached the podium, and given that I was the only citizen there to address the council, it seems strange that I could not be afforded the full three minutes granted me under the rules of procedure, adopted by City Council resolution.

I found it to be a tragedy for democracy when the council disregarded the will of its citizens, choosing to act as if they are state legislators with the authority to deny the people our powers of initiative as outlined by the state constitution. However, I never thought I would be denied my right to speak to them.

BRANDEN HEINEMANN
Poulsbo

Hev. City Council.

generations. I believe port property should be used for public recreational purposes which can be enjoyed by residents and visitors alike. I urge the Port of Kingston to make the Kingston waterfront available and accessible to everyone — providing beach access to those in wheelchairs and strollers, offering a swimming area, and linking to the String of Pearls water trail and Kingston Green.

MARY GLEYSTEN
Kingston

Response to letter about Second Amendment

In response to the letter to the editor, "Mourn for those that sacrifice most" (page A5, Jan. 16 Herald):

NORTH KITSAP HERALD

Friday, January 16, 2015 | Vol. 114, No. 3 | WWW.NORTHKITSAPHERALD.COM | 50¢



INSIDE

- New Miss Poulsbo — in Kitsap Week
- No more soccer at Olympic College — Sports, page A14

SOUND PUBLISHING INC.



Auto Row, meet 'College Town'

Councilman envisions thoroughfare as an extension of Olympic College community

By **RICHARD WALKER**
rwalker@northkitsapherald.com

POULSBO — Since the demise of the auto row, south Viking Avenue has had an identity crisis. An eclectic mix of businesses, and some large chunks of vacant

real estate, line the thoroughfare. If you were so inclined, you could get the car worked on, grab a bite to eat, buy stuff for the house, get a haircut, get a spray tan, get a tattoo, and have an afternoon cocktail, all within walking distance. (You can buy quilting materials, and go to church there, too.)

Walk up the hill and catch a movie. Walk toward the water and stroll County Road 59 Park. City officials say Viking Avenue lacks cohesiveness, that it's a place you drive to for a specific reason but don't stay long.

To help Viking Avenue find its way, city planners sketched a streetscape with downstairs businesses and upstairs apartments, open space, public plazas, and incentives for interested developers. No one nibbled, city officials said.

Heck, the mayor even pitched the former Courtesy Ford site to Family Fun Center.

Turns out, Viking Avenue's long-term success may lie in going to back to school.

Poulsbo City Councilman Ed Stern said.

See **COLLEGE TOWN**, Page A3

SALES TAX DECLINE

A look at the city's share of sales tax revenue generated on Viking Avenue over a five-year period.

- 2013: \$272,198
- 2012: \$258,973
- 2011: \$275,853
- 2010: \$309,166
- 2009: \$315,734

— cityofpoulsbo.com/finance/documents/2013report-2013.pdf



Poulsbo's former auto row now features an eclectic mix of businesses, and vacant lots.

Richard Walker / Herald

He's not the

Viking Avenue lot, in two pieces, with plastic sheeting separating

National

Kitsap Economic Development Alliance (KEDA)

The screenshot shows the top section of the 'Kitsap Connected' website. At the top left, there are two buttons: 'Kitsap' and 'Connected'. Below them is the large text 'Work + Life' in white on a blue background. To the right is a graphic of a mountain range with a sun and clouds. Below the header is a video player showing a city skyline at night with the text 'KITSAP CONNECTED: Work + Life'. To the right of the video is the heading 'Kitsap Connected' with a 'Like 75' button. Below this is a paragraph of text: 'Located in the heart of Puget Sound and connected to the Greater Seattle Region's centers of industry and culture, Kitsap is ideally positioned — for prosperity! Visit kitsapedia.org for more information and resources. Become a Kitsap Digital Ambassador and help us share the Kitsap Story!'. Below the text are social media icons for Facebook, Twitter, LinkedIn, Pinterest, and YouTube. At the bottom of the page, there are five categories: Innovation, Trust, Authenticity, Sustainability, Talent, and Community.

The screenshot shows the navigation and featured content area of the website. At the top, there is a horizontal menu with the following items: Family, Transformation, Living, Balance, Collaboration (which is highlighted with a green underline), and Work, Live, Play. Below the menu is a featured article titled 'WWU & Olympic College' with the URL 'www.edu/ee/poulsbo/'. The article text reads: 'Western Washington University and Olympic College are crossing boundaries to provide enhanced education opportunities for the community and businesses on the Kitsap and Olympic Peninsulas.' To the right of the text is a video player with the title 'collaboration' and a play button. Below the video player is a dark grey footer area with four columns: 'Do Business in Kitsap', 'Credits', 'Sponsors', and 'Contact Us'. Each column contains a short paragraph of text and a 'Learn more...' link. The 'Contact Us' column includes the phone number '360.377.9499' and the email 'info@kitsapedia.org', along with social media icons for Facebook, LinkedIn, Twitter, and Pinterest.

Poulsbo Parks & Recreation Partnership

August

Tuesday, August 5 & 12 Summer Nights at the Bay - Concert Series

Thank you to our 2014 Summer Nights at the Bay sponsors!



The Winslow - Roscoe Group
Silverdale

**MARINE VIEW
BEVERAGE**



Western Washington University, CenturyLink, Central Market, Morgan Stanley - the Winslow-Roscoe Group, Marine View Beverage and InMotion Performing Arts Studio



**POULSBO
MARINE
SCIENCE
CENTER**

*Open Space Parks
83.64 acres

Trails: 5.23 miles

New Partnerships

Western Washington University College on the Peninsula is new to the Poulsbo community and quickly becoming a part of it. They have sponsored the Summer Concert Series and Spooktacular, are volunteering at Fish Park as part of the stewardship program, and monitoring the restoration work through the dedication of their students at the Huxley Environmental Program.



ing at our public
facilities

There were 8,547 registrations in
recreation programs in 2014.

The Gymnastics program hosted 706 students in 79 sessions, ranging from 1 week to 5 weeks in length. That is a lot of flipping, dancing, stretching and jumping in our multi purpose room!

Poulsbo Parks and Recreation
www.cityofpoulsbo.com
19540 Front Street, Poulsbo
360-779-9898

Poulsbo's Dreams, Western's Opportunity?

North Kitsap Herald

- ❑ January 16, 2015 front page article
- ❑ January 23 and 30, 2015 positive editorials



WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Provost Brent Carbajal

DATE: February 13, 2015

SUBJECT: **Shannon Point Marine Center: Looking Toward the Future**
Brent Carbajal, Provost & Vice President for Academic Affairs
Erika McPhee-Shaw, Director, Shannon Point Marine Center

PURPOSE: Discussion Item

Purpose of Submittal:

To provide an update on WWU's Shannon Point Marine Center and a look towards the future.

The Marine Center. Western's Shannon Point Marine Center (SPMC) is located on the coast, right past the ferry terminal in Anacortes, on a 78-acre, wooded, beachfront campus. It has several main buildings that include laboratories, offices, classrooms, and meeting spaces. Dormitories include a shared kitchen and convivial common-room; there is even a small house that can be rented to visiting scientists or graduate students. Facilities include a pumped seawater intake system providing a constant supply of marine water to aquaria, a unique ocean acidification experimental laboratory, a robustly equipped analytical chemistry laboratory, and a new molecular sequencer that has greatly improved the ability of Western faculty to undertake genetic studies. Some of these facilities were funded by the research grants of individual scientists, others were funded by National Science Foundation (NSF) grants specifically for marine lab infrastructural improvement; one of the latter supported procurement of the most recent addition to our vessel fleet, the R/V Magister. The diving program is relatively small, but is headed up by SPMC staff for the entire university. Faculty who teach and do research at SPMC are a mixture of in-residence personnel (primarily non-tenured) who teach at SPMC as well as in Bellingham, and tenured or tenure-track faculty based mostly the Biology and Environmental Sciences departments at Western, who come down to the lab to teach and also maintain lab facilities and mentor students.

Mission. Shannon Point Marine Center's Mission is to "*Educate future leaders in science, education, policy, and stewardship through experiential learning integrated with innovative marine and environmental scientific research,*" embodying our values of working together to share with students our love of scientific investigation, creativity, integrity, and our passion for the natural environment of the marine Pacific Northwest. Running the MIMSUP (Multicultural Initiative in Marine Sciences: Undergraduate Participation) program for the past 25 years, the group has a strong ethos of teamwork in research and teaching and commitment to empowerment of students who come into science from a variety of backgrounds. A small group of core staff work with faculty to run programs that focus on three main components: 1) teaching courses for Western's

undergraduate and graduate programs, 2) running programs focusing on residential experiential learning (MIMSUP and the summer REU (NSF-funded Research Experience for Undergraduates), and 3) doing research that is grant-funded and supports not just the independent research of the lead investigator but also the intense hands-on student mentorship which has given Shannon Point such a strong national reputation. This year we are embarking upon a new partnership with the Anacortes School District and WWU Extended Education. This effort to develop sustainable public science education is closely aligned with the strategic goals for national marine laboratories stated in the 2014 National Academy of Sciences report.

At a crossroads. The MIMSUP program ends in 2015, bringing to a close a remarkably long stretch of external funding and, perhaps more importantly, ending a student-centered mentoring program that has been one of the focal points of the center for several decades. This is putting us through a bit of an identity and financial crisis, but it provides a true opportunity to re-think the Marine Center and its role within Western. Shannon Point's national reputation and exceptional physical infrastructure were built under the leadership of the previous director, Dr. Steve Sulkin, who worked tirelessly to build a foundation of support from NSF, to draw strong scientists to the center's faculty, and to solidify our standing as one of the nation's premier facilities attracting undergraduates from colleges around the country to our residential programs. However SPMC has been somewhat haphazardly integrated into Western's undergraduate activities and departmental missions, and programs are in the vulnerable position of being dependent on part-time research faculty. Now we have the opportunity to integrate better with Western's undergraduate mission and strengthen our graduate programs at the same time. Using the success of the pilot *Western Marine Scholars Program* (started by Sulkin for Western freshmen and sophomores, led by two part-time SPMC faculty) we have a model from which to consider building new interdisciplinary, interdepartmental curricular paths, perhaps even new major, that would lead to many more undergraduates coming to Shannon Point for focused residential coursework and hands-on scientific mentoring. Over 260 applicants for the 2015 class indicated "Marine Studies" as a desired academic pursuit, yet Western does not even offer that major! Western could attract many brilliant, passionate students and faculty to Western with a program that included, for example, one quarter living and studying (in a full-immersion, faculty-student cohort experience) at the coastal marine lab. We wish to work with Western faculty toward considering such possible paths forward while continuing the strong research, graduate training, mentorship programs, and community education to which we are already committed.

Looking to the Future. Western's original investment in a coastal marine center decades ago means that it is now in the unique and valuable position of running one important node of the nation's remarkable network of marine laboratories. This infrastructure, often associated with state universities instead of private colleges, plays a critical role in the national STEM pipeline flow; The experience of being immersed in doing science right at the coast, sticking hands into the mud and coming out filthy and cold but understanding nature better, makes an unbreakable impression on the mind of a student at any age. Climate change is now accepted by the majority of the American public (New York Times, Jan 30, 2015), and there is an increasing need for a workforce able to face so many environmental, social, infrastructural, legal, and economic challenges associated with our coasts and watersheds. We have choices to make moving forward, but Western is strongly positioned to take advantage of its strong reputation in environmental science and education and its excellent coastal marine center to move with confidence into that future.

Shannon Point Marine Center: Looking toward the Future

Dr. Erika McPhee-Shaw.

Feb 13, 2015 WWU Board of Trustees



Hopkins Marine Station	Stanford
Moss Landing Marine Laboratories	San Jose State U, CSU consortium
SFSU Tiburon	San Francisco State U
Hatfield Marine Science Center	Oregon State U
Shannon Point Marine Center	Western Washington University
Friday Harbor Marine Laboratories	University of Washington
*Lamont-Doherty Earth Observatory	Columbia

**US National Infrastructure of Marine Laboratories and Field Research Stations.
National Association of Marine Laboratories (NAML)**

National Academies Report 2014



Enhancing the Value and Sustainability of Field Stations and Marine Laboratories in the 21st Century



Woods Hole Oceanographic	MIT
Darling Marine Center	University of Maine
Avery Point Campus	University of Connecticut
Horn Point Lab	University of Maryland
Mote Marine Lab and Aquarium, florida	No university, a non-profit
Bigelow (Maine)	No university, non-profit (soft-\$ intense grant-getting)
Scripps Institute	UC San Diego



Older Mission Statement:

The mission of Western Washington University's Shannon Point Marine Center is to support and promote academic programs of instruction and research in the marine sciences at the university

"Service Oriented"

(2013, employee written) Our mission is to engage in high-quality integrated research, education, and outreach that advances knowledge of coastal and marine ecosystems, enhances ocean literacy, and trains future scientists and educators, with a strong commitment to diversity in all domains.

**EMPHASIZES RESEARCH
(EXTERNAL, GRANT-FUNDED)
DIVERSITY MENTORSHIP**



(2015, written by employees and new director) Educating future leaders in science, education, policy, and stewardship through experiential learning integrated with innovative marine and environmental scientific research.

**Getting at why we do this
teaching and research**



Primary Activities

- **Teach Classes**
(Undergraduate and Graduate, standard WWU catalog courses, often taught by faculty from the standard departments from campus (mostly Biology or ESCI depts), often taught by SPMC-based faculty)
- **Run Mentorship and Research experience programs, and advise students (including graduate student research advising)**
- **Scientific Research – External Grant-Funded**



Undergraduate and Graduate Courses

Masters program in Marine & Estuarine Science

Class listings mostly through Biology and Environmental Sciences Departments (also class through Art dept, hope to attract more departments)



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WESTERN WASHINGTON UNIVERSITY

Shannon Point Marine Center
Marine Science Education & Research

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Faculty & Staff
PMC Overview
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Working at SPMC
Courses
Students
Faculty & Staff
Visiting Scientists
Educators
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About Marine Science
Alumni
Excellence at SPMC
Living Opportunities

WWU Courses at SPMC

BIOL 407: Marine Ecology (Spring)
Prereq: BIOL 325 and 326. The structure and function of marine ecosystems with an emphasis on processes in shallow-water and benthic habitats. Investigative field and laboratory studies of local marine and estuarine systems. Miner, 5 credits, R 0800-1650

BIOL 456: Algae (Spring)
Prereq: BIOL 203. Physiology and ecology of macroalgae and phytoplankton; including identification, collection and culture of major algal groups. Laboratory focus on research techniques which are then applied in student independent projects. Mueller Parker, 5 credits, T 0800-1650

ESCI 322: Oceanography Lab (Fall)
Pre- or Coeq: ESCI 321. A laboratory course supplementing lectures in oceanography, especially ESCI 321 and GEOL 340. Emphasis on the coastal ocean as an ecological habitat, and physical oceanography - waves, tides, and currents. Shull, 2 credits, T 1300-1650

ESCI 421: Fisheries Management Lab (Spring)
Prereq: ESCI 421a or concurrent. Field or laboratory experience in typical fisheries management techniques. Especially directed towards marine and freshwater sampling, population identification and quantification, and estimation of management practices. Bodensteiner, 2 credits, W 1300-1650

ESCI 426: Marine Invertebrates and their Environment (Spring)
Prereq: BIOL 202 or equivalent. Classroom and field study of marine invertebrates and adaptation to their environment. Emphasis on identification and study of the diverse Puget Sound marine fauna. Bingham, 5 credits, F 0830-1650

ESCI 444: Sediment Biogeochemistry (Fall)
Introduces concepts in chemical oceanography and methodology of studying sediments and their chemistry. Shull, 4 credits, R 1300-1650

ESCI 521: Biological Oceanography (Spring)
Course will provide a process-oriented view of marine pelagic ecosystems. Areas covered may include biogeography, energetics, food webs, biogeochemical cycles, fisheries oceanography. Laboratory and field work will emphasize current oceanographic techniques. Bodensteiner, 5 credits, W 1300-1650

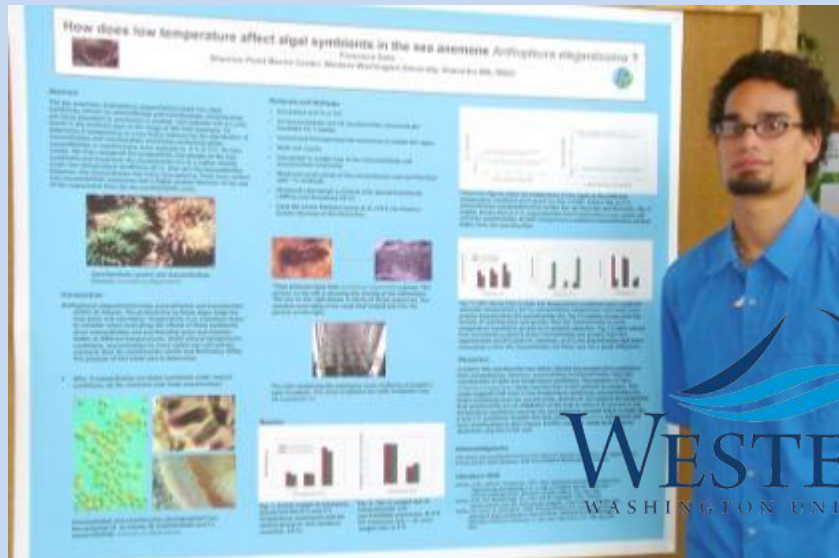
Contact Us · Feedback









Western Washington University · Bellingham, Washington
WESTERN WASHINGTON UNIVERSITY

Multicultural Initiative in the Marine Sciences: Undergraduate Participation (MIMSUP) -funded by National Science Foundation

Has filled our dorms for 6 months per year. 5-year renewals for past 25 years.

LAST YEAR OF PROGRAM



Name		Home Institution	Major
Chelsea Collins		Western Washington University	Environmental Sciences
Chesley Ekelem		Harvard College	Organismal and Evol Biology
Jake Lawlor		University of Texas at Austin	Environmental Science
Maira Nieto		Arizona State University	Biochemistry
Anthony Rodríguez		University of Puerto Rico Ponce	Marine Coastal Environmental Evaluation
Adriana Sepulveda		University of Puerto Rico, Mayagüez	Biology
Giovanna Tomat-Kelly		The College of New Jersey	Biology
Luis Valentin		University of Puerto Rico Humacao	Microbiology

Current MIMSUP students, arrived January 2015, staying until June

50% Latino/Hispanic. 24% African American, 14% Pacific Islander, 12 Native American or Native Alaskan

Alumni Success (past 191 participants):
 - 99% finished undergraduate degree
 - 39% subsequently pursued masters or professional post-baccalaureate
 - 17% pursued Ph.D.-

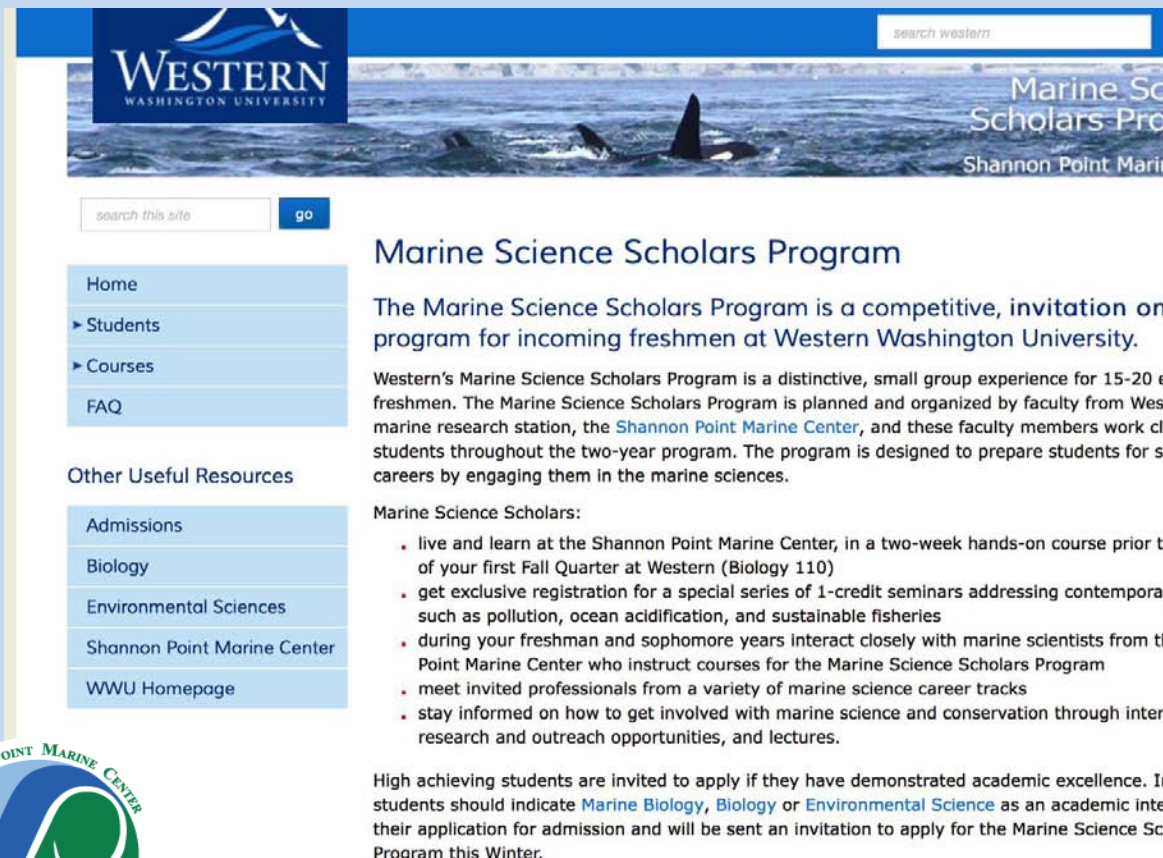
221 Internships
 94 fellowships
 46 scholarships
 25 research grants
 4 alumni elected to boards of major national science societies
 440 presentations at regional, nation, and international conferences

Summer Research Experiences for Undergraduates (REU) (National Science Foundation)



Western Marine Science Distinguished Scholars Program

Selected freshmen pursuing marine studies
(They typically major in Biology or Env Science)



Western Washington University

search western

Marine Science Scholars Program
Shannon Point Marine Center

search this site go

Home

► Students

► Courses

FAQ

Other Useful Resources

Admissions

Biology

Environmental Sciences

Shannon Point Marine Center

WWU Homepage

Marine Science Scholars Program

The Marine Science Scholars Program is a competitive, invitation only program for incoming freshmen at Western Washington University.

Western's Marine Science Scholars Program is a distinctive, small group experience for 15-20 entering freshmen. The Marine Science Scholars Program is planned and organized by faculty from Western's marine research station, the [Shannon Point Marine Center](#), and these faculty members work closely with students throughout the two-year program. The program is designed to prepare students for successful careers by engaging them in the marine sciences.

Marine Science Scholars:

- live and learn at the Shannon Point Marine Center, in a two-week hands-on course prior to the start of your first Fall Quarter at Western (Biology 110)
- get exclusive registration for a special series of 1-credit seminars addressing contemporary issues, such as pollution, ocean acidification, and sustainable fisheries
- during your freshman and sophomore years interact closely with marine scientists from the Shannon Point Marine Center who instruct courses for the Marine Science Scholars Program
- meet invited professionals from a variety of marine science career tracks
- stay informed on how to get involved with marine science and conservation through internships, research and outreach opportunities, and lectures.

High achieving students are invited to apply if they have demonstrated academic excellence. Interested students should indicate [Marine Biology](#), [Biology](#) or [Environmental Science](#) as an academic interest on their application for admission and will be sent an invitation to apply for the Marine Science Scholars Program this Winter.

Admissions Office:
Jan 15 2015:
259 Applicants state
"Interested in Marine
Science"
{but Western doesn't
offer a major}



Research Highlights

Ocean Acidification Experts



Drs. Olson (L) and Love (R) with control panel for regulation of CO₂ delivery to experimental chambers.

New citizen monitoring Project to track Sea Star Wasting Disease



Dr. Ben Miner (L) has performed experimental analysis of transmission and obtained funding to start citizen monitoring network.



Research Highlights

Eel Grass Ecology, growth, mud geochemistry

Macroalgae (seaweed) production of biotoxins

Plankton bloom dynamics, phytoplankton physiology and photosynthesis, oxygen stressors in deep and shallow ocean

Biological Oceanography and Ecology

Wave physics and sediment transport

Expeditions to the Deep Sea



Dr. Shawn Arellano disembarks from the Deep Submerging Alvin.

Study suggesting larvae may swim from methane venting fields has implications for evolution on prehistoric time scales. Featured in Science Magazine's "Science Shots" First author on PNAS manuscript



Just-launched programs with Anacortes School District, Shannon Point, and WWU Extended Education Youth Programs:

Western Washington University logo and navigation menu (Calendar, Directory, Index, Map, myWestern). Header: Active Minds Changing Lives. Search bar: search western. Main banner: YOUTH PROGRAMS with images of students.

Youth Programs

- Home
- Elementary (K-5)
 - Early Release Enrichment
 - Global Connections
 - Grandparents "U"
 - KNOW - Kids Night Out @ Western
 - Odyssey of Science & Arts
 - Summer Youth Theatre Institute
 - Suzuki Violin
 - Western Kids Camp
 - WWU Lakewood Jr. Sailing
- Middle School (Grades 6-8)
- High School (Grades 9-12)
- International Programs

Program List

General Information

- About Youth Programs
- Parent Resources
- Confirmation Letters
- Sponsor a Youth
- Calendar of Youth Events
- Instructors, Staff & Faculty
- Teaching Opportunities

Follow us on Facebook

Early Release Enrichment

Designed for students in grades K-5, Early Release Enrichment provides an alternative to traditional child care on early release days at school.

Anacortes Program

A new offering as of winter 2015, the Anacortes Early Release Enrichment program is presented in partnership between the Anacortes School District and Western Washington University's Shannon Point Marine Center. Students experience hands-on science and art activities at Island View Elementary and at Western's Shannon Point Marine Center. All students are asked to bring a rain jacket, sack lunch and healthy snack.

Bellingham Program

The Bellingham Early Release program allows students to experience the excitement of being on a college campus as they enjoy hands-on science and art activities, access to specialized labs and tours of Western's campus. All students are asked to bring a rain jacket and healthy snack.



Western Washington University logo and navigation menu. Header: Active Minds Changing Lives. Search bar: search western. Main banner: YOUTH PROGRAMS.

Youth Programs

- Home
- Elementary (K-5)
- Middle School (Grades 6-8)
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- International Programs

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- Calendar of Youth Events
- Instructors, Staff & Faculty
- Teaching Opportunities

Follow us on Facebook

Anacortes Early Release Enrichment: Winter Schedule

Dates:	Monday - Thursday: February 9-12, 2015 View detailed schedule
Time:	12:00 p.m. to 3:00 p.m.
Location:	Island View Elementary and Shannon Point Marine Center
Cost:	\$99 for four sessions; \$30 per individual session See cost details



Thank you for your interest. Classes are now full. If you would like to be put on a waiting list, or have any questions, please [contact us](#).

[Back to Early Release home](#)

Courses

Students will experience hands-on science and art activities at Island View Elementary and Western Washington University's Shannon Point Marine Center.

- February 9** – Structures for Survival, Island View Elementary
- February 10** – Name that Critter, Island View Elementary
- February 11** – Predator-Prey Power and Symbiotic Sensation, Island View Elementary
- February 12** – Real Marine Science Research, Shannon Point Marine Center



Working with City of Anacortes to Extend Tommy Thompson, Guemes RecTrail



City of Anacortes - Guemes Channel Trail - Possible Route




December 2014: Gary Robinson, City of Anacortes, Ed Simpson, WWU Facilities & Development, Erika McPhee-Shaw, WWU-SPMC Director, Kerena Higgins, Assistant Attorney General, WA. Starting to draft an MOU



Some Challenges

Small staff numbers, may fall below critical mass.

Successful programs (Graduate MESP, REU, MIMSUP, Western Marine Scholars, etc) all depend on faculty based at Marine Center who are untenured, part-time [1/2 salary from university, 1/2 raised from research grants] .  Not sustainable long term.

Dwindling federal research funds (?)

End of 25-year MIMSUP program is sending the group through an identity crisis..... But this loss provides an opportunity to re-think use of facilities and focus and what we can do and be for Western

Who are the faculty at the Marine Center?

Faculty in residence

Dr. Suzanne Strom

Dr. Brian Bingham Tenured, full Professor in ESCI – Huxley

Dr. Kathy van Alstyn

Dr. Brady Olson

Dr. Jude Apple (leaving for job with Padilla Bay NERR)

Dr. Sylvia Yang

Dr. Shawn Arellano

Marine
Science
Scholars

Lead faculty

Faculty are all paid PART-TIME. Like NTT instructors, but with added research responsibilities

Main-campus based who teach and mentor students (graduate and REU)

Dr. David Shull (ESCI – Huxley)

Dr. Brooke Love (ESCI – Huxley)

Dr. Robin Kodner (Bio – Sci/Eng)

Dr. Ben Miner (Bio – Sci/Eng)

Dr. Deb Donovan (Bio –Sci/Eng)

Dr. John Rybczyck (Esci- Huxley)

Dr. Garth Amundson (Art –CFPart)

These faculty are all TENURED or TENURE-TRACK

What should we do???

- Overriding Goal:** **Take advantage of**
- **Western's reputation for excellence in environmental sciences and policy**
 - **Current strong interest in (and career need for) marine and water issues training**
 - **Shannon Point's national reputation running excellent mentorship programs, especially those training underrepresented/multicultural students**
 - **Success of new pilot Western Marine Scholars Program**

To

Bring our Mission of “Educating leaders in science, education, policy, and stewardship through experiential learning integrated with research” to a much larger population of Western Undergraduates

How ?

Develop a new major (or set of thematic emphases) at Western that lead undergraduates on a clear path through a quarter-long residential experience (full-course load) at Marine Center

What would this look like?

One idea: New Marine Science Major – or more likely an integrated Marine-freshwater-Systems Major (“Mountains to Sea”)











**-Interdisciplinary, Interdepartmental,
new stable, tenure-track in-residence faculty lines
(perhaps based in various departments?)**

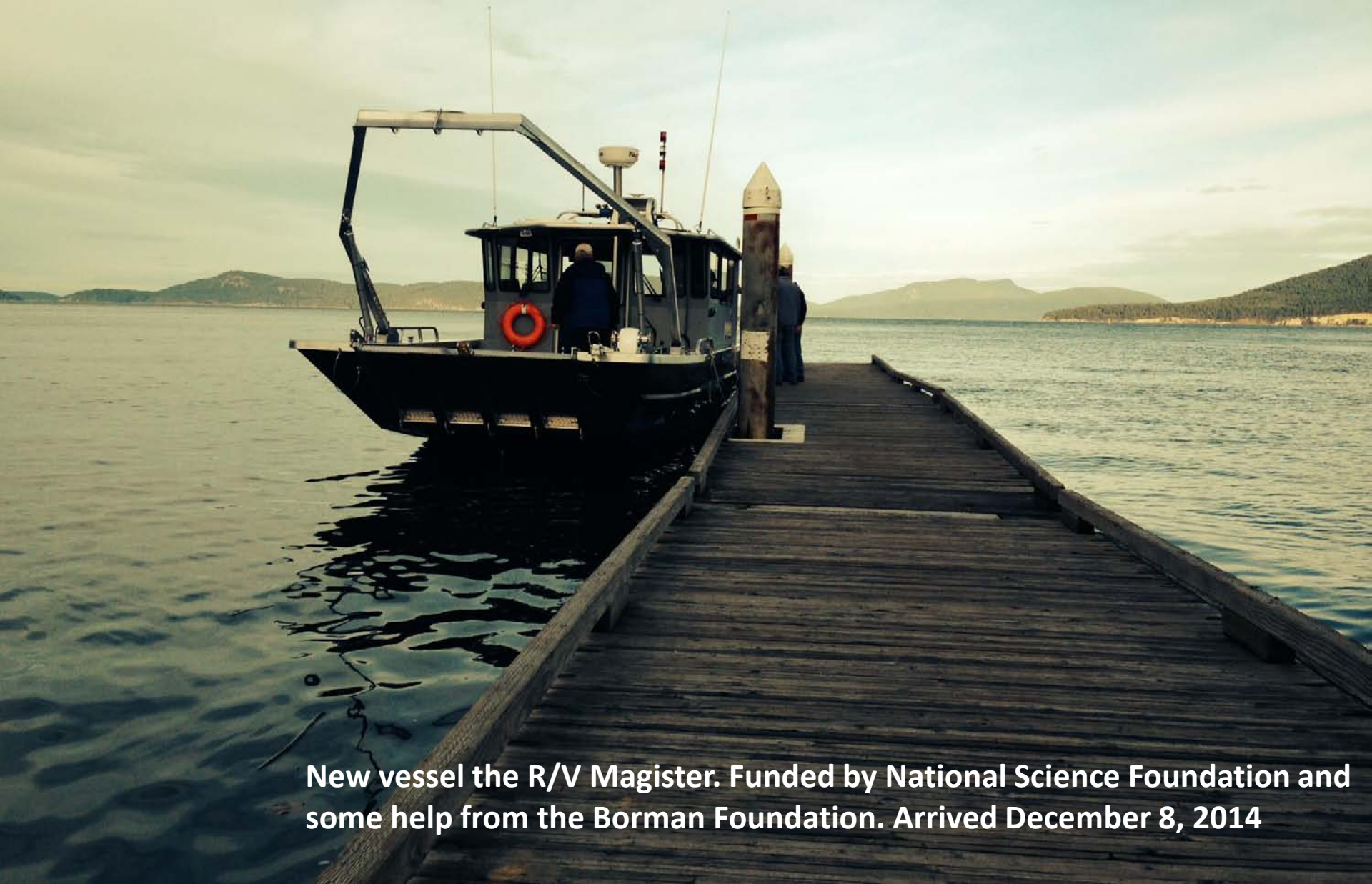
Other ideas: Expand even more outside of science focus – more interdisciplinary: Policy, Education, Marine Law and Transportation/Business/Agriculture.....

Another high-priority goal:

- Seek new funding for a new program based on success of 25 years of experience with underrepresented/multicultural students. **Seeking Foundation/Private Donors, thinking of WA state focus, state workforce, STEM needs, Community College partners?** Considering Various models.
- Working with WWU Foundation. Would love help and advice.

Name		Home Institution	Major
Chelsea Collins		Western Washington University	Environmental Sciences
Chesley Ekelem		Harvard College	Organismal and Evol Biology
Jake Lawlor		University of Texas at Austin	Environmental Science
Maira Nieto		Arizona State University	Biochemistry
Anthony Rodriguez		University of Puerto Rico Ponce	Marine Coastal Environmental Evaluation
Adriana Sepulveda		University of Puerto Rico, Mayagüez	Biology
Giovanna Tomat-Kelly		The College of New Jersey	Biology
Luis Valentin		University of Puerto Rico Humacao	Microbiology

Questions?



New vessel the R/V Magister. Funded by National Science Foundation and some help from the Borman Foundation. Arrived December 8, 2014

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: Bruce Shepard, President

DATE: February 13, 2015

SUBJECT: **Low Income Housing Institute and Mentoring Project**

PURPOSE: Discussion Item

Purpose of Submittal:

Marc Ravaris, Project Coordinator will give a presentation regarding the Low Income Housing Institute and Mentoring Project in coordination with Western Washington University.

For more than 20 years, the Low Income Housing Institute has been providing housing, advocacy and technical assistance for low-income and homeless people in Seattle and six counties in the Puget Sound area. In 1990 LIHI worked to support an emergency homeless shelter in a “bus barn” in the Seattle Center, which led to the development of the 57-unit Aloha Inn, the first self-managed transitional housing program in the country for homeless people. Since then, LIHI has developed more than 40 resident-managed properties and offers a range of supportive services that equip residents with opportunities and skills for meaningful decision making and empowerment.

The WWU/LIHI Mentoring Project is an initiative sponsored by President Bruce Shepard, which matches student mentors recruited from North, Central and South Seattle Community Colleges with LIHI residents. Mentors engage in one-on-one tutoring with LIHI residents once per week to develop digital, job hunting, and soft skills. From learning to communicate electronically to creating a resume or applying for a job online, the partnership is aimed at empowering LIHI residents with the skills they need to succeed, and mentors with a way of making a positive difference in their communities. The project is based in Seattle and lasts for one year. Western’s primary role is to recruit mentors, provide online training regarding cultural sensitivity and adult education, and to conduct pre- and post-project research.

Supporting Information:

- **LIHI/WWU Mentoring Project Website:** <https://wce.wvu.edu/lihi/lihiwwu-mentoring-project>
- **LIHI Website:** <http://www.lihi.org/>
- **Seattle Times Article:** Seattle Times Article - “One Night Count 2015”, <http://blogs.seattletimes.com/today/2015/01/king-county-homeless-population-up-sharply-in-one-night-count/>

LIHI/WWU Mentoring Project

News

[LIHI/WWU Mentoring Kickoff! \(/lihiwwu-mentoring-kickoff\)](#)

What is the WWU/LIHI Mentoring Project?



The Low-Income Housing Institute (LIHI) and Western Washington University Woodring College of Education are partnering for a community based mentoring project. The project is a \$30,000 initiative sponsored by Bruce Shepard, President of Western Washington University. It seeks to emphasize Western's support of social justice, inclusion and diversity in education.

Mentors are from North Seattle Community College, Seattle Central Community College, and South Seattle Community College. The mentors engage in one-on-one tutoring empowering LIHI residents to develop digital and job hunting and soft skills. The project is based in Seattle and is one year long.

Residents meet once a week with a tutor to work on digital skills, anything from writing an e-mail to a family member, to creating a resume or applying for a job online.

Western's role is to facilitate the action research project by recruiting tutors, providing online training concerning cultural sensitivity and adult education, and conducting pre and post project research.

LIHI provides affordable housing in six counties in Western Washington and is responsible for housing over 4,000 people. Many of the LIHI residents have come from homelessness or are refugees.

Why I Want to Be a Mentor



Community college students tutored LIHI residents in digital literacy and other skills and attended a WWU training. This is the first day of the training, which was experiential and involved the mentors telling their stories.


A Brief Tour of the LIHI/WWU Online Training Modules

A Brief Tour of WWU/LIHI Online Training



Please read **ONE** of these journalistic pieces on homelessness and invisibility/visibility and respond below. To choose the article you chose? Then discuss one or two things that struck you the most about what you read this moral is? (Hint: downtown)

1. Seattle - a white city with a black homeless population <http://blogs.seattletimes.com/2013/12/06/black/>

2. NY Times journalistic piece on a child named  in a homeless shelter, and about her world http://www.nytimes.com/2013/12/02/us/homeless-children.html?_r=1&abt=1

3. 'Homeless Tours?' <http://blogs.journal-ism.com/article/363,116> and

4) Creative ways to end homelessness? <http://www.scoop.international.com/2013/07/30/serial-services/115714/creative-ways-to-end-homelessness/>

5) <http://www.couriertribune.com/proposal-for-new-program-for-seattle-homeless-245010641.htm?tab=video&story>



These mentors attended a 12-week training on participatory action research (PAR) through WWU. They learned and practiced PAR and gained foundational knowledge that assisted them with their tutoring in: Issues of homelessness and transitioning out of it, cross-cultural communication, digital literacy, mentoring, and community-based education.

2014 Project Evaluation Published - [click this link to see the 2014 Project Evaluation \(https://wce.wwu.edu/file/ahe-moving-forward-final-report.pdf\)](https://wce.wwu.edu/file/ahe-moving-forward-final-report.pdf)

Checkout the [Mentoring Project blog](https://wce.wwu.edu/lihi/lihiwwu-mentoring-project) and [LIHI blog](http://lihivolunteers.wordpress.com) for new stories:

[LIHI/WWU Mentoring Project Blog \(https://wce.wwu.edu/lihi/blog\)](https://wce.wwu.edu/lihi/blog)

[LIHI Blog \(http://lihivolunteers.wordpress.com\)](http://lihivolunteers.wordpress.com)

Residents and mentors learning through LIHI



The Low Income Housing Institute develops, owns and operates housing for the benefit of low-income, homeless and formerly homeless people in Washington state; advocates for just housing policies at the local and national levels; and administers a range of supportive service programs to assist those we serve in maintaining stable housing and increasing their self-sufficiency.

VENDOR SUBMISSIONS

AVAILABLE UNITS

DONATE TODAY!



Urban Rest Stop Funding Restored!

LIHI got overwhelming support from all 9 members of the Seattle City Council for restoring \$200,000 in funding each year to the Urban Rest Stop! Special thanks for CM Bagshaw for sponsoring and CM Sawant, Harrell, Godden and O'Brien for signing on early on the green sheet. We thank our many supporters for calling and emailing City Council. This really made a difference. Other budget additions will help homeless people, SHARE, WHEEL and Nickelsville. An important add was \$250,000 in capital funds for the University Food Bank at LIHI's University Commons project. \$200,000 was also set aside for recommendations from the Unsheltered Homeless Task Force, which LIHI Director Sharon Lee was appointed to.

Advocacy for restoring URS funding was widespread and wonderful:

We had eight Urban Rest Stop patrons testify at meetings to urge city council to protect funding for the URS and we collected 312 letters of support from patrons, past patrons, volunteers, staff and community members.

A sampling of comments from the support letters:

"I am 24 years of age, and I really appreciate the services that the Urban Rest Stop provides. I've been working hard to turn my life around and now that I'm working as a cook, I need this place to shower and do laundry..."

"It is a lifeline for me."

"I am a disabled homeless person who has been on a 4 year waiting list for my own low income housing. Without the Urban Rest Stop I would not have access to critical basic hygiene."

"URS is the light at the end of the night."

"The staff at the URS are the most caring and understanding people. They treat you with such respect, they treat you like a human."

~ ~ ~

~ ~ ~

Latest LIHI News and Events:



[Video: 2 Veterans helped by LIHI Housing](#)



[Video: Gossett Place, Homes for Veterans and Young Adults](#)

[Cleaning up the community - Editorial \(about URS Ballard\) - Queen Anne & Magnolia News](#)
[Mayor's task force wants more tent cities for the homeless | The Seattle Times](#)
[Rest Stop Offers 'Place Of Heaven' For Seattle's Homeless: KUOW](#)
[Urban Rest Stop Budget Cut Restored by City: KIRO](#)
[Urban Rest Stop Budget Cuts: King 5](#)
[LIHI and Mayor Murray at odds: Real Change](#)
[Seattle Housing Authority plan for raising rents worries tenants: Seattle Times](#)
[Letter from LIHI & Nickelsville about Nickelsville move: International Examiner](#)

King County homeless families await help as backlog grows: Emily Heffter Seattle Times article
In fight against homelessness, let's zero in on children: Danny Westneat Seattle Times editorial
Children have no place in a cold homeless camp: Danny Westneat Seattle Times editorial

LIHI to Dedicate New Senior Housing in Ballard in Honor of Cheryl Chow

Urban Rest Stop Featured Charity at UW: UW Staff and Students click and help out!

Ernestine Anderson Place article in Affordable Housing Finance: DJC Article

Ernestine Anderson Place Opening: DJC Article

Seattle Time Editorial about Urban Rest Stops: Season of Sharing

Ballard News Tribune Article about our Urban Rest Stops

Video Tour: The Bart Harvey senior housing

Seattle Times Article about Gossett Place Residents

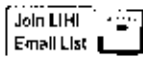
Ballard Senior Housing Article in DJC

Seattle Channel video about homeless housing, featuring Sharon Lee and proposed Ballard Urban Rest Stop

LIHI 20th Anniversary Report to Community

Press Release: LIHI to Build Affordable Housing For Young Adults on Roosevelt Way
Housing Washington Newsletter

DONATE TODAY!



Shop at AmazonSmile
and Amazon will pass on
a donation to:
Low Income Housing
Institute



2407 First Avenue, Seattle, WA 98121-1311

Phone: (206) 443-9935 Fax: (206) 443-9851 E-mail: housinginfo@lihi.org TTY: 1-800-833-6388

THE TODAY FILE

Your guide to the latest news from around the Northwest

January 23, 2015 at 1:20 PM

King County homeless population up sharply in One Night Count

Posted by Lynn Thompson

The annual One Night Count of the Homeless, held Thursday night into Friday morning, found 3,772 people in King County without shelter, a 21 percent increase over 2014. The count confirms what many advocates say is a continuing crisis in homelessness in the region despite local governments spending millions on the problem.

"We know that there are good and effective programs that have helped and housed many people. Yet we have not matched capacity with the need," said Alison Eisinger, executive director of the Seattle/King County Coalition on Homelessness.

Volunteers in the the One Night Count found homeless people sleeping in doorways, in cars and campers, and beneath overpasses, as well as walking around. More than 100 were counted on night-owl buses.

Much of the increase was in Seattle, but homeless people were found across King County, said Mark Putnam, director of the Committee to End Homelessness. Putnam pointed to the Legislature's failure last year to fund the Housing Trust Fund, which matches local jurisdictions' investments in affordable housing, as well what he said was the state's continuing poor record in funding mental health treatment.

"If we continue to not invest in affordable housing and a safety net of human services, we are basically deciding that homelessness is OK," Putnam said.

WARM-UP

An Interactive Exercise

A Brief Background:
At-risk populations,
obstacles, and challenges

Broader Outcomes:

- Mentors
- Community
- Educational
- WWU - LIHI
- *Less tangible



Why is the
WWU/LIHI Mentoring Project
beneficial?

Resident Outcomes:

- Found jobs
- Improved job search skills
- Greater digital literacy
- Enrolled in college
- Increased self-reliance*

What is the WWU/LIHI Mentoring Program?

- A partnership between LIHI and WWU - began in 2013
- Eleven mentor/resident pairs in 2014
- Community-based education
- LIHI Residents, Mentors, WWU Project Staff, LIHI Staff
- Mentors' Online Training & Resident/Mentor Sessions

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Stephanie Bowers, Vice President for University Advancement and Executive Director of the WWU Foundation

DATE: February 13, 2015

SUBJECT: **Campaign Update**

PURPOSE: Discussion Item

Purpose of Submittal:

Stephanie Bowers, Vice President for University Advancement and Executive Director of the WWU Foundation, will provide an update to the board on the Western Washington University campaign.

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Steve Swan, V.P. for University Relations and Community Development

DATE: February 13, 2015

SUBJECT: **Olympia Update**

PURPOSE: Discussion Item

Purpose of Submittal:

Steve Swan, V. P. for University Relations and Community Development and Becca Kenna-Schenk, Director of Government Relations, will give an update on the 2015 legislative session.

Supporting Information: State Relations

The 2015 Legislative Session is underway and Western has been making progress in Olympia since the start of the 105-day session on January 12th.

House and Senate committees are busy at work, conducting work sessions and public hearings on proposed legislation. During the past three weeks, the House and Senate Higher Education Committees have held work sessions on the state's higher education system, affordability in higher education, budget issues in higher education, high-demand degrees that lead to jobs, rural primary care, campus sexual assault, and overview of career college sector. These work sessions can be viewed on TVW's website at: <http://www.tvw.org/>

Additional work sessions and public hearings, many which WWU will be testifying at, are scheduled to take place in the House and Senate Higher Education committees during the coming weeks. Information on all activities taking place in the Legislature can be accessed at: <http://leg.wa.gov/> The House deadline for policy bills of origin is February 20th.

The first two weeks of Session has also provided the opportunity for Western to testify before House and Senate members regarding the Governor's operating and capital budget proposals. In testimony, we articulated Western's concerns with aspects of the proposals and highlighted Western's budget priorities, including the importance of providing adequate state funding if the Legislature continues the tuition freeze and sufficient funding for renovation of the Carver Academic Facility.

Western representatives flooded the capitol campus on January 19th to advocate on behalf of Western and higher education. The largest group were students who participated in the Associated Students' extremely successful Viking Lobby Day where more than 80 Western students swarmed the capitol, participating in 110 meetings with legislators and showcasing a heavy dose of Viking Pride. Representatives of Western's classified unions were also meeting with legislators this same day. WWU President Bruce Shepard and VP of University Relations and Community Development Steve Swan were also in Olympia that week to meet with legislators about Western's legislative priorities. Upcoming events include a legislative reception sponsored by the Council of Presidents on February 5th and the annual Trustees/Regents Lobbying Day on March 18th.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: Sue Sharpe, Chair, Board Committee on Trustees
DATE: February 13, 2015
SUBJECT: **Board Committee on Trustees Report**
PURPOSE: Information Item

Purpose of Submittal:

Chair Sharpe will report to members of the Board of Trustees and the university president and his staff topics related to the Board Committee on Trustees.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Provost Brent Carbajal

DATE: February 13, 2015

SUBJECT: **Quarterly Report on Grants and Contracts**

PURPOSE: Informational Item

Purpose of Submittal:

Information from the Office of Research and Sponsored Programs concerning grant awards for the period October 1, 2014 to December 31, 2014.

Supporting Information:

- Grant awards/totals for the period 10/1/14 – 12/31/14
- Grant awards for the fiscal year 2014/15

Grant Awards for the Period 10/01/14 – 12/31/14

The total amount of grants and contracts received this period was \$1,065,604. This includes both new awards and additions to existing awards.

Department	Award Total	Awards	Additions
Border Policy	6,883	1	
Communication Sciences	28,038	1	
Environ. Studies	59,825	2	
Mathematics	287,808	1	
Woodring	683,050	1	2
Total	<u>1,065,604</u>	<u>6</u>	<u>2</u>

SUBJECT: YTD Grant Awards

Department	7/1/14- 9/30/2014	10/1/14- 12/31/2014	1/1/15- 3/31/2015	4/1/15- 6/30/2015	Fiscal Year 2014-15
AMSEC	218,883.00				218,883.00
Anthropology	11,955.00				11,955.00
Biology	52,501.69				52,501.69
Border Policy	14,001.00	6,883.00			20,884.00
Canadian/American Studies	24,400.00				24,400.00
Chemistry	645,000.00				645,000.00
Communication Science		28,038.00			
Engineering Tech	114,600.00				114,600.00
Environmental Sciences	65,537.00				65,537.00
Environmental Studies	305,353.00	59,825.00			365,178.00
Facing the Future	97,278.00				97,278.00
Geology	106,186.00				106,186.00
History	477,992.00				477,992.00
Institute for Energy Studies	55,448.00				
Mathematics		287,808.00			287,808.00
Physics	319,880.00				319,880.00
Psychology	577,120.00				577,120.00
Shannon Point Marine Center	1,244,711.00				1,244,711.00
Woodring College of Education	396,460.00	683,050.00			1,079,510.00
Total	4,727,305.69	1,065,604.00	-	-	5,792,909.69

WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees
FROM: President Bruce Shepard by Senior Vice President Eileen Coughlin
DATE: February 13, 2015
SUBJECT: **Admissions and Enrollment Summary**
PURPOSE: Information Item

Purpose of Submittal:

To provide a general update on enrollment and admissions

February 2015 Enrollment and Admissions Report
Prepared by Clara Capron,
Assistant Vice President for Enrollment and Student Services

Update on Fall 2015 Freshman Admissions Applicants

As of January 20, 2015, freshman admissions applications were up 11% overall compared to the same time last year, more closely resembling the level of applications received for the Fall of 2012

Admissions Yield Events

Ten receptions for admitted students will be held in March to congratulate and welcome admitted students and their families to Western, answer questions, and provide one-on-one assistance to help them with their enrollment decisions. Seven receptions will be held in Washington and three will be held out-of-state. In-state receptions have been scheduled for Spokane, Vancouver, Tacoma, Renton, Bellevue, North Seattle and Bellingham. Out-of-state locations include Portland, Denver and San Francisco. Our average yield rate of admitted students who attended yield receptions was 75% last year compared to 35% overall; we anticipate continued success with these programs.

International Transfer Outreach

Admissions attended international transfer fairs held at eight Puget Sound area community colleges including: Bellevue College, Cascadia College, Edmonds College, Green River Community College, Highline College, North Seattle College, Seattle Central College, and Shoreline Community College, during the last week of January.

Ongoing Enrollment Planning Collaboration

Western actively seeks input throughout the University to aid in enrollment from multiple sources including: a Faculty Senate committee, the Recruitment Admissions Support Committee, and assignment of Admissions liaisons to each College within the greater University, to ensure that Admissions is responsive to departmental changes and trends.

In December of 2014, a half-day retreat was held to review recruitment and retention measures at Western initiated in collaboration with Faculty Senate President, Spencer Anthony-Cahill. The retreat included 19 faculty and 14 administrators.

Update on Student Debt

The average indebtedness of Western students falls well below the national average. At Western, 57% of students receiving a first baccalaureate degree who graduated in 2013-2014 borrowed an average of \$21,520. This compares to 70% of bachelor's degree recipients borrowing \$33,000 nationally, according to an analysis of government data by Mark Kantrowitz, publisher at Advisors, a group of web sites that focus on planning and paying for college.

Western Ranked Again as a Best Value in Public Colleges by Kiplinger's Personal Finance Magazine

Western ranked among the "100 best values in public colleges" by Kiplinger's Personal Finance magazine. For 2015, Western was ranked 91st; for 2014, Western ranked 93rd. Considerations include the percentage of students who return for their sophomore year, admission rate, student-to-faculty ratio, the four-year graduation rate, availability of financial aid and the average debt at graduation.

UNIVERSITY ADVANCEMENT REPORT

FEBRUARY 2015



We enjoyed the 2014-2015 holiday season with a heartfelt element of pride, cheer and thanksgiving. Even as we celebrate hitting a significant mark towards our campaign goal, we continue to look forward and outward. From Bruce and Cyndie's multiple holiday parties, to the personal connections our board and campaign volunteers plus our gift officers make on a daily basis, to the enticing list of engaging Alumni Association events, our work and interactions with the Western local, regional, state and national communities grows stronger and broader all the time. Here's to making this year our most exciting and successful one yet.

CAMPAIGN RESULTS THROUGH DEC. 31, 2014



ADVANCEMENT FAST FACTS

NOV. 1 – DEC. 31, 2014

In the final two months of an already stellar year, we brought in **19** major gifts totaling **\$711,675**.

Between November 1 and December 31, the Annual Fund raised **\$860,805** in gifts, an **11% increase** over the same time period last year.

Phonathon students made **51,585** phone calls, securing **1,109** pledges totaling **\$73,842**.

Alumni Association membership currently stands at **2,823** members.

Gifts received via direct mail are running ahead of projections: In November and December, we received **\$48,933** from **569** donors, as compared to **\$39,739** from **498** donors during the same time period in 2013.

Three end-of-year Alumni Association events – Ask an Alum, Senior Celebration and Zoolights – engaged **597** attendees.

The number of WWU faculty and staff signing up for lifetime memberships with the Alumni Association shot up by **10%**.

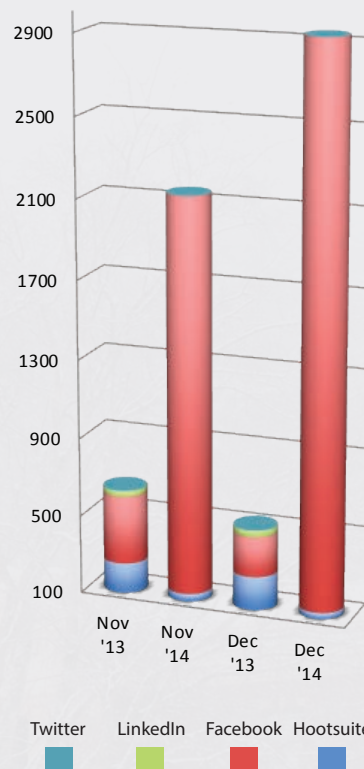
GROWING AWARENESS

Buzz around the Western Stands for Washington Campaign continues to build as we are far-surpassing our goal of a 20% increase in website and social media traffic from our alumni and constituents. In November alone, the Western Stands for Washington Campaign website (WWU4WA.org) had 4,277 visitors and the WWU Alumni site had 5,930 visitors, achieving a new one-month record of 10,207 total visits from our alumni and supporters. That was an 84% increase for November, and the momentum continued into December, which had a 73% increase in visitors over last year's Alumni website numbers. In addition to our direct outreach, the enhanced campaign awareness and interest are a result of advertising campaigns launched throughout Washington in those months. Seattle Times advertising proved to be the single largest driver of referrals to the campaign.

Recognizing the effectiveness of the *Seattle Times* campaign, we took advantage of an opportunity to highlight Western in the *Seattle Times Advance Course* special sections: the first of three pieces featured an advertorial authored by Western Trustee Ralph Munro that appeared in the January 25, 2015 edition.

In addition, our social media reach and influence continued to grow by 273% in November and 473% in December for likes, comments, shares and click-throughs of our posts.

SOCIAL MEDIA ENGAGEMENT

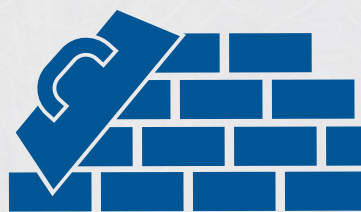


ENGAGEMENT METRICS

OUR GIFT OFFICERS MADE

196

IN-PERSON VISITS WITH LOYAL AND POTENTIAL DONORS.



A STRATEGICALLY PLACED E-BLAST SAW A

783%

JUMP IN OUR CAMPUS BRICK PROGRAM SALES, FROM LAST YEAR'S SIX BRICKS TO 53, SECURING

\$5,900

FOR ALUMNI SCHOLARSHIPS & PROGRAMMING

ENGAGEMENT

EVENTS FROM NOV. 16, 2014 – JAN. 17, 2015

On November 19, the College of Humanities and Social Sciences' Women, Gender, & Sexuality Studies program presented a panel of professional women – Jane Carten ('01, '06, director and president, Saturna Capital), Joyce Buck ('85, director of marketing, Verizon Wireless), Molly Adolfsen ('75, senior vice president, Environmental Science Associates (ESA)), Susan Harker ('82, vice president, Global Talent Acquisition, Amazon) – discussing and answering students' questions about their careers and professional development.

The moderator, Karen Stout, is the Bowman Distinguished Professorship in Leadership and Director of the Karen W. Morse Institute for Leadership at Western Washington University, and the event was open to the public.

On November 20, the Institute for Energy Studies' Alaska Airlines Speaker Series hosted Bill Hurley, chairman of The Glosten Associates, a Seattle-based consulting firm of naval architects and marine engineers, and president of PelaStar, a renewable energy company.

At this open-to-the-public event, Hurley spoke to more than 90 students on the topic of "Deep Water Offshore Wind Energy in Europe: The confluence of technical, economic, political and environmental issues," incorporating specifics of PelaStar's off-shore wind projects and the cutting-edge technology they are testing off the U.K.'s northern coast.

On December 1, at a College of Humanities and Social Sciences and History department event, Skullcandy's Hoby Darling ('97), president and CEO of the audio-equipment company, gave an entertaining talk on his career



Culture club: Seattle's colorful, innovative and visually arresting Museum of History and Industry set the festive tone of one of Bruce and Cyndie's holiday celebrations in December.

trajectory ("Try lots of things. It's okay not to have a plan,"), life philosophy ("Be gritty; be resilient") and his appreciation of Western's supportive community, which offers "interested, committed mentors." Afterwards, he distributed Skullcandy goodies and answered questions on heading up a major company and how he transformed his history degree into a high-profile business and leadership role.

On December 18, Western's College of Science and Engineering hosted about 30 administrators from the Bellingham School District, including vice-superintendent Steve Clarke ('85, '91), the curriculum developer for Elementary Science Charisse Berner; and all of the district's elementary school principals.

The guests spent the morning with Physics and Astronomy department chair Dr. Brad Johnson, touring the Dr. Leslie E. Spanel Planetarium, viewing sample curricular and show content, and agreeing on a plan to pilot a new program this spring which will bring 4th graders from the district to Western's Planetarium, as a way of enhancing and enriching

the primary astronomy and science curriculum and formalizing a cooperative connection between WWU and the community. Ultimately, the program will extend to other grade-levels, down to first grade and up into high school.

Bruce and Cyndie Shepard hosted 435 of our closest friends and supporters at holiday celebrations over five nights at their Bellingham home and at the Museum of History and Industry (MOHAI) in Seattle. Guests included advisory board members, members of our 1893, President's and Old Main Societies and local and state legislators. Representatives from our Student Ambassador team engaged with guests at all the events, and Compass 2 Campus lead student mentors chatted with Bellingham attendees.

At MOHAI, guests explored thousands of rare objects and historic Seattle images, and enjoyed a jazz accompaniment provided by Western alums. In Bellingham, guests were entertained by a Western alum and current WWU student on vocals and piano respectively, and participated in a festive, holiday

ENGAGEMENT CONTINUED...

sing-along. They also had the opportunity to view the nearly 70 trees making up the holiday décor throughout the Shepards's home.

Western Vikings, friends and supporters kicked off the festive season on December 6 – in what has now become an annual tradition – at the Alumni Association's Zoolights event at Point Defiance Zoo and Aquarium in Tacoma.

This event sold out and drew 67 participants ranging from toddlers to grandparents. Several Western families return regularly to this event, enjoying the WWU Alumni discount at our Hotel Murano partner, and most of the participants travel from outside Pierce County for this event. The self-guided tour through the holiday lights in the Zoo is accompanied by a reception with sandwiches and hot beverages in a private room, the perfect atmosphere for connecting and catching up with other Vikings.

Another annual event that attracts WWU fans from far and wide is the Portland Trail Blazers game. Members of the Western community from around the Pacific Northwest gathered in Portland on January 3 to enjoy an NBA game together. This year's event filled up quickly with 80 attendees amid the sell-out crowd.

After an exciting game against



Hoop dreams: WWU alums hold the court after the Trail Blazers-Hawks game.



Setting free the bears: Point Defiance Zoo puts its best foot forward for WWU alumni.

the Atlanta Hawks, our WWU group had exclusive access to shoot hoops for an hour during their "Court of Dreams" program.

This annual event is scheduled just after the holidays to provide an opportunity for our alumni to gather with their kids who are home from college. While there were many new attendees this year, there are also several families who have made this event an annual holiday-time tradition.

On a brisk January 10, a sold-out group of 70 guests joined Huxley professor James Helfield on a nature hike along the Nooksack River to learn about the interconnected lifecycles of eagles and salmon, and how the area's biodiversity supports its ecosystem.

Kelly James ('11), a WWU alumna who works for the Nooksack Salmon Enhancement Association, volunteered to present information on the mission and goals of the NSEA to our group, making this a great regional partnership opportunity. The group also toured the Kendall Fish Hatchery's holding tanks.

Our debut Bald Eagles and Salmon

Nature Hike tour drew a wide range of ages, from elementary-school-aged children to senior citizens. Nine of the participants drove up from King County, and there were numerous requests to repeat this event in the spring.

We rounded out events this month with Western's "Ignite Your Intellect" Speaker Series launch on January 14 with WWU political science professor Todd Donovan at the Whatcom Museum Lightcatcher Building. His discussion, "Referendums on Independence: Scotland, Spain and Beyond," drew a crowd of 41 guests who filled the lobby of the Lightcatcher and enjoyed food and beverages from twofifty/flora.

The second "Ignite Your Intellect" speaker event will take place in Everett on February 21 at Future of Flight Aviation Center at Paine Field. It will feature WWU alum Jason Clark ('93), Boeing 777/777X vice president of operations, and Western's new dean of the College of Science and Engineering, Catherine Clark.

UPCOMING EVENTS

FEBRUARY 5 – WWU Men’s Basketball at SPU & pre-game party

FEBRUARY 12 – Scholarship lunch for Seattle-area scholarship donors and student recipients at the Seattle Sheraton

FEBRUARY 12 – WWU Men’s Basketball vs. Central & pre-game party on campus

FEBRUARY 21-22 – WWU @ Mt. Baker Legendary Banked Slalom

FEBRUARY 21 – Ignite Your Intellect at the Future of Flight

FEBRUARY 25 & MARCH 12 – Scholarship dinners for Bellingham-area scholarship donors and student recipients on campus

MARCH 7 – Guided Nature Hike in Skagit County

MARCH 10 – Western Alumni reception in Palm Springs

MARCH 12 – Building Renaming Ceremony at Shannon Point Marine Center in recognition of President Emeritus Jerry Flora

MARCH 14 – Curling in Canada

MARCH 19 – Senior Celebration on campus

MARCH 21 – Graduation on campus

MARCH 21-23 – Vikings in the Desert in Arizona

MARCH 21 – WWU Night @ Everett Silvertips

MARCH 22 – Ignite Your Intellect in Bellevue



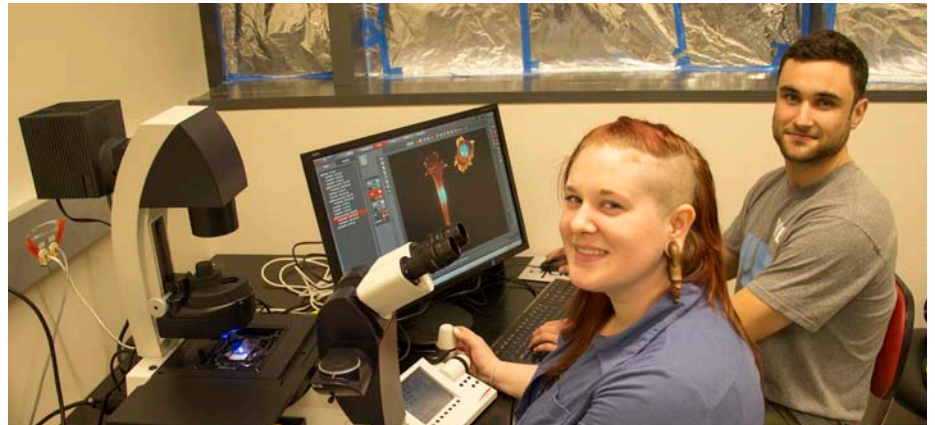
WHY WE DO WHAT WE DO...

In December, WWU Biology chair Dr. Joann Otto presented University Advancement with a new opportunity: the department had the chance to purchase a Leica DMI6000 microscope, an automated inverted microscope – “today’s gold standard for research in genetics, cell and developmental biology,” according to Dr. Otto – at a nearly \$50,000 discount (it normally retails at \$113,184). Thanks to donor and department contributions, some of the funds were already in place, so, in order to meet the seller’s deadline and raise the final \$20,000 required, the WWU Annual Fund implemented our first-ever crowdfunding campaign to complement email solicitations.

Crowdfunding is gaining momentum, particularly among young philanthropists. The ability to send an appeal to a specific population – in this instance, all WWU biology alumni and as well as selected other science graduates – using a recognized social media platform, made this the perfect pilot project. The results were resoundingly successful as the goal was met and the microscope purchased, all within one week.

Of the gifts received via crowdfunding more than half (58%) were from first-time donors. Twenty percent of all the donors had been regular givers, but had stopped; another 20% made a gift after already having given to Western this fiscal year. One previous donor whose last gift was \$15.00 in 1987, made a gift of \$1,000.

“It was a very effective, very cool effort and we made a priceless investment,” says Dr. Otto. “This microscope strengthens our



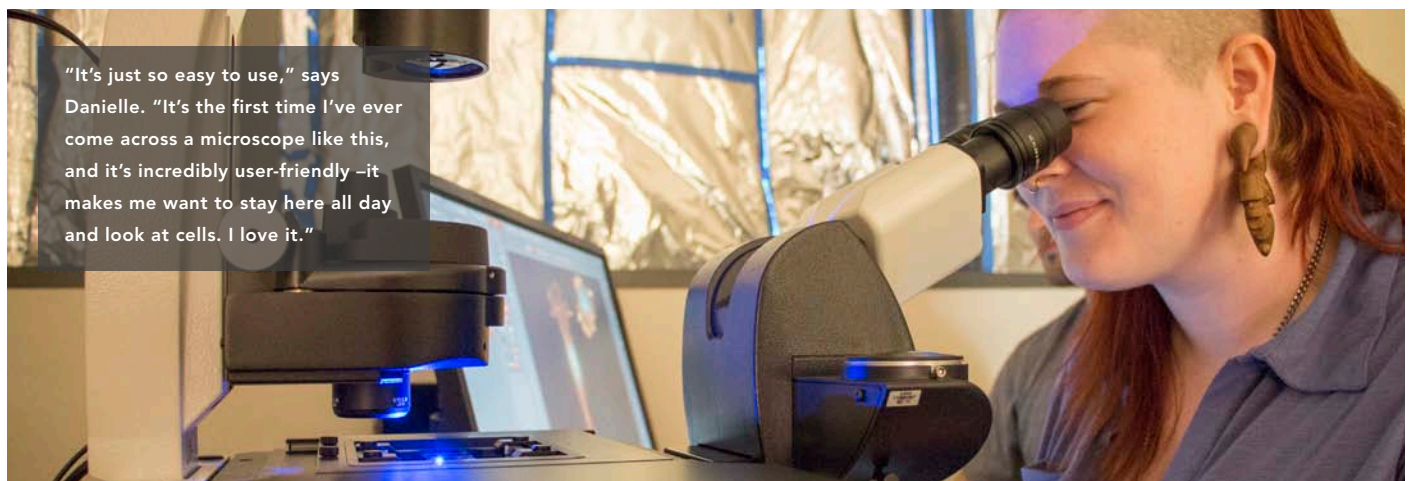
Danielle Bowley, a junior and molecular and cell biology major and senior Graeme Campbell, a biology major, study mice fibroblast cells on WWU’s new acquisition as part of their work in Biology 484. “Having this microscope, which provides such vivid imagery,” says Graeme, “lets us really visualize the cells we’re learning about. And one of the cool things about the microscope being hooked to the computer is that you can take as many shots as you want in 3D. It’s such a difference to looking through the eyepiece at a grey image.”

student training in modern instrumentation and will immediately impact 20-30 students each year in teaching and research labs. It will also impact several hundred students in Introductory Cell and Molecular Biology who will use the images and videos produced by upper division students.”

The state-of-the-art purchase means that WWU has the most cutting-edge, highly-efficient technology for looking at cells with different kinds of optics: on a regular microscope, you have to manually reset everything; this microscope does it automatically. “We can do experiments that we simply did not have the capacity to do,” Dr. Otto explains. “It’s allowing us

to see the cell in multiple ways with one piece of equipment and doing it in real-time, in multiple dimensions. This kind of opportunity provides Western students with the skills and professional preparedness that leads directly to coveted biotech jobs.”

And the impact, she points out, extends beyond Western walls: “With this kind of support, and this kind of equipment, WWU continues not just to give our students the experiential education that they deserve, we also continue to support the advancement of scientific research and the improvement of STEM education for Washington State.”



“It’s just so easy to use,” says Danielle. “It’s the first time I’ve ever come across a microscope like this, and it’s incredibly user-friendly –it makes me want to stay here all day and look at cells. I love it.”



**Capital Program Report
Board of Trustees
February 13, 2015**

MAJOR/INTERMEDIATE CAPITAL PROJECTS

• **Nash Hall Renovation**

CDK Construction Services, Inc. is preparing equipment and material submittals for Phase 2 scheduled to start on June 15, 2015. Construction will address the renovations of the fourth through the seventh floors. Work will include selective demolition, hazardous material abatement, installation of new fire suppression systems, seismic upgrades and new construction in student areas and dorm rooms.

• **Classroom and Lab Upgrades – Phase 2**

There are two remaining components to this work:

1. Bids for PW679 Classroom and Lab Upgrades – Phase 2 were opened January 15, 2015. Regency NW Construction, Inc. was the low bidder and a construction contract for PW679 will be presented to the Board of Trustees on February 13, 2015 for approval. The PW679 project includes upgrades to rooms in Performing Arts, Bond Hall, Fine Arts, with alternates in Fairhaven Academic, Ross Engineering Technology and Environmental Science buildings. Scope of work includes media equipment, interior finishes and furnishings, electrical, mechanical and plumbing, fire alarm and suppression. Work is scheduled to start March 23 and be completed and operational by Summer Quarter 2015.
2. The final component, PW681, received bids on January 20, 2015. Regency NW Construction, Inc. was the low bidder and a construction contract for PW681 will be presented to the Board of Trustees on February 13, 2015 for approval. The PW681 project will renovate Haggard Hall rooms 245 and 246 to create a multi-disciplinary digital media center to be used for teaching and student work. The project also includes work in Parks Hall to develop a mediated finance lab (mock trading floor). Construction is scheduled to start Spring Quarter 2015 in Parks Hall (completed by the start of Summer Quarter), and Summer Quarter 2015 in Haggard Hall (completed by the start of Fall Quarter).

• **Performing Arts Center Exterior Renewal**

All work is complete on last summer's PW677 project. The second phase of the project, PW677A, which includes replacing the roof over the Performing Arts Center music library is in design. Bids will be received in May and construction work is scheduled for summer 2015.

• **North Campus Utility Upgrade**

Work has continued to go well on the North Campus Utility Upgrade project. Old Main, Edens Hall, Edens North, Higginson, Nash, and Mathes have all been upgraded to the new 12,470 volt system. New emergency generators have also been installed and connected at Old Main and Ross Engineering Technology and the last of the old 4,160 volt distribution equipment has been removed.

Replacement of the failing Performing Arts Center emergency generator with a larger more efficient generator has begun. Work on the generator is expected to continue through the spring with final completion by June 2015.

- **Ridgeway Kappa Renovation**

Bids were received on January 21, 2015. Dawson Construction, Inc. was the low bidder and a construction contract will be presented to the Board of Trustees on February 13, 2015 for approval. The scope of work will include the base bid and all ten (10) alternates. Construction will address demolition, hazardous material abatement, installation of new fire suppression and automatic central fire alarm systems, seismic mitigation and replacement of interior finishes. Construction is scheduled to start April 1, 2015 and be complete September 2015 in time for occupancy Fall Quarter.

OTHER CAPITAL ITEMS

At the December meeting, the 2014 Higher Education Prioritization Process Scoring Results were distributed as part of this set of materials. After the last Board of Trustees meeting, the OFM developed Single Prioritized List was released at the same time as the 2015-17 Governor's Capital Budget proposal. Below is a table comparing Western's 2015-2017 Capital Budget Request to the Governor's budget. At the bottom of this material is the 2015-17 Single Prioritized List of Capital Project Requests with the Governor's budget proposal figures added.

It is important to note that although Carver is funded in the Governor's budget, total funding was reduced by approximately 10% and only \$48,903,000 is funded with State obligation bonds. \$16,310,000 was funded through a COP which would require approximately \$1.2 million in debt service from the operating budget for a 20 year period.

Attachment: 2015-17 Higher Education Capital Projects, 4-Year Institutions (WWU in yellow)

WESTERN WASHINGTON UNIVERSITY								
2015-2017 CAPITAL REQUEST								
Color Key :								
~ Pre-design								
~ Design								
~ Construction								
~ Intermediate project								
								12/18/2014
PROJECT LISTING	FUNDING SOURCE	WWU Request - Sept. 2014			Gov. Inslee Budget - Dec. 18, 2014			
		Bonds	Local	TOTAL	Bonds	Local	COP	TOTAL
1	MINOR WORKS - Preservation	14,955,000	-	14,955,000	7,035,000	4,886,000		11,921,000
2	MINOR WORKS - Program	904,000	12,000,000	12,904,000				
3	CARVER ACADEMIC RENOVATION	73,000,000		73,000,000	48,903,000		16,310,000	65,213,000
4	SCIENCE BUILDING RENOVATION & ADDITION	500,000		500,000	500,000			500,000
		8,300,000		8,300,000				
5	IT NETWORK UPDATE	4,000,000		4,000,000				
6	2015-17 CLASSROOM & LAB UPGRADES	4,000,000	900,000	4,900,000		4,400,000		4,400,000
7	CAMPUS WIRELESS UPGRADE	4,700,000		4,700,000				
8								
9								
		-						
	Preventive Facility Maintenance & Repairs	-	-			3,614,000		3,614,000
TOTAL BY FUND SOURCE		110,359,000	12,900,000		56,438,000	12,900,000	16,310,000	
TOTAL - ALL FUNDS				123,259,000				85,648,000

2015-17 Higher Education Capital Projects, 4-Year Institutions

SINGLE PRIORITIZED LIST OF CAPITAL PROJECT REQUESTS

RCW 28B.77.070

December 18, 2014

Added 12/22/14

Institution	Project	Ranking	Phase Requested	2015-17 Agency Request (in millions)	Governors Budget (in millions)
WWU	2015-17 Classroom & Lab Upgrades	1	D-C	\$ 4.9	\$ 4.4
CWU	Lind Hall Renovation	2	D-C	4.9	4.9
EWU	Infrastructure Renewal I	3	D-C	26.4	9.9
CWU	Bouillon Hall Renovation	4	D-C	5.0	5.0
CWU	Brooks Library Learning Commons	5	D-C	4.9	0.0
CWU	Old Heat - Welcome Center	6	D-C	8.4	0.0
WWU	Carver Academic Renovation	7	Construction	73.0	48.9
CWU	Old Heat Plant Annex	8	D-C	4.9	4.9
TESC	Tacoma Campus Acquisition	9	Acquisition	12.5	0.0
TESC	Science Center - Lab I Basement Renovation	10	D-C	3.2	3.2
CWU	Combined Utilities	11	D-C	12.0	8.0
CWU	Samuelson Communication and Technology Center (SCTC)	12	Construction	64.5	58.7
UW	School of Nursing Simulation Learning Lab	13	D-C	4.0	4.0
CWU	Nutrition Science	14	Design	4.3	4.3
WSU	Global Animal Health Building, Phase II	15	Design	1.9	0.0
UW	Health Sciences Interprofessional Education Classroom Phase I	16	D-C	3.0	3.0
WSU	WSU Pullman - Troy Hall Renovation	17	D-C	34.6	30.3
WSU	Dairy Research & Teaching Facility	18	D-C	8.3	0.0
UW	Burke Museum	19	Construction	46.2	16.0
EWU	University Science Center - Science II	20	Design	5.7	5.7
TESC	Lecture Hall Remodel	21	Construction	16.3	16.3
UW	UW Tacoma Campus Soil Remediation	22	D-C	5.0	1.0
EWU	University Science Center - Science I	23	D-C	71.8	4.8
CWU	Randall/Michaelson Renovations	24	D-C	4.9	0.0
UW	Life Sciences Building I	25	D-C	40.0	0.0
WSU	Infrastructure-Underground Utilities/Road Replacement/Expansion	26	D-C	20.0	0.0
WSU	Plant Growth (Greenhouse) Facilities, Phase 1	27	Design	2.3	0.0
WSU	WSU Pullman - Plant Sciences Building (REC#5)	28	Design	6.6	0.0
UW	Computer Science & Engineering Expansion	29	D-C	40.0	40.0
WSU	Infrastructure-Underground Utilities Replacement-Colorado St.	30	D-C	4.9	0.0
EWU	Washington Street Facility Project	31	D-C	10.0	0.0
WSU	WSU Spokane - Real Estate Acquisitions	32	Acquisition	1.9	0.0
UW	Lewis Hall Renovation	33	Construction	16.0	16.0
Not scored					
UW	Clean Energy Research Test Beds				12.0
UW	Center for Advanced Materials & Clean Energy Technology		P-D		6.6
WSU	Everett University Center				54.6
Legend:					
P-C = Pre-design through Construction					
P-D = Pre-design through Design					
D-C = Design through Construction					

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Steve Swan, V.P. for University Relations and Community Development

DATE: February 13, 2015

SUBJECT: **University Relations and Community Development Report**

PURPOSE: Information Item

Purpose of Submittal:

The following written report is provided on the recent activities of University Relations and Community Development.

Supporting Information:

**WESTERN WASHINGTON UNIVERSITY
OFFICE OF THE VICE PRESIDENT FOR UNIVERSITY RELATIONS AND
COMMUNITY DEVELOPMENT**

REPORT FROM THE VICE PRESIDENT TO THE BOARD OF TRUSTEES

COMMUNICATIONS AND MARKETING

Our skilled professionals worked hard on a wide range of online, print, social media, video and graphic design communications and marketing, which included:

- Our office assisted with a Seattle Times invitation to **President Shepard** to write a guest op-ed column on higher education funding (See: http://seattletimes.com/html/opinion/2025391198_shepardopedhighered09xml.html). The Seattle Times also ran a story on WWU **Geology Professor Melissa Rice**, who is part of **NASA's Mars Rover team** (see: http://seattletimes.com/html/localnews/2025316210_marsscienistxml.html). Research by WWU **Chemistry Professor Greg O'Neil** on an algae commercially grown to make fish food holding promise as both bio-diesel and jet fuel, ran in Yahoo News (<http://news.yahoo.com/scientists-produce-two-bio-fuels-single-algae-070418536.html>) and in media throughout the nation and world, including in India. The Skagit Valley Herald wrote a front-page story on **Shannon Point Marine Center's new research vessel** (see: http://www.goskagit.com/all_access/wwu-sets-sail-in-new-marine-research-boat/article_d8af76da-ee93-5531-9f69-98645de821b5.html)

- Three weeks ago, led by New Media Coordinator **Matthew Anderson**, our office launched the [@ourwestern Instagram account](http://instagram.com/ourwestern/) (See: <http://instagram.com/ourwestern/>) which allows a different student each week to share their Western story from their own perspective. The account, which aims primarily to show prospective students what life is like at WWU, has been a huge hit. Already, more than 1,000 users follow the account on Instagram, and the account is also mirrored on **Twitter and Facebook** for those who'd rather follow on those platforms. We've also had a hugely positive response among those students clamoring to run the account. We have a varied range of students from different colleges, backgrounds and experiences lined up to run the account into spring quarter, with new requests coming in every day.
- The Office of Communication and Marketing is also entering the end of the permitting and design phase of its **campus banner project**, led by Assistant Director and Manager of Marketing **John Thompson**, which consists of 58 banners which will be hung on Bill McDonald Parkway and South College Drive, and includes "welcome" banners at the campus gateways with messages written in eight other languages. The installation of the banners will take place during the intersession between winter and spring quarters.
- Visual Journalist **Rhys Logan** continues to develop superb **videos and photos**, such as this video of alumnus Randy Stribling who built a new Commencement podium for Western. See: <http://onlinefast.org/wwutoday/videos/alumnus-builds-new-commencement-podium>
In publications, we're preparing the next edition of **Window magazine**, led by Editor **Mary Gallagher**, with story selection meetings in the coming weeks. It's always fun, getting together to chat about the ways faculty, alumni and students are making a difference in their communities. We think every edition of Window is a 48-page example of what "Active Minds, Changing Lives" means. We also just released the **winter edition of Soundings**, the university newsletter to students' families (see: <http://www.wvu.edu/soundings/>) with stories about international programs at Western, student leadership opportunities on campus and a list of upcoming events at the Career Center. The issue was released to families right before several events and deadlines related to these topics – we hope the stories will encourage families to talk to their students about attending these events or getting their applications in on time!
- **Graphic design projects** by **Chris Baker** and **Derek Bryson** with campus offices included: template design for Drupal website for Fairhaven College; template design for a Drupal website for Extended Education; website graphics for Woodring College Special Education; a media guide for women's softball; brochure and website banners for Athletics Hall of Fame Induction Ceremony; design work on the Campus Directory; logo and website graphics for Western Libraries; posters for Office of Sustainability; posters for study abroad program; and design support for student publications as well as numerous other design projects for offices across campus.

GOVERNMENT RELATIONS

Federal Relations

Western has been active in recent months responding to proposed new regulations drafted by the Department of Education regarding teacher preparation. The proposed new regulations are designed to enhance teacher quality through a wide-variety of new requirements. Detailed information of this initiative is available at the DOE website which can be accessed at: <http://www.ed.gov/teacherprep>

The primary concerns expressed by Western, the Association of American State Colleges and Universities, and higher education institutions across the nation are:

- The Notice of Proposed Rule Making (NPRM) requires the states to rate student outcomes associated with every educator preparation programs through direct observation or “student growth measures.” This latter term is undefined in the proposed regulation, but is presumably intended as a more respectable euphemism for thoroughly discredited “Value Added Measures” the Department had previously pinned its hopes on. See American Statistical Association and also the website "vamboozled.com.”
- The connection they make with PreK-12 student performance data to teacher education is weak and gets weaker over the years. There are many other variables that impact a teacher's performance and student learning: district variables, school variables, and "curriculum" (writ large) variables.
- The employment placement data used is an unstable measure given that employment is impacted by macro-economic forces. A few years ago, due to economics and changes in the state retirement system, fewer people were being hired. Higher education should not be faulted for this. In addition, whether someone gets a teaching position and stays in that position is also not a very good measure of the quality of a teacher education program.
- Connecting federal financial assistance, in this instance the TEACH grants, to the performance of any one college or program is a dangerous precedent. Given that TEACH grant recipients are required to teach in high needs schools, and have preference for STEM oriented fields, this will work against increasing the number of teachers interested/prepared in these high need fields.
- We have great concern about the cost of the proposed regulations to states and institutions. Even leaving the state mandate aside, each teacher prep program on our campus would have to submit its own data, be separately accredited, and separately rated. The cost will be significant and very real, while the putative benefits are extremely theoretical and doubtful. WWU and other higher education institutions would end up having to divert resources from programs to compliance and data reporting, thus ironically undermining their quality.
- These regulations will push against Western's equity agenda. The TEACH grant is one example. It will hurt efforts to prepare students for and place them in low performing schools especially during student teaching. It will, at end, produce fewer STEM prepared teachers and fewer teachers from diverse backgrounds.

Western has additional concerns around federal overreach and applying the "test and punish" approach to program improvement to higher education.

SMALL BUSINESS DEVELOPMENT CENTER

Significant change in personnel has taken place the past two months at the SBDC. Jennifer Shelton, the director for the past seven years, resigned effective February 6th because of changes in her personal life. She has been replaced on an interim basis by CJ Seitz who served as a WWU SBDC business advisor from 2005 to 2009. From 2009 through 2013 she was the Northwest Regional Director for Whatcom, Skagit, Island and San Juan counties for the Washington State Employment Security Department, and for the past two years was the Vice President of Administration for TRICO Companies, LLC. A search for a new permanent director will take place over the next five months.

In addition, Kevin Hault resigned his position as a business advisor effective January 16th. He resigned to accept a similar position with the SBDC office in Port Angeles. He has been replaced by Debra Lee who is a former WWU SBDC and Center for Economic Vitality business advisor. Ms. Lee recently returned to Bellingham after living in Hawaii the past three years.

WASHINGTON CAMPUS COMPACT

- 1) Washington Campus Compact will be holding the 18th annual ***Continuums of Service*** regional conference in April 2015. The theme of the conference is “*Seeking Solutions to Complex Challenges through Inquiry and Engagement.*” Three to four hundred faculty, administrators and students from across the western United States will join together to discuss the critical issues facing communities and explore the role higher education can serve in addressing those issues.
- 2) Washington Campus Compact is working with Western’s Human Resources and the Corporation for National and Community Service to list Western Washington University as an “Employer of National Service.” This will give Western national recognition as a higher education institution committed to encouraging former Peace Corps and National Service members and military veterans to apply for positions at Western.

WATERFRONT DEVELOPMENT

The Port of Bellingham continues negotiations with Harcourt Development LTD in its efforts to secure a master developer for the Bellingham waterfront development. Negotiation deadlines have been extended twice by the Port Commission as the two entities work toward a master developer agreement.

WEB COMMUNICATION TECHNOLOGY

The on-going conversion of college websites and key operational departments to the Drupal environment is winding down as work is being done on the Fairhaven, College of Business and Economics, Human Resources, Extended Education and Registrar’ sites. The goal of this work is to develop common templates between Western’s home page and that of the colleges and departments in appearance, navigation and functionality, and to ensure the integrity of the Western brand.

Completion of this phase of the reconstruction of Western’s web sites will enable the Web Tech team to engage in re-visioning of many key sites, beginning with [Majors site \(http://www.wvu.edu/majors/\)](http://www.wvu.edu/majors/) for prospective students. The details of degree requirements will continue to be part of the University Catalog, but we feel it is essential to help incoming high school and transfer students visualize the different majors: the experience of that major here at Western as well as the career possibilities. This work will be jointly undertaken with Advising, WebTech, and the Registrar's Office. The re-visioning will also include new ideas for the Western homepage.

The new WordPress website software development pilot is underway with a projected release for the campus for fall term. The new site will provide a modern WordPress implementation that is user friendly for administrative office departmental sites, employee and student personal sites, academic use such as blogging as part of coursework, and for student portfolios. This is a joint ATUS / WebTech project.

WESTERN WINDOW TV SHOW

A synopsis of the latest episode of the Western Window TV Show, which is telecast on KVOS-TV via Comcast Cable on the west side of the mountains is listed below. This student intern produced show is

aired Sunday mornings at 7 a.m. on KVOS and is also televised daily in Bellingham on BTV-10. Here is a [link](#) to the archives of the shows.

Episode 20 - This month's show is hosted by Chris Roselli of the WWU Alumni Association and Teena Thach, a journalism student at Western. The following is the story lineup for this episode:

- **Sea Star Wasting Syndrome** – Dr. Benjamin Miner, an associate professor of Biology at Western, talks about his role in the research of the mysterious deaths of sea stars all over the West Coast.
- **Winter Olympics** – Michael Bahn, a Western alumnus, talks about his work with the U.S. Ski and Snowboarding Team and trip to Russia for the Winter Olympics after earning his master's degree in Human Performance and Movement.
- **A Breakthrough in Research** – Western graduate student Zachary Thammavongsy explains his team's discovery on how to break down the harmful greenhouse gas carbon dioxide into a more useful compound, carbon monoxide, using iron. Their discoveries were published in the research journal *Inorganic Chemistry*.
- **Black Maps** – Western's Gallery presented "Black Maps," a work of aerial environmental photographs by artist David Maisel. The images show sites throughout the United States that have undergone human-induced trauma to the landscape.
- **A New Landscape** – Western's new Robert S. Harrington field is completed and now home to the men's and women's soccer teams as well as club sports and intramurals, thanks to a generous donation from the Harrington family.

Episode 21 - This month's episode is hosted by Chris Roselli of the WWU Alumni Association and Western senior Teena Thach. The following is the story lineup for this episode:

- **Middle Women** - WWU alumna Rebecca Rivero runs a non-profit agency called Middle Women, with a mission to cultivate self-esteem and promote positive body image in men and women.
- **The Impact of Concussions in Youth Sports** - Assistant Professor Michael Fraas of Western's Department of Communication Sciences and Disorders discusses the implications and consequences of concussions in young athletes.
- **NeRDS** - Stands for Neuroscience Research Driven Students. It is a club of Behavioral Neuroscience students at WWU. This story highlights their research and work within the Behavioral Neuroscience Program.
- **Make.shift** - Make.Shift Art Space is a DIY art and music venue dedicated to innovative, alternative and unusual art and music. Make.shift provides a home for painters, printmakers, photographers, sculptors, musicians, and whoever else needs an affordable place to make mess and show it off.

Episode 22 - This month's episode features Western's Danica Kilander and interviewees in a single longer segment called "Table Talk." Danica and guests discuss sustainability throughout the Western campus in regards to water related initiatives such the plastic water-bottle ban. Interviewees include Sara Purington, Shirley Osterhaus, Katie Savinski and Clarissa Mansfield.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Vice President Richard Van Den Hul

DATE: February 13, 2015

SUBJECT: **Annual University Police Report**

PURPOSE: Information Item

Purpose of Submittal:

Below is the annual update of the University Police Department.

Supporting Information:

The University Police Department is under the direction of Darin Rasmussen, Director of Public Safety/Chief of Police, who was appointed on April 9, 2014 following a nationwide search. Additionally, a nationwide search was successfully completed for the Assistant Director of Public Safety / Assistant Chief of Police with the appointment of Donnell Tanksley on September 15, 2014.

The Strategic Plan pursues three primary goals:

- 1) Reduce crime, disturbances, and incidents that pose potential threats of violence or create a fear of crime in the community;
- 2) Strengthen community awareness, involvement and interaction with the Public Safety Department; and,
- 3) Develop the organization's internal capacity and ability to promote and nurture the Community Oriented Policing philosophy among departmental personnel.

State Level Participation

Chief Rasmussen participates on the University Policing Committee of the Washington Association of Sheriffs and Police Chiefs (WASPC). WASPC is the state's recognized professional organization for law enforcement related issues and has significant influence in Olympia. The University Policing Committee meets quarterly. The committee has a mutual aid agreement with six agencies for responding to major disasters or events, and a "best practice" policy for dealing with threats of violence and response to violent situations on campus.

Community Participation

Staff actively participates in professional associations and task force programs, including community committees, professional law enforcement associations, parking consortiums (public and private entities), and community-based crime suppression and safety task forces, as well as campus committees.

The Campus - Community Coalition continues to combat high risk drinking through education, prevention and enforcement; however this program has evolved into an organization that is addressing many more and diverse issues that affect the relationships between the campus and surrounding communities. The University continues the funding of the coalition, which embraces Whatcom Community College and Bellingham Technical College as active partners in this organization. The Chief is a member of the Coalition's Steering Committee and he and other department members regularly attended Coalition meetings, Neighborhood Association meetings, and Hospitality Resource Alliance group meetings.

Officers also participate in the *Advice on Tap* program in the downtown establishments with the State Liquor Control Board and Bellingham Police Department officers.

The University Police Department continues its strong working relationship with the City of Bellingham Police Department, and with Chief of Police Clifford Cook.

Officers continue to serve as members of the Bellingham Special Weapons and Tactics Team (SWAT) and participate actively in joint "Party Patrol" operations in the neighborhoods surrounding the campus. The "Party Patrols" target large parties that draw citizen complaints over noise, traffic, littering and other behavioral issues. It is part of Western's commitment to keeping our students safe and being a "good neighbor" to the communities around Western's Campus.

The Live Scan Automated Fingerprint Identification System enhances the process and timeliness of submitting fingerprints for criminal history records checks. Primarily designed for pre-employment and teacher-candidate required checks, the system is also used for criminal identification purposes. The department successfully completes hundreds of criminal history checks annually to facilitate the Compass2Campus program, and works with several campus partners to improve the safety practices for programs involving children at Western. The department has full compliance with FBI and Washington State Patrol requirements for security standards for Western staff who may meet or work in those areas of the department that contain confidential criminal justice information.

In its efforts to keep up with technology, the Communications Center continually upgrades both its Computer Aided Dispatch/Records Management System software and its method of access to the state and federal law enforcement communications and data systems. The University Police Department is connected to the State Intergovernmental Network for better access to the county, state, and federal information systems. The department participates with Whatcom County law enforcement agencies in the Whatcom Exchange Network (WENET) to share law enforcement, jail and prosecutor records, providing improved efficiency in real-time records checking.

Public Safety's two-part video training program for students, faculty and staff, "*Shots Fired on Campus...When Lightning Strikes*" and "*Flashpoint*" continues to be shown as part of a "*How to Survive*" class for campus members. The videos are presented to hundreds of students, staff, and faculty each year. The "Flashpoint" video links from the department's homepage so that all staff, students, and faculty may have easy access to this important safety information.

University Police officers participated with other agencies throughout Whatcom County in emphasis traffic enforcement activities. These activities included "Click-It or Ticket" seatbelt enforcement, DUI emphasis patrols, cross-walk safety activities and general traffic enforcement.

The department leads a Safety Assessment Team (Threat Assessment), consisting of representatives from Enrollment and Student Services, Judicial Affairs, University Police Department, Counseling Services, Residential Life, and the Student Health Center. This group meets on a routine basis, as well as when necessary to deal with potentially threatening situations, to strengthen the collective ability to resolve or mitigate issues of concern. The collaborative team of professionals has functioned well to respond to several serious incidents affecting the University.

WWU Programs

Through a close working relationship with the Office of University Communication and the Environmental Health and Safety Department, a multi-faceted Alert System makes it possible to text message and email students, faculty, and staff within minutes of an event that may pose an immediate threat to the campus. This system uses our current fire alarm system to facilitate voice messages to be transmitted throughout campus buildings.

Western's comprehensive alarm system also permits concurrent use for alarm systems for fire, duress, intrusion, and access control. With these features in mind, the University Police Department and the Lockshop are immersed in utilizing these new technologies within the University facilities and grounds.

- Alarm standards continue being discussed and implemented into new and retrofitted building projects. These alarms terminate at the 24-7 Dispatch Center. Also within this program we continue to explore the use of closed-circuit television to enhance the alarms with "real time" viewing of the alarmed area(s).
- The conversion of Western's buildings from the conventional key methods to electronic monitoring and controls for access is continuing. This access system is directly linked to the existing infrastructure on campus.

The Community Services Officer program utilizes uniformed police officers who present programs to the community dealing with Crime Prevention, Personal Safety, Property Protection, Substance Abuse, and other topics.

The Bicycle and Skateboard Patrol program coordinates bicycle and skateboard safety efforts to heighten awareness to the central campus core of the campus regulations, and to allow more personalized contact with students, faculty, and staff. Officers engage in an educational program to make bicyclists and skateboarders aware of the rules affecting them, and a strong enforcement effort to hold violators who continue to ignore the rules in place for the "walk zones" accountable.

Professional standards and training is a cornerstone in the development of competent police officers and civilian personnel, and a requirement of the accreditation standards. Officers are expected to demonstrate mental and physical skills that include strong written and verbal communication abilities, knowledge of relevant laws, officer safety techniques, and proficiency at skills that support proper patrol procedures. In 2014 officers received over 780 hours of scheduled training in areas specifically related to their jobs. These included training in firearms, defensive tactics, active shooter joint-training, night mock scenes, and a major incident table top exercise for sergeants and corporals.

The department uses Lexipol to assist with updating the policies and procedures manual to incorporate case law, as well as industry standards and best practices.

State and Federal Reporting

The Jeanne Clery Student Right-to-Know and Campus Security Act, passed by Congress in 1990, and constantly modified, is in response to concerns about crime and security at post-secondary education institutions. This Act requires institutions to disclose information about campus safety policies and procedures, and to provide statistics concerning whether certain crimes took place on campus. The program is a mandatory nationwide reporting effort that tracks statistical information of the seven most serious criminal offenses within geographical areas and reporting districts.

The University Police Department and Enrollment and Student Services compile the on-going annual crime statistics for publication and ensures compliance with Federal Register guidelines. Updated information is provided annually for new and returning students, staff, and faculty. Police agencies also report monthly activity through the National Incident Based Reporting (NIBRS) segment of the Uniform Crime Reporting (UCR) Program. UCR information is included in the Clery Act (Student Right-to-Know) reporting, along with information about liquor and drug law violations, weapons possession, and incidents of student misconduct.

2014 Activity

NIBRS is the current standard for law enforcement agencies to report summary data to state and federal authorities. It is used for comparison purposes and for local and national trend analysis. Agencies report data on major crimes.

NIBRS reflects the most serious of offenses; however, those incidents represent a very small portion of the overall activity of the University Police Department. Arrests also reflect a very small percentage of our officers' interactions. Officers made 136 arrests in 2014.

University Police Department NIBRS data compares 2014 data with 2013 and 2012. NIBRS Group A offenses (which are serious in nature and include crimes against people and property):

2014: 294

2013: 311

2012: 331

A comparison of the total calls-for-service (calls that necessitate an action by an officer or employee) shows a very consistent call average of just over 6,188 for this and the last three years.



2014 Report

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Office of Sustainability

From top to bottom: Western student Kendra Krantz presents on peer-to-peer conservation education at the inaugural Washington Higher Education Sustainability Conference; Viking Launch students perform a waste audit on the SMATE building; Outback employees and volunteers harvest food from the Outback for the Bellingham Food Bank.

Annual Western Sustainability Report

Preface

The annual *Western Sustainability Report* for 2014 contains highlights of the initiatives, projects, and developments from departments and organizations across campus over the last calendar year. This annual compilation describes many, but not all, of the curriculum and research developments, operational strategies, administrative activities, and outreach efforts that contribute to the character of *Western Sustainability*. The *Report* outlines Western's progress in three broad areas: (1) Academics, (2) Operations, and (3) Planning, Administration, and Engagement. These categories follow the model set forth by the Sustainability Tracking and Rating System (STARS), a campus sustainability assessment tool created by the Association for the Advancement of Sustainability in Higher Education. These categories are permeable as many academic undertakings include strong connections to campus operations and operational programs by necessity need to reach out to the student sphere for success.

Executive Summary

Sustainability Action Plan:

- Reinvigorated by a new charge from President Shepard, the Sustainability Advisory Committee has defined twelve areas of action for Western's first Sustainability Action Plan. Four teams comprised of members campus-wide will work to complete the plan during winter quarter 2015 (pg. 10).

Academics

- Facing the Future, an award-winning non-profit organization, has joined Western and will collaborate with university faculty and experts on producing sustainability curriculum for K-college students in 120 countries (pg. 3).
- The Institute of Energy Studies made gains with the hire of Director Joel Swisher, formerly of the Rocky Mountain Institute (pg. 3) and through \$275,000 in donations from multiple sources.

Campus Operations

- Carbon emissions continue an overall downward trend, which began after peaking in 2009. 2014 emissions are 3% lower than in 2007, but increased conservation activity will be necessary to achieve state requirements and Western's Climate Action Plan goals by 2020 (pg. 5).
- Energy retrofits in multiple buildings in 2014 resulted in \$246,000 in rebates from Puget Sound Energy and \$45,000 in annual utility savings (pg. 7).

Planning, Administration, and Engagement

- Western's Green Energy Fee Grant Program awarded over \$300,000 to on-campus sustainability projects, including LED retrofits in the Performing Arts Center Concert Hall and Main Stage and self-serve bicycle repair stations (pg. 8).
- Western was recognized as the 2014 Green Business of the Year by the Bellingham Chamber for achievements in sustainable building design, waste reduction, and community connections (pg. 8).

Academics

Sustainability activities in curriculum and research are a part of every college on Western's campus. Often, these disparate programs are working toward complementary goals. Over 100 Western faculty self-identify as engaged in sustainability teaching, research, or community service. Academic highlights include:

- **Western Leads Salish Sea Ecosystem Conference – May 2014**

Western led the largest ever Salish Sea Ecosystem Conference in Seattle, bringing together more than 1,200 of the top professionals in marine science, shoreline management, fisheries, and related fields, as well as policymakers, Tribal and First Nations leaders, and industry stakeholders from around British Columbia and Washington state. The conference included 176 students, 90-plus



representatives from Tribes and First Nations, and 450 scientific presenters with more than 30 presentations and posters offered by Western faculty and students. Highlights included a speech from the late Billy Frank Jr., a legendary advocate for tribal fishery rights and Salish Sea Environmental conservation, and the chairman of the Northwest Indian Fisheries Council. Elliott Smith of Western's Center for Canadian-American Studies was honored with others in a traditional Coast Salish blanket ceremony.

- **Western Hosts Bill McKibben – May 2014**

Bill McKibben, one of America's best-known environmentalists, presented "350: The Most Important Number in the World," as part of the University's Western Reads program. McKibben is the founder of 350.org, the first large global grassroots climate-change initiative and the author of several seminal books on climate change. McKibben described the science of the situation and also the inspiring global movement that he's led to help change the world's understanding of its peril, to spur the reforms necessary to get the planet back to safety. Bill's visit was made possible by the generous support of Western Reads, a campus-wide reading program designed to promote intellectual engagement, community, and conversation among new students; Western's Institute for Energy Studies; Huxley College of the Environment; and the North Cascades Institute.

- **Institute of Energy Studies Receives \$275k in Funding – June 2014**

Western's Institute for Energy Studies received a \$150,000 gift of support from Alaska Airlines, \$100,000 in gifts from the Ingersoll Rand Foundation and Trane, and \$25,000 from APCO. Three nationally recognized colleges at Western – the College of Business and Economics, Huxley College of the Environment, and the College of Sciences and Engineering – have collaborated to produce the program, which harnesses expertise from throughout campus. The program receives both public funding and support from private sources. The vision is a publicly supported and privately enhanced program that provides the highest possible return on the public's investment. Additionally, gifts have been received from Puget Sound Energy, Snohomish County PUD, Cascadia Capital, and from Institute board members.

- **Facing the Future (FTF) Joins Western – August 2014**

Facing the Future (FTF), an award-winning developer of teachers' guides, student textbooks, and digital resources that equip and motivate K-college students to develop critical thinking skills, build global awareness, and engage in positive solutions for a sustainable world, has become an independent program of Western. FTF curriculum is in use in all 50 states and in more than 120 countries by teachers and students in grades K-college and across multiple subject areas, including science, social studies, and environmental education. Founded in 1995, FTF has received support from many prominent private foundations, government grants, and individual donations, including income from its various textbooks and other publications. As an independent program of Western, FTF will continue as a self-sustaining organization, reaching out to even more educators and students. FTF will retain its name, partners, and network and will work collaboratively with Western's faculty and experts on scholarship, research, and outreach.

- **Institute for Energy Studies Hires Permanent Director – August 2014**

Joel Swisher has been hired as Director of Western's Institute for Energy Studies. Dr. Swisher received his Ph.D. in Energy and Environmental Engineering from Stanford University. He is a registered professional engineer and speaks five languages. He is a former consulting associate professor of Civil and Environmental Engineering at Stanford, where he taught graduate-level courses on greenhouse gas mitigation and electric utility planning methods. His research addressed the integration of plug-in vehicles with renewable energy sources in the power grid. The Institute for Energy Studies at Western was established in response to the growing demand for education and training related to the technology, policy, and business aspects of human production and use of energy. To meet this critical need, the Institute is developing interdisciplinary programs that combine the fields of science, technology, and engineering with economics, business management, public policy, and sustainability.



Operations

The physical throughput of Western includes energy and water use, CO₂ and solid waste production, transportation, green building, and other aspects that contribute to Western's physical "footprint." Operational highlights include:

- **Western Awarded Best Outreach Campaign – January 2014**

Puget Sound Energy (PSE) presented Western an award for best outreach campaign at the PSE Annual Resource Conservation Management Program Meeting. The award, nicknamed an "RCMmy," is given annually to a conservation customer that excels in conservation communication to occupants and the community. Western's "Sweater Days," "Power Down," and "Go for the Green" behavioral campaigns were highlighted as reasons for the award.



All three campaigns are managed by Western's Office of Sustainability.

- **Zipcars Offered on Campus – January 2014**

Western faculty, staff, and students gained access to Zipcar, a membership-based car-sharing program that offers sustainable transportation for communities and individuals with the goal to reduce pollution and the amount of cars on the road. Ford Focus and Ford Escape models became available for hourly use on Western's campus in January 2014. Reservations start at \$7.50 per hour, including gas and 180 miles of driving distance. Faculty, staff, students, and community members can join for \$25 and were given \$35 in driving credit to use during the first month of membership as a special promotion.

- **Western Ranks 19th on EPA Green Power Purchasers – February 2014**

Since 2006, Western has been the only university/college in Washington state on the U.S. Environmental Protection Agency's list, ranking 19th in 2014 of the nation's top 30 college and university green energy purchasers. Western annually offsets 100% of its electrical consumption from renewable energy sources via purchases of renewable energy credits.

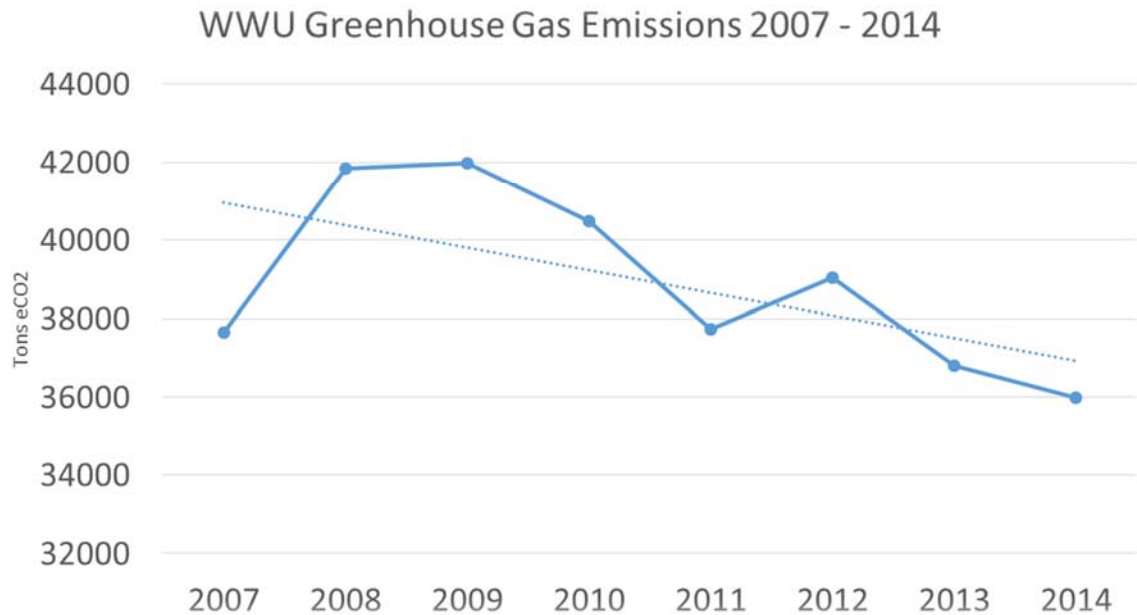
- **Bottled Water Ban – April 2014**

Western ended sales of bottled water on April 1, 2014, making Western the largest college or university in the state to do so. Student support for using local water resources and enhancing sustainability resulted in a 2012 initiative to ban bottled water; this initiative was supported by 73% of voting students. A task force of students, staff, and faculty was convened to operationalize the ban.



- **Carbon Emissions Continue Downward Trend**

Data for FY 2014 shows an overall downward trend since 2009 and Western’s lowest carbon emissions since 2007. In order to meet state emissions requirements in 2020, 2035, and 2050, the pace of emissions reduction will need to be increased. Electricity use and natural combustion are the largest single contributors to Western’s emissions.



- **Graduation Sustainability Pledge – June 2014**

Nearly 400 Western seniors chose to be part of Western’s second Sustainability Graduation Pledge. The pledge was available to any spring 2014 graduate. Students pledged to actively work toward social and environmental responsibility beyond college and received a pledge card for their wallet, a green ribbon to wear on their cap or gown, and optional recognition on the Office of Sustainability website.

- **Move Out Madness – June 2014**

Western and the City of Bellingham partnered to sponsor the 7th annual “WWU Move Out Madness” event in several neighborhoods as a part of the Office of Sustainability’s Zero Waste Western program. Move Out Madness focuses on areas in Bellingham containing high levels of student residency and a history of improper waste disposal, including the Happy Valley, Sehome, York, South Hill, and Samish neighborhoods. Collection points in each neighborhood accepted household items, recyclable materials, and landfill items for reuse or disposal at no charge. Reusable items were donated to a local non-profit organization.

- **Sustainability Wall Opens in Wilson Library – June 2014**

Wilson Library opened an informational kiosk to provide Western with a central and public location where the campus community can find out about sustainability events and programs. A collaborative project of Western Libraries, Students for Sustainable Water, the Office of Sustainability, and the AS Environmental Center, the wall incorporates a non-electric water bottle refill station, a Western Sustainability calendar, an environmental and sustainability bulletin board, and a bookshelf highlighting various sustainability themes throughout the academic year. The wall includes an aerial photograph of Lake Whatcom and provides information on the value and issues with Lake Whatcom. This project was paid for by the student-funded Green Energy Fee.



- **Energy Manager Position Hired – August 2014**

Scott Dorough filled a long-vacant Energy Manager position in Facilities Management. He helps analyze and identify ways and means to improve the effectiveness of energy consumption on campus and serves as the key energy matter advisor to John Furman, Director of Facilities Management. Scott will develop a working model for the integration of energy management into the operations of the University, will provide leadership to the University's energy program, and advance the energy component of Western's Climate Action Plan.

- **Western Foundation Creates Climate-Friendly Fund – September 2014**

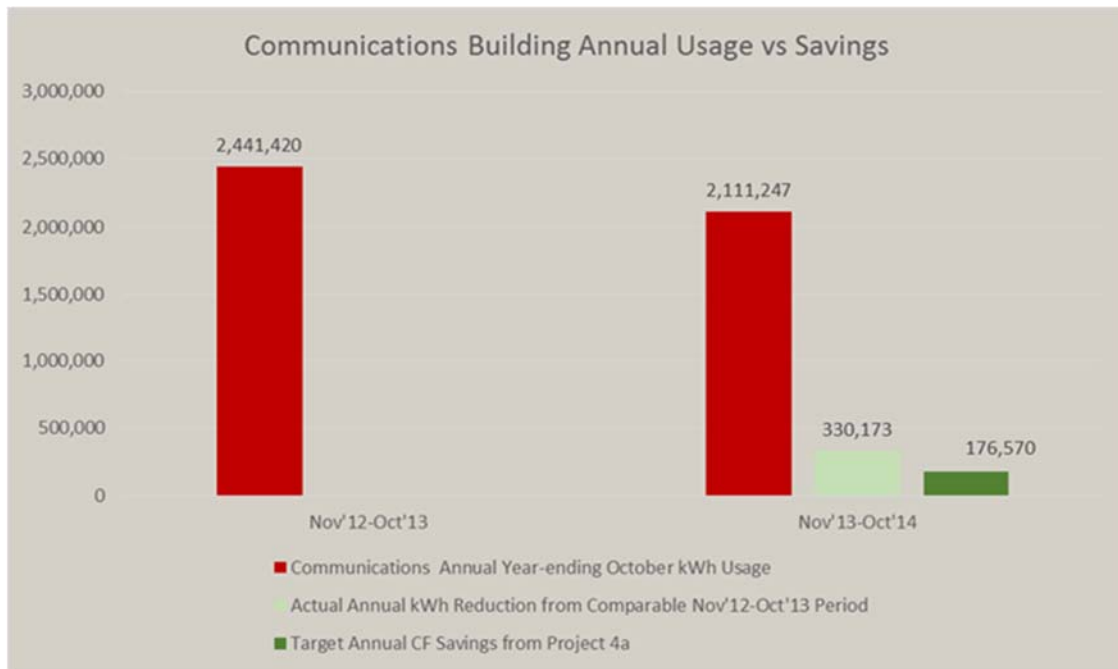
After requests by the student body to divest from fossil fuels, the Western Foundation decided to keep current investments in fossil fuel stocks, citing potential inconsistency within the mission of the Foundation. The WWU Foundation Governing Board Divestment Study Committee concluded that divestment could damage foundation funds including scholarship and faculty support. The Board recommended that a climate-friendly fund be created as an option for future donors.

- **Western @ National Campus Sustainability Conference – October 2014**

Western was represented at AASHE's national campus sustainability conference in Portland, OR. Two Vikings presented: Grace Wang, Huxley College of the Environment, on "*Sustainability across the Curriculum: Promising Strategies*," and Maddie Gavigan Martin, Office of Sustainability, on "*Fostering Social Change through Action and Recognition Programs*." Other Western staff and students presented projects through poster sessions.

- **Energy Retrofits – December 2014**

Facilities Management recently completed two energy saving projects through PSE’s conservation rebate program. The first project upgraded and optimized heating, ventilation, and air conditioning controls in the Academic Instruction Center, Communications Facility (shown below), Haggard Hall, Humanities, and Science Lecture. The project cost \$254,000, resulted in \$246,000 in rebates, and has verified utility savings of \$45,000 annually, with a \$10,000 increase in annual maintenance costs. The programming within Western’s Siemens Building Automation Control system was designed to be replicated in other buildings on campus. A second project replaced 22 high pressure sodium (HPS) exterior lights with LED units. The project will achieve approximately \$900 annually in savings and has a pay back of four years. The upgrade also achieved higher quality garage and area lighting for better visual acuity and security.



Planning, Administration, and Engagement

Operational and academic sustainability endeavors are initiated and developed through goal setting, working with administration, and reaching out to students, staff, and faculty across campus. Highlights in this area include:

- **Formalization of the WA Higher Education Sustainability Coalition (WAHESC) – March 2014**
Following the successful Washington Higher Education Sustainability Conference in February 2014, higher education sustainability officers and advocates from across the state came together to form WAHESC. This group meets monthly via phone to share accomplishments and seek assistance on challenges. The group is co-chaired by Scott Morgan, Director of Sustainability, The Evergreen College, and Seth Vidaña, Sustainability Manager, Western Washington University. A summer officers retreat is planned for July 2015 and the next all-state conference for winter 2017.
- **Western included in Princeton Review's "Guide to 332 Green Colleges" – July 2014**
The Princeton Review's "Guide to 332 Green Colleges" profiles schools in the U.S. and Canada that demonstrate notable commitments to sustainability in their academic offerings, campus infrastructure, activities, and career preparation. The Princeton Review chose schools for the guide based on a 50-question survey it conducted in 2013 at hundreds of four-year colleges. Analysis of data from the survey included course offerings, campus infrastructure, activities, and career preparation to measure commitment to the environment and to sustainability.
- **Sustainability Expo – October 2014**
The "Survival Skills for a Small Planet" sustainability expo featured sustainability organizations from Western and Whatcom County, a commuter/cargo bicycle testing area, local food cooking classes, clothing reuse, and home/dorm conservation technology.

- **Western Awarded Green Business of the Year – December 2014**
Western was recognized as the 2014 Green Business of the Year by the Bellingham Chamber of Commerce for achievements in sustainable building design, recycling, and community connections. The award was presented at the Chamber's annual awards dinner.
- **Green Energy Fee Grant Program – Throughout 2014**
During 2014, the Green Energy Fee Grant Program allocated over \$300,000 to on-campus sustainability projects which increase student involvement and education, reduce Western's environmental impact, and create an aware and engaged campus community.
 - **"Large Grant" (>\$5,000) proposals included:**
 - *Performance Hall Overhaul:* Replace the lighting in the Performing Arts Center Concert Hall and Main Stage with cutting edge, energy efficient LED technology in the interest of serving Western's commitment to sustainability in reducing its carbon footprint. At the same time, the aesthetic opportunities for artistic performance will be enhanced, which will benefit Western students, faculty, guests, and community members. Awarded \$293,033

- **Viking Fix-it Stations:** Installation of three self-contained bicycle fix-it stands with all the tools needed to make common repairs. These stands will be located in North, Central, and South campus. A student Campus Bicycle Repair and Maintenance Educator position will be funded to teach the campus community how to use these stands. Awarded \$14,570



- **“Small Grant” proposals included:**

- *Human Aspect of Sustainability:* A film screening, panel discussion, and workshop centered on happiness and social equity. Western faculty, students, and a local community member provided insight into how social equity falls into the setting of sustainability and how individuals can make a difference within their current communities to create a “happy” environment that fosters support and bonds. Awarded \$692
- *Hydroponic Aquarium:* A hydroponic aquarium was installed on the first floor of the Biology building in a public student study area. This growing method cuts down on waste and water pollution, promotes natural pest control, and produces sustainable yields that can be grown all year round. This project aims to educate the campus about these practices and seek out sustainable foods. Two workshops were held to educate campus on hydroponic gardens and create mini-hydroponics. Awarded \$780

- **Sustainable Office Certification (SOC) – Throughout 2014**

The SOC program welcomed seven new offices to the program. This program recognizes workgroups throughout campus for their efforts to conserve resources and encourages further conservation. Certifications achieved were: The Learning Commons Map Library and University Police, Silver Level; Environmental Science office, Gold Level; and Woodring College of Education - Everett, Human Resources, Biology Stockroom, Office of the Dean, Huxley College, Platinum Level. A total of 24 offices are certified campus-wide; SOC reaches 18% of all classified and professional staff, and 18% of Western departments (200 people in all).

- **Sustainability Action Plan – Throughout 2014**

Since President Shepard’s authorization of a new Sustainability Committee Charter, the Sustainability Committee made progress on the creation of Western’s first Sustainability Action Plan by defining 12 Plan chapters and forming four teams to collect information on challenges and goals within each of the chapters.

The teams and relevant plan chapters are:

1. Academics Team, *Curriculum and Research* chapter
2. Engagement & Services Team, *Student Life, Dining, Transportation, Purchasing, Waste, and Campus and Community Engagement* chapters
3. Climate, Energy, and Buildings Team, *Climate and Energy, Grounds, and Buildings* chapters
4. Planning & Administrative Team, *Diversity, Affordability & Human Resources, and Coordination and Planning* chapters



Next Steps

Western Sustainability goals for 2015 include:

- Completion of Western's Sustainability Action Plan and further integration of academic and operational aspects of campus sustainability. The Western Sustainability Action Plan will produce a set of objectives and metrics for campus efforts and act as a guiding document for sustainability staff and university administration. Combining efforts of the Office of Sustainability and the Sustainability Institute will allow for academic and operational cross-pollination and further the development of the campus as a living laboratory for achievement of sustainability goals.

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees

FROM: President Bruce Shepard on behalf of Vice President Eileen V. Coughlin

DATE: February 13, 2015

SUBJECT: **Mid-Year Housing and Dining Report**

PURPOSE: Information Item

Purpose of Submittal:

To provide a programmatic and fiscal report to the Board on the University's Housing and Dining System.

Supporting Information:

See attached.

WESTERN WASHINGTON UNIVERSITY ENROLLMENT & STUDENT SERVICES

Mid-Year Housing and Dining Report February 2015

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University Residences Staff



WESTERN WASHINGTON UNIVERSITY
Student Affairs
Mid-Year Housing and Dining Report
February 2015

EXECUTIVE SUMMARY

Western's Residential Communities — Active Minds Changing Lives: Campus residential communities are intentionally designed to actively engage new first year, transfer, returning and international students in their learning and success, making friends and personal connections; so they become more responsible adults in diverse and inclusive communities fostering leadership, sustainability, social responsibility, and civic engagement.

RESIDENTIAL EDUCATION (Appendix I)

- Residential students engaged in two facilitated discussions with resident advisors. Participation was 94% for roommate relationships and 91% for academic success.
- Continued active collaborations to support students at risk for financial and academic difficulty.
- Engaged in activities to promote diverse and inclusive communities.
- Most conduct activity was within a typical range, but marijuana violations increased 28%.

OCCUPANCY (Appendix II)

- Fall 2014 Peak Report occupancy was 4,032 a decrease of 28 from Fall 2013 Peak Reports, and on track to meet or exceed the Housing and Dining Fiscal Principle of 90% average annual occupancy.
- Students living on campus were composed of 91% of new first year freshmen and 33% of new transfer. Twenty-seven percent of the residential population are students-of-color.
- Fall Peak occupancy to Winter Peak occupancy attrition was 4.1%, compared to 3.4% for the previous year. New applications were managed in a manner to achieve adequate occupancy for Ridgeway Kappa residents, a building that will close at the end of Winter 2015 for sprinkler, bathroom, lighting, furniture and other renovation enhancements.

HOUSING & DINING SYSTEM FINANCIALS (Appendix III)

- The system is projected to be on budget for 2014-15 and to meet all Guiding Fiscal Principles.
- Year-to-date net operating revenues are up 2.6 % on a revenue increase of 3.3% and operating expense increase of 3.8%.
- Year-to-date System net revenues, incorporating non-operating expenditures and transfers, increased \$1,959,032, driven primarily by reduced renovation and major repair expenditures. The rate of renovation-related expenditures is planned to increase over the second half of the fiscal year and beyond.

RESIDENTIAL FACILITIES

- Completed scheduled capital plan projects, including Phase 1 of Nash Hall (sprinkler and renovation / Basement through Third Floors) and Buchanan Tower (mechanical room upgrade).
- Began design work on Ridgeway Kappa (sprinkler & renovation).
- Completed various building initiatives ranging from utility system improvements (plumbing, heating & ventilation), bathroom fixture replacements, interior public area (hallways, lounges, restrooms) / student room painting and miscellaneous furniture replacements.

UNIVERSITY DINING SERVICES (Appendix IV)

- Off-campus meal plan membership increased by 32 or 5% over last fall quarter.
- Completed renovation of the Fairhaven Commons serving area.
- Continued with enhanced sustainability-focused activities.

APPENDIX I: Residential Education

At-risk student support

- Piloted expanded academic support initiatives in residence halls, such as Math112 study sessions, help forming study groups, and incentives for studying.
- Supported Student Outreach Services Pre-Fall Orientation by providing early move-in and staff support.
- Coordinated interventions for new residential students on academic warning with other Enrollment and Student Services offices to eliminate duplication of effort.

Residence Education

- 94% of residence hall students participated in roommate dialogues facilitated by Resident Advisors (RAs.) They learned about themselves and each other by sharing who they are, what their past living situations were like, and their preferred communication styles.
- 91% of residence hall students and 60% of Birnam Wood apartment residents (*virtually every new student on campus*) participated in Academic & Personal Transition conversations about why they chose to go to college and how they define academic success.
 - Developed an academic engagement rubric that students used to self-assess their academic behaviors
 - RAs reported these conversations strengthen relationships with residents and helped residents see RAs as caring individuals with resources rather than just policy enforcers.
 - Residents also reported via survey (5 = Strong agree):
 - My RA knows about campus resources = 4.3
 - My RA has made an effort to get to know me = 4.3

Collaborations

- Partnered with Equal Opportunity Office, CASAS (Consultation & Sexual Assault Support), and Dean of Students to ensure potential victims of sexual harassment/assault are made aware of available resources & reporting options.
- Partnered with Prevention and Wellness Services to provide educational programming on rape/sexual assault, alcohol/drugs, personal wellness, etc.
- Incorporated mindfulness skill-building into student staff training to improve ability to engage more effectively with students, parents and other staff.

Diverse and Inclusive Communities

- Increased sponsorship of students attending the Ethnic Student Center (ESC) Conference to 81%, up from 43% last year.
- Residence hall student leaders (RHA and NRHH) re-allocated all travel funds for their annual regional and national conferences (PACURH, No-Frills and NACURH) to attend the ACPA Institute on Social Justice with leaders from the Associated Students and the ESC.
- Collaborated with Admissions and Woodring College of Education to sponsor the Migrant Youth Leadership Conference.
- Provided catering assistance year-to-date to six (6) Ethnic Student Center organizations for student and community heritage dinner celebrations.

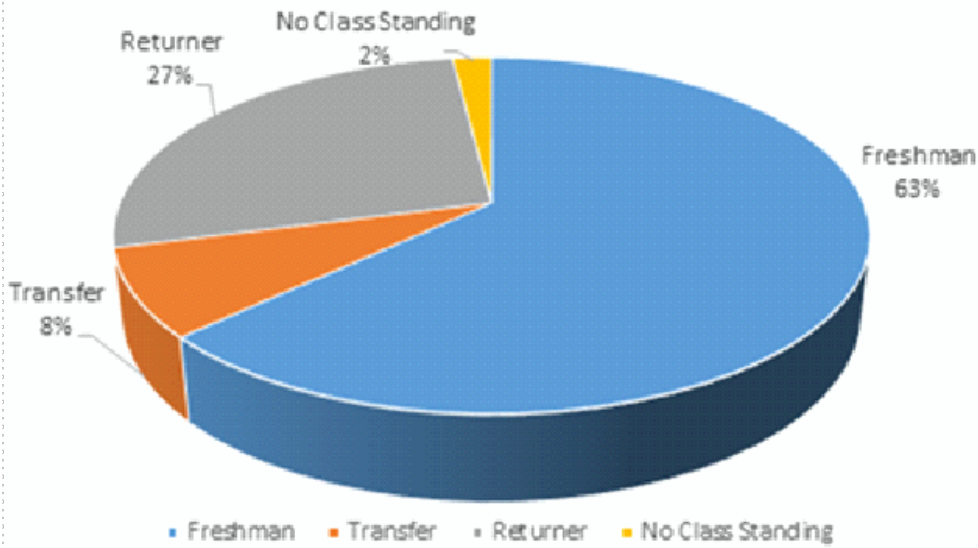
Conduct

- Professional staff responded quickly to every potential policy violation; students typically receive notification of conduct meeting the following business day and a decision within 1 week.
- Student staff and hall councils provided “late-night programming” every weekend in an effort to reduce behaviors involving alcohol and other drugs.
- The number of students with a drug violation increased, primarily marijuana.

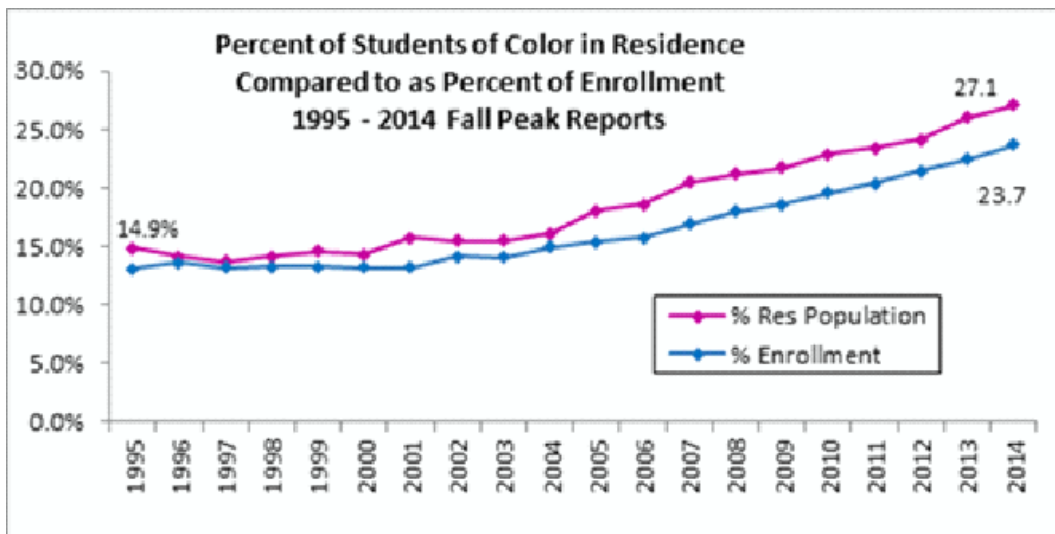
	Fall '14	Fall '13	Fall '12	Fall '11
Alcohol	175	140	135	177
Drug	141	103	85	97
2 nd violation	34	19	13	44

APPENDIX II: Occupancy and Demographics

The mix of students living on campus is consistent with the long term historical trend:



The percent of students of color in campus residence rose slightly and remains a bit higher than the percent enrolled:



Appendix III: Housing and Dining System Financials (through December 2014)

Summary

	<u>Change from Previous Year (Adjusted #'s)</u>	
+Revenues	Up \$ 672,124	3.3% Increase
<u>-Less Operating Expenses</u>	<u>Up \$ 444,035</u>	3.8% Increase
=Net Operating Revenues	Up \$ 228,089	2.6% Increase
<u>-Less Non-Operating Expenses</u>	Down <u>\$1,730,943</u>	21% Decrease
=System Net Revenues	Up \$1,959,032	322% Increase

Year-to-Date Revenues

- Total system revenue to date (including student fees, conference and one-time revenues) was 3.3% greater than prior year.
- Room and resident meal plan revenue through December 2014 was 3.0% higher than prior year driven by a 4.0% rate increase and a slight decrease in fall quarter average occupancy
- Sales of meal plans sold to students living off campus decreased by 1.0%.

Year-to-Date Operating Expenses

- Total system operating expenditures to date increased by 3.8%.
- Food costs are 4.3% higher
- Total utility expenditures decreased 0.4%.
- Maintenance costs increased 15% due primarily to increased reactive and preventative maintenance.

Net Operating Revenues

- Year-to-date net operating revenues are 2.6% higher than last year. Net operating revenues for the full fiscal year are projected at budgeted levels.

Non-Operating Expenses

- Year-to-date non-operating expenses decreased 21% due to a transition in department planning staff and re-assessment of facility renovations. It is expected renovation and major repairs will increase in pace the second half of the year. The larger projects included Nash hall sprinklers and Buchanan Towers' mechanical room upgrade.

APPENDIX IV: University Dining Services

Programs & Initiatives

- Renovation of Miller Market
- Purchase of new seating in Wilson Library
- Jamba Juice To Go installation in Miller POD & Atrium
- Farm to Fork Meals: 2 (1 per quarter)
- Partnered with office of Sustainability during Sustainability conference. Provided locally sourced food as well as cooking demonstration
- Working with Campus Green Energy Fee Group to explore compost diversion opportunities
- Switched to Bisphenol / BPA free thermal paper at all POS cash registers on campus
- Social Media
 - Facebook 54 likes to 745 likes
 - Twitter 22 followers to 376 followers
 - Instagram 0 to 80
- Partnership with Bellingham Food Bank and Lighthouse mission to provide food donations
- International Luncheon (highlighting International week at all three dining halls) Featured four (4) countries (Mexico, Viet Nam, China and India)
- Diversity Poster exhibition in Viking Commons
- Welcome to Western Inclusion posters (currently in progress)
- Monthly Dining Committee – traveling each month to residence halls to solicit feedback from students, created a more robust dialogue with a broader cross section

- Total Real Food = 17.01% (\$771,039)
 - Local / Community Based = 10.07% (\$456,708)
 - Ecologically Sound = 7.63% (\$345,815)
 - Fair = 3.30% (\$149,498)
 - Humane = 0.31% (\$14,141)

(Some food products count for two or more of the Real Food Categories, Local/Community Based, Ecologically Sound, Fair and Humane. This means the above numbers will add up to more than the Total Real Food percentage.)

Western's Definitions: Non - Real Food Local Food = 13.75% (\$623,001)

Community-based food is defined as any purchase from any privately held or co-operatively run business, based in Whatcom County.

= 8.63% (\$390,881)

Regional food is defined as any food grown or raised in Washington, Oregon, Idaho, or British Columbia.

= 5.12% (\$232,119)

Total "Sustainable" Purchases (Total Real Food and Western's Definitions: Non-Real Food Local Food)

17.01% (\$771,039) + 13.75% (\$623,001) = **30.76%** (\$1,394,041)

17. DATE FOR NEXT REGULAR MEETING

- **April 9 & 10, 2015**

18. Adjournment