WESTERN WASHINGTON UNIVERSITY

2011-2013 Biennial Operating Budget Request & 2011-12 Annual Operating Budget

FY 2010-11 TIMELINE

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YEAR TWO: FY 2010-11

Date	Olympia Dates	WWU Dates	Planning Activities: 2011-2013 Biennial Request 2011-12 Annual Operating Budget	Planning Activities: 2011 Supplemental Budget (2009-11) 2010-11 Annual Operating Budget
Jul 2010	July 1 Outline of Biennial Budget Request to Higher Education Coordinating Board (HECB)		Jul 1: WWU submits outline of 2011-2013 request to HECB. UPB prepares Biennial Request Binder	2010-11 Fiscal Year begins on July 1 (Year Two of the 2009-2011 Biennium)
Aug		August 12 & 13 BOT Meeting		
Sep	Sep 1 -- Biennial Budget Requests due to Governor (OFM) Sep xx State Revenue Estimates	Sep xx - Staff/Faculty Convocation Classes Begin September xx	**President submits 2011-2013 Biennial Request to Governor (OFM) on September 1**	
Oct		October xx & xx BOT Meeting		
Nov	Nov xx State Revenue Estimates			
Dec	Dec 22 - Governor's 2011-13 Biennial Budget submitted to Legislature (and Supplemental Budget)	December xx & xx BOT Meeting		
Jan 2011	90-day Legislative Session Begins on January xx	Jan x Classes Begin	Send Instructions to Planning Units on 2011-12 & 2012-13 Annual Operating Budget Process (anticipating outcomes of legislative session)	Earliest possible passage of a 2010-11 Supplemental Budget.
Feb		Feb x x President Mid-Year Report to Campus Feb xx & xx BOT Meeting	Planning Units update SCOTs, if needed, and prepare 2011-12 and 2012-13 Annual Operating Budget Proposals.	If a 2010-11 Supplemental Budget is enacted, then internal budget processes must be put into place in order to modify the 2010-11 Annual Operating Budgets for divisions.
Mar	Mar xx State Revenue Estimates	March xx Commencement March xx-xx Spring Break	March xx --2011-12 & 2012-13 Annual Operating Budget Proposals due University Planning & Budgeting to be posted on Web -- Planning Unit proposals made available to UPRC March xx - 8am - 5pm Budget Presentations by Planning Units to University-wide Budget Panel including UPRC chair (audio webcast) March xx - 8:30 am - 12 noon Budget Presentations continued (audio webcast)	
Apr	90-day Legislative Session Ends mid-April 2011-13 Biennial Budget Enacted.	April xx & xx BOT Meeting	Working with President, VPs and Deans evaluate 2011-12 & 2012-13 Annual Operating Budget Proposals Apr xx, xx, xx, xx & xx	
May			May xx - Budget recommendation posted on Web for university comment May xx - Campus-wide Budget Discussion Forum with Pres & VPs (audio webcast)	
Jun	Jun xx State Revenue Estimates	June xx & xx BOT Meeting	June xx - Budget recommendations mailed to BOT June xx - 2011-12 Annual Operating Budget presented to BOT for approval - 2011-13 tuition levels presented to BOT for approval - Board receives 2013-14 draft allocation plan	2010-11 Fiscal Year ends on June 30 2011-12 Fiscal Year begins on July 1