

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
FRIDAY, June 12, 2015**

Breakfast with the 2015 Presidential Scholars in the Solarium

The Trustees, President Shepard, Vice Presidents, Deans, department chairs and the faculty nominators enjoyed a breakfast with the 2015 Presidential Scholars.

- Susanne Hancock, College of Business and Economics
- Evan Rumble, College of Fine and Performing Arts
- Sadie Normoyle, Huxley College of the Environment
- Brenda McGarrity, Woodring College of Education
- Celina Muñoz, College of Humanities and Social Sciences, Humanities
- Maverick Tang, College of Humanities and Social Sciences, Social Sciences
- David Nuqul, College of Science and Engineering.

1. CALL TO ORDER, APPROVAL OF MINUTES

Chair Karen Lee called the regular meeting of the Board of Trustees of Western Washington University to order at 9:03 a.m., Friday, June 12, 2015 in the Board of Trustees Conference Room, Old Main 340, at Western Washington University in Bellingham, Washington.

Board of Trustees

Karen Lee, Chair
Sue Sharpe, Vice Chair
Dick Thompson, Secretary
Betti Fujikado
Chase Franklin
Carly Roberts
Ralph Munro
Earl Overstreet

Western Washington University

Bruce Shepard, President
Brent Carbajal, Provost and Vice President for Academic Affairs
Eileen Coughlin, Senior VP, Vice President for Enrollment and Student Services
Richard Van Den Hul, Vice President for Business and Financial Affairs
Stephanie Bowers, Vice President for University Advancement
Steve Swan, Vice President for University Relations and Community Development
Annika Wolters, Associated Students President
Spencer Anthony-Cahill, Faculty Senate President
Lisa Wochos, Assistant Attorney General
Paul Cocke, Director, University Communications
Barbara Sandoval, Assistant to the President and Secretary to the Board of Trustees
Elissa Hicks, Assistant Secretary to the Board of Trustees

There were no changes to the draft minutes as distributed.

MOTION 06-03-2015: Trustee Roberts moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Meeting, April 9 & 10, 2015

The motion passed.

Chair Karen Lee announced a change in the agenda in that the Board would recognize the student award winners before public comment in an effort to get them back to classes and any remaining finals in a timely manner. After the student recognitions the agenda would proceed as planned.

2. RECOGNITIONS AND INTRODUCTIONS

Dr. Tom Moore, Program Advisor, Western Washington University Fellowships Office, gave a brief introduction of the award programs and introduced the student award winners and program advisors. He said that Western students have received a number of national awards this year totaling \$1million dollars, including eight Fulbright Fellowship awards, two Hollings (NOAA) awards, six Gilman awards, three Research Experience for Undergraduate awards and four Teaching Assistance Program in France award winners.

WWU Student Award Winners

Fulbright	Hollings (NOAA)	Gilman	Research Experience for Undergraduates	Teaching Assistant Program in France
<ul style="list-style-type: none"> • Emily Brodie • Olivia Henry • Sadie Metz • Polly Woodbury • Sam Bliss • Nathan Drapela • Liam Fox • Nicole Jennings 	<ul style="list-style-type: none"> • Thomas Morrissey • Raven Benko 	<ul style="list-style-type: none"> • Lucerno Manjarrez • Kaeli Wells • Blanca Castillo • Jaiden Dokken • Tristen Johnson • Ani Mesropian 	<ul style="list-style-type: none"> • Macon Abernathy • Hannah Besso • Julia Smith-Peltier 	<ul style="list-style-type: none"> • Josepha Burke • Eldred Vidal • Alexandria Vaughn • Anaeliese Krautraemer

3. PUBLIC COMMENT PERIOD

As per Amended RCW 28B.35.110, the Board of Trustees provided time for a Public Comment period. One person signed up to testify before the Board, and Chair Lee gave him two minutes to address the Board.

Mr. Gary R. Best, father of a current Western student provided public comment regarding the treatment of his daughter while she was on the Western Softball Team. Mr. Best shared concerns with how his daughter was treated during several medical incidents while participating in team events. He then expressed concerns with how he was treated by Western employees after the

fact when he was voicing his concerns. He asked the Trustees to consider student safety from a parent's point of view in future decisions.

4. RECOGNITIONS AND INTRODUCTIONS

- Resolution No. 2015-02 Recognizing the Service of Lisa Wochos

President Shepard introduced Lisa Wochos and thanked her for her years of dedicated service to the university and congratulated her on her upcoming retirement. Lisa Wochos then thanked everyone for their kind wishes and the great opportunity she had to work at Western.

Trustees also thanked her for her service and passed Resolution 2015-02 Recognizing the Service Senior Counsel Lisa Wochos.

MOTION 06-04-2015: Trustee Thompson moved that the Board of Trustees approve Resolution 2015-02 Recognizing the Service of Senior Counsel Lisa Wochos.

The motion passed.

5. BOARD CHAIR REPORT

Trustee Lee said that Resolution No.2015-03 Recognizing the Service of Board Member Ralph Munro will be addressed at a future meeting.

Chair Lee recognized student trustee Carly Roberts and talked about the value added perspective that student trustees bring to the group and praised Carly on her tenure with the Board. Other Trustees also provided positive comments for Roberts. Trustee Lee then asked Trustee Sharpe to read Resolution No.2015-04 Recognizing the Service of Board Member Carly Roberts.

RESOLUTION NO. 2015-04

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY RECOGNIZING THE SERVICE OF STUDENT TRUSTEE CARLY ROBERTS

WHEREAS, CARLY ROBERTS of Olympia, Washington, has served as a member of the Western Washington University Board of Trustees from July 1, 2014 to June 30, 2015 as appointed by Governor Jay Inslee; and

WHEREAS, CARLY ROBERTS has the distinction of being the seventeenth student appointee by the Governor of Washington to the Board of Trustees of Western Washington University; and

WHEREAS, CARLY ROBERTS has contributed her time and commitment to the University at considerable personal sacrifice while pursuing a bachelor's degree in Economics and Political Science with a minor in Ancient Greek Language from Western Washington University; and

WHEREAS, CARLY ROBERTS brought to her appointment as a trustee dedication to the campus and greater communities through her service as a past Associated Students President, AS Vice President for Activities, and by her participation in the American Association of University Women, the Western Cares Organization, the Washington Student Association Board of Directors and Running Start: Bringing Young Women to Politics; and

WHEREAS, CARLY ROBERTS contributed to the increased stature and the future potential of Western Washington University through her participation in numerous decisions affecting the University; and

WHEREAS, CARLY ROBERTS has served with distinction this past year with intelligence, relevant insight and kindness for the best interests of all in the Western community; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Western Washington University that **CARLY ROBERTS** be and is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 12, 2015.

MOTION 06-06-2015: Trustee Sharpe moved that the Board of Trustees approve Resolution 2015-04 Recognizing the Service of Student Trustee Carly Roberts.

The motion passed.

Trustee Roberts thanked the Trustees for their kindness and mentorship, along with the wonderful opportunity to serve on the Board over the past year.

6. UNIVERSITY PRESIDENT

President Shepard discussed the Presidential Scholars, the student award winners and thanked AS President Annika Wolters and Faculty Senate President Spencer Anthony-Cahill for their leadership over the past year. He also talked about the student celebration dinners that he and Cyndie host at their house to recognize students who have competed in national events over the past year which are always entertaining and enjoyable to see Western's successful students.

7. ASSOCIATED STUDENTS

AS President Annika Wolters thanked the Board for the opportunity to participate over the next year and introduced next year's incoming AS President Belina Seare.

Trustee Munro presented Annika Wolters with a picture from 1965 of then AS President Ralph Munro discussing lowering tuition. Trustee Munro said that even though it may not seem as though the older Board members know what current students are going through, they do.

8. FACULTY SENATE

Faculty Senate President Spencer Anthony-Cahill thanked everyone for their kind words and gave a brief verbal introduction of the incoming Faculty Senate President Molly Ware. Anthony-Cahill directed the Trustees to his submitted report in the materials, and talked about several key points. He addressed the progress made over the past year with formulating an effective faculty response to classroom climate issues raised by the Associated Students. Anthony-Cahill said that progress has been made with the students, and conversations are still ongoing. He said that the senate's work on faculty involvement in strategic enrollment planning, and increasing faculty engagement in student advising and retention efforts has made progress and discussions will continue especially regarding access issues.

9. CONSENT ITEMS

Chair Lee introduced the consent items. There was one question regarding the student trustee voting or abstaining since she would be approving her own degree. Assistant Attorney General Kerena Higgins said there are no issues with the student trustee voting. There were no further questions.

MOTION 06-07-2015: Trustee Munro moved, that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Spring Quarter 2015, effective June 13, 2015.

And

Trustee Munro moved on recommendation from the Chair, that the Board of Trustees change its currently scheduled meeting on Thursday, August 20 and Friday, August 21, 2015 to only Thursday, August 20, 2015.

The motions passed.

10. ACADEMIC PROGRAM FEES

Brent Carbajal, Provost and Vice President for Academic Affairs provided a brief explanation of what the academic program fees include: continuing education programs and courses, degree programs via extended education, and summer session tuition and fees. Carbajal said that the annual fee increases for all of these programs are limited to projected program costs and that fees

are reviewed by the Academic Fee Committee, the Budget Working Group and President's Council, before they are brought to the Board for approval. Carbajal then asked the Board to approve the proposed academic program fees as included in **Attachment C**.

There were no questions from Trustees.

MOTION 06-08-2015: Trustee Thompson moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the attached 2015-16 Other Academic Program fee schedule.

The motion passed.

Chair Lee announced a break at 9:46 am. The Board returned and reconvened the meeting at 10:04 am.

11. 2015 - 2016 STUDENT FEES

Eileen Coughlin, Sr. Vice President, VP for Enrollment and Student Services gave a brief background of this year's student fees and the attached proposed changes (**Attachment D**). Trustees asked questions regarding funding structure and the Services & Activities (S&A) Fee Committee structure. Coughlin said that the committee is comprised of 12 members, seven voting and five non-voting. The voting members include a faculty member and six students representing Associated Students, Athletics, Campus Recreation, and Department Related Activities (DRAC). The non-voting members include staff advisors from Associated Students, Athletics, Campus Recreation, and Department Related Activities (DRAC), and a designee of the Vice President for Enrollment and Student Services. Coughlin then explained that the committee follows an established annual process to prepare its recommendations on the level of distribution of S&A Fees. This process includes review of budget requests for each constituent group and an open hearing process to provide the opportunity for input from members of the campus community.

MOTION 06-09-2015: Trustee Franklin moved that the Board of Trustees of Western Washington University, upon the recommendation of the University President and the various constituent review committees, approve the 2015-16 mandatory student fee levels and distribution for the S&A Fee as proposed in the attached documents for the following fees:

- Services & Activities Fee (1.03% Proposed increase if legislation permits)
- Student Health Service Fee (No increase)
- Student Recreation Fee (No increase)
- Technology Fee (No increase)
- Non-Academic Building Fee (No increase)
- Green Energy Fee (to be renamed "Sustainable Action Fund")
 - (Reauthorization of fee; No fee increase)
- Student Transportation Fee (No increase)
- Legislative Action Fund (no increase)

The motion passed.

12. ENGINEERING & COMPUTER SCIENCE UPDATE ONE YEAR LATER

Brent Carbajal, Provost and Vice President for Academic Affairs introduced Catherine Clark, Dean of the College of Science and Engineering, Perry Fizzano, Chair of the Department of Computer Science, and Jeff Newcomer, Chair of the Department of Engineering and Design who shared information with the Board about changes to the two departments over the last year. Some of those changes were due to funding from past legislative decision packages which provided for increased access to the computer science major and for the transition from engineering technology to engineering. Along with that change, Newcomer said, is the current effort of Accreditation Board for Engineering and Technology (ABET) accreditation, which is ongoing and promising.

Trustees had questions regarding the accreditation effort and diversity efforts for students as well as faculty in the science fields. Dean Clark said there is currently a strong effort in the college for diversity and that she is really excited by that element and sees a lot of potential in their current efforts. Clark also took the opportunity to talk about some of the bottlenecks with preparatory classes that present challenges for time to graduation statistics. She said that currently the math classes required for most science majors are so full they can't offer enough sections to get everyone through in a timely manner. This slows students down and additional funding would be required to ease this.

13. CAMPAIGN UPDATE

Stephanie Bowers, Vice President for University Advancement said that as of May 31, 2015 the campaign stood at \$54 million dollars, but with the addition of a very recent gift, as of June 11, 2015, the campaign was at \$55 million dollars. Bowers related the story of the recent donation from a long time Bellingham community member. She also provided a brief synopsis of the Alpha Lab ribbon cutting ceremony that recently took place on campus and described how the lab will be an asset to Western and the Engineering departments.

14. GOVERNANCE COMMITTEE REPORT

Sue Sharpe, Chair, Board Committee on Trustees gave a brief report on the committee. Sharpe said that over the past year the committee has worked on updating and improving the new trustee orientation process and the Board Rules of Operation. Sharpe said the committee will be busy in the months to come and looks forward to continuing this important work.

15. AUDIT COMMITTEE REPORT

Dick Thompson, Chair, Board Audit Committee said that the committee is in transition including with personnel and with changes possibly coming to the audit committee charter. He also stated that the work of the internal audit office continues to move forward without any issues to report.

16. INFORMATION ITEMS

a. Academic Reports

Provost Carbajal provided a written report with information regarding the tenure track faculty searches undertaken during the 2014-2015 academic year.

b. Admissions and Enrollment Summary

Vice President Coughlin provided a written report regarding the university's general enrollment and admissions.

c. University Advancement Report

Vice President Bowers provided a written report on the University's Alumni Relations and Western Foundation activities.

d. Capital Program Report

Vice President Van Den Hul provided a written report on the University's capital projects.

e. University Relations and Community Development Report

Vice President Swan provided a written report documenting recent activities of University Relations and Community Development.

f. Housing & Dining Capital Plan Update

Vice President Coughlin provided a written report regarding an updated to the University's Housing & Dining Capital Plan.

17. DATE FOR NEXT REGULAR MEETING: August 20, 2015 in Anacortes, Washington at the Shannon Point Marine Center.

18. The meeting adjourned at 10:59 a.m.

WESTERN WASHINGTON UNIVERSITY
2015 - 2016
Other Academic Program Fees

FUND: Fund Title, Department							
Fee Title	2014-15 Fee	2015-16 Proposed Fee	Amount Change	Percent Change	Change Description	Fee Form Number	
<u>Academic Affairs</u>							
20033: Foreign Studies Course Fees, Provost/Other Programs							
Application Fee	75.00	100.00	25.00	33.33%	Increase to Fee	909396	
25104: Elementary Education, Extended Education & Summer Programs							
Active Duty Military Fee		166.00 per credit			New Fee	939922	
All-WA Academic Team Member Rate		225.00 per credit			New Fee	939940	
25110: Vehicle Design, Extended Education & Summer Programs							
Active Duty Military Fee		166.00 per credit			New Fee	939922	
All-WA Academic Team Member Rate		225.00 per credit			New Fee	939940	
25111: CSD - Comm. Science & Disorders, Extended Education & Summer Programs							
Active Duty Military Fee		166.00 per credit			New Fee	939922	
All-WA Academic Team Member Rate		225.00 per credit			New Fee	939940	
25112: Environmental Studies, Extended Education & Summer Programs							
Active Duty Military Fee		166.00 per credit			New Fee	939922	
All-WA Academic Team Member Rate		225.00 per credit			New Fee	939940	
25115: Off-Campus Student Teaching, Extended Education & Summer Programs							
Active Duty Military Fee		166.00 per credit			New Fee	939922	
All-WA Academic Team Member Rate		225.00 per credit			New Fee	939940	

FUND: Fund Title, Department		2014-15	2015-16	Amount	Percent	Change	Fee Form
Fee Title		Fee	Proposed Fee	Change	Change	Description	Number
Academic Affairs							
25120: AY Self-Sustaining Programming, Extended Education & Summer Programs							
Active Duty Military Fee			166.00 per credit			New Fee	<u>939922</u>
All-WA Academic Team Member Rate			225.00 per credit			New Fee	<u>939940</u>
25122: WWU on the Peninsula, Extended Education & Summer Programs							
Active Duty Military Fee			166.00 per credit			New Fee	<u>939922</u>
All-WA Academic Team Member Rate			225.00 per credit			New Fee	<u>939940</u>
25123: Computer & Info Systems Security, Extended Education & Summer Programs							
Active Duty Military Fee			166.00 per credit			New Fee	<u>939922</u>
All-WA Academic Team Member Rate			225.00 per credit			New Fee	<u>939940</u>
25306: Professional Development, Extended Education & Summer Programs							
Active Duty Military Fee			166.00 per credit			New Fee	<u>939922</u>
25309: Language & Culture Programs, Extended Education & Summer Programs							
IEP Quarterly Tuition-Full Time	2,920.00 per quarter		3,212.00 per quarter	292.00	10.00%	Increase to Fee	<u>940187</u>
IEP Quarterly Tuition-Part Time	127.00 per course contract		140.00 per credit	13.00	10.24%	Increase to Fee	<u>940189</u>

**WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

TO: Members of the Board of Trustees
FROM: President Bruce Shepard on behalf of Senior Vice President Eileen Coughlin
DATE: June 12, 2015
SUBJECT: 2015 – 2016 Student Fees
PURPOSE: Action Item

Purpose of Submittal:

To recommend mandatory student fee levels for 2015-16 for approval, and to approve the recommended revenue distributions of the Services & Activities (general S&A) Fee for academic year 2015-16 and summer 2015.

Proposed Motion:

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the University President and the various constituent review committees, approve the 2015-16 mandatory student fee levels and distribution for the S&A Fee as proposed in the attached documents for the following fees:

- Services & Activities Fee (*1.03% Proposed increase if legislation permits*)
- Student Health Service Fee (*No increase*)
- Student Recreation Fee (*No increase*)
- Technology Fee (*No increase*)
- Non-Academic Building Fee (*No increase*)
- Green Energy Fee (to be renamed "Sustainable Action Fund")
(*Reauthorization of fee; No fee increase*)
- Student Transportation Fee (*No increase*)
- Legislative Action Fund (*No increase*)

Supporting Information:

Attachment A: Summary of current and proposed mandatory student fee levels
Attachment B: Services and Activities Fee Proposal
Attachment C: Student Health Services Fee Program Report
Attachment D: Student Technology Fee Program Report
Attachment E: Non-Academic Building Fee Program Report
Attachment F: Sustainable Action Fund (proposed rename from "Green Energy Fee") Fee
Reauthorization and Program Report
Attachment G: Student Recreation Fee Program Report
Attachment H: Student Alternative Transportation Fee Program Report

Attachment A
2015-16 Mandatory Student Fees

Summary of Current and Proposed Mandatory Student Fee Levels

It is proposed to increase one of the seven mandatory student fees for 2015-16 (pending legislative permission) and to re-authorize and restructure one fee. This proposal constitutes a net average increase of 0.41% for all mandatory student fees (\$2 per quarter.)

Proposed Increases Effective Fall Quarter

Proposed to the WWU Board of Trustees on June 12, 2015

Mandatory Fee	Notes	Proposed Change	Quarterly Fees				Academic Year Fees			
			Current 2014-15	Proposed 2015-16	\$\$ Change	% Change	Current 2014-15	Proposed 2015-16	\$\$ Change	% Change
Services & Activities (S&A) Fee	(1) (2)	Proposed increase of \$2 per quarter (1.03%) if legislation permits. RCW's limit the increase of S&A Fees to the percent increase in undergraduate tuition unless a specific exception is granted. The S&A Fee Committee plans to eliminate the reserve fund which currently has a zero balance; departments are responsible for carrying their own appropriate reserves. Fee is prorated per credit with 10+ credits paying the full fee.	\$195.00	\$197.00	\$2.00	1.03%	\$585.00	\$591.00	\$6.00	1.03%
Health Service Fee		No proposed change. Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain services.	\$85.00	\$85.00	\$0.00	0.00%	\$255.00	\$255.00	\$0.00	0.00%
Technology Fee		No proposed change. The full fee is charged to students taking 6+ credits. Those taking 1-5 credits are charged \$17.50. In Spring 2013, students voted 78% in favor of a 5 year renewal of this fee at the \$35 level.	\$35.00	\$35.00	\$0.00	0.00%	\$105.00	\$105.00	\$0.00	0.00%
Non-Academic Building Fee		No proposed change. AS Facilities & Services Council proposed \$2.50/quarter increase, but AS Board voted 0-6 against. Fee is charged to students taking 6+ credits.	\$39.00	\$39.00	\$0.00	0.00%	\$117.00	\$117.00	\$0.00	0.00%
Sustainable Action Fund Fee (proposed renaming from "Green Energy Fee")		Reauthorization of fee through Summer 2018. No proposed change in fee level for 2015-16. In Spring 2015, student voted 86.2% in favor and the AS Board voted 6-0 to recommend reauthorization of this fee at the 70 cents per credit level with a \$7 per quarter maximum. The AS Board added the sunset date. The fee funds renewable energy certificates (RECs), student leadership positions and sustainable energy projects.	\$7.00	\$7.00	\$0.00	0.00%	\$21.00	\$21.00	\$0.00	0.00%
Student Recreation Fee (S&A)	(1)	No proposed change. Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain access/services.	\$99.00	\$99.00	\$0.00	0.00%	\$297.00	\$297.00	\$0.00	0.00%
Student Transportation Fee		No proposed change. Fee is charged to students taking 6+ credits. Summer quarter fee is less than academic quarters because the extra late night shuttle service is not provided; the summer rate is \$21 and covers just the bus pass.	\$26.25	\$26.25	\$0.00	0.00%	\$78.75	\$78.75	\$0.00	0.00%
Legislative Action Fee	(3)	No proposed change. To fund student representation and advocacy efforts at the campus, local, state, and federal levels.	\$1.00	\$1.00	\$0.00	0.00%	\$3.00	\$3.00	\$0.00	0.00%
Total Mandatory Fees			\$487.25	\$489.25	\$2.00	0.41%	\$1,461.75	\$1,467.75	\$6.00	0.41%

Notes:

(1) Fee is subject to 3.5% Student Financial Aid/Loan Fee deduction.

(2) Bond Covenants pledge a minimum of \$32 per full-time student per quarter and \$6.40 per part-time student per quarter to the Housing & Dining System.

(3) Mandatory \$1 per quarter billed but with the ability to "opt-out."

Attachment B
2015-16 Mandatory Student Fees

Services & Activities Fee

1.03% Increase to Fee if Legislation Permits

Proposed Distributions and 1.03% Increase to Fee (if legislation permits)

Proposed Fee and Distribution: In the event that the S&A Fee can legally be increased, the Services & Activities Fee Committee recommends a 1.03% increase to the S&A Fee for the 2015-2016 academic year, maintaining the Summer 2016 rate at 65.15% of the academic year rate, and recommends approval of the distribution of fees for the 2015-16 academic year and Summer 2015 as outlined.

The Committee proposes a 1.03% increase (\$2 per quarter) to the S&A Fee for the 2015-2016 year (from \$585 to \$591 for the academic year, or from \$195 to \$197 per quarter). This fee is pro-rated per credit (\$19.70 per credit per quarter) with students enrolling in ten or more credits paying the full, maximum fee.

Alternative: Proposed Distributions and No Fee Increase (if an increase is not permitted)

Proposed Fee and Distribution: In the event that the S&A Fee cannot legally be increased, the Services & Activities Fee Committee recommends approval of the distribution of fees for the 2015-16 academic year as outlined. Further, the Committee recommends maintaining the Summer 2016 rate at 65.15% of the academic year rate and distributing Summer 2015 fee revenue as outlined.

The S&A Fee for the 2015-2016 would remain at \$585 for the academic year, or \$195 per quarter. This is pro-rated per credit (\$19.50 per credit per quarter) with students enrolling in ten or more credits paying the full, maximum fee.

The Following constituents receive funds from the Services & Activities Fee:

- Housing & Dining (per bond covenants)
- Associated Students (AS)
- Athletics
- Campus Recreation
- Depart Related Activities (DRAC)

Background

The Services and Activities (S&A) Fee Committee operates under the authority of RCW 28B.15.045 and makes recommendations on the distribution of S&A Fees for the following constituent groups: Housing & Dining, Associated Students, Athletics, Campus Recreation, and Department Related Activities (DRAC). In concert with the RCW, the Committee is comprised of 12 members, seven voting and five non-voting. The voting members include a faculty member and six students representing Associated Students, Athletics, Campus Recreation, and Department Related Activities (DRAC). The non-voting members include staff advisors from Associated Students, Athletics, Campus Recreation, and Department Related Activities (DRAC), and a designee of the Vice President for Enrollment and Student Services.

The S&A Fee Committee follows an established annual process to prepare its recommendations on the level of distribution of S&A Fees. This process includes review of budget requests for each constituent group and an open hearing process to provide the opportunity for input from members of the campus community.

Elimination of S & A Fee Committee Reserve

In 1992, the S&A Fee Committee established a reserve to assist constituent groups in meeting unanticipated or extraordinary expenses. Under the reserve policy adopted at that time, a minimum reserve balance of \$10,000 was required and the reserve level was not to exceed \$40,000. The S&A constituent areas have since developed their own reserves to meet unexpected expenses.

For almost two decades the reserve balance was maintained at no more than the required \$10,000 balance. Constituent areas were able to cover their unexpected expenses so the committee opted to direct all available dollars to support student programs. In the 2013-14 year the committee voted to deplete the reserve balance in order to support unexpected costs in Campus Recreation when the men's rugby team qualified for nationals.

The committee has not restored the \$10,000 reserve balance and after discussion has decided to eliminate the central S&A Fee Committee Reserve.

CONSTITUENT BUDGET REQUESTS

The constituent groups were challenged to review their programs and budgets carefully, honoring their fiduciary responsibility regarding the impact of fees charged to all students. All committee meeting proceedings and documents are posted on the following website for the campus' reference: <http://www.wvu.edu/vpress/activitesmeetings.shtml>. Detail budget requests were made at the April 22, 2015 meeting.

An overarching theme of the various requests was for expected/mandated increases in salary (some at estimated levels until the legislature passes a budget and agreements are reached with labor), minimum wage increases, travel cost increases and limited staffing/program improvements.

Some constituent groups were able to manage their budget changes and did not request an increase, others requested high priority needs. Separate requests were made for the academic year vs. summer.

CONSTITUENT BUDGET REQUESTS for Academic Year 2015-16

Associated Students

The Associated Students did not request a budget increase for the 2015-1016 academic year.

Athletics

Athletics requested an increase of \$185,548. Of this, \$57,834 was for expenses related to mandated salary increases and increased expenses for travel. Due to changes in conference schedules, travel costs are expected to be nearly \$50,000 higher next year. If the S&A Fee is allowed to increase 1.03%, then Athletics is projected to receive a 2.7% increase in funding (or \$46,456) which is 25% of their request.

Campus Recreation

Campus Recreation did not request a budget increase for the 2015-2016 academic year.

DRAC

Department Related Activities requested an increase of \$49,813 primarily to fund a new edition in Student Publications and increased travel and instrument repair/replacement for Music. If the S&A Fee is allowed to increase 1.03%, then DRAC is projected to receive a 2.5% increase in funding (or \$23,745) which is 48% of their request.

2015-16 Academic Year

Proposed Distributions with 1.03% Fee Increase (if permitted)

- 3.5% to Student Financial Aid Fund as required by law.
- Music Copyright Fee to be allocated in the amount of \$15,824.
- Housing & Dining to receive minimums as required by bond covenants for debt service. This amounts to \$32 per quarter per full-time students and \$6.40 per quarter per part-time student.
- Recommendation is based on projected revenue. Revenue in excess of dollar allocations indicated to be distributed to constituents on a percentage basis using percentages from 2014-15 allocations.

1.03% Fee Increase					
	<u>2014-15 Actual</u>		<u>2015-16 Proposed</u>		<u>Variance</u>
Effective Rate of Increase				1.03% (+ \$2.00/quarter)	
Total Projected Revenue		\$ 7,062,861		\$ 7,135,608	\$ 72,747
Loan Fund (3.5%)		\$ 247,200		\$ 249,746	\$ 2,546
Music Copyright		\$ 15,824		\$ 15,824	\$ -
Housing & Dining		\$ 1,232,131		\$ 1,232,131	\$ -
Subtotal for Distribution		\$ 5,567,706		\$ 5,637,907	\$ 70,201
Associated Students	44.0%	\$ 2,449,791	43.5%	\$ 2,449,791	\$ -
Athletics	30.8%	\$ 1,714,853	31.2%	\$ 1,761,309	\$ 46,456
Campus Rec	7.9%	\$ 439,849	7.8%	\$ 439,849	\$ -
DRAC	17.3%	\$ 963,213	17.5%	\$ 986,958	\$ 23,745
Total Distributed		\$ 5,567,706		\$ 5,637,907	\$ 70,201

2015-16 Academic Year

Alternative: Proposed Distributions with No Fee Increase

- 3.5% to Student Financial Aid Fund as required by law.
- Music Copyright Fee to be allocated in the amount of \$15,824.
- Housing & Dining to receive minimums as required by bond covenants for debt service. This amounts to \$32 per quarter per full-time students and \$6.40 per quarter per part-time student.
- Recommendation is based on projected revenue. Revenue in excess of projection to be allocated to constituents on a percentage basis.

Alternative: No Fee Increase					
	2014-15 Actual		2015-16 Proposed		Variance
Effective Rate of Increase				0%	
Total Projected Revenue		\$7,062,861		\$ 7,062,861	\$ -
Loan Fund (3.5%)		\$ 247,200		\$ 247,200	\$ -
Music Copyright		\$ 15,824		\$ 15,824	\$ -
Housing & Dining		\$1,232,131		\$ 1,232,131	\$ -
Subtotal for Distribution		\$5,567,706		\$ 5,567,706	\$ -
Associated Students	44.0%	\$2,449,791	44.0%	\$ 2,449,791	\$ -
Athletics	30.8%	\$1,714,853	30.8%	\$ 1,714,853	\$ -
Campus Rec	7.9%	\$ 439,849	7.9%	\$ 439,849	\$ -
DRAC	17.3%	\$ 963,213	17.3%	\$ 963,213	\$ -
Total Distributed		\$5,567,706		\$ 5,567,706	\$ -

S&A Summer 2016

Proposed Fee Level

As approved by the Board of Trustees in June 2002, the summer rate is set at 65.15% of the academic year rate. If an S&A Fee increase is permitted for the 2015-2016 academic year, the rate for Summer 2016 would increase from \$12.70 to \$12.83 per credit. If no S&A Fee increase is allowed, the Summer 2016 rate would remain at \$12.70 per credit.

S&A Summer 2015

CONSTITUENT BUDGET REQUESTS for Summer 2015

Associated Students

The Associated Students requested \$165,000 in total for Summer 2015 (an increase of \$12,404 or 8.1% from \$152,596 in Summer 2014) to cover salary and programmatic cost increases. The AS is projected to receive \$163,515 (an increase of \$10,919 or 7.2%), which is 99.1% of their request.

Campus Recreation

Campus Recreation requested essentially a carryforward level of \$18,604 in total and is projected to receive \$18,436, which is 99.1% of their request.

DRAC

Department Related Activities requested essentially a carryforward level of \$90,308 in total and is projected to receive \$89,495, which is 99.1% of their request.

Proposed Fee Distribution

The Board of Trustees approved the Summer 2015 rate of \$12.70 per credit. It is proposed that Summer 2015 S&A Fee revenue be split on the following percentages after Housing & Dining receives \$32.00 per full-time student and \$6.40 per part-time student.

Summer 2015				
	<u>Summer 2014 Actuals</u>		<u>Summer 2015 Proposed</u>	
Housing & Dining (bond covenant)		\$ 51,629		\$ 51,629
Associated Students	57.6%	\$ 152,596	60.2%	\$ 163,515
Campus Rec	8.0%	\$ 21,194	6.8%	\$ 18,436
DRAC	34.4%	\$ 91,133	33.0%	\$ 89,495
Total Distributed		\$ 316,552		\$ 323,075

TO: Tina Loudon, Chair – S & A Fee Committee
FROM: Eileen Coughlin, Sr. Vice President – Enrollment and Student Services
DATE: 5/29//15
SUBJECT: Proposed S & A Fee Level and Distribution

I have received your summary of the S & A Fee Committee's recommendations for the fee level and distribution for the 2015-16 Academic Year, the Summer 2016 fee recommendation, and the fee distribution for Summer 2015.

Please convey to the committee my appreciation for the thoughtful consideration that went into the development of these proposals. As representative of the Administration, I am appreciative of the effort the members made to be conscious of fee impacts on students. The recommendation is supported.

As you stated, the S&A Fee increases are normally limited by RCW to the percent increase in resident undergraduate tuition unless a specific exemption is granted. Which of the Committee's proposals for the academic year will be allowed to be enacted by the Board of Trustees will depend, of course, on actions in Olympia.

Attachment C
2015-16 Mandatory Student Fees
Health Services Fee

No Increase to Fee

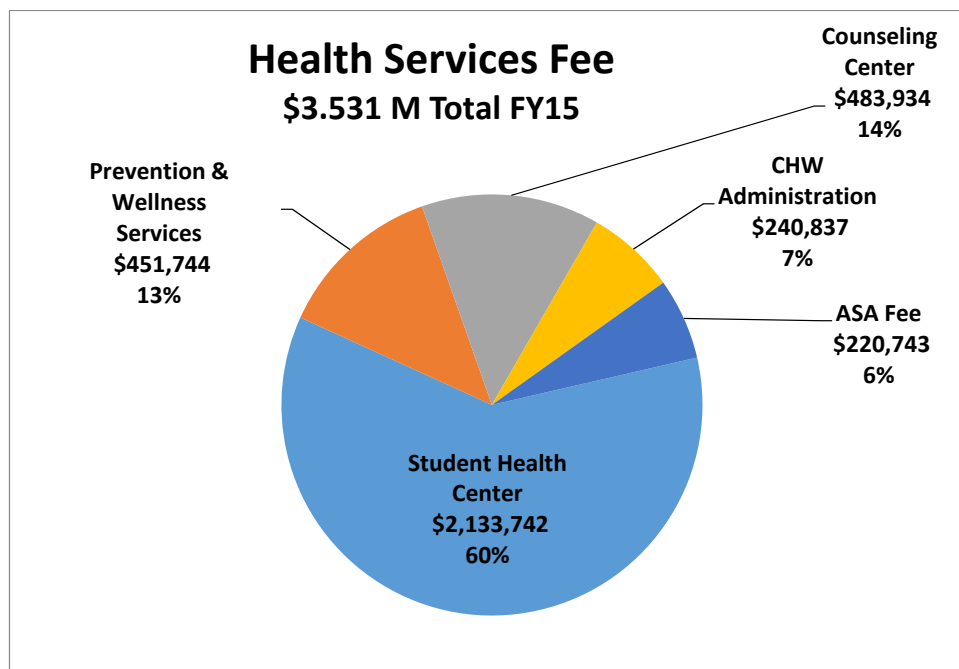
2014-15 Program Report

The Health Services Fee is used to establish a standard of health care for Bellingham's campus and as a contingency for emergency services. Revenue from this fee is the primary means of support for the operations and staffing of the Student Health Center, Prevention & Wellness Services and a significant part (44%) of the Counseling Center in order to provide easily accessible medical, mental health and wellness services to students, regardless of their insurance status. It is a mandatory student fee for students enrolled for 6 or more credits and available as an opt-in fee for other students enrolled for 3-5 credits that desire access to these services.

Each of these departments provides a variety of clinical and educational services to Western's students, some of which are mandated by law. All students receive the educational benefits of the health outreach programs and the benefit of preventive and public health services within a close-knit living community. This mandatory fee provides a stable, adequate funding base for all of our campus health related services.

Counseling, Health & Wellness FY15:

- The Health Services Fee was increased from \$72/qtr. to \$85/qtr. in FY15.
- Projected Health Services Fee revenue for FY15 is 3,531,000.
- Health Services Fee Revenue supports 76% of the total \$4.63 million Counseling, Health & Wellness Services budget (\$4,013,500 Self-Sustaining & \$613,410 State funding).



Student Health Center

Funding previously used for contracted psychiatric consults for students was converted to establish a Staff Psychiatrist position which was filled in Fall 2014. The FY15 fee increase funded four new positions. A Patient Services Coordinator position and a Registered Nurse 2 position established in FY15 have been filled. Recruitment for a M.D. position and a Nurse Practitioner position specializing in mental health will begin soon.

Counseling Center

The FY15 fee increase funded two new positions. A master's level Mental Health Counselor position was filled in Fall 2014. The Doctoral Intern Program was expanded with both fee dollars and new State dollars to expand from two to three interns in Fall 2014 and from three to four interns in Fall 2015.

Prevention & Wellness Services

The FY15 fee increase provided funding to convert a temporary, part time position to a master's level Men's Violence Prevention/Mental Health Promotion Specialist position that was filled in Fall 2014.

FY15 Fee Comparison to other WA state publics (fee/student/academic year)

Washington State University	\$376
Central Washington University	\$297
Eastern Washington University	\$264
Western Washington University	\$255
The Evergreen State College	\$249

FY16 Fee: There is no fee increase proposed for FY16.

Attachment D 2015-2016 Mandatory Student Fees

Student Technology Fee No Increase to Fee

Fee & Effective Dates: The Associated Students enacted a Student Technology Fee of \$35 per quarter for students taking 6 credits or above and \$17.50 per quarter for students taking 1-5 credits, effective Fall Quarter 2013 for a period of five years (through Summer Quarter 2018).

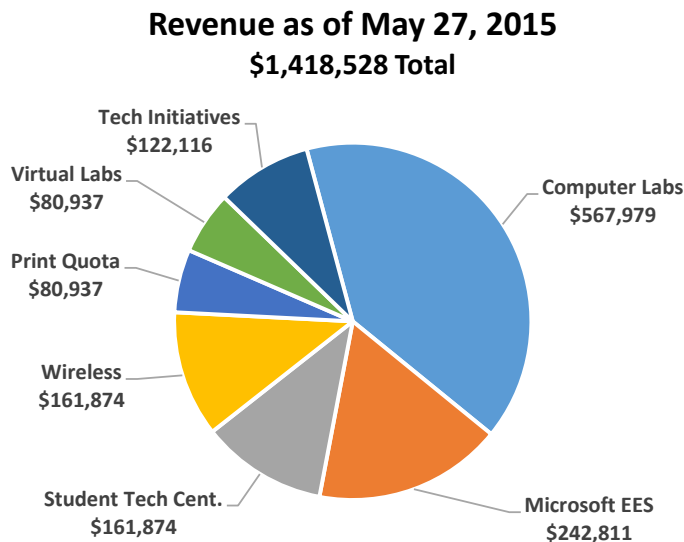
2014-15 Program Report

The Student Technology Fee, initially implemented in 1995, exists as an effective means of meeting the direct needs of students in accessing technology on campus at a time when state-allocated equipment funds are inadequate to support the ongoing technological needs of students. Since the initial implementation, students have continuously renewed the fee. In spring of 2013 the fee was renewed during the student elections with 78% of students voting in the affirmative for the fee. Students continue to recommend that efforts to procure state-allocated funding support continue and remain a priority.

The Student Technology Fee (STF) funding is dedicated to the following purposes:

- \$14 to computer lab renewal and replacement (40%)
- \$4 to the Student Technology Center (11.43%)
- \$4 to wireless network renewal and replacement (11.43%)
- \$3 to the STF Tech Initiatives (project proposals) (8.6%)
- \$6 for the Microsoft Enrollment for Educational Solutions (EES) (17.14%)
- \$2 for the virtual labs and U-drive upgrades (5.7%)
- \$2 for a print quota with 50 prints per quarter (5.7%)

This allotment will result in the following approximate fund amounts (revenue collection continues until June 30, 2015):



Technology Fee Project Proposal (Tech. Initiatives) Funding Allocations

The Student Technology Fee (STF) Proposal Fund has the following mission:

- Broaden or enhance the quality of the student's academic experience through the use of technology in support of the curriculum;
- Provide additional student access to technological resources and equipment that are needed in support of instruction and to maintain and enhance the technological competency of students as it related to their academic endeavors;
- Increase the integration of technology into the curriculum.

For the Proposal Fund, students, faculty and staff are solicited for proposals that meet the mission of the STF. The Associated Students appoint a Student Technology Fee Committee to review the proposals. The STF Committee is comprised of four students, two faculty, and the Vice Provost for Information and Telecommunication Services. The committee reviews each proposal, receives input from the Deans with their proposal ranking within their college, receives advice from the Faculty Senate's Academic Technology Committee and solicits comments from the campus population. The STF Committee then makes fee allocation recommendations to the WWU President and AS President who approve or modify their recommendations.

In 2014-15 the following proposals were funded (\$137,487 total):

#	Project Title	Funded Amount	Partial Funding Description
1	Loan Pool Projection Upgrade Upgrades projection to HDMI & 16x9 format for modern video.	10,544	Funded four projectors rather than eight. Full funding on remaining items.
4	Strength Measurement Provides Biodex System 4 for Kinesiology.	25,000	Timing contingent on space availability with Carver renovation.
6	Humanities Seminar Workstations Computers & software	2,850	Contingent on specific software and users being identified. Furniture will not be funded.
7	Investigative Labs on Gene Functions Provides gene modification equipment	18,013	Funding 'gene gun' only.
8	Surface Analysis Capabilities Upgrades critical equipment	21,858	
9	Experimental Earth Surface Processes Upgrades to wave tank and turbidite flume	21,157	Funded priorities One and Two less the Nikon camera and GigaPan.
11	Field Audio Recording Improves access to high quality equipment	10,048	
13	Chromebooks for Education Equipment for teacher preparation.	6,748	
14	Gigapan for Place Based Learning Student proposed project for high resolution digital panoramas	1,900	Contingent on being placed in Loan Pool.
15	WWU MakerSpace Student proposed project for equipment to create a collaborative, creative space, with 3-D printing and other devices not readily available.	19,369	Contingent on space being identified.

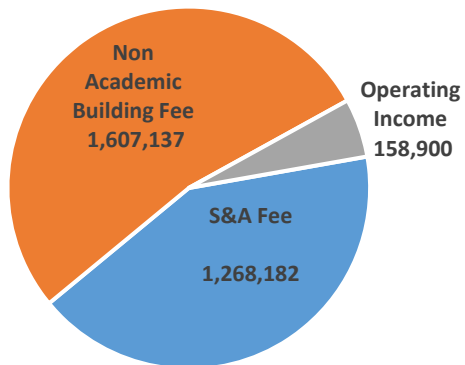
Attachment E
2014-15 Mandatory Student Fees

Non-Academic Building Fee
No increase to Fee

2014-15 Program Report and 2015-16 Projections

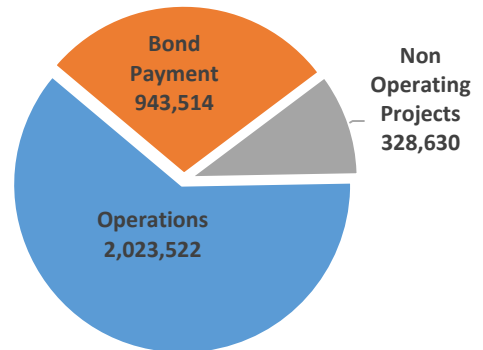
- The Non-Academic Building Fee is proposed to remain at \$39 per quarter, generating \$1.6 million.
- The fee is one of three revenue sources that support Viking Union Facilities. Other revenue sources include a funding allocation equal to Housing and Dining System's portion of the S&A Fee and operating income from service fees such as space rentals, event services fees, and Lakewood boat rentals and lessons.
- Revenues collected support the bond payment for the 2000 renovation of the Viking Union, operations and facility support for the Viking Union, the Lakewood Watersports Facility, and Viqueen Lodge on Sinclair Island.
- The Housing & Dining System's bond refunding in early 2015 reduced the annual bond payment for the Viking Union by \$110,630. These savings have been pledged toward a \$1.0 million commitment to fund a renovation of the Viking Union that will highlight the Ethnic Student Center within the building. In addition, reserve dollars will be used to augment the reprogramming, refreshing, and remodeling that will need to occur to accomplish this goal. Architects are currently being considered, so design plans and cost estimates have not yet been developed, though early estimates suggest a level of \$1.5 million or more.
- The Associated Students Facilities and Services Council voted unanimously to support a \$2.50 per quarter increase in the Non-Academic Building Fee to cover cost increases associated with increases from staff reorganization, salary adjustments and increases to operating expenses. However, following feedback from the Associated Students Board and their 0-6 vote against the increase, the Viking Union Administration has tabled the proposal. For FY 16, increased expenses will be covered through increased service fees and operating fund balance although Viking Union Facilities will have limited capacity to contribute to reserves for capital projects, ongoing facilities maintenance and upgrades, equipment amortization, etc.

FY 16 Viking Union Facilities
Income Projections



Total Revenue: \$3,034,219

FY 16 Viking Union Facilities
Expenditure Projections



Total Expenditures: \$3,295,666

FY16 Projected Reserve

- Fund Balance: \$1,392,196
- Available Balance (minus 5% outstanding bond required by covenant): \$927,591

Attachment F 2015-16 Mandatory Student Fees

Sustainable Action Fund Fee (Formerly Green Energy Fee) Reauthorization of Fee - No Increase

2014-15 Program Report on Renewable Energy Credit Purchases and Sustainability Projects

During the Spring of 2015, Western students voted 86.2% in favor of reauthorizing the Green Energy Fee (GEF) as the "Sustainable Action Fund" (SAF). The SAF funds on-campus sustainability projects, student leadership positions, and Renewable Energy Credits to offset 100% of WWU's electricity consumption.

- Fee revenues were approximately \$300,000 in Fiscal15. With the recent campus-wide student vote, the reauthorized fee range was changed from \$0.70-\$0.90 per credit to a range of \$0.70-\$1.40 per credit, capped at a maximum of \$7.00 per quarter as it has been for the past five years. There was no sunset clause stated. The AS Board then voted 6-0 to reauthorize the fee and set the fee at \$0.70 per academic credit not to exceed \$7.00 per quarter for 2015-16 (no increase from the current year.) The document also states the fee is effective Fall 2015 and expires the end of Summer Quarter 2018. Therefore, no per credit fee increase is being proposed from the 2014-15 level.
- In future years, should the AS Board elect to recommend increasing the cost per credit from the current \$0.70 per credit to the maximum of \$1.40 per credit (while maintaining the \$7.00/quarter cap), only students taking five or fewer credits would be affected. In this scenario, an additional \$1,300 per year would be generated.

Renewable Energy Credit Purchases

- The cost of Renewable Energy Credits was \$1.25 per credit for Fiscal15.
- Western purchases 40,000 credits annually (10,000 per quarter) equivalent to 40 megawatt hours of energy.

Sustainability Projects

An update on SAF projects follows. All projects are in one of three stages:

1. Projects that have been approved for funding by the SAF Committee. These may be "Small Projects" (<\$5,000) or "Large Projects" (>\$5,000) grants.
2. Projects that have been conceptually by the SAF committee to continue on to their Final Application. All of these projects are Large Projects.
3. Projects in research and development stages, either Small or Large.

Update on Large Projects Funded in 2013-14

In the 2013-2014 school year, the Green Energy Fee Grant Program awarded funding for four large projects, all in implementation phase during 2014-15.

- **Performance Hall Overhaul:** A proposal to replace the lighting in the Performing Arts Center Concert Hall with energy efficient LED technology. A construction schedule has been set, with anticipated project completion in January 2016. Funding approved: \$293,033.

- **Driving Down Energy Consumption with Dashboards - Information is POWER!:** Electronic dashboards to make the electricity and utility use of campus more accessible to the campus community. Facilities Management staff is working to integrate their existing building monitors with this new system. A student web design team recently completed a website where the digital dashboards can be viewed (<http://sw.cs.wvu.edu/~simsl/>). Funding approved: \$184,735.
- **Viking Cycle Fixit Stations:** A proposal to install three Dero Bicycle fixit stations around campus. One will be outside the Rec Center, one on the North side of Arntzen Hall, and one on the West side of Haggard Hall. The stations provide tools for bicyclists to perform basic repairs and maintenance. The stations are expected to be ordered and installed over Summer 2015. Funding approved: \$14,570.

Small Projects Funded in 2014-15

In the 2014-2015 academic year, the Green Energy Fee Grant Program funded the following three Small Projects:

- **Campus to Compost:** This project built two large composting bins near Facilities Management to receive all the compostable organic debris accumulated from campus. Once the compost is ready, it will be applied to the landscaping on campus. The landscaping locations will have posted signs stating that the compost was from this project. This will greatly reduce the amount of organic matter that is currently hauled out of the county for processing. It will also reduce the amount of compost WWU purchases each year. Project members expect to retain 100 cubic yards of compostable material per year. Funding approved: \$4,934.
- **Aquaponics Aquarium:** Aquaponics is a hydroponic method of growing vegetables using fish, where the fish waste fertilizes the plants. This project is an outgrowth of the Hydroponics project approved in 2013-14. The team will install an aquaponics aquarium in the Environmental Studies building, and hold make-your-own mini-aquaponics workshops for students. Funding approved: \$1,169.
- **Bringing Knowledge to Plastics:** This project held a film showing of *Plastic Paradise*, a film about plastic pollution in the oceans. They flew in the director, Angela Sun, to present the film and lead a live Q+A after the film. Zero Waste Western staff also attended to educate students on proper waste sorting techniques. Funding approved: \$1,151.

Conceptually-Approved Large Projects in 2014-15

In the 2014-2015 academic year, the Green Energy Fee Grant Program approved the conceptual proposal for the following two large projects. The final proposals and requests for funding for these projects are expected to go before the Green Energy Fee Committee during the final weeks of the school year and in Fall 2015.

- **Lyn Oske - Campus Electric Utility Vehicle:** A proposal for students to design and build an in-house electric vehicle for use by Facilities Management, in collaboration with the Vehicle Research Institute. Estimated cost: \$40,000.
- **Electric Bike Demonstration Project:** A proposal to explore and demonstrate the efficacy of electric bicycles in advancing university goals associated with reduced environmental impact, reduced parking demand, reduced costs, student & employee health & wellness, and commute-trip reduction. Estimated cost: \$27,200.

Projects in Research & Development Stages in 2014-15

Two small grant and four large grant proposals are in various stages of completion, and are expected to have their applications reviewed and possibly approved during the final weeks of the school year and in Fall 2015.

- **Project RENT:** A small grant proposal to create a student-led program that teaches WWU students living off campus how to conserve energy at home in order to save money on their utility bills and reduce their impact on the environment. Estimated cost: \$4,850
- **FlowSource:** A small grant proposal to develop bench-scale prototypes for a proposed off-grid Sustainable Outdoor Water Refill Station utilizing rain catchment, air well, and biochar filtration technology. Estimated cost: \$3,420
- **Outback Bike Shelter:** A large grant proposal for students to design and build a secure bike shelter in the Outback Farm for use by student farm workers and community members. This project was requested by Outback Farm staff to combat current problems of theft and vandalism of bikes. Estimated cost: \$50,000.
- **REcycling Your Power:** A large grant proposal to install four energy-generating exercise bicycles in the Student Recreation Center. The team organized a demo system from a local dealer and held an awareness-building event and month-long trial to introduce students to the bikes and generate interest in the technology. Estimated cost: \$22,520
- **EarthTub Composter:** A large grant proposal to install a large-scale composting unit on campus to compost food and yard waste. The team is currently working with Facilities Management staff to solve siting and maintenance questions. Estimated cost: \$10,370
- The **Western SORTS: Structural Outdoor Refuse Transformation System** large grant is finishing their Final Application, and is expected to present to the Green Energy Fee Committee before the end of the school year. This project proposes to install four Big Belly waste-sorting stations in Red Square with paper recycling, can/glass recycling, compost, and landfill receptacles integrated into each station. Estimated cost: \$46,412.

The Green Energy Fee Grant Program has participation from students, staff, and faculty from across the university. Applications during Fiscal 2015 came from students, faculty and staff from the following departments, colleges, and clubs: Grounds Maintenance, Institute of Environmental Toxicology, College of Business and Economics, Institute for Energy Studies, Environmental Science, Office of Survey Research, The WWU Foundation, Vehicle Research Institute, Environmental Studies, Huxley College of the Environment, Facilities Management, the Sustainable Transportation Office, the Hydroponics Club, and the Net Impact Club.

The GEF Grant Program remains a highly collaborative effort. Projects are chosen by the student/staff/faculty GEF Committee, financially managed by the Associated Students, informed by Facilities Management, Facilities Development and Capital Budget, and other departmental stakeholders, and is programmatically managed by the Office of Sustainability.

Green Energy Fee Grant Program Website: <http://www.wvu.edu/sustain/programs/gef>

Attachment G
2015-16 Mandatory Student Fees

Student Recreation Fee

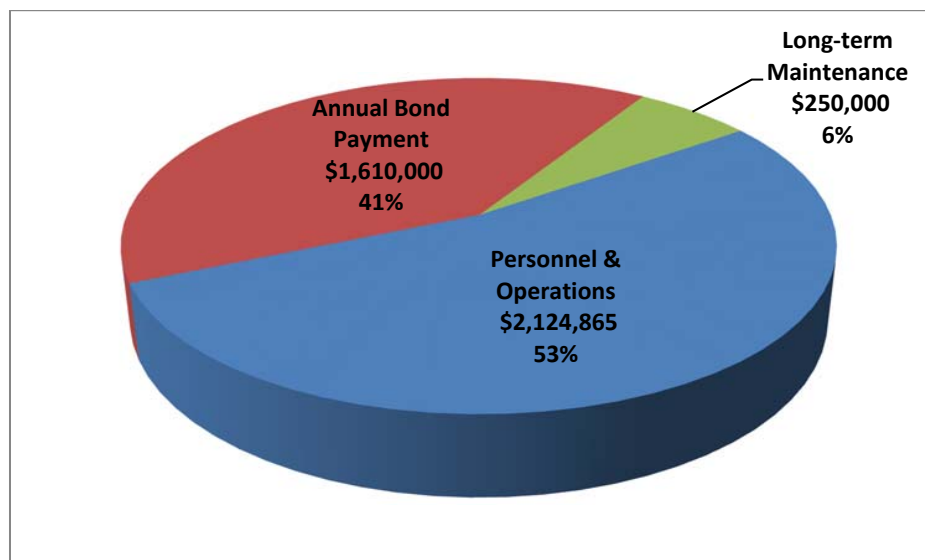
No Increase to Fee

2014-15 Program Report

The Wade King Student Recreation Center (the Recreation Center) is a self-supporting, auxiliary enterprise of the University. The Recreation Center is an open recreation fitness and wellness facility for the benefit of eligible students and associated members of WWU. The facility includes a lap/leisure pool and a whirlpool, a three-court gym with elevated running track, a multi-activity court, a rock climbing wall, weight and cardio areas, two group exercise/aerobic rooms, locker rooms, an injury rehabilitation room, a retail food service and lounge area, a conference room, and administrative offices for the Department of Campus Recreation. The Recreation Center is supported by a \$99 per quarter service and activity fee assessed to students taking six or more credits. In addition, memberships are available for purchase by students taking less than six credits, faculty/staff, alumni, and others closely associated with WWU. The Recreation Center was one of the nation's first recreation centers designed to meet Leadership in Energy and Environmental Design (LEED).

Wade King Student Recreation Center FY15:

- The Student Recreation Fee generated nearly \$4.13 million in 2014-15, with \$3.98 million supporting the Recreation Center (net of the RCW required 3.5% student financial aid/loan fund contribution.)
- The student fee funds annual bond payments, operations and long-term maintenance of the Wade King Student Recreation Center. Note: Additional revenues (e.g. voluntary memberships, rentals, course fees) of approximately \$500,000 assist in funding operations (not shown below).



FY16 Fee: There is no fee increase proposed for FY16.

Attachment H
2015-16 Mandatory Student Fees

Student Alternative Transportation Fee
No increase to Fee

2014-2015 Program Report

- A 5% increase to the Alternative Transportation Fee was implemented Fall 2013. No changes are proposed for the 2015-2016 academic year. The quarterly fee for the academic year is \$26.25, and the summer fee is \$21.00.
- The student bus pass was made optional for two new groups of WWU students who were not formerly eligible for a bus pass:
 - Students employed on campus during the summer, who are not taking classes:
These students asked to remain eligible for the bus pass as an economical and sustainable travel option to campus.
 - All graduate students who are within their 5-yr academic window, regardless of their actual class registration:
Many graduate students working on campus as Teaching Assistants, or continuing work on their thesis, become ineligible for the bus pass because they are not registered for classes. However, they remain WWU students who travel to campus for work, research or interaction with their professors.
- The program continues to encode over 13,000 bus passes annually for the student body, a participation rate of 87%.
- The Student Shuttle continues to provide service from 11PM to 3AM Monday through Saturday, and 9PM to 3AM on Sunday, during the academic year. There is no shuttle service during summer session.
 - Route A shuttle service was successfully expanded to include the Happy Valley neighborhood.
 - Program reserve funds of \$50,000 - \$100,000 are earmarked for FY16 to purchase as many as 3 vehicles (two transit vehicles, and one 22 passenger shuttle) to replace the aging 1993 vehicles.
- Annual revenue and expense for Fiscal Year 2015 both approximate \$1,100,000. Payments to the Whatcom Transportation Authority (WTA), which make up the program's largest expense, have remained lower than projected over the last few years. Projections had been based on a 1.39% enrollment growth assumption with a stipulation in the WTA contract that payments be recalculated if the growth does not occur. The Fiscal Year 2015 payment was reduced \$134,090 from the projected payment amount, and a similar reduced payment is expected for Fiscal 2016 based on static enrollment figures.
- The shuttle service contract goes to bid this summer (2015), and the WTA contract will be re-negotiated in 2017.