



WESTERN WASHINGTON UNIVERSITY  
BOARD OF TRUSTEES  
AGENDA  
OCTOBER 7 & 8, 2021

**THURSDAY, OCTOBER 7, 2021**

Location: Old Main 340  
Audiocast: <https://wp.wvu.edu/live/>  
Time: 2:00 p.m.

1. **CALL TO ORDER**  
2:00 – 2:01
2. **EXECUTIVE SESSION WILL BE HELD TO ADDRESS ISSUES AS AUTHORIZED BY RCW 42.30.110**  
2:01 – 3:30

*Following adjournment for the day, the Trustees will attend the Alma Clark Glass Hall Dedication Event at 4:00.*

**FRIDAY, OCTOBER 8, 2021**

Location: OM 340  
Audiocast: <https://wp.wvu.edu/live/>  
Time: 8:00 a.m.

3. **CALL TO ORDER**  
8:00 – 8:01
4. **EXECUTIVE SESSION WILL BE HELD TO ADDRESS ISSUES AS AUTHORIZED BY RCW 42.30.110**  
8:01 – 8:40

**BREAK, RECONVENE IN OPEN SESSION (5 minutes)**

5. **APPROVAL OF MINUTES**  
8:45 – 8:50
  - Board of Trustees Meeting, August 20, 2021
6. **PUBLIC COMMENT**  
8:50 – 9:00
7. **BOARD CHAIR REPORT**  
9:00 – 9:10

8. **UNIVERSITY PRESIDENT REPORT**  
9:10 – 9:20
9. **FACULTY SENATE REPORT**  
9:20 – 9:30
10. **ASSOCIATED STUDENTS REPORT & WELCOMING NEW AS LEADERSHIP**  
9:30 – 9:45
11. **BOARD FINANCE, AUDIT, AND ENTERPRISE RISK MANAGEMENT COMMITTEE REPORT**  
9:45 – 9:50 Presentation: Trustee Faith Pettis, Committee Chair
12. **BOARD STUDENT SUCCESS COMMITTEE REPORT**  
9:50 – 10:00 Presentation: Trustee Mo West, Committee Chair

**BREAK** (10 min)

### **ACTION ITEMS**

13. **DELEGATION OF AUTHORITY FOR REFINANCING STUDENT RECREATION FEE REVENUE REFUNDING BONDS, RESOLUTION NO. 2021-06**  
10:10 – 10:25 Presentation: Joyce Lopes, Vice President for Business and Financial Affairs  
Brian Sullivan, Associate Vice President, Business and Financial Affairs  
Thomas Toepfer, Director, PFM Financial Advisors, LLC.
14. **APPROVAL OF PUBLIC WORKS PROJECT**  
10:25 – 10:35 Presentation: Joyce Lopes, Vice President for Business and Financial Affairs  
Rick Benner, University Architect/Senior Director, Capital Planning and Development
  - a. Approval of Consultant Contract for Heating System Conversion Feasibility Study, SP084

### **DISCUSSION ITEMS**

15. **LEGACY REVIEW TASK FORCE RECOMMENDATIONS**  
10:35 – 12:00 Presentation: Sabah Randhawa, President

**BREAK** (10 min)

16. **INFORMATION ITEMS**  
12:00 – 12:05
  - a. Enrollment Management Summary
  - b. University Advancement Report
  - c. Capital Program Report
  - d. University Relations and Marketing Report

17. **TRUSTEE REMARKS**

12:05 – 12:15

**18. DATES FOR NEXT REGULAR MEETING: December 9 & 10, 2021**

**19. ADJOURNMENT**

## **1. CALL TO ORDER**

## **2. EXECUTIVE SESSION**

Executive Session may be held to discuss personnel, real estate, and legal issues as authorized in RCW 42.30.110.

### **3. CALL TO ORDER**

**4. EXECUTIVE SESSION**

Executive Session may be held to discuss personnel, real estate, and legal issues as authorized in RCW 42.30.110.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa

**DATE:** October 8, 2021

**SUBJECT:** **Approval of the Minutes**

**PURPOSE:** Action Items

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**Purpose of Submittal:**

Approval of the Board of Trustees Meeting Minutes.

**Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the following minutes:

- Approval of the Minutes of the Board of Trustees Meeting, August 20, 2021
- Approval of the Minutes of the Special Board of Trustees Meeting, September 15, 2021

**Supporting Information:**

Minutes of August 20, 2021

Minutes of September 15, 2021



**Western Washington University  
Board of Trustees  
Meeting Minutes  
Friday, August 20, 2021**

**1. CALL TO ORDER**

Board Chair, Trustee John M. Meyer called the regular meeting of the Board of Trustees of Western Washington University to order at 8:04 a.m., via Zoom. A quorum was established by roll call.

**Board of Trustees**

John M. Meyer, Chair  
Chase Franklin, Vice Chair – *via Zoom*  
Sue Sharpe, Secretary  
Karen Lee  
Faith Pettis  
Nate Jo  
Mo West

**Western Washington University**

Sabah Randhawa, President  
Joyce Lopes, Vice President for Business and Financial Affairs  
Kim O'Neill, Vice President for Advancement  
Melynda Huskey, Vice President for Enrollment and Student Services  
Donna Gibbs, Vice President for University Relations and Marketing  
Brent Carbajal, Provost and Vice President for Academic Affairs  
Becca Kenna-Schenk, Executive Director, Government Relations  
Shirin Deylami, Faculty Senate President  
Melissa Nelson, Assistant Attorney General  
Paul Cocke, Director, Communications and Marketing  
Paul Dunn, Chief of Staff to the President and Secretary to the Board of Trustees  
Barbara Sandoval, Senior Executive Assistant to the President  
Rayne Rambo, Assistant Secretary to the Board of Trustees

**2. EXECUTIVE SESSION**

At 8:08 a.m. the board went into Executive Session for approximately forty-five minutes to discuss personnel matters as authorized by RCW 42.30.110. No action was taken in executive session.

Chair Meyer announced the board would go back into open session at 8:52 a.m.

**3. APPROVAL OF MINUTES**

MOTION 08-01-2021

Trustee Lee moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Meeting, June 10 & 11, 2021

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

#### **4. PUBLIC COMMENT**

As per Amended RCW 28B.35.110, the Board of Trustees provided time for public comment. Three people signed up for public comment. Two people made comments on the final report from the Legacy Review Taskforce, summarizing a written statement also submitted to the Trustees (see Appendix A of these minutes). An incoming Western student made comments with regards to the COVID-19 vaccination policy implanted in advance of fall quarter.

#### **5. RECOGNITIONS**

President Randhawa provided an introduction of the newly appointed Student Trustee Nathanael “Nate” Jo. The trustees welcomed Jo to the Board and expressed their enthusiasm for the year ahead and provided the following resolution.

#### **RESOLUTION NO. 2021-03**

#### **A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY**

#### **WELCOMING TRUSTEE**

***Nathanael “Nate” Jo***

WHEREAS, on July 1, 2021, Governor Jay Inslee appointed NATE JO of Hanford, Washington to serve a one-year term ending on June 30, 2022 on the Western Washington University Board of Trustees; and

**WHEREAS, NATE JO** is a student in good standing at Western Washington University pursuing a degree in Philosophy, Political Science and Economics; and

**WHEREAS, NATE JO** brings to their appointment as a trustee a record of broad service and dedication to the campus community, including as the WWU Associated Students Vice President of Business and Operations, Vice President for Hall Representation in University Residences, Board Member for the WWU Queer/Trans People of Color Club, and captain of the WWU Swim Team; and

**WHEREAS, NATE JO** was nominated by an Associated Students committee to serve as a student member of the Western Washington University's Board of Trustees; and

**WHEREAS, NATE JO** has declared their commitment to serve as a member of the Western Washington University Board of Trustees;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Western Washington University officially extends a warm welcome to **NATE JO** as they begin their term on the Board.

**PASSED AND APPROVED** by the Board of Trustees of Western Washington University at its meeting on August 20, 2021.

MOTION 08-02-2021

Trustee Pettis moved that the Board of Trustees approve Resolution 2021-03 Welcoming Trustee Nathanael Jo.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

President Randhawa acknowledged Stephanie Bowers for over twenty years of service to Western, as Vice President for University Advancement . The Board commended Bowers for her dedication and service to Western and wished her well on her retirement. The following resolution was provided by the Board.

**RESOLUTION NO. 2021-04**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY**

**RECOGNIZING THE SERVICE OF VICE PRESIDENT FOR UNIVERSITY ADVANCEMENT AND  
PRESIDENT AND CEO OF THE WWU FOUNDATION  
STEPHANIE BOWERS**

**WHEREAS**, in 2001, **STEPHANIE BOWERS** was appointed Executive Director of the Western Foundation by President Karen W. Morse, and later the first Vice President of University Advancement, as a new division including the WWU Foundation and the WWU Alumni Association; and

**WHEREAS, STEPHANIE BOWERS** brought to her appointment leadership experience at the University of Maryland Global Campus, including as Executive Director of Development at Maryland's Smith School of Business, Assistant Vice President for Alumni and Development and Interim Vice President, and prior to that Alumni Director at the University of Baltimore; and

**WHEREAS, STEPHANIE BOWERS** received her Masters of General Administration degree from the University of Maryland Global Campus and a bachelor's degree in English from De Sales University; and

**WHEREAS,** under **STEPHANIE BOWERS's** leadership the WWU Foundation endowment has grown more than eight-fold to \$123 million and total assets exceeding \$146 million, with annual gifts to the Foundation more than doubling and the number of students receiving scholarships having tripled; and

**WHEREAS, STEPHANIE BOWERS** has led several landmark fundraising campaigns, including the Western Stands for Washington Campaign, which, as the largest in the University's history raised more than \$62 million for WWU programs, student scholarships, and program enhancements; the \$20 million Building Washington's Future capital campaign, including a \$10 million gift toward the construction of Kaiser Borsari Hall; the \$10 million Student Success Campaign for student scholarships, study abroad experiences, and research and creative opportunities; and facilitated the gift of the Sculpture Woods art studio, grounds, and artwork to the University, along with two supporting endowments; and

**WHEREAS, STEPHANIE BOWERS** has provided exceptional leadership for the Western Foundation and University Advancement, transforming its capacity and vision for serving the institution with innovative public-private partnerships including those leading to the funding of the softball and multipurpose fields on South Campus, the sale of the Armory, and the acquisition of the President's residence, among others; and

**WHEREAS, STEPHANIE BOWERS** has been a deeply valued colleague on the University's senior leadership team, leading from the heart with compassion and integrity on and off-campus, leaving a legacy that will be reflected not only in strong teams and structures, but the high esteem and friendship of so many at Western and in the local and regional community; and

**WHEREAS, STEPHANIE BOWERS** completed her appointment as Vice President for University Advancement and President and CEO of the WWU Foundation on June 30, 2021;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of Western Washington University offers thanks and commendation to **STEPHANIE BOWERS** for her many achievements and for her service as Vice President for University Advancement and President and CEO of the WWU Foundation.

**PASSED AND APPROVED** by the Board of Trustees of Western Washington University at its regular meeting on the 20th day of August 2021.

MOTION 08-03-2021

Trustee Sharpe moved that the Board of Trustees approve Resolution 2021-04 Recognizing the Service of Stephanie Bowers.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes

Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

President Randhawa acknowledged Richard Van Den Hul, former, Vice President for Business and Financial Affairs for his service to Western for over ten years as he embarked on retirement at the end of June. The Board congratulated Van Den Hul on his retirement and thanked him for his dedication and service to Western. The following resolution was provided by the Board.

**RESOLUTION NO. 2021-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY**

**RECOGNIZING THE SERVICE OF VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS**

***RICHARD VAN DEN HUL***

**WHEREAS**, in 2010, **RICHARD VAN DEN HUL** was appointed Vice President for Business and Financial Affairs by President Bruce Shepard; and

**WHEREAS**, **RICHARD VAN DEN HUL** brought to his appointment fourteen years' experience at the University of South Dakota, including as vice president and associate vice president for Finance and Administration, director of Budget, Finance, and Institutional Research, and previous experience as director of Research at the Office of the Executive Director for the South Dakota Board of Regents and as a fiscal analyst for the South Dakota Legislative Research Council; and

**WHEREAS**, **RICHARD VAN DEN HUL** received his Masters of Business Administration degree from the University of South Dakota and a bachelor's degree in Commercial Economics and Agriculture Business from South Dakota State University; and

**WHEREAS**, **RICHARD VAN DEN HUL's** personal integrity and principled leadership have made him an exceptional leader for Business and Financial Affairs and the University as a whole; and

**WHEREAS**, under **RICHARD VAN DEN HUL's** leadership, Business and Financial Affairs helped Western successfully navigate the 2008-9 Great Recession and the COVID-19 pandemic; improved customer service by bringing in new technology and reengineering business practices throughout the division; overseen construction and renovation of multiple campus buildings, including the Viking Union Multicultural Center, Carver Academic Facility, Miller Hall, the Interdisciplinary Sciences Building, and Alma Clark Glass Residence Hall; and helped break new ground with public-private partnerships that funded Western's softball and multipurpose fields on South Campus; and

**WHEREAS**, **RICHARD VAN DEN HUL** has served with distinction as a valued colleague on the University's senior leadership team, contributing a data-driven approach, calm and cheerful collegiality, and a self-effacing commitment to enhancing the effectiveness of the leadership team, his division, and the institution as a whole; and

**WHEREAS, RICHARD VAN DEN HUL** completed his appointment as Vice President Business and Financial Affairs on June 30, 2021;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of Western Washington University offers thanks and commendation to **RICHARD VAN DEN HUL** for his many achievements and for his service as Vice President for Business and Financial Affairs.

**PASSED AND APPROVED** by the Board of Trustees of Western Washington University at its regular meeting on the 20th day of August 2021.

MOTION 08-04-2021

Trustee Meyer moved that the Board of Trustees approve Resolution 2021-05 Recognizing the Service of Richard Van Den Hul.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

## 6. BOARD CHAIR REPORT

Trustee John M. Meyer, Board Chair, reported that the trustees received a campus tour the day before, and that highlights included the new Alma Clark Glass residence hall, , and the Steam Plant which is a unique feature of Western’s campus. He noted that the tour with Western’s student tour guides provided the trustees with a glimpse of the life of prospective students as well as students currently enrolled at Western.

Meyer reported that the upcoming Work Session of the Board of Trustees will be dedicated to reviewing and assessing the final report of the Legacy Review Task Force, submitted in mid-June. He noted the preliminary discussion planned for later in the day’s meeting agenda would be helpful in determining the process and timeline for the board’s discussion and potential actions.

Chair Meyer provided an update on the Executive Director of Internal Audit search and noted that finalists have been invited to campus for the next steps in the search process.

Chair Meyer congratulated Trustee Bruce Harrell on his success in the primary of the Seattle mayoral race, which advanced his candidacy to the general election in November 2021 .

## **7. UNIVERSITY PRESIDENT'S REPORT**

President Randhawa provided the following report: "I would like to start by welcoming Nate Jo, our new student trustee, Shirin Deylami, our Faculty Senate President this year, and Glory Busic, our Associated Students President this year.

As you know, in the past 10 days Governor Inslee has announced new mandates for vaccination for state employees and masking requirements. His last mandate earlier this week extended those requirements to university staff. We have adjusted the University directives/guidance accordingly. Our internal guidance on vaccination and masking were not too far off. The two changes we had to make were allowed exceptions for vaccinations, where the exceptions now are limited to medical and deeply held religious beliefs (removing the philosophical/personal exception from the list) and required indoor making effective August 23, previously we had exceptions for small groups where all individuals were vaccinated. We are scheduling a town hall early September in case there are additional iterations, to answer questions and listen to employee and students' concerns.

There are no changes to our fall 2021 plans at this stage. Our fall enrollments are looking good and our enrollment management and advising staff is hard at work to ensure that we avoid summer melt because of COVID or other reasons. Our incoming first-time class is around 3,050 freshmen and about 1,100 transfer students. We have close to 12,800 students registered as of this week, and we expect to see it climb during September. Over 9,100 of those students have submitted their vaccination cards, as have 73% of our employees.

Chair Meyer also mentioned the search for the Internal Audit position. In a couple of other important searches, we are in the final stage of the search for the position of Director, Multicultural Student Services position; we have interviewed three individuals and are doing reference checks before Vice President Huskey decides on an offer. We are doing the first round of interviews for the director of the Office of Civil Rights and Title IX Compliance, and we hope to complete that process next month. As I have stated previously, we will initiate the search for the positions of Provost and Vice President for Academic Affairs and Chief Diversity Officer and Executive Director of the Office of Equity in October.

On hiring, we removed the hiring freeze with the start of the new fiscal year. Because of the hiring freeze we didn't do much of faculty hiring last year, but in the two previous years the Provost Diversity and Inclusion Hiring Initiative produce positive results, both in terms of candidate pool and outcomes, something we intend to expand to all searches, faculty and staff, over the next couple of years. I would like to invite Provost Carbajal to share a few observations about this hiring initiative. Finally, we are saddened by the sudden passing away of Dr. Arlan Norman. Arlie was the founding dean of the College of Science and Technology (now Science and Engineering), a position he held from 2003 until his retirement in 2011. Arlie and his wife Diane have been lifelong friends, supporters and donors of the university; the university has lost a true friend."

## **8. FACULTY SENATE REPORT**

Shirin Deylami, Faculty Senate President shared her philosophy of shared governance and her thoughts on the critical issues that the Faculty Senate will have to address in preparation for fall quarter. She noted that Western has a long tradition of creating space for faculty voices and expertise and that it is essential in growing innovative and thoughtful curriculum, and creating inclusive academic environment. She expressed her commitment to finding opportunities to work

with student and administrative leadership to further the shared vision for Western, and leverage collective thinking to overcome the obstacles ahead.

She reported that in the year ahead the Faculty Senate will be discussing : the role of online education at Western post-pandemic, and that the Faculty Senate sub-committee on undergraduate education (CUE) will continue conversations around reforming General University Requirements (GUR). They will also be discussing key academic administrative hires that Western will be recruiting for in the year to come including the Provost and Vice Provost positions, as well as the Director of the Office of Equity position, which will have an effect on the vision and inclusive success of Western. She reported that faculty look forward to participating in these search processes.

## **9. ASSOCIATED STUDENTS REPORT**

Glory Basic, Associated Students President, shared her goals for the year ahead. These included a continued commitment to advancing the demands presented by the Black Student Union in a letter to the Administration and the Associated Students in June of 2020 , and improving overall governance and accessibility of the AS for Western students. She noted that she will be joined by the Associated Students Executive Board at the October regular meeting of the Board of Trustees, where they will detail their goals for the 2021-2022 academic year.

## **10. BOARD FINANCE, AUDIT, AND ENTERPRISE RISK MANAGEMENT COMMITTEE**

Trustee Faith Pettis, Chair, Finance, Audit, and Enterprise Risk Management (FARM) Committee reported that the committee was provided an update of Western's financial planning and health as Western continues to navigate through unprecedented times due to the COVID-19 pandemic.

Pettis reported that the committee received an overview of the supplemental operating budget request and an update on the national search for the Executive Director of Internal Audit position at Western.

Pettis reported that the State Auditor's Office provided their annual Entrance Conference in preparation for the fiscal year 2021 Financial Statement Audit that will include Western Washington University, the Housing and Dining System, and the Wade King Recreation Center, in addition to the Western Crossing Development Corporation.

## **11. BOARD STUDENT SUCCESS COMMITTEE REPORT**

Trustee Mo West, Chair, Student Success Committee, (SSC) reported that the committee received a presentation regarding first-year academic programs including Freshman Interest Groups (FIGs) the Viking Launch program, and other undergraduate student success initiatives that support students throughout their time at Western. West noted that the presentation included an overview of key measures of student success and that the committee engaged in a thoughtful discussion on potential future services and support that Western can provide to its incoming students.

## **12. LEGACY REVIEW PROCESS & TIMELINE**

President Randhawa led a discussion regarding the process and timeline for reviewing and acting on the recommendations of the Legacy Review Task Force. He acknowledged the work of the Task Force that began in winter quarter 2021 and that their charge was a two-fold task. He explained that



the Task Force began with a review of a report provided by Western's Libraries Heritage Resources on the history and significance of building names on Western's Bellingham campus, and asked to make recommendations as to whether names of particular buildings warrant consideration for removal. Randhawa added that the Task Force was also charged with reviewing the names associated with named colleges, particularly Huxley College of the Environment, and determine whether particular names warrant consideration for removal. He noted that the Task Force was not charged with considering the new names for buildings or colleges and that the final responsibility and authority on naming buildings and academic colleges rests with the Board of Trustees.

Randhawa reported that in June 2021 the Legacy Review task Force submitted its report and recommendations on four named features: Huxley College of the Environment, Mathes Hall, Haggard Hall, and Viking Union.

It was expected that the Trustees would discuss the report and recommendations in greater detail at the October 8<sup>th</sup> regular meeting, with the goal of taking action before the end of the calendar year.

### **13. PROCESS AND TIMELINE FOR BOARD OF TRUSTEES POLICY REVISIONS**

President Randhawa and Paul Dunn, Chief of Staff and Liaison to the Board of Trustees engaged in discussion with the trustees regarding their input on a proposed process on the process and timeline for revising Board of Trustees policies in the coming academic year.

### **14. STRUCTURAL EQUITY AND BIAS RESPONSE TEAM PROCESS & REPORTS**

Litav Langley, LGBTQ+ Director and Chair of the Structural Equity and Bias Response Team (SEBRT) was joined by fellow SEBRT Members that included, Shevell Thibou, Director, Teaching and Learning, Western Libraries, Faye Gallant, Executive Director, Budget and Finance Planning and Michael Sledge, Executive Director, Student Life Together, they provided an overview of the group's work during its inaugural year.

Langley reported that the creation of SEBRT was a recommendation from the 2019-2020 President's Council on Equity, Inclusion, and Social Justice and was fully formed in fall 2021. SEBRT is composed of two teams. The Bias Response Team was created to provide support to individuals and communities impacted by bias incidents. The Structural Equity Team uses information from incidents to inform recommendation aimed at building and sustaining a more equitable and just campus environment.

It was noted that during the 2020-2021 academic year the Structural Equity Team was also charged with examining the extent to which Western currently uses a diversity, equity, and justice lens in developing its budget and recommending how to better incorporate those institutional commitments throughout the budget process.

### **15. APPROVAL OF 2022-2023 SUPPLEMENTAL OPERATING BUDGET REQUEST**

Brent Carbajal, Provost and Vice President Academic Affairs, Joyce Lopes, Vice President for Business and Financial Affairs, and Faye Gallant, Executive Director, Budget and Financial Planning provided an overview of the 2022-2023 Supplemental Operating Budget Request. It was noted that Board of Trustees approval is required before submission to the Governor's Office of Financial Management. The proposals in the Supplemental Operating request include student success, addressing nursing workforce needs, tenure track faculty initiatives, compensation, and legal services.

MOTION 08-05-2021

Trustee Pettis moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2022-2023 Supplemental Operating Budget Request of \$7,936,662. With concurrence of the Board Chair, the President may make adjustments to the approved budget request in response to subsequent instructions from the Office of Financial Management, to advance consistency among the submissions of Washington's six public baccalaureate institutions, or other adjustments as appropriate.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

## **16. APPROVAL OF 2022-2023 SUPPLEMENTAL CAPITAL BUDGET REQUEST**

Joyce Lopes, Vice President for Business and Financial Affairs provided an overview of the proposed projects for State appropriation in the 2022 Supplemental Capital Budget Request that includes 2021-2023 Classroom and Lab Upgrades and Minor Works Projects that will address urgently needed capital improvement projects on Western's campus in the areas of ADA accessibility, gender-neutral restroom access, and classroom and lab upgrades in the University's most outdated academic facilities.

MOTION 08-06-2021

Trustee Pettis moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2022 Supplemental Capital Budget Request of \$5 million for the Classroom & Lab Upgrades (\$3 million) and Minor Works – Program (\$2 million).

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes

Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

## 17. APPROVAL OF SUMMER QUARTER DEGREES

Brent Carbajal, Provost and Vice President for Academic Affairs introduced the consent item of the Approval of Summer Quarter Degrees.

MOTION 08-07-2021                      Trustee Jo moved on behalf of the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Summer Quarter 2021, effective August 21, 2021.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Nate Jo - Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

## 18. INFORMATION ITEMS

### a. Academic Reports Report

Provost Carbajal provided a written report with an update on the status of the tenure-track faculty searches undertaken during the 2020-21 academic year and followed by spreadsheets showing the status of the TT faculty searches per college and other interesting information about Western's new faculty members

### b. Enrollment Management Summary

Vice President Huskey provided a written report regarding the university's general enrollment and admissions

### c. University Advancement Report

Vice President O'Neill provided a written report on the University's Alumni Relations and Western's Foundation activities.

**d. Capital Program Report**

Vice President Lopes provided a written report on the University's capital projects.

**e. University Relations and Marketing Report**

Vice President Gibbs provided a written report documenting recent activities of University Relations and Marketing.

**f. Affirmative Action Program Summary Report**

Vice President Huskey provided a written summary report prepared by the Office of Civil Rights and Title IX Compliance, containing high level trends and information/results from the University's 2021 Affirmative Action Programs for Women and Racial/Ethnic Minorities and for Protected Veterans and People with Disabilities

**19. TRUSTEE REMARKS**

The trustees thanked everyone in attendance for their participation and the thoroughness of the meeting materials.

**20. DATES FOR NEXT MEETING**

October 7 & 8, 2021

**21. ADJOURNMENT**

The meeting adjourned at 12:00 p.m.

## APPENDIX A

### Written Statement Submitted for Public Comment

#### **Response to the Western Washington University Legacy Review Task Force Report**

WWU Authors and Endorsers:

Wayne Landis, Steve Hollenhorst, David Leaf, Leo Bodensteiner, Robin Matthews,  
Marion Brodhagen, David Wallin, Nicholas Zaferatos, Bert Webber, John Miles<sup>1</sup>

Submitted to WWU Board of Trustees August 18, 2021

*(Updated 9/9/2021, most updated document can be found at <https://wp.wvu.edu/huxley-legacy>)*

The environmental community around the world is engaged in a profoundly important conversation that has great promise for a more inclusive, diverse, and ultimately more powerful movement. This conversation requires that we confront the troubling aspects of the movement's history, including the legacy of its early leaders, including T.H. Huxley. Like many educated Victorians, he held prejudices and biases, particularly in his earlier writings. But, like many of us, his views evolved and changed as he gained more knowledge and understanding of both human evolution and ethics.

We appreciate the role that the Legacy Review Task Force (LRTF) has played in this important process, particularly in listening to and responding to the concerns of students. Unfortunately, we have found serious flaws in the LTRF report regarding the racism claims against Huxley. We thank you in advance for your attention to our concerns summarized below:

- 1) It is essential that we evaluate the environmental movement's historical figures, including Huxley. Yet such an evaluation must also uphold the high standards of research and scholarship expected of public universities. Unfortunately, the LRTF report has fallen into the disinformation tactics of anti-evolutionists and creationists, thereby advancing their sectarian political agenda.
- 2) A well-known approach of creationists is to attack the teaching of evolution by insinuating that key proponent of evolution were racists. The claims in the LRTF report against Huxley are directly derived from creationist writers and pseudo-science publications that are also linked to white supremacy, climate change denial, and the Big Lie that the 2020 presidential election was stolen. Association with

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<sup>1</sup> The authors wish to thank the scientists, historians, science educators, and other scholars from WWU and around the U.S. and world who analyzed the LRTF report and made contributions to this response. Specifically we are grateful to the following: Nick Matzke, Senior Lecturer, School of Biological Sciences, University of Auckland, for his deep analysis of the report; Paul Braterman and his readers at [Primate's Progress](#); Matt Young, Joe Felsenstein and their readers at [Pandasthumb.org](#); Jerry Coyne and his readers at [whyevolutionistrue.com](#); and Glenn Branch, Deputy Director of the [National Center for Science Education](#), an affiliate of the [American Association for the Advancement of Science](#) (AAAS).

such arguments in the cause of social justice draws WWU into the culture war between the scientific community and proponents of creationism.

- 3) The report ignores definitive evidence of the positive impact Huxley made on society generally, and in the lives of its marginalized and underrepresented members in particular. Specifically, the report cherry picks from the opinions of the four invited scholars (Lyons, Riedy, Rupke and White) to advance claims in direct opposition to the actual position of a majority of these scholars. It largely relies upon the opinion of Nicholaas Rupke, who has a history of supporting Young Earth creationism and creationist views of evolution.
- 4) The LRTF makes specific claims that are serious distortions and outright falsehoods regarding Huxley's writings. We analyze four of the most egregious claims and provide detailed refutations of each.
- 5) We agree that in spite of gains in the last few years that Huxley College and the environmental movement needs to work harder to be more diverse and inclusive. The Board of Trustees (BOT) should direct the university to undertake an evidence-based process that encourages social justice advocates, historians of science and scientists to come together around the goal of advancing both WWU's values of diversity and academic excellence through mutual learning, seeking truth, and finding common ground.

We did attempt to make these concerns and recommendations known in several ways before and during the LRTF process. We first recommended that the LRTF be made up of objective, non-partisan members. However, several openly partisan critics of Huxley were appointed. We then asked that there also be included at least one member with an expertise on Huxley and/or biological evolution. This request was also denied. We then asked to address the LRTF, an opportunity that was afforded Huxley critics, and were again denied. With no other recourse, we publicized our concerns with two editorials, one in the *Seattle Times*<sup>2</sup> and one in *The Planet*<sup>3</sup>. These concerns were also largely dismissed. The result is a lopsided polemic filled with distortions and outright falsehoods regarding Huxley's views and writings.

It is absolutely necessary that we reckon with the environmental movement's historical figures, Huxley included. Unfortunately, larger religious and political forces are also at work to take advantage of this commitment. The religious right has long had Huxley, "Darwin's Bulldog," in their crosshairs. A vocal secularist (he invented the word "agnostic") and leading voice for the idea of humankind existing within, rather than divinely apart, from nature, Huxley represents an existential threat to their theistic, sectarian worldview. For decades, anti-evolution creationists have used disinformation *tactics*, such as *gaslighting* and *quote-mining*, many aimed at Huxley, to undermine the teaching of evolution in public schools. Gaslighting happens when creationists sow seeds of doubt to get people to question their own perceptions or judgments about science, and evolution in particular. Quote-mining is a strategy in which creationists lift a passage of writing from its context to misrepresent the writer's position. This material is then strategically placed at slick pseudo-science websites, TV "documentaries", and even academic textbooks that look legitimate at first and even second glance.

Unfortunately, this is exactly what has happened here at WWU. Gaslit by creationists to think the worst of Huxley, well-meaning social justice advocates began calling for Huxley's name to be removed from the college, claiming he was a racist. Vulnerable to misinformation, some students inadvertently began doing the creationists' work by engaging in a quote-mining campaign aimed at discrediting Huxley. It's not surprising that vulnerable students, and even other members of the LRTF, might mistake such disinformation for

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<sup>2</sup> Hollenhorst, S., and Landis, W. 2021. Reconsider cancel-culture target at WWU. *Seattle Times*. <https://www.seattletimes.com/opinion/reconsider-cancel-culture-target-at-wwu/>

<sup>3</sup> Landis, W., Leaf, D., Hollenhorst, S., and Bodensteiner, L. 2021. Op-Ed: Standing Up to Anti-Evolutionism: Finding a win-win outcome for justice and science in the Huxley College name issue. *The Planet*. <https://theplanetmagazine.net/op-ed-standing-up-to-anti-evolutionism-4cd26d17133a>

authentic and unbiased scholarship. With no voices on the LRTF to bring attention to the problem, the LRTF report synthesizes and amplifies this anti-science creationist narrative.

Ironically, denaming the college would, on the national and international level, be a huge win for creationists and white supremacists bent on undermining secular institutions, evolution science, and evolution education. In a recent commentary published in *Scientific American* entitled “Denial of Evolution is a form of White Supremacy,”<sup>4</sup> Allison Hopper contends that evolution denial is a form of white supremacy disguised as “religious freedom.” Anti-evolution activists have, for over a century, relentlessly pressed for biblical stories to be included in science education curricula. She notes that the first legal campaigns against the teaching of evolution in the 1920s was supported by the KKK. At the heart of white evangelical creationism is the mythology of an unbroken white lineage that stretches back to a light-skinned Adam and Eve. Leading evolution theorists like Huxley have long been the target of creationists because they challenge this narrative.

In the following analysis, we describe in detail the deep concerns we have with the LRTF report. We begin with the general overarching problems, followed by analysis of the more glaring inaccuracies, distortions, and falsehoods. We owe a debt of gratitude to the many scientists, science historians, science educators, and other scholars from WWU and around the world who have read and critiqued the LRTF report. We have synthesized their observations here.

### **Overarching Concern: Advancing an Anti-Evolution, Creationist Narrative**

While there are many troubling issues with the T.H. Huxley section of the LRTF report, the most obvious and overarching concern, with national and international repercussions, is that the conclusions are based on disproven arguments advanced by anti-evolution, anti-science creationists, some of whom also can be described as holding white supremacist views. These writings began to appear in the 1970s and are strategically placed at *faux*-science and pseudoscience websites, where they were unwittingly picked up and deployed by well-meaning individuals here at WWU. We know this because the creationist and white supremacist sources were cited by LRTF members in editorials and working documents used by the LRTF. The LRTF report embraces and amplifies this disinformation into a hyperbolic narrative not accepted by any respected and objective historians.

The LRTF dismisses this concern as a “so-called genetic fallacy, or fallacy of origination, by criticizing the source of an argument rather than the argument itself.” But this misses the point. The arguments themselves, not just their creationist origins, are seriously flawed distortions and falsehoods, as we show in the analysis below. Given these flaws, combined with the ideological agenda behind them, their claims cannot be regarded as credible. The fact is that the LRTF did not present any objective, independent evidence to substantiate the claims of Huxley’s racism. Virtually all of the sources the LRTF used are problematic because they advance an anti-evolution, creationist, and ironically, white supremacist agenda.

While the LRTF report does not include the names of these creationist sources, it does something even worse. It embraces the claims while stripping away any acknowledgement or citation of the original sources. The result is a grave misrepresentation of those claims that frankly is tantamount to plagiarism. We ask, why does the LRTF report hide these original sources? If the claims were supported by objective scholarship in legitimate historic and scientific literature, the LRTF surely would have cited these sources. The fact is that

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<sup>4</sup> Hopper, A. 2021. [Denial of Evolution is a form of White Supremacy](https://www.scientificamerican.com/article/denial-of-evolution-is-a-form-of-white-supremacy/). *Scientific American*.  
<https://www.scientificamerican.com/article/denial-of-evolution-is-a-form-of-white-supremacy/>

such objective support does not exist in the scientific or science history literature. Hiding the creationist sources results in a seriously misleading retelling of history.

Specifically, the claims of racism against Huxley are largely derived from the following individuals:

- **Henry M. Morris**. The original claim that Huxley was racist traces back to a 1973 article<sup>5</sup> by Henry M. Morris, founder of modern young-earth creationism, fanatical anti-evolutionist, and himself a racist who espoused a biblical justification for slavery.<sup>6</sup> Morris avidly misused quotations from legitimate scientists and scholars to undermine evolution. By characterizing evolution's greatest proponents as racist, Morris knew he could get progressives to do his work for him. It is suggestive that the single Huxley quote in the LRTF report, from his essay "Emancipation – Black and White," was first quoted by Morris and used in the 1973 article and has metastasized through creationist sources ever since.
- **Paul Glumaz**. The claim that Huxley's ethnological work is racist was first advanced by Paul Glumaz, a long-term activist for the Lyndon LaRouche organization, a fringe conspiracist political network.<sup>7</sup> The article used by LRTF members was published in *Executive Intelligence Review*, a notorious LaRouche newsmagazine known for hawking conspiracy theories over the past five decades, including that climate change is a hoax<sup>8</sup> and the "Big Lie" conspiracy that claims the presidential election was stolen.<sup>9</sup>
- **Jerry R. Bergman**. Bergman is a young-earth creationist and author of the book *The Darwin Effect*, published by a creationist publisher, which purports to document "the common destructive threads that tie some of history's most murderous dictators, uncaring capitalists, and aggressive social activists to the flawed concepts of Charles Darwin." Ironically, in 1985, he complained that he was the victim of reverse discrimination in the newsletter of David Duke's National Association for the Advancement of White People.
- **Brian Thomas**. Thomas is another young-earth creationist and writer for the Institute for Creation Research, a young-earth faux-research organization that attempts to debunk evolution science and theorists like T.H. Huxley. His articles focus on current events and news that he then shoe-horns<sup>10</sup> into supporting creationism, as in the case of his distortions of Huxley's position on fisheries management and regulation.<sup>11</sup>

We know this because these names and/or their ideas were cited in articles and papers written by LRTF members themselves that were then carried over into the LRTF report. We also know because in the process of purging any reference to these original sources, they missed one, **Michael Flannery** (citation number 10). Flannery is a fellow with the anti-evolution, intelligent-design-promoting Discovery Institute, which promotes creationism under the banner of "Intelligent Design", as well as other conspiracy theories attacking critical

<sup>5</sup> Morris, H. 1973. Evolution and Modern Racism. *Acts & Facts*. 2 (7). <https://www.icr.org/article/evolution-modern-racism/>

<sup>6</sup> Braterman, P. 2019. Creationism, Noah's Flood, and Race. *3 Quarks Daily*. <https://3quarksdaily.com/3quarksdaily/2019/03/creationism-noahs-flood-and-race.html>

<sup>7</sup> George, J. and Wilcox, L. 1996. *American Extremists: Militias, Supremacists, Klansmen, Communists & Others*. Amherst, NY: Prometheus Books. ISBN 978-1-57392-058-2.

<sup>8</sup> Glumaz, 2016. How Bertrand Russell made us stupid, fearful, and evil. *Executive Intelligence Review*. [https://larouchepub.com/other/2016/4305russell\\_made\\_us\\_stupid.html](https://larouchepub.com/other/2016/4305russell_made_us_stupid.html)

<sup>9</sup> <https://www.youtube.com/watch?v=wYZbg2lR6gY>

<sup>10</sup> <http://www.skeptdic.com/shoehorning.html>

<sup>11</sup> Thomas, B. 2009. Huxley Error Led to Cod Calamity. *Acts & Facts*. 38 (8):17. <https://www.icr.org/article/huxley-error-led-cod-calamity/>



race theory<sup>12</sup> and that the consensus on climate change is bogus.<sup>13</sup> Flannery has produced a string of pseudohistorical commentary – some in pseudoscience blogs, some in minor academic journals – aimed at vilifying evolutionary scientists. One of Flannery’s most recent articles is, not surprisingly, an attack on Allison Hopper’s *Scientific American* commentary.<sup>14</sup>

It is laudable that the LRTF solicited observations from such scholars as White, Lyons, and Reidy. These observations do not of themselves settle the question of Huxley College’s name, but they, and similar reliable and objective scholarship, rather than ideological attacks on Huxley, should be at the basis of any decision. It is extremely troubling that their ideas were almost completely ignored.

By contrast, there is the historian Nicolaas Rupke, whose minority views the LRTF chose to adopt over the views of White, Lyons, and Reidy. Rupke has published two articles in the *Creation Research Society Quarterly*, a pseudoscience journal published by a creationist group whose founders included Henry M. Morris (see above). One of these articles purports to prove the 6,000-year geologic history of the earth and the biblical flood. Did the LRTF missed this or purposely ignored it? Or did they notice that Rupke’s views evolved, making it acceptable to promote his later writing while hypocritically ignoring Huxley’s evolution in thinking on equity, justice, and the unity of all humanity.

Even more problematic with Rupke is that his recent writings do not accept the critical mechanisms of natural selection that are a matter of scientific consensus. Instead, he has devoted his career to elevating the legacy of one of Huxley’s contemporaries and opponents, Richard Owen, who promoted a role for divine intervention as an evolutionary mechanism. Rupke’s attacks on Huxley and his so-called “Huxley’s Rule” (see below), along with his promotion of Owen’s supernatural views, show the anti-evolution ideology at the core of his critique of Huxley.

As further evidence of Rupke’s bias, we note that he did not sign on to a letter<sup>15</sup> written by the faculty in the Department of History at Washington and Lee University, of which he is a member. Written in response to calls for the removal of Robert E. Lee’s name from the university, the letter calls for a full reckoning with the institution’s history of racism, Robert E. Lee and the Confederacy. It is telling that Rupke did not sign on to the letter, but does criticize Huxley, suggesting that his concern is not so much with the racist views of historical figures, but with Huxley in particular.

Such creationist motivations are not, by themselves, a refutation of the arguments used. But they are highly relevant in evaluating the trustworthiness of the arguments. They are also highly relevant when considering, as we are here, matters of balance. The imbalance in the LRTF report is immediately apparent to anyone with specialist knowledge of the evolution-creationism controversy, or of evolution science, or of the history of 19<sup>th</sup> century thought. Unfortunately, no such specialists were included on the LRTF. The result of this imbalance is readily apparent. Of the four academic specialists consulted by the LRTF, Rupke’s problematic opinion was adopted over those of the three other internationally acclaimed scholars.

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<sup>12</sup> Chris Rufo, the former directory of the Discovery Institute’s Center on Wealth and Poverty, is the singular leading personality who constructed and drives the critical-race-theory panic currently saturating right-wing media. See e.g. <https://www.newyorker.com/news/annals-of-inquiry/how-a-conservative-activist-invented-the-conflict-over-critical-race-theory> .

<sup>13</sup> Flannery, M. 2012. Review: Planetary History, Wallace, and Natural Selection. *The Journal of Interdisciplinary History* Vol. 43, No. 1 (Summer 2012). <https://www.jstor.org/stable/41487865>

<sup>14</sup> Flannery, M. 2021. Richard Owen and Charles Darwin on Race: A Study in Contrasts. *Evolution News*. <https://evolutionnews.org/2021/07/richard-owen-and-charles-darwin-on-race-a-study-in-contrasts-2/>

<sup>15</sup> <https://www.facebook.com/WashingtonandLeeHistory/>

## Report Themes

Beyond the general problem with the claims and sources described above, the LRTF organized its criticism of Huxley along three basic themes, which are described as: “Huxley’s views about natural racial and gender inequalities, the role of these hierarchical views in the application of Darwin’s theory of evolution to humans, and the development of scientific racism more generally.” The report implies that all four historians came to these conclusions. They clearly did not. Only Rupke made such strong claims. In fact, the other three historians all acknowledged Huxley’s role in combating racial and gender inequalities, refuting hierarchical ideas in human evolution, and fighting scientific racism.

### *Natural Racial and Gender Inequality*

Regarding the first claim, that Huxley held views of natural racial and gender inequality, we strongly encourage the Board of Trustees to reread the views of the historians, included in Appendix C. The LRTF’s summary is simply not an accurate reflection of their views, Rupke excepted. The concluding words of Paul White, one of those distinguished historians, presents a more accurate synthesis of those views:

Huxley is described as an abolitionist, he was in fact much more than this. He called for the elimination of all political, legal, and economic prejudices, equal rights and opportunities for people of all races (and sexes). If the staff and students agree to remove Huxley’s name, they should at least do so with a better understanding of his views, and an appreciation for his place in the history of human emancipation and activism.<sup>16</sup>

An extremely troubling aspect of the LRTF report is that it lifts quotes first mined by creationists to confirm the racism and sexism claims against Huxley, while ignoring Huxley’s writings and other evidence that disprove the claims. Additionally, the report relies on earlier writings of Huxley, but totally ignores the evolution of thought that led him to see the unity and equality in all humanity. To be sure, Huxley’s earlier views reflected the same Victorian-era prejudices and bigotry of his scientific and clerical peers. But the report ignores the fact that Huxley escaped these prejudices to adopt views expressive of full racial and gender equality.

As evidence of this evolution of thinking, in his 1870 lectures on “The Character, Distribution and Origin of the Principal Modifications of Mankind,”<sup>17</sup> he claimed that there was no scientific evidence that any group of people was innately different from, or more biologically advanced than, any other. In the same lectures he overtly declined to use words such as “species,” “varieties,” and even “races” to describe diversity in human populations. Similarly, in an 1878 commentary<sup>18</sup> he contended that socio-economic disparities were the result of “pre-existing social and political relations,” not race. He did not believe “that race has any appreciable influence upon their social and political conditions of the present day.”<sup>19</sup> This is ultimately where Huxley landed. This is the marker he put down for the rest of society to aspire toward.

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<sup>16</sup> White, P. 2021. Letter to Legacy Review Task Force, March 27. [https://president.wvu.edu/files/2021-04/PS White Huxley Legacy.pdf](https://president.wvu.edu/files/2021-04/PS%20White%20Huxley%20Legacy.pdf)

<sup>17</sup> <https://mathcs.clarku.edu/huxley/SM3/GeoDis.html>

<sup>18</sup> <https://mathcs.clarku.edu/huxley/UnColl/Nature/PracFall.html>

<sup>19</sup> It should be noted that Huxley is saying here that peoples’ biological traits don’t appreciably influence their social and political conditions. He is not denying that socially-constructed “race” categories can influence peoples’ social and political conditions – Huxley’s whole point in this passage is that previous social and political conditions strongly influence present-day conditions.

### *Human Hierarchy and Scientific Racism*

As for the second and third claims, that Huxley promoted a hierarchy of humans and scientific racism, the LRTF again relies on the ideas of Lyndon LaRouche operative Paul Glumaz (but without citation) and Rupke to paint Huxley as a polygenist (someone who accepts the idea that the human “races” evolved from different origins) and as holding that there exists a greater difference among “the races of man” than that between “the lowest Man and the highest Ape.”

First, it is a complete fabrication to claim that Huxley was a polygenist. This is simply another gaslighting distortion that was uncritically accepted by the LRTF. The consensus view in the history of science literature is that Huxley opposed the *theistic* theory of monogenesis – the idea that humans descended from Adam and Eve. This does not make him a polygenist. What he did support was scientific monogenesis, or the “new monogenism” – that *H. sapiens* is a single species with a monophyletic (one population) origin followed by diversification through migration and geographic isolation. The “poly-” element to Huxley’s thinking explicitly relates to the diversification through migration and geographic isolation, not to human origin.

Huxley’s view is wholly consistent with current scientific consensus and follows current thinking based on DNA evidence. The claim that Huxley’s views were not monogenist demonstrates fundamental misrepresentation of his views, the basic tenets of evolution, and the seeds of disinformation planted by creationists.<sup>20</sup> Huxley in fact wrote that polygenists “have as yet completely failed to adduce satisfactory positive proof of the specific diversity of mankind.”<sup>21</sup>

Second, there is only one legitimate “Huxley’s Rule” or “Huxley’s Law” in the scientific literature, and it is in reference to the research of Julian Huxley on heterogonic growth in organisms. Indeed, a distinguished philosopher of biology, the late David Hull, has noted that, relative to T. H. Huxley, “nothing today goes by the name of Huxley’s Law.”<sup>22</sup> The only place the phrase “Huxley’s Rule” or “Huxley’s law” occurs in relation to T. H. Huxley is in the writings of Rupke – no other historian or evolutionary science scholar has supported it. In short, it exists only in Rupke’s mind.

Third, Rupke’s conception of Huxley’s Rule, that “intragroup difference exceeds intergroup difference,” is the inverse of Huxley’s actual views. For an accurate take on Huxley’s position, we can look directly at his writing in *Man’s Place in Nature*:<sup>23</sup>

“Thus, whatever system of organs be studied, the comparison of their modifications in the ape series leads to one and the same result – that the structural differences which separate Man from the Gorilla and the Chimpanzee are not so great as those which separate the Gorilla from the lower apes” (p. 123). “But if man be separated by no greater

<sup>20</sup> Misunderstandings of the relevant science and history are rife in the LRTF report. For example, the report states, ‘Genetic scientists have since disproved the notions of a “Black gene” or “White gene” and have disproven the idea that intragroup difference exceeds intergroup difference—establishing that race is a social, not biological, system.’ But the word “gene” was not coined until 1909, long after Huxley’s death in 1895, and the “gene” was not part of the conceptual framework of Huxley or any other evolutionists in the 1800s, who had to rely on vaguer notions of heredity. The concept of a “Black gene” and “White gene” therefore could not have even been raised in the 1800s, and in fact was probably never a view held by any scientist of the time. Similarly, the LRTF report presumably means to make the accurate statement that in humans, within-group genetic variance exceeds between-group variance, but the text states the opposite.

<sup>21</sup> See Huxley’s “Methods and Results,” p. 275, but also p. 257. <https://mathcs.clarku.edu/huxley/CE1/>

<sup>22</sup> Hull, D. 1979. Reviewed Work: *T. H. Huxley: Man’s Place in Nature* by James G. Paradis. <https://www.jstor.org/stable/3827456>

<sup>23</sup> Huxley T.H. 1863. *Evidence as to Man’s place in nature*. Williams & Norgate, London.

structural barrier from the brutes than they are from each other – then it seems to follow that... there would be no rational ground for doubting that man might have originated... by the gradual modification of a man-like ape”... “At the present moment there is but one hypothesis which has any scientific existence — that propounded by Mr. Darwin” (p. 125).

In other words, the difference between the highest apes and humans is greater than the variation found among humans. Rather, it is an argument for the close biological kinship of humans with the great apes— chimpanzees and gorillas. Again, modern DNA evidence confirmed this conclusion, 100 years after Huxley proposed it.<sup>24</sup> It’s obvious why no other historians or evolutionary scientists support Rupke’s conclusions.

### Specific Problematic Claims

There are also many specific claims in the report that are distortions, misrepresentations, and outright falsehoods about Huxley’s views:

1. *“As a prominent scientist, Huxley contributed to upholding values that have made education less inclusive, and his words harm Black, Indigenous and other students of color at our institution...”* and *“The Task Force hopes that a changed name will bring the institution more in line with our contemporary mission and shared focus on academic excellence and inclusive achievement.”*

There are two primary problems with this claim. First, it is based on the premise that the characterization of Huxley as a racist is a forgone conclusion. Given the problematic nature of this conclusion, it does not follow that harm was caused. Without a better explanation of the harm, how it was caused by Huxley, and evidence that he caused it, it remains what it is, a disproven claim advanced by creationists and anti-evolutions in order to undermine evolution.

Secondly, the report utterly ignores the demonstrable benefit and good that Huxley did create in his life work. In reality, the whole thrust of Huxley's career was to make science, and education, **more** inclusive. Paul White again:

Huxley devoted a great deal of his career to them in the field of education reform. He campaigned tirelessly for universal education, for the introduction of science and other modern subjects to schools and universities, for a true 'liberal education' as well as technical education for the working classes. In doing so, he opposed some of the most entrenched ideological and institutional hierarchies in Britain at the time, those of class.

<sup>25</sup>

The LRTF report completely overlooks the concrete evidence of positive impact Huxley made on society generally, and in the lives of its marginalized and underrepresented members in particular. Historians recognize Huxley as “the premier advocate of science in the nineteenth century”<sup>26</sup>. He is also recognized as the single most influential person in the democratization of science and science education, for his role in the founding of the journal *Nature*, as founder and president of many scientific societies, for his work on the

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<sup>24</sup> The Chimpanzee Sequencing and Analysis Consortium. Initial sequence of the chimpanzee genome and comparison with the human genome. *Nature* **437**, 69–87 (2005).

<sup>25</sup> White, P. 2021. Letter to Legacy Review Task Force, March 27. [https://president.wvu.edu/files/2021-04/PS White Huxley Legacy.pdf](https://president.wvu.edu/files/2021-04/PS%20White%20Huxley%20Legacy.pdf)

<sup>26</sup> Lyons, S. 1999. Thomas Henry Huxley: The Evolution of a Scientist. Roman & Littlefield. <https://rowman.com/ISBN/9781573927062/Thomas-Henry-Huxley-The-Evolution-of-a-Scientist>

Jamaica Committee,<sup>27</sup> and for his work on ten Royal commissions. He is widely recognized for his leadership in the creation of the field of science education, for devising modern K-12 education curriculum for both the privileged and the masses, for bringing college and vocational opportunities to the working class, for fighting for the admission of women to universities, and as history's greatest popularizer of science for common people.<sup>28</sup> Lastly, Huxley's life and work contributed significantly to the secularization of society and secular educational institutions<sup>29</sup> like WWU.

Also not acknowledged in the LRTF report is Huxley's decades-long battle against the idea of scientific racism, and its chief proponent, James Hunt. He also vehemently opposed Hunt and the Anthropological Society for their support of not only the Confederacy, but for the institution of slavery.<sup>30</sup>

In summary, we have on one side a claim of harm based on a distorted and demonstrably false characterization of Huxley. On the other we have overwhelming historical consensus of his profound positive impact on society. It is bewildering how the LRTF report uncritically embraces the former while totally ignoring the latter.

If there is real harm to Black, indigenous, and other students of color, we suggest it is from the creationist, anti-science disinformation that is driving a wedge between science and social justice advocates. WWU Students of Color and the LRTF are being taken advantage of by creationists with toxic agendas. The real harm results from this gaslighting with falsehoods and creationist propaganda. If we don't stand up to it, it represents a tactic that will be used by creationists on a wider scale, resulting in even greater harm.

And lastly, there is significant harm the LRTF report does to the university's values of academic excellence, scholarly integrity, academic honesty, and the scientific enterprise. The inaccuracies, distortions, and falsehood in the report undermine these values. As a task force report, it could be argued that it need not be held to the same standards of source acknowledgement and citation as would an academic document. However, by not doing so, it undercuts our commitment to these values.

2. *"Some argue that in the broader context of the essay, Huxley was uncommonly progressive in his attitudes towards Black people. This claim does not stand up to scrutiny of the historical context...opposition to slavery and belief in the basic humanity of people of African descent was not uncommon, exceptional, or, in the context of Huxley's many negative generalizations on the basis of race, laudable."*

This is an inaccurate and oversimplified characterization of British views. While average working people supported the North and opposed slavery, they also held incredibly racist and sexist views. Conversely, the overwhelming consensus among historians is that the British elite was solidly in support of the Confederacy, including many members of Government and Parliament, and were therefore willing to set aside their qualms about slavery. These elites included the aristocracy and the gentry, who identified with the landed plantation owners, and the clergy and wealthy professionals who admired tradition, hierarchy

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<sup>27</sup> Winter, S. On the Morant Bay Rebellion in Jamaica and the Governor Eyre-George William Gordon Controversy, 1865-70. Branch. [https://www.branchcollective.org/?ps\\_articles=sarah-winter-on-the-morant-bay-rebellion-in-jamaica-and-the-governor-eyre-george-william-gordon-controversy-1865-70](https://www.branchcollective.org/?ps_articles=sarah-winter-on-the-morant-bay-rebellion-in-jamaica-and-the-governor-eyre-george-william-gordon-controversy-1865-70)

<sup>28</sup> Desmond, A. J. (1997). *Huxley: From devil's disciple to evolution's high priest*.

<sup>29</sup> Mayr, E. (1982). *The growth of biological thought: Diversity, evolution, and inheritance*. Cambridge, Mass: Belknap Press.

<sup>30</sup> Lorimer, Douglas. "Theoretical Racism in Late-Victorian Anthropology, 1870-1900." *Victorian Studies*, Vol. 31, No. 3 (Spring, 1988). 405-430. <http://www.jstor.org/stable/3828098>

and paternalism. Many elites also had economic interests in the slave-dependent economies of the Confederate states.<sup>31</sup> It's also important to note that that People of Color did not have the right to vote and did not gain full suffrage in Great Britain until 1928.

The conclusion that Huxley's views of full equality irrespective of race or gender were not uncommon is simply false. More to the point, all we have to do is look at the concluding words of historian Paul White, who the LRTF report ignores:

Were these views typical of his time? Not at all. They were far in advance of it; highly progressive, even radical. They were not simply views, but causes, and Huxley devoted a great deal of his career to them in the field of education reform. He campaigned tirelessly for universal education, for the introduction of science and other modern subjects to schools and universities, for a true 'liberal education' as well as technical education for the working classes. In doing so, he opposed some of the most entrenched ideological and institutional hierarchies in Britain at the time, those of class. In less outspoken ways, he also supported women's causes in higher education, scientific education, medical training and certification.

As further evidence, we only need look at Huxley's decades long battle against the scientific racism of the Anthropological Society of London, led by James Hunt, and its support for the Confederacy and the institution of slavery, all of which Huxley abhorred and publicly opposed.<sup>32</sup> We also see it in his membership on the Jamaica Committee. As such, Huxley was fighting against some of the most powerful forces in British society and the scientific community.

The Jamaica Committee, formed in 1865, was devoted to prosecuting then-governor of Jamaica, Edward Eyre, for murder, after Eyre killed hundreds of Black protestors who were marching for justice, land reform, and enfranchisement in Jamaica. Huxley was joined by most other prominent evolutionists, including Charles Darwin, Alfred Russel Wallace, Charles Lyell, along with notables such as John Stuart Mill. Contrary to the LRTF Report, this activism goes well beyond merely being anti-slavery. The Jamaica Committee's action ignited a major cultural controversy in England at the time, and its actions were opposed by a large number of leading lights of British society. The Eyre Defense Committee was joined by Thomas Carlyle, Alfred Lord Tennyson, Charles Dickens, John Tyndall, and many others. The link between being an evolutionist and having progressive views on race was noticed by the racists of the day:

The *Pall Mall Gazette*, in its issue of October 29, 1866, linked the evolutionary and racial issues when it inquired: "It would be curious also to know how far Sir Charles Lyell's and Mr. Huxley's peculiar views on the development of species have influenced them in bestowing on the negro that sympathetic recognition which they are willing to extend even to the ape as 'a man and a brother'."<sup>33</sup>

Regarding James Hunt, in 1863, Hunt broke away from the older Ethnological Society of London to form the Anthropological Society, in part so that Hunt could promote "the racist speculations of of Robert Knox." Knox was:

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<sup>31</sup> Hopkin, A. (2018). *American Empire: A Global History*. PRINCETON; OXFORD: Princeton University Press.

<https://www.jstor.org/stable/j.ctvc776kg>

<sup>32</sup> Lorimer, Douglas. "Theoretical Racism in Late-Victorian Anthropology, 1870-1900." *Victorian Studies*, Vol. 31, No. 3 (Spring, 1988). 405-430. <http://www.jstor.org/stable/3828098>

<sup>33</sup> pp. 11-12 of: Semmel, Bernard (1962). The Issue of "Race" in the British Reaction to the Morant Bay Uprising of 1865. *Caribbean Studies*, 2(3): 3-15. <https://www.jstor.org/stable/25611713>

the outstanding British advocate of this revived polygenesis and of the place of race in determining man's past [...].Knox had gained considerable notoriety for his connection with the body-snatchers and murderers Burke and Hare, and for his outspoken anti-religious and polygenetic opinions prior to the publication, in 1850, of *The Races of Man*, the fullest statement of his racist theory.<sup>34</sup>

The Anthropological Society received donations from a Confederate agent who “apparently viewed the Society as a useful outlet for pro-Southern propaganda, for he included his donations to the anthropologists in his Secret Service Accounts for the Richmond Government.”<sup>35</sup>

Hunt “became the leading British exponent of scientific racism in the 1860s.”<sup>36</sup> But Huxley was a leading critic:

“Thomas Huxley took an equally dim view of Hunt's anatomical studies. In a lecture before the Royal College of Surgeons, Huxley severely criticized Hunt for his paper, ‘On the Negro's Place in Nature’, and ridiculed, in particular, the comparison between the Negro and the ape. In Huxley's view, Hunt's study of the Negro was ‘the most remarkable result of a modification of anatomical structure I had ever heard of. And the faculty for evolving nonsense displayed by its author .... I forbear to characterize, because the only appropriate phraseology would not be for me to utter or for you to hear.’”<sup>37</sup>

“Thomas Huxley held a similar low opinion of Hunt and his colleagues, for he advised Dr Fayner of the Asiatic Society to avoid ‘the quacks who are at the head of the “Anthropological Society”’.”<sup>38</sup>

“Huxley resigned his honorary fellowship in the Anthropological Society, referring to its members as a ‘nest of imposters’. He considered that the Society could do ‘a good deal of harm if it went wrong’. Huxley, Darwin, and Wallace thought a learned association devoted to the study of anthropology was worthwhile, but they objected to Hunt and his direction of the Society.”<sup>39</sup>

It is true that early in these debates (1863-1865), Huxley disclaimed support for egalitarianism – probably to increase his ability to rhetorically pose as the objective anatomical expert, before an audience with deep racial prejudices. However, by 1867, Huxley was strongly denying not just polygenism and slavery, but the idea that any extant races were intermediate with apes, the idea that any “existing modification of mankind was in any sense whatsoever a halfway house between men and the lower animals”, the very idea that “so-called higher” and “lower” races were meaningful categories, and even denying that “any of those differences observed among mankind were such as to justify the higher races in dealing with the lower differently from the manner in which the higher races thought themselves justified in dealing with each other.”<sup>40</sup>

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<sup>34</sup> Lorimer, D. 1978. *Colour, Class, and the Victorians: English attitudes to the Negro in the mid-nineteenth century*. p. 137

<sup>35</sup> Lorimer 1978, 149-150.

<sup>36</sup> Lorimer 1978, 138.

<sup>37</sup> Lorimer 1978, 140.

<sup>38</sup> Lorimer 1978, 154.

<sup>39</sup> Lorimer 1978, 158

<sup>40</sup> Huxley 1867, *ibid*.

Huxley was “thoroughly disgusted” with the split-off Anthropological Society, and after Hunt died in 1869, he and others in 1871 unified the Ethnological and Anthropological societies into the Anthropological Institute of Great Britain and Ireland. In 1873, some of Hunt’s followers again split off so they could “study the laws of race”, forming the London Anthropological Society, which only lasted for two years.<sup>41</sup>

3. *“Task Force members voiced concerns that Huxley’s grandson, the 1959-62 President of the British Eugenics Society, Julian Huxley, was invited in 1969 to speak at the dedication of the College of the Environment. This targeted invite that appears to not have been extended to other descendants of T.H. Huxley suggests that the racist pseudoscience of “better breeding” was seen as a legitimate aspect of Huxley’s legacy even after eugenics had been widely critiqued as unethical and potentially genocidal.”*

This is the one claim in the report that did not originate with creationists, yet still is fraught with illogical assertions. It is simply unfair and petty to hold T.H. Huxley responsible for the actions of President Flora, or the views of a grandson for that matter. Nor does the LRTF present any evidence that President Flora contemplated Julian Huxley’s eugenics record when inviting him to speak at the dedication. Suggesting that eugenics was somehow part of President Flora’s thinking, or associated with T.H. Huxley, who devoted his career to fighting its predecessor concepts – scientific racism and social Darwinism - is simply a far-fetched conjecture. If President Flora actually held this view, of which there is no evidence, isn’t it his legacy that should be scrutinized?

4. *“Huxley’s claims about the inexhaustibility of fisheries has contributed to the decline of the salmon runs that are central to Coast Salish cultures”*

This claim is another falsehood originally advanced by anti-evolution creationists, namely Brian Thomas, in an article first posted at the Institute for Creation Research.<sup>42</sup> To fact check it, all the LRTF had to do was to read Huxley’s actual words,<sup>43</sup> which are the exact opposite of the Thomas claims perpetuated in LRTF report:

*I have no doubt whatever that some fisheries may be exhausted. Take the case of a salmon river, for example. It needs no argument to convince any one who is familiar with the facts of the case that it is possible to net the main stream, in such a manner, as to catch every salmon that tries to go up and every smolt that tries to go down. Not only is this true, but daily experience in this country unfortunately proves that pollutions may be poured into the upper waters of a salmon river of such a character and in such quantity as to destroy every fish in it.*

*In this case, although man is only one of many agents which are continually effecting the destruction of salmon in all stages of its existence – although he shares the work with otters and multitudes of other animals, and even with parasitic plants – yet his intelligence enables him, whenever he pleases, to do more damage than all the rest put together; in fact, to extirpate all the salmon in the river and to prevent the access of any others.*

*Thus, in dealing with this kind of exhaustible fishery, the principle of the measures by which we may reasonably expect to prevent exhaustion is plain enough. Man is the chief enemy, and we can deal with him by force of law...*

*Now, if you will consider the action of the conservators of a salmon river, you will see that they, at any rate, strive to do for the salmon that which a careful shepherd does for his sheep. Obstacles in the way of free access to the breeding grounds are removed by the construction of fish passes; the*

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<sup>41</sup> Lorimer 1978, 158-159.

<sup>42</sup> Thomas, B. 2009. Huxley Error Led to Cod Calamity. *Acts & Facts*. 38 (8): 17. <https://www.icr.org/article/huxley-error-led-cod-calamity/>

<sup>43</sup> Huxley, T.H. Inaugural Address: Fisheries Exhibition. 1883. <https://mathcs.clarku.edu/huxley/SM5/fish.html>



*breeding stock is protected by the annual close time; animals which prey on the fish, or compete dangerously with them, are kept down; or the salmon are placed at an advantage by artificially stocking the river. Finally, the destructive agency of man, who plays the part of the butcher, is limited by removal of pollution—by the prohibition of taking parr and smolts—by the restrictions on the character and on the size of meshes of nets; and, indirectly, by the license duty on nets and rods...*

*A salmon fishery then (and the same reasoning applies to all river fisheries) can be exhausted by man because man is, under ordinary circumstances, one of the chief agents of destruction; and, for the same reason, its exhaustion can usually be prevented, because man's operations may be controlled and reduced to any extent that may be desired by force of law.*

These words are exceptionally consistent with fishery science today, 140 years after Huxley spoke them. We should be proud to be associated with such prescient views on what we know today as one of the world's and our region's most important ecosystem services.

In the same address, Huxley did say that sea fisheries – cod, herring, mackerel – were inexhaustible, but he clearly qualified this to say this was only true “in relation to our present modes of fishing.” He unequivocally limits this conclusion to current conditions, not the future. Huxley understood that renewable resource sustainability was a function of the dynamic interplay between the productivity of the resource, consumption demands, and harvesting technology. Huxley cannot be held accountable for not anticipating the massive increase in worldwide seafood demand, or for the technological advances (SONAR, GPS, nylon nets, radio communications, diesel power, etc.) that have drastically changed this balance. It is clear from his remarks that he acknowledged that the dynamic between humans and the resource was not static, and that future conditions could change.

### **Conclusions**

Of all the individuals whose names are being considered for removal, T.H. Huxley is the only one of major international stature. As such, the decision around his name will have national and international repercussions that the BOT must consider. These repercussions will reflect, for good or ill, on the reputation of the institution. As a public institution that values academic excellence and scholarly integrity, WWU should prevent this anti-science propaganda from taking root. Rather than reflexively acquiescing to misinformed demands, as well-meaning as they are, we should strive to replace disinformation with evidence-based, factual history, and honest evaluation that includes all perspectives around this decision.

Like many great social reformers of the nineteenth century, Huxley grew and evolved through scientific inquiry and personal experience. In his later writings, he expressed the view of the oneness and equality of all humanity, regardless race, ethnic background, gender, or class. While many of his academic and political colleagues promoted white supremacist myths and exclusionary views, Huxley worked tirelessly for universal equality and against the entrenched forces of oppression and hierarchy. For this he remains worthy of honor and respect for dedicating his life to promoting the inherent values and rights of every human being, of the interconnectedness of all humanity, and the connection of humanity to nature. It is clear from his scientific and moral journey that if he were alive today, Huxley would be an ally in the fight to dismantle systemic racism.

As a public institution, WWU should not perpetuate or advance a particular religious ideology, especially one so vehemently opposed to public, secular educational institutions. We cannot allow a sectarian political agenda to divert us from our goal of creating a sustainable and livable Earth for all, including communities of color. If Huxley could transform himself from a narrow-minded Victorian to a global citizen who understood the oneness and equality of all people, so can we.

Although we believe de-naming is not a solution, much work remains to make the mainstream environmental movement in general, and Huxley College in particular, welcoming to People of Color. Open

and sustained dialogue within the entire WWU community (especially students) is needed to understand the causes for anger and discontent. We recommend that the BOT direct the university to conduct a year-long review of its diversity, equity, and inclusion work across all of its environmental programs, both inside and outside of Huxley, and develop a set of tangible actions for further progress. Such actions should go beyond divisive, agenda driven symbolic gestures (like de-naming) to include strategies resulting in real change, such as training and education about diversity, equity, and inclusion (DEI) that is required and compensated to encourage unanimous organizational buy-in and collaboration. Our hope is that better widespread DEI awareness and sustained dialogue among WWU employees and students will manifest in increasingly effective communication across race, class, gender, and cultural lines. With healthy communication, training and conversations can be translated into real action, such as ensuring leadership supportive of DEI, an institutional culture in which DEI values are ingrained, and targeting funding in strategic ways that support people of color.

In closing, we urge continued conversation about the name of the Huxley College of the Environment, with an evidence-based lens that results in a full reckoning of T.H. Huxley's legacy. Social justice advocates should be deeply involved in the conversation, but so should the science and science history communities. The BOT should encourage the two groups to come together around the goals of mutual learning, seeking truth, and finding common ground. While a college name change may in the end be part of this work, such a decision should be made free of the anti-science, creationist, and white supremacist-derived narrative infused throughout the LRTF report.

**Western Washington University  
Board of Trustees  
Special Meeting Minutes  
Wednesday, September 15, 2021**

**CALL TO ORDER**

Board Chair John Meyer called the work session of the Board of Trustees of Western Washington University to order at 2:06 p.m. via Zoom. A quorum was established by roll call.

**Board of Trustees**

John Meyer, Chair – *via Zoom*  
Chase Franklin, Vice Chair – *via Zoom*  
Faith Pettis – *via Zoom*  
Karen Lee – *via Zoom*  
Mo West – *via Zoom*

**Western Washington University**

Sabah Randhawa, President  
Melissa Nelson, Assistant Attorney General  
Paul Dunn, Chief of Staff and Secretary to the Board of Trustees  
Rayne Rambo, Assistant Secretary to the Board of Trustees

**1. DISCUSSION OF LEGACY REVIEW TASK FORCE RECOMMENDATIONS**

Trustee Meyer, Board Chair welcomed everyone to the Work Session and noted that Trustee Sue Sharpe was not present as she recused herself from the conversation due to a conflict of Legacy Review Task Force (LRTF) membership. Meyer reported that no action or decisions would be made during the work session and that the time would be used to explore the report and recommendations provided by the LRTF. He added that the objective of the conversation would be to determine a robust, transparent, and clear decision-making procedure and to determine if additional information is needed for final conclusions. Chair Meyer expressed appreciation to the time and effort provided by the LRTF membership that included: Laural Ballew, Executive Director, American Indian/Alaska native and First Nations Relations and Tribal Liaison, Lisa Bear, Professor, Political Science, Josh Cerretti, Professor, History, Paul Dunn, Chief of Staff to the President, LeaAnn Martin, Former Dean, College of Humanities and Social Sciences, Melissa Nelson, Assistant Attorney General (Ex-officio), Kaylan Rocamora, Student Representative, Phil Sharpe, Former Western Trustee, Collette Taylor, Alumni Representative, and Laura Wagner.

President Randhawa acknowledged the work of the Legacy Review Task Force and the supportive work of Western's Libraries Heritage Resources that provided reports on named buildings and college on Western's campus in addition to specific details pertaining to the

naming of Huxley College. Randhawa acknowledged that has resulted in increased awareness of the history and the personalities that have shaped Western onto the institution that it is today. He added that it has also created a responsibility to evaluate the values of the past as Western moves into the future and that naming or de-naming a building or college requires careful consideration and should be undertaken with thorough examination of all the circumstances that or potential consequences. He emphasized that it is essential to review the detailed evidence regarding the building or college names and the context and/or circumstances that led to the initial naming decision.

Randhawa detailed that the process of evaluating the naming of a building or college is part of a broader effort to create and sustain an institutional environment that acknowledges our past and provides for greater future inclusivity and success for the greater campus community.

Randhawa also expressed appreciation for the LRTF, the Western Libraries Heritage Resources for their reports, and for the research and observations from scholars and biographers with relevant expertise on T.H. Huxley and his legacy with respect to race. Randhawa noted that Huxley was the only recommendation on which the task force voted unanimously in support of de-naming the college.

Paul Dunn, Chief of Staff to the President and Chair of the LRTF provided an overview of the process, timeline, and a review of the task force charge. He noted that the university's initiated the legacy review process after a list of demands was brought forward by Western's Black Student Organizations in June 2020 to rename Huxley College of the Environment and to name campus buildings to honor important figures in black history. He added that other names that the LRTF advanced recommendations about were Haggard Hall, Mathes Hall, and the Viking Student Union building.

Dunn explained the LRTF was charged with reviewing the reports prepared by the Western Libraries Heritage Resources on the history and significance of building names on Western's Bellingham campus, and to commission additional reports and research as necessary, in order to formulate recommendations as to whether names of particular buildings or college warrant consideration for removal. He added the second task in the charge was to review the names associated with named colleges. He noted that the LRTF was not charged with considering new names for buildings in question, or to consider new names for colleges if it ultimately advances a recommendation for renaming.

Dunn explained that the in the course of its work, the LRTF invited observations from four scholars with expertise on Huxley and the intellectual history of the Victorian era and held a virtual open forum as part of the Huxley College Speaker Series. Dunn reported that community members were also invited to submit their thoughts about potentially removing names from buildings or colleges at Western using an online feedback form that was located on the President's web page <https://president.wvu.edu/legacy-review-task-force> The group also looked at similar legacy review processes at other institutions, as well as the principles for potentially de-naming named features. In addition to the Task Force's final report, Dunn and Task Force member Phil Sharpe submitted letters to the President and Board of Trustees expressing different perspectives, with the knowledge and permission of the other Task Force members. He explained that the final responsibility and authority on naming buildings and academic colleges rest with Western's Board of Trustees.

The trustees engaged in continued discussion to determine the criteria needed to formulate a decision at an upcoming regular meeting of the Board of Trustees. It was noted that the October 8, 2021, meeting agenda for the Board of Trustees will allow for conversation with the trustees and Western leadership that will provide another opportunity for engagement on this very important resolution.

## **2. ADJOURNMENT**

Board Chair John Meyer adjourned the meeting for the day at 4:27 p.m.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** Sabah Randhawa, President  
**DATE:** October 8, 2021  
**SUBJECT:** **Public Comment Period**  
**PURPOSE:** Information Item

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**Purpose of Submittal:**

RCW 28B.35.110 requires that the governing boards of regional universities provide for public comment at meetings and follow procedures for open public meetings in the Open Public Meetings Act.

The October meetings of the WWU Board of Trustees will be conducting using the virtual meeting platform, Zoom and in person. Persons wishing to comment during public comment can email Rayne Rambo, Assistant Secretary to the Board of Trustees to receive a Zoom invitation to the meeting. [rambor@wwu.edu](mailto:rambor@wwu.edu)

Any member of the public wishing to listen to the meeting can do so via the audiocast as per usual at the link provided on the Board of Trustees web site and here: <https://wp.wwu.edu/live/>

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** John M. Meyer, Chair, Board of Trustees  
**DATE:** October 8, 2021  
**SUBJECT:** **Board Chair Report**  
**PURPOSE:** Information Item

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**Purpose of Submittal:**

Board Chair John M. Meyer will report to members of the Board and President Randhawa and his staff on topics related to the Board of Trustees.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** Sabah Randhawa, President

**DATE:** October 8, 2021

**SUBJECT:** **University President's Report**

**PURPOSE:** Information Item

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**Purpose of Submittal:**

President Randhawa will present brief reflection on issues of interest to the Board.



**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa on behalf of the Faculty Senate

**DATE:** October 8, 2021

**SUBJECT:** Faculty Senate

**PURPOSE:** Faculty Senate Report

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**Purpose of Submittal:**

Shirin Deylami, Faculty Senate President, will brief the Board on recent activities of the Faculty Senate.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa on behalf of the Associated Students

**DATE:** October 8, 2021

**SUBJECT:** **Associated Students**

**PURPOSE:** Associated Students Report

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**Purpose of Submittal:**

AS President Glory Busic will brief the Board of Trustees on recent activities of the Associated Students.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** Faith Pettis, Chair, Board Finance, Audit, and Enterprise Risk Management Committee

**DATE:** October 8, 2021

**SUBJECT:** **Board FARM Committee Report**

**PURPOSE:** Information Item

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**Purpose of Submittal:**

Chair Pettis will report to members of the Board of Trustees and the university president and his staff topics related to the Board FARM Committee.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** Mo West, Chair, Board Student Success Committee  
**DATE:** October 8, 2021  
**SUBJECT:** **Board Student Success Committee Report**  
**PURPOSE:** Information Item

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**Purpose of Submittal:**

Chair West will report to members of the Board of Trustees and the university president and his staff topics related to the Student Success Committee.

# **WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa by:  
Vice President Joyce Lopes, Business and Financial Affairs  
Vice President Melynda Huskey, Enrollment and Student Services

**DATE:** October 8, 2021

**SUBJECT:** **Delegation of Authority for Refinancing Student Recreation Fee Revenue Refunding Bonds, Resolution No. 2021-06**

**PURPOSE:** Action Item

**Purpose of Submittal:**

Authorize the sale of Student Recreation Fee Revenue Refunding Bonds, Series 2022 to refund the debt service (principal and interest) for all bonds maturing on or after May 1, 2023, with respect to outstanding Student Recreation Fee Revenue and Refunding Bonds, Series 2012.

Approve Resolution No. 2021-06, that delegates authority to the President or Vice President for Business and Financial Affairs to determine the federal tax status, and method, timing, and details of the Bonds sale. The authority to issue the Bonds under the Bond Resolution expires June 30, 2022.

**Supporting Information:**

The economic impacts of COVID-19 continue to be significant but also have led to historically low interest rate levels. These low interest rates have provided the Wade King Student Recreation Center with the opportunity to reduce the cost of their debt. Over the life of the remaining outstanding bonds, the Wade King Student Recreation Center has the potential of saving \$2.7 million in debt service payments or 14.95% net present value savings.

**Proposed Motion:**

MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, adopt Resolution No. 2021-06 authorizing the sale of Student Recreation Fee Revenue Refunding Bonds, Series 2022, including delegation of authority as outlined in Resolution 2021-06.

**Bond Resolution:**

The proposed Resolution No. 2021-06 delegates authority to the President or Vice President for Business and Financial Affairs to determine the details of the Bonds and to conduct the sale of Bonds. Delegated actions include the following:

- Establish the manner of sale (negotiated or competitive):
  - Negotiated Sale: Western Washington University (WWU) will select an underwriting firm by soliciting proposals for underwriting. Upon the selection, WWU will work with the Underwriter to structure the Bonds and prepare the

market offering document. The Underwriter will market WWU Bonds directly to investors and WWU will negotiate the final terms with the Underwriter.

- Competitive Sale: WWU will receive interest rate bids via an online auction and will approve the bid offering to purchase the Series 2022 Bonds at the lowest true interest cost to WWU.
- Selection of Underwriter.
- Determine whether a debt service reserve fund is required and in what amount.
- Determine the federal tax status of the Bonds.
- Solicit proposals for the issuance of a Bond insurance policy.
- Approve final interest rates.
- Approve maturity dates and principal maturing each year.
- Approve aggregate principal amounts of the Bonds.
- Approve redemption rights.

The authority for the delegated actions is subject to a minimum savings target of 3.00%, not to exceed the aggregate principal amount of \$19.2 million and a maximum term not to exceed 15 years. Delegated authority for the Refunding Bonds will expire June 30, 2022.

Establish the manner of sale (negotiated or competitive).

**Attachments:**

- Summary of Financing Terms and Schedule
- Resolution 2021-06 to authorize Student Recreation Fee Revenue Refunding Bonds, Series 2022 (Action Requested)
- PFM Financial Advisors LLC - Overview of Master and Series Bond Resolutions

**WESTERN WASHINGTON UNIVERSITY**  
**Board of Trustees**  
**October 8, 2021**

**STUDENT RECREATION FEE REVENUE**  
**REFUNDING BONDS RESOLUTION, SERIES 2022**

**Summary of Financing Terms**

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***Overview***

It is proposed that Bonds be issued to refinance the Student Recreation Fee Revenue and Refunding Bonds, Series 2012, for the purpose of locking in lower interest rates and debt service savings, and to pay costs of issuance of the Bonds.

***Bonds to be Refunded***

**Student Recreation Fee Revenue and Refunding  
Bonds, Series 2012**

Original Par	\$24,385,000
Outstanding Par	\$18,985,000
Callable Par	\$18,115,000
Call Date	5/1/2022
Interest	3.50-4.00%
Final Maturity	5/1/2037

***Bond Resolution***

Authority to determine the details of the Bonds and Bond sale will be delegated to the President or Vice President for Business and Financial Affairs to determine the details of the bonds and to conduct the sale of the bonds. Delegated actions include the following:

- Establish the method of sale (competitive or negotiated);
- Determine whether a debt service reserve fund is required and in what amount;
- Approve final interest rates;
- Approve maturity dates and principal maturing each year;
- Approve aggregate principal amount of bonds; and
- Approve redemption rights.

Delegated authority will expire June 30, 2022.

***Security for Bonds:***

A lien on the revenue of the Student Recreation Center (SRC), including the SRC Fee approved by the students, and related revenue.

***Use of Proceeds:***

To refund the outstanding Student Recreation Fee Revenue and Refunding Bonds, Series 2012, in order to reduce overall debt service.

**Size of Bond Issue:** Up to \$19,200,000. The final size of the Bond issue will be based on the amount required to prepay the 2012 Bonds and pay all costs of issuance.

**Term of Bonds:** Final maturity is currently May 1, 2037, consistent with the 2012 Bonds.

**Interest Rates:** The savings estimates are based on a TIC of 2.00% (current market as of early September 2021), and the Refunding will provide significant savings even if rates increase up to 2.50%. The average interest rate on the Refunded Bonds is 4.00%.

**Minimum Savings Target:** The Bond Resolution establishes the net present value (NPV) aggregate savings (after payment of all costs of issuance) with respect to all Refunded Bonds to be at least equal to three percent (3.00%) of the principal amount of the Refunded Bonds. Current market estimates NPV savings of 14.95% which would produce annual savings of \$190,000.

***Estimated Savings from Current Refunding (Assumes 2/1/2022 Bond Closing)***

	TIC%	NPV Savings	NPV%	Average Annual Savings
Current Market -25bps	1.80%	\$3,080,000	17.00%	\$215,000
<b>Current Estimates</b>	<b>2.00%</b>	<b>\$2,700,000</b>	<b>14.95%</b>	<b>\$190,000</b>
Current Market +25bps	2.20%	\$2,340,000	12.95%	\$165,000
Current Market +50bps	2.40%	\$1,980,000	11.00%	\$140,000

\* Current Market as of September 14, 2021

**Proposed Sale Date:** The Bond sale is currently targeted for January 11, 2022, and timing will be determined based upon market conditions.

**Financial Advisor:** PFM Financial Advisors, LLC. (Thomas Toepfer)

**Bond Counsel:** K&L Gates (Cynthia Weed)



WESTERN WASHINGTON UNIVERSITY

RESOLUTION NO. 2021-06

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY PROVIDING FOR THE AUTHORIZATION, SALE, ISSUANCE AND DELIVERY OF STUDENT RECREATION FEE REVENUE REFUNDING BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$19,200,000, TO REFUND CERTAIN OUTSTANDING STUDENT RECREATION FEE REVENUE BONDS OF THE UNIVERSITY AND PAY THE COSTS OF ISSUANCE OF SUCH BONDS; AUTHORIZING THE AUTHORIZED REPRESENTATIVE OF THE UNIVERSITY TO APPROVE THE MANNER OF SALE, INTEREST RATES, FINAL PRINCIPAL AMOUNTS, AND REDEMPTION RIGHTS; AND PROVIDING FOR THE PAYMENT OF AND ESTABLISHING THE SECURITY FOR SUCH BONDS.

ADOPTED: OCTOBER 8, 2021

Prepared by:

K&L GATES LLP  
Seattle, Washington

WESTERN WASHINGTON UNIVERSITY  
RESOLUTION NO. 2021-06

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\* This Table of Contents and the Cover Page are for convenience of reference and are not intended to be a part of this resolution.

WESTERN WASHINGTON UNIVERSITY

RESOLUTION NO. 2021-06

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY PROVIDING FOR THE AUTHORIZATION, SALE, ISSUANCE AND DELIVERY OF STUDENT RECREATION FEE REVENUE REFUNDING BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$19,200,000, TO REFUND CERTAIN OUTSTANDING STUDENT RECREATION FEE REVENUE BONDS OF THE UNIVERSITY AND PAY THE COSTS OF ISSUANCE OF SUCH BONDS; AUTHORIZING THE AUTHORIZED REPRESENTATIVE OF THE UNIVERSITY TO APPROVE THE MANNER OF SALE, INTEREST RATES, FINAL PRINCIPAL AMOUNTS, AND REDEMPTION RIGHTS; AND PROVIDING FOR THE PAYMENT OF AND ESTABLISHING THE SECURITY FOR SUCH BONDS.

WHEREAS, students of Western Washington University (the “University”) voted by referendum on February 23 and 24, 2000, to impose upon themselves a fee (the “SRC Fee”) for the purpose of paying the costs of constructing, operating and maintaining the Recreation Center as authorized by RCW 28B.15.610; and

WHEREAS, the Legislature, pursuant to RCW 28B.10.300 through RCW 28B.10.330, inclusive, (the “Bond Act”) authorized the University to issue and sell revenue obligations to provide funds for recreational facilities of the University; and

WHEREAS, the University has outstanding its Student Recreation Fee Revenue and Refunding Bonds, 2012, issued under date of April 30, 2012, pursuant to Resolution No. 2012-01 (the “2012 Bond Resolution”), maturing in principal amounts and bearing interest as follows:

Maturity Years (May 1)	Principal Amounts	Interest Rates
2022	\$ 870,000	3.50%
2023	905,000	4.00
2024	940,000	4.00
2025	980,000	4.00
2026	1,020,000	4.00
2027	1,060,000	4.00
2028	1,100,000	4.00
2029	1,145,000	4.00
2030	1,195,000	4.00
2031	1,240,000	4.00
2032	1,285,000	4.00
2033	1,340,000	4.00
2037	5,905,000	4.00

(the “2012 Bonds”); and

WHEREAS, the 2012 Bonds maturing on and after May 1, 2023 (the “Refunded Bonds”), are subject to optional redemption at the option of the University in whole or in part on any date on or after May 1, 2022 at par; and

WHEREAS, the University has been advised that substantial debt service savings may be obtained by refunding the Refunded Bonds; and

WHEREAS, it appears to the Board of Trustees (the “Board”) that it is in the best interest of the University to issue its Student Recreation Fee Revenue Refunding Bonds in the aggregate principal amount of not to exceed \$19,200,000 (the “Bonds”); and

WHEREAS, under the terms of the 2012 Bond Resolution, the University is authorized to issue additional bonds having a parity of lien on Recreation Center Revenues (as hereinafter defined) with the 2012 Bonds; and

WHEREAS, the Board has determined to delegate to the Authorized Representative of the University certain matters relating to the manner and timing of sale of the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY, as follows:

Section 1.     Definitions. The terms defined in this Section 1 shall, for all purposes of this resolution (including the recitals) and of any Resolution supplemental hereto, have the following meanings:

*Acquired Obligations* means the Government Obligations acquired by the University under the terms of this resolution and the Escrow Agreement to effect the defeasance and refunding of the Refunded Bonds.

*Additional Bonds* means one or more series of additional obligations of the University issued on a parity of lien with the Bonds in accordance with Section 11 of this resolution.

*Aggregate Annual Debt Service* means Annual Debt Service for all Outstanding Parity Bonds and all Parity Bonds authorized but unissued unless such Parity Bonds are authorized to provide permanent financing in connection with the issuance of short term obligations.

*Annual Debt Service* means, for any specified Fiscal Year, the sum of the amounts required to be paid into the Bond Fund, in such Fiscal Year, to pay (a) the interest due in such Fiscal Year on all outstanding Parity Bonds, excluding interest to be paid from the proceeds of the sale of Parity Bonds, (b) the principal of all outstanding Serial Bonds due in such Fiscal Year, and (c) the sinking fund requirement, if any, for such Fiscal Year. For purposes of the Additional Bonds test in Section 11 of this resolution, with respect to Parity Bonds bearing variable rates of interest, Debt Service shall include an amount for any period equal to the amount which would have been payable for principal and interest on such Parity Bonds during such period computed on the assumption that the amount of variable rate Parity Bonds Outstanding as of the date of such computation would be amortized (i) in accordance with the mandatory redemption provisions, if any, set forth in the

Resolution authorizing the issuance of such Parity Bonds, or if mandatory redemption provisions are not provided, during a period commencing on the date of computation and ending on the date thirty (30) years after the date of issuance; (ii) at an interest rate equal to the rate published as the Bond Buyer Revenue Bond Index for municipal revenue bonds within the thirty (30) day period prior to the date of calculation (if such index is no longer published, another nationally recognized index for municipal revenue bonds maturing in twenty (20) to thirty (30) years); (iii) to provide for essentially level annual debt service of principal and interest over such period.

***Approved Bid*** means the winning bid submitted for a series of the Bonds if such series is sold by Competitive Sale.

***Authorized Representative of the University*** means the President of the University or his or her designee or such other person as may be directed from time to time by resolution of the Board, or the Treasurer.

***Available Funds*** means money received from collection of the SRC Fee, plus Recreation Center Revenue.

***Average Annual Debt Service*** means, for each series of Parity Bonds, the aggregate Annual Debt Service in all years between the date of calculation and the final scheduled maturity thereof, divided by the number of years between such dates.

***Beneficial Owner*** means the person named on the Bond Register as having the right, without a physical certificate evidencing such right, to transfer, to hypothecate and to receive the payment of the principal of and the interest on each Bond, when due.

***Board*** means the Board of Trustees of the University, which exists and functions pursuant to chapter 28B.35 RCW, as heretofore and hereafter amended.

**Bond Act** means RCW 28B.10.300 through RCW 28B.10.330, inclusive, as heretofore or hereafter amended.

**Bond Counsel** means an attorney or firm of attorneys whose opinion is accepted in the national tax-exempt capital markets as to the issuance and validity of municipal securities and as to the interest paid thereon being exempt from federal income taxation, which attorney or firm has been approved by, selected by or retained by the University from time to time.

**Bond Fund** means the Recreation Center Bond Fund maintained pursuant to Section 8 hereof.

**Bond Insurance Policy** means the insurance policy, if any, issued by the Insurer guaranteeing the scheduled payment of principal of and interest on the Bonds when due as provided therein.

**Bond Purchase Contract** means, if the Bonds shall be sold by Negotiated Sale, the purchase contract relating to the Bonds between the University and the Underwriter.

**Bond Register** means the registration records for the Bonds maintained by the Registrar.

**Bonds** means the Western Washington University Student Recreation Fee Revenue Refunding Bonds, 2022, authorized to be issued by this resolution.

**Bond Year** means each one-year period that ends on the date selected by the University. The first and last Bond Years may be short periods. If no day is selected by the University before the earlier of the final maturity date of the Bonds or the date that is five years after the date of issuance of the Bonds, Bond Years end on each anniversary of the date of issue and on the final maturity date of the Bonds.

**Business Day** means a day which is not a Saturday, Sunday or other day on which commercial banks in the cities of Seattle, Washington and New York, New York, are authorized or required by law to close.

**Call Date** means the date on which bonds will be prepaid, as selected by the Authorized Representative of the University, which date will be no earlier than May 1, 2022.

**Closing Date** means the date and time when the Bonds are delivered to the successful bidder for the Bonds in exchange for payment in full therefor.

**Code** means the Internal Revenue Code of 1986, as heretofore or hereafter amended, together with all corresponding and applicable final, temporary or proposed regulations and revenue rulings as issued or amended with respect thereto by the United States Treasury Department or the Internal Revenue Service to the extent applicable to the Bonds.

**Common Reserve Fund** means the “Common Reserve Fund” established pursuant to Section 8 of this resolution.

**Common Reserve Requirement** means the lowest of (a) maximum Aggregate Annual Debt Service with respect to Outstanding Covered Bonds; (b) 125 percent of average Annual Debt Service with respect to Outstanding Covered Bonds; and (c) 10 percent of the initial principal amount of each series then Outstanding of Covered Bonds. The Common Reserve Requirement shall be determined and calculated as of the date of issuance of each series of Covered Bonds (and recalculated upon the issuance of a subsequent series of Covered Bonds and also, at the University’s option, upon the payment of principal of Covered Bonds) and provided that if, as a result of the issuance of Additional Bonds, the increase in the Common Reserve Requirement of Additional Bonds would require that an amount be contributed to the Common Reserve Fund that



is more than the Tax Maximum, the Common Reserve Requirement shall be adjusted to require a contribution equal to the Tax Maximum.

***Competitive Sale*** means the process by which the Bonds (or a portion of them) are sold through the public solicitation of bids from underwriting firms.

***Costs of Issuance Agreement*** means the agreement of that name, if any, to be entered into by the University and the Escrow Agent, providing for the payment of certain costs of issuance with respect to the issuance of the Bonds.

***Covered Bonds*** means any Parity Bonds, designated as Covered Bonds secured by the Common Reserve Fund.

A ***Credit Event*** occurs when (a) a Qualified Letter of Credit terminates, (b) the issuer of Qualified Insurance or a Qualified Letter of Credit shall become insolvent or no longer be in existence, or (c) a Qualified Letter of Credit or Qualified Insurance no longer meets the requirements established therefor in the definition thereof.

***Credit Facility*** means a policy of municipal bond insurance, a letter of credit, surety bond, line of credit, guarantee, standby purchase agreement or other financial instrument issued by a third party whose debt obligations are rated at the time of issuance of such Credit Facility by at least two Rating Agencies at rating(s) not lower than the then current long term rating on the Parity Bonds which Credit Facility obligates a third party to make payment or provide funds for the payment of financial obligations of the University, including but not limited to payment of the principal of, interest on or purchase price of Parity Bonds or meeting reserve requirements therefor. For purposes of this resolution, a Credit Facility includes any Qualified Insurance and/or Qualified Letter of Credit.

***Credit Facility Issuer*** means the issuer of any Credit Facility.

***DTC*** means The Depository Trust Company of New York, as depository for the Bonds, or any successor or substitute depository for the Bonds.

***Escrow Agent*** means the escrow agent, if any, selected by the Authorized Representative of the University in accordance with Section 9 of this resolution.

***Escrow Agreement*** means the Escrow Deposit Agreement, if any, to be dated as of the date of the Closing Date of the Bonds.

***Fiscal Year*** means the University's duly adopted fiscal year.

***Fund*** means any special fund created by this resolution and pledged as security for the Parity Bonds pursuant to this resolution.

***Government Obligations*** has the meaning given to such term in RCW Chapter 39.53, as the same may be amended from time to time, provided that such obligations are noncallable and are obligations issued or unconditionally guaranteed by the United States of America.

***Insurer*** means such bond insurance company, if any, from which a Bond Insurance Policy, if any, may be acquired for the Bonds, in accordance with this resolution.

***Legislature*** means the Legislature of the State.

***Letter of Representations*** means the Blanket Issuer Letter of Representations from the University to DTC.

***Liquidity Facility*** means a line of credit, standby purchase agreement or other financial instrument or any combination of the foregoing, which obligates a third party to make payment or to provide funds for the payment of the purchase price of Parity Bonds.

***Liquidity Facility Issuer*** means the issuer of any Liquidity Facility.

***Moody's*** means Moody's Investors Service, Inc., a corporation duly organized and existing under and by virtue of the laws of the State of Delaware, and its successors and assigns, except

that if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, then the term *Moody's* shall be deemed to refer to any other nationally recognized securities rating agency (other than S&P) selected by the Authorized Representative of the University.

*MSRB* means the Municipal Securities Rulemaking Board or any successor to its functions. Until otherwise designated by the MSRB or the Securities and Exchange Commission, any information, reports or notices submitted to the MSRB in compliance with the Rule are to be submitted through the MSRB's Electronic Municipal Market Access system ("EMMA"), currently located at [www.emma.msrb.org](http://www.emma.msrb.org).

*Negotiated Sale* means the process by which the Bonds are sold by negotiation to one or more underwriting firms selected by the Authorized Representative of the University.

*Net Proceeds*, when used with reference to Bonds, means the principal amount of such Bonds, plus accrued interest and original issue premium, if any, and less original issue discount, if any, and proceeds, if any, deposited in the Common Reserve Fund.

*Official Notice of Sale* means, if the Bonds shall be sold by Competitive Sale, the notice of Bond sale authorized to be given in Section 16 of this resolution.

*Official Statement* means the Official Statement of the University pertaining to the sale of the Bonds, in either preliminary or final form.

*Opinion of Bond Counsel* means an opinion in writing of Bond Counsel.

*Opinion of Counsel* means an opinion in writing of a lawyer admitted to practice in the State.

*Outstanding*, when used as of a particular time with reference to Parity Bonds, means all Parity Bonds delivered hereunder except:

(a) Parity Bonds canceled by the Registrar or surrendered to the Registrar for cancellation;

(b) Parity Bonds paid or deemed to have been paid within the meaning of this resolution; and

(c) Parity Bonds in lieu of or in substitution for which replacement Parity Bonds shall have been executed by the University and delivered by the Registrar hereunder.

***Parity Bonds*** means the 2012 Bonds, the Bonds and any Additional Bonds.

***Person*** means any natural person, firm, joint venture, association, partnership, business trust, corporation, public body, agency or political subdivision thereof or any other similar entity.

***Private Person*** means any natural person engaged in a trade or business or any trust, estate, partnership, association, company or corporation.

***Private Person Use*** means the use of property in a trade or business by a Private Person if such use is other than as a member of the general public. Private Person Use includes ownership of the property by the Private Person as well as other arrangements that transfer to the Private Person the actual or beneficial use of the property (such as a lease, management or incentive payment contract or other special arrangement) in such a manner as to set the Private Person apart from the general public. Use of property as a member of the general public includes attendance by the Private Person at municipal meetings or business rental of property to the Private Person on a day-to-day basis if the rental paid by such Private Person is the same as the rental paid by any Private Person who desires to rent the property. Use of property by nonprofit community groups or community recreational groups is not treated as Private Person Use if such use is incidental to the governmental uses of property, the property is made available for such use by all such

community groups on an equal basis, and such community groups are charged only a *de minimis* fee to cover custodial or security expenses.

***Qualified Insurance*** means any non-cancelable municipal bond insurance policy or Surety Bond issued by any insurance company licensed to conduct an insurance business in any state of the United States (or by a service corporation acting on behalf of one or more such insurance companies) (i) which insurance company or companies are rated, at the time of issuance of the policy or Surety Bond, as the case may be, in one of the two highest Rating Categories by one or more of the Rating Agencies for unsecured debt or insurance underwriting or claims paying ability or (ii) if as a result of the issuance of its policies, the obligations insured thereby to be rated in one of the two highest Rating Categories at the time of issuance of the policy or surety bond by one or more of the Rating Agencies.

***Qualified Letter of Credit*** means any irrevocable letter of credit issued by a financial institution, which institution maintains an office, agency or branch in the United States and is rated, at the time of issuance of the letter of credit, in one of the two highest long term Rating Categories by one or more of the Rating Agencies.

***Rating Agency*** means Moody's or S&P.

***Rating Category*** means the generic rating categories of a Rating Agency, without regard to any refinement or gradation of such rating category by a numerical modifier or otherwise.

***RCW*** means the Revised Code of Washington, as now in existence or hereafter amended, or any successor codification of the laws of the State of Washington.

***Record Date*** means the 15<sup>th</sup> day of the calendar month immediately preceding each interest payment date or, as to any date upon which defaulted interest on the Bonds is to be paid, the date established by the Registrar as the special record date for the payment of such defaulted interest.

**Recreation Center** means the comprehensive recreational facilities and amenities voted by referendum of the students of the University on February 23 and 24, 2000.

**Recreation Center Revenues** means the gross revenues received from the ownership and operation of the Recreation Center. Other Service and Activity Fees, sport club dues, and intermural team fees are not a part of the Recreation Center Revenues.

**Redemption Date** means the date upon which any Bonds are to be redeemed, determined as provided in Section 3 hereof.

**Refunded Bonds** means the 2012 Bonds maturing on and after May 1, 2023.

**Registered Owner** of any Bond means the person named as the Registered Owner of such Bond on the Bond Register.

**Registrar** means the fiscal agent of the State of Washington, whose duties include registering and authenticating the Bonds, maintaining the Bond Register, transferring ownership of the Bonds, and paying the principal of and interest on the Bonds.

**Renewal and Replacement Reserve Account** means the Renewal and Replacement Reserve Account so designated and established by Section 7 hereof and maintained pursuant to Section 7 hereof.

**Renewal and Replacement Reserve Requirement** means the amount established by the Board from time to time as provided in Section 7 of this resolution.

**Revenue Account** means the Student Recreation Revenue Account established pursuant to Section 7(a) hereof.

**Rule** means Rule 15c2-12(b)(5) adopted by the SEC under the Securities Exchange Act of 1934, as the same may be amended from time to time.

***Savings Target*** means a net present value dollar amount at least equal to three percent (3.0%) of the principal amount of the Refunded Bonds.

***SEC*** means the United States Securities and Exchange Commission.

***S&P*** means S&P Global Ratings, and its successors and assigns, except that if such corporation or division shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, then the term ***S&P*** shall be deemed to refer to any other nationally recognized securities rating agency (other than Moody's) selected by the Authorized Representative of the University.

***Serial Bonds*** means the portion of the Bonds, if any, designated as "Serial Bonds" in the Bond Purchase Contract or Approved Bid for such Bonds and any Parity Bonds hereafter provided for in the Resolution authorizing their issuance.

***SRC Fee*** means the services and activities fee (initially approved by referendum of the students of the University on February 23 and 24, 2000) to pay costs of constructing, operating and maintaining the Recreation Center. The SRC Fee was set initially in the dollar amount of \$80 per quarter for each student enrolled for six or more credits and is currently set in the dollar amount of \$109.46 per quarter. The SRC Fee may be decreased from the dollar amount initially approved as long as the coverage covenant in Section 12 is met.

***State*** means the State of Washington.

***Tax Maximum*** means the maximum dollar amount permitted by the Code to be allocated to a Bond reserve account from Bond proceeds without requiring a balance to be invested at a restricted yield.

**Term Bonds** means the portion of the Bonds, if any, designated as “Term Bonds” in the Bond Purchase Contract or Approved Bid for such Bonds and any Parity Bonds hereafter provided for in the Resolution authorizing their issuance.

**Treasurer** means the Vice President for Business and Financial Affairs of the University or any successor to the functions of such office, and also shall include any designee of the Treasurer for the performance of specific functions under this resolution.

**2012 Bond Resolution** means Resolution No. 2012-01 adopted on February 10, 2012 authorizing the 2012 Bonds.

**2012 Bonds** means the Student Recreation Fee Revenue and Refunding Bonds, 2012 of the University issued pursuant to the 2012 Bond Resolution, issued under date of April 30, 2012, and presently outstanding in the aggregate principal amount of \$18,985,000.

**Uncovered Bonds** means Parity Bonds that will not be secured by the Common Reserve Fund.

**Underwriter** means, the underwriter(s) of the Bonds if the Bonds are sold by Negotiated Sale or the successful bidder submitting the Approved Bid if the Bonds are sold by Competitive Sale.

**University** means Western Washington University, a higher educational institution of the State of Washington, the main campus of which is located at Bellingham, Washington.

**Rules of Interpretation.** In this resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term ‘hereafter’ shall mean after, and the term ‘heretofore’ shall mean before, the date of this resolution;



(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof; and

(f) Whenever any consent or direction is required to be given by the University, such consent or direction shall be deemed given when given by the Authorized Representative of the University or his or her designee, respectively, and all references herein to the Authorized Representative of the University shall be deemed to include references to his or her designee, as the case may be.

Section 2. Authorization and Purpose of Bonds; Bond Details.

(a) *Authorization and Purpose of Bonds.* The Board hereby authorizes the sale and issuance of Student Recreation Fee Revenue Refunding Bonds in the aggregate principal amount of not to exceed \$19,200,000 to refund the Refunded Bonds and to finance all or a part of the costs of issuance.

(b) *Bond Details.* The Bonds shall be issued in one or more series, to be designated as “Western Washington University Student Recreation Fee Revenue Refunding Bonds, 2022”, with such additional designations as shall be deemed necessary or appropriate for purposes of identification, shall be dated as of the date of initial delivery, shall be fully registered as to both principal and interest, shall be in the denomination of \$5,000 each, or any integral multiple thereof, provided that no Bond shall represent more than one maturity, shall be numbered separately in such manner and with any additional designation as the Registrar deems necessary for purposes of identification, bear interest at the per annum rates, payable on the dates and maturing in principal amounts set forth in the Approved Bid or Bond Purchase Contract, pursuant to Section 16. The Bonds shall be obligations only of the Bond Fund and the Common Reserve Fund if the Bonds are designated as Covered Bonds, and shall be payable and secured as provided herein. The Bonds are not general obligations of the University. The Bonds shall not constitute an indebtedness of the University within the meaning of the constitutional provisions and limitations of the State of Washington.

Section 3. Right of Prior Redemption and Purchase.

(a) *Optional Redemption.* The Bonds shall be subject to optional redemption on the dates, at the prices and under the terms set forth in the Bond Purchase Contract or Approved Bid approved by the Authorized Representative of the University pursuant to Section 16.

(b) *Mandatory Redemption.* The Bonds shall be subject to mandatory redemption to the extent, if any, set forth in the Bond Purchase Contract or Approved Bid and as approved by the Authorized Representative of the University pursuant to Section 16.

(c) *Extraordinary Optional Redemption.* The Bonds are subject to extraordinary optional redemption prior to maturity by the Registrar, upon the request of the University, in whole

or in part on any date at a redemption price equal to 100 percent of the principal amount thereof, plus accrued interest to the redemption date, in an aggregate amount not to exceed any available proceeds of casualty insurance which the University receives as a result of major damage to or destruction of any portion of the Recreation Center.

(d) *Purchase of Bonds.* The Bonds may be purchased at any time, to the extent that such Bonds are offered to the University at any price deemed reasonable by the Treasurer but only to the extent of Gross Revenue available after providing for the payments required by paragraphs (b)(1) through (6) of Section 7 of this resolution.

(e) *Effect of Optional Redemption/Purchase.* To the extent that the University shall have optionally redeemed or purchased any Term Bonds since the last scheduled mandatory redemption of such Term Bonds, the University may reduce the principal amount of the Term Bonds of the same maturity to be redeemed in like aggregate principal amount. Such reduction may be applied in the year specified by the Authorized Representative of the University.

(f) *Selection of Bonds for Redemption.* As long as the Bonds are held in book-entry only form, the maturities to be redeemed shall be selected by the University and, within a series and maturity, the selection of Bonds of such series to be redeemed shall be made in accordance with the operational arrangements in effect at DTC. If the Bonds are no longer held in uncertificated form, the selection of such Bonds to be redeemed shall be made as provided in this subsection (f). If the University redeems at any one time fewer than all of the Bonds having the same series and maturity date, the particular Bonds or portions of Bonds of such series and maturity to be redeemed shall be selected by lot (or in such other manner determined by the Registrar) in increments of \$5,000. In the case of a Bond of a denomination greater than \$5,000, the University and Registrar shall treat each Bond as representing such number of separate Bonds each of the

denomination of \$5,000 as is obtained by dividing the actual principal amount of such Bond by \$5,000. In the event that only a portion of the principal sum of a Bond is redeemed, upon surrender of the such Bond at the principal office of the Registrar there shall be issued to the Registered Owner, without charge therefor, for the then unredeemed balance of the principal sum thereof, at the option of the Registered Owner, a Bond or Bonds of like series, maturity and interest rate in any of the denominations herein authorized.

(g) *Notice of Redemption.*

(1) Official Notice. Unless waived by any owner of Bonds to be redeemed, official notice of any such redemption (which notice, in the case of a conditional redemption, shall state that redemption is conditioned by the Registrar on the receipt of sufficient funds for redemption) shall be given by the Registrar on behalf of the University by mailing a copy of an official redemption notice by first class mail at least twenty (20) days and not more than sixty (60) days prior to the date fixed for redemption to the Registered Owner of the Bond or Bonds to be redeemed at the address shown on the Register or at such other address as is furnished in writing by such Registered Owner to the Registrar.

All official notices of redemption shall be dated and shall state:

- (A) the redemption date,
- (B) the redemption price,
- (C) if fewer than all Outstanding Bonds are to be redeemed, the identification by series and maturity (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (D) that on the redemption date, provided that in the case of optional redemption the full amount of the redemption price is on deposit therefor, the redemption price

will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,

(E) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar, and

(F) that the notice of redemption may be withdrawn and the proposed redemption of Bonds cancelled if for any reason funds will not be available on the date fixed for redemption.

Unless the University has revoked the notice of redemption, on or prior to any redemption date, the Treasurer shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Failure to give notice as to redemption of any Bond or any defect in such notice shall not invalidate redemption of any other Bond.

Notwithstanding the foregoing, if the Bonds are then held in book-entry only form, notice of redemption to any Registered Owner or beneficial owner of Bonds, shall be given only in accordance with the operational arrangements then effect at DTC but not less than twenty (20) days prior to the date of redemption.

(2) Effect of Notice; Bonds Due. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date (unless in the case of conditional redemption the conditions have not been fulfilled and the notice or redemption therefore withdrawn), become due and payable at the redemption price therein specified, and from and after such date such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to a

mandatory redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the Registered Owner a new Bond or Bonds of the same series and maturity in the aggregate amount of the unpaid principal. All Bonds which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

(3) Additional Notice. In addition to the foregoing notice, further notice may be given by the University as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (A) the CUSIP numbers of all Bonds being redeemed; (B) the date of issue of the Bonds as originally issued; (C) the rate of interest borne by each Bond being redeemed; (D) the maturity date of each Bond being redeemed; and (E) any other descriptive information needed to identify accurately the Bonds being redeemed. Each further notice of redemption may be sent at least twenty (20) days before the redemption date to each party entitled to receive notice pursuant to Section 19 of this resolution, and to the original purchaser of the Bonds or to its business successors, if any, and to such persons (including securities repositories who customarily at the time receive notices of redemption in accordance with rules promulgated by the Securities and Exchange Commission) and with such additional information as the Registrar deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Bonds.

(4) Use of CUSIP Numbers. Upon the payment of the redemption price of Bonds being redeemed, each check or other transfer of funds issued for such purpose shall bear

the CUSIP number identifying, by maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

(5) Amendment of Notice Provisions. The foregoing notice provisions of this Section 3, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 4. Place and Medium of Payment. The principal of, premium, if any, and interest on the Bonds shall be payable in lawful money of the United States of America. Interest on the Bonds shall be calculated on the basis of a three hundred sixty (360) day year consisting of twelve (12) thirty (30) day months. For so long as all Bonds are in fully immobilized form, such payments of principal and interest thereon shall be made as provided in the operational arrangements of DTC as referred to in the Letter of Representations.

In the event that the Bonds are no longer in fully immobilized form, interest on the Bonds shall be paid by check or draft mailed (or by wire transfer to a Registered Owner of such Bonds in aggregate principal amount of \$1,000,000 or more who so requests) to the Registered Owners of the Bonds at the addresses for such Registered Owners appearing on the Bond Register on the 15<sup>th</sup> day of the month preceding the interest payment date. Principal and premium, if any, of the Bonds shall be payable upon presentation and surrender of such Bonds by the Registered Owners at the principal office of the Registrar.

Section 5. Registration.

(a) *Registrar/Bond Register.* The University hereby specifies and adopts the system of registration for the Bonds as approved by the State Finance Committee of the State of Washington

from time to time through the appointment of one or more fiscal agents. The University shall cause a bond register to be maintained by the Registrar. So long as any Bonds remain Outstanding, the Registrar shall make all necessary provisions to permit the exchange and registration of transfer of Bonds at its principal corporate trust office. The Registrar may be removed at any time at the option of the Treasurer upon prior notice to the Registrar, the Insurer, and a successor Registrar appointed by the Treasurer. No resignation or removal of the Registrar shall be effective until a successor shall have been appointed and until the successor Registrar shall have accepted the duties of the Registrar hereunder. The Registrar is authorized, on behalf of the University, to authenticate and deliver Bonds transferred or exchanged in accordance with the provisions of such Bonds and this resolution and to carry out all of the Registrar's powers and duties under this resolution. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Bonds.

(b) *Registered Ownership.* The University and the Registrar, each in its discretion, may deem and treat the Registered Owner of each Bond as the absolute owner thereof for all purposes and neither the University nor the Registrar shall be affected by any notice to the contrary. Payment of any such Bond shall be made only as described in Section 4 hereof, but such Bond may be transferred as herein provided. All such payments made as described in Section 5 shall be valid and shall satisfy and discharge the liability of the University upon such Bond to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letter of Representations.* To induce DTC to accept the Bonds as eligible for deposit at DTC, the University has executed and delivered a Letter of Representations to DTC.



Neither the University nor the Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees (or any successor depository) with respect to the Bonds in respect of the accuracy of any records maintained by DTC (or any successor depository) or any DTC participant, the payment by DTC (or any successor depository) or any DTC participant of any amount in respect of the principal of or interest on Bonds, any notice which is permitted or required to be given to Registered Owners under this resolution (except such notices as shall be required to be given by the University to the Registrar or to DTC (or any successor depository)), or any consent given or other action taken by DTC (or any successor depository) as the Registered Owner. For so long as any Bonds are held in fully immobilized form hereunder, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes hereunder (except as provided in Section 19 of this resolution), and all references herein to the Registered Owners shall mean DTC (or any successor depository) or its nominee and shall not mean the owners of any beneficial interest in such Bonds.

If any Bond shall be duly presented for payment and funds have not been duly provided by the University on such applicable date, then interest shall continue to accrue thereafter on the unpaid principal thereof at the rate stated on such Bond until such Bond is paid.

(d) *Use of Depository.*

(1) The Bonds shall be registered initially in the name of “CEDE & CO.”, as nominee of DTC, with one Bond maturing on each of the maturity dates for the Bonds in a denomination corresponding to the total principal therein designated to mature on such date. Registered ownership of such immobilized Bonds, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(B) to any substitute depository appointed by the Treasurer pursuant to subsection (2) below or such substitute depository's successor; or (C) to any person as provided in subsection (4) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the Treasurer to discontinue the system of book entry transfers through DTC or its successor (or any substitute depository or its successor), the Treasurer may hereafter appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Registrar shall, upon receipt of all outstanding Bonds, together with a written request of the Treasurer, issue a single new Bond for each maturity then outstanding, registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the Treasurer.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Treasurer determines that it is in the best interest of the beneficial owners of the Bonds that such owners be able to obtain such bonds in the form of Bond certificates, the ownership of such Bonds may then be transferred to any person or entity as herein provided, and shall no longer be held in fully-immobilized form. The Treasurer shall deliver a written request to the Registrar, together with a supply of definitive Bonds, to issue Bonds as herein provided in any authorized denomination. Upon receipt by the Registrar of all then outstanding Bonds together with a written request of the Treasurer to the Registrar, new Bonds shall be issued in the appropriate denominations and registered in the names of such persons as are requested in such written request.

(e) *Registration of Transfer of Ownership or Exchange; Change in Denominations.* If the Bonds are no longer held in book-entry only form, the transfer of any Bond may be registered and Bonds may be exchanged, but no transfer of any such Bond shall be valid unless such Bond is surrendered to the Registrar with the assignment form appearing on such Bond duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Registrar. Upon such surrender, the Registrar shall cancel the surrendered Bond and shall authenticate and deliver, without charge to the Registered Owner or transferee therefor, a new Bond (or Bonds at the option of the new Registered Owner) of the same series, date, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the assignee on the assignment form appearing on the surrendered Bond, in exchange for such surrendered and canceled Bond. If the Bonds are no longer held in book-entry only form, any Bond may be surrendered to the Registrar and exchanged, without charge, for an equal aggregate principal amount of Bonds of the same date, maturity and interest rate, in any authorized denomination or denominations. The Registrar shall not be obligated to register the transfer or to exchange any Bond during the fifteen (15) days preceding the date any such Bond is to be redeemed.

(f) *Registrar's Ownership of Bonds.* The Registrar may become the Registered Owner of any Bond with the same rights it would have if it were not the Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as member of, or in any other capacity with respect to, any committee formed to protect the right of the Registered Owners of Bonds.

(g) *Registration Covenant.* The University covenants that, until all Bonds have been surrendered and canceled, it will maintain a system for recording the ownership of each Bond that complies with the provisions of Section 149 of the Code.

Section 6. Form, Execution and Authentication of Bonds.

(a) *Form of Bonds.* The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
[standard legend]

NO. \_\_\_\_\_

\$ \_\_\_\_\_

STATE OF WASHINGTON  
WESTERN WASHINGTON UNIVERSITY  
STUDENT RECREATION FEE REVENUE REFUNDING BONDS, 2022

INTEREST RATE:     %

MATURITY DATE:

CUSIP NO.:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

Western Washington University (the “University”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, the Principal Amount indicated above and to pay interest from \_\_\_\_\_, 2022, or the most recent date to which interest has been paid or duly provided for, until payment of this bond at the Interest Rate set forth above, payable on \_\_\_\_\_ 1, 2022, and semiannually thereafter on the first days of each succeeding \_\_\_\_\_ and \_\_\_\_\_. Both principal of and interest on this bond are payable in lawful money of the United States of America. Interest shall be paid as provided in the Blanket Issuer Letter of Representations (the “Letter of Representations”) from the University to The Depository Trust Company (“DTC”). Principal shall be paid as provided in the Letter of Representations to the Registered Owner or assigns upon presentation and surrender of this bond at the principal office of the fiscal agent of the State of Washington (the “Registrar”).

This bond is one of an authorized issue of bonds of like date and tenor, except as to number, amount, rate of interest and date of maturity, in the aggregate principal amount of \$\_\_\_\_\_, and is issued pursuant to Resolution No. 2021-06 (the “Bond Resolution”) passed by the Board of Trustees of the University on October 8, 2021 to refund certain outstanding student recreation fee revenue bonds of the University and pay costs of issuance of the bonds of this issue. Capitalized terms used in this bond and not otherwise defined shall have the meanings given them in the Bond Resolution.

[The University reserves the right to redeem the bonds of this issue maturing on and after \_\_\_\_\_ 1, \_\_\_\_\_, in whole or in part on any date on or after \_\_\_\_\_ 1, \_\_\_\_\_, at par, plus accrued interest to the date of redemption.]

The bonds of this issue are payable solely from the special fund of the University known as the "Recreation Center Bond Fund, including all accounts therein" (the "Bond Fund") [and the Common Reserve Fund] maintained by the Bond Resolution in the office of the Treasurer of the University. The University has irrevocably obligated and bound itself to pay into the Bond Fund out of the SRC Fee and Recreation Center Revenues or from such other money as may be provided for such purpose certain amounts necessary to pay and secure the payment of the principal and interest on such bonds.

The University has pledged to set aside from the Revenue Account out of the Recreation Center Revenues and the SRC Fee and to pay into the Bond Fund the various amounts required by the Bond Resolution to be paid into and maintained in such Fund within the times provided by the Bond Resolution.

To the extent more particularly provided by the Bond Resolution, the amounts so pledged to be paid of Available Funds into the Bond Fund shall be a lien and charge thereon equal in rank to the lien and charge upon such Recreation Center Revenue and SRC Fee of the amounts required to pay and secure any revenue obligations hereafter issued on a parity with the bonds of this issue and superior to all other liens and charges of any kind or nature.

The University covenants that it will perform all the covenants of this bond and of the Bond Resolution, and reference is hereby made to the Bond Resolution for a complete statement of such covenants.

This bond and the bonds of this issue are special limited obligations of the University and are not an obligation of the State of Washington or any political subdivision thereof other than the University, and neither the full faith and credit nor the taxing power of the University or the State of Washington is pledged to the payment of this bond and the bonds of this issue.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication has been manually signed by the Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this bond and the bonds of this issue does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the University may incur.

The University has caused this bond to be executed by the manual or facsimile signature of the Chair of the Board of Trustees and to be attested by the manual or facsimile signature of the Secretary of the Board of Trustees, and has caused the seal of the University to be impressed or imprinted or otherwise reproduced on this bond, as of this \_\_\_\_ day of \_\_\_\_\_ 2022.

WESTERN WASHINGTON UNIVERSITY

By \_\_\_\_\_ /s/  
Chair, Board of Trustees

ATTEST:

\_\_\_\_\_/s/  
Secretary, Board of Trustees

The Registrar's Certificate of Authentication on the Bonds shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

This is one of the Student Recreation Fee Revenue Refunding Bonds, 2022 of Western Washington University, dated \_\_\_\_\_, 2022, described in the Bond Resolution.

WASHINGTON STATE FISCAL AGENT,  
as Registrar

By \_\_\_\_\_  
Authorized Signatory

(b) *Execution and Authentication of Bonds.* The Bonds shall be executed on behalf of the University by the Chair of the Board and shall be attested by the Secretary of the Board by either manual or facsimile signatures. In the event that any of the officers of the University who shall have executed or attested the Bonds shall cease to be officers of the University before the Bonds shall have been issued and delivered by the University, the Bonds nevertheless may be delivered and issued, and upon such delivery and issue, shall be binding upon the University as though those officers who signed the same had continued to be such officers of the University.

Further, the Bonds may be signed on behalf of the University by such an officer who, on the date of execution of the Bonds, is a proper officer of the University, although on the date borne by the Bonds such officer shall not have held such office.

The Bonds shall be signed under the official seal of the University, and said seal, or a facsimile thereof, shall be impressed, imprinted or otherwise reproduced thereon. If a facsimile seal is used, such facsimile or reproduced seal is hereby adopted as the official seal of the University for such Bonds.

No Bond shall be valid or obligatory for any purpose nor shall the Registered Owner of such Bond be entitled to any right or benefit hereunder, unless the Registrar shall have signed manually on such Bond a Certificate of Authentication appearing on such Bond. Such Certificate of Authentication upon any Bond shall be conclusive evidence that the Bond so authenticated has been duly issued under this resolution and that the Registered Owner is entitled to the benefits of this resolution. No Bond shall be authenticated except in accordance with this Section 6.

Section 7.     Revenue Account.

(a)     *Revenue Account.* The University has established a special fund to be maintained separate and apart from all other funds and accounts of the University, and known as the “Student Recreation Revenue Account” (the “Revenue Account”).

The University covenants to deposit or cause to be deposited into the Revenue Account, upon receipt, all Recreation Center Revenue and the SRC Fee and the net income earned on investments in the Revenue Account.

(b)     *Flow of Funds; Priorities.* The University covenants to use the money and investments in the Revenue Account, and pledges such money and investments, solely for the following purposes (in order of priority):

(1) For transfers to the Bond Fund to pay the principal of, interest on or premium, if any, on Parity Bonds;

(2) To pay costs of operation and maintenance of the Recreation Center and the related student recreation programs;

(3) To make all payments required to be made into the Common Reserve Fund to maintain the Common Reserve Requirement if there are Outstanding Covered Bonds, and into any other reserve fund or account established for Parity Bonds that are Uncovered Bonds or to meet a reimbursement obligation with respect to any Qualified Insurance or Qualified Letter of Credit or other credit enhancement device, if so required by resolution of the Board;

(4) For transfers to the Renewal and Replacement Reserve Account necessary to meet and maintain the Renewal and Replacement Reserve Requirement;

(5) For transfers to any special funds established for the payment of principal of and interest on any revenue bonds or other revenue obligations having a lien upon the money and investments in the Revenue Account junior and subordinate to the lien of Parity Bonds;

(6) For establishment of reasonable operating reserves; or

(7) For the major maintenance of the Recreation Center or other approved and permitted recreational facilities of the University or the purchase of any Outstanding Bonds and/or Parity Bonds at any price deemed reasonable to the Authorized Representative of the University or the defeasance of Outstanding Bonds and/or Parity Bonds.

(c) *Transfers from Revenue Account to Bond Fund.* On or before the day prior to the due date thereof, or, with respect to any Bonds that are insured, the fifth day prior to the due date thereof, and continuing for so long as any Bonds are Outstanding, the University covenants to transfer to the Bond Fund from the Revenue Account, money and investments equal to the interest



or principal or premium, if any, coming due on the Bonds on such due date. The University also may reduce the amount of any transfer required to be made to the Bond Fund on the day, or, with respect to any Bonds that are insured, the fifth day, immediately preceding each interest payment date by an amount equal to all amounts available to pay principal, interest or premium on the Bonds on deposit therein and to the extent that such amounts have not previously been credited against such payments.

(d) *Renewal and Replacement Reserve Account.* The University has established a special trust fund designated as the “Renewal and Replacement Reserve Account,” and shall keep such Renewal and Replacement Reserve Account separate and apart from all other accounts and moneys held by it, and shall administer such Renewal and Replacement Reserve Account as provided in this Section 7(d).

(1) *Deposits.* The University regularly updates its Capital Renewal Management Plan with the Board. The plan identifies future capital expenditure requirements for the Recreation Center and recommends the Renewal and Replacement Reserve Requirement for approval by the Board.

(2) *Disbursements.* The moneys deposited in the Renewal and Replacement Reserve Account shall be disbursed at any time upon the written request of the University to pay expenses under the Capital Renewal Management Plan, non-routine maintenance and upgrade expenses of the Recreation Center and/or for unanticipated capital needs for the Recreation Center.

The moneys credited to the Renewal and Replacement Reserve Account shall not be commingled, except for investment purposes, with any other moneys of the University. Any moneys remaining in the Renewal and Replacement Reserve Account after all Parity Bonds are no longer Outstanding may be used for any purpose of the University.

Section 8. Bond Fund and Common Reserve Fund.

(a) *Bond Fund.* A special fund of the University designated the “Recreation Center Bond Fund” (the “Bond Fund”) is hereby authorized to be created in the office of the Treasurer for the purpose of paying and securing the payment of Parity Bonds, which Fund is to be drawn upon for the sole purpose of paying the principal of, premium, if any, and interest on Parity Bonds, as the same shall become due.

(1) The University hereby obligates and binds itself, and the Treasurer is hereby authorized and directed, as soon as the Bonds are delivered and paid for, to set aside from the proceeds of the sale thereof and pay into the Bond Fund all accrued interest received thereon.

(2) The University hereby further obligates and binds itself, and the Treasurer is hereby authorized and directed, to set aside and pay into the Bond Fund from the Revenue Account, those amounts which, together with any money on hand in the Bond Fund, are necessary to pay the interest on the Bonds, and to pay the principal of the Bonds as such principal and interest become due and payable.

(3) Said amounts so pledged in subsection (b) of this section to be paid out of the Revenue Account into the Bond Fund and into the Common Reserve Fund as hereinafter provided, are hereby declared to be a prior lien and charge upon the Recreation Center Revenue and the SRC Fee and/or the monies in the Revenue Account superior to all other charges of any kind or nature whatsoever except that the amounts so pledged are equal in rank to any charges upon such Recreation Center Revenue and the SRC Fee and/or the monies in the Revenue Account which may hereafter be made to pay and secure the payment of the principal of and interest on any Additional Bonds.

(b) *Common Reserve Fund.* The Treasurer is hereby authorized and directed to establish a Common Reserve Fund for the purpose of securing the payment of the principal of, premium, if any, and interest on all Covered Bonds. The Authorized Representative of the University is further authorized to designate or not to designate the Bonds as Covered Bonds or in the alternative to establish a separate reserve account within the Bond Fund for the purpose of securing the Bonds. Any such separate reserve shall be funded and administered as provided herein with respect to the Common Reserve Fund, although the separate account would secure only the Bonds of this issue, and the dollar amount of the reserve requirement would be set forth in the Official Notice of Sale or Purchase Contract. The resolution authorizing the issuance of each series of Additional Bonds may provide that the series of Additional Bonds will be issued as “Covered Bonds” or, in the alternative, provide whether a separate reserve securing only that series of Additional Bonds should be established. The Common Reserve Fund may be established as a separate fund or maintained as an account or subaccount within the Bond Fund. The Common Reserve Fund shall be maintained in an amount not less than the Common Reserve Requirement, subject to permitted withdrawals of amounts in excess of the Common Reserve Requirement, of amounts to pay debt service on Covered Bonds in the event of a deficiency in a Bond Fund for Covered Bonds, of amounts to pay the principal of, premium, if any, and interest on all Outstanding Covered Bonds, of amounts being replaced by Qualified Insurance or a Qualified Letter of Credit, and of amounts required to prevent any Bonds from becoming “arbitrage bonds,” in each case as provided herein. The Common Reserve Requirement shall be maintained by deposits of cash and/or qualified investments, a Qualified Letter of Credit or Qualified Insurance, or a combination of the foregoing. To the extent that the University obtains a Qualified Letter of Credit or Qualified Insurance in substitution for cash or securities in the Common Reserve Fund, all or a portion of

the money on hand in the Common Reserve Fund shall be transferred to the fund or account, specified by the Authorized Representative of the University within the limitations permitted by the tax covenants, if any, for the Covered Bonds. In computing the amount on hand in the Common Reserve Fund, Qualified Insurance and/or a Qualified Letter of Credit shall be valued at the lower of the face amount thereof and the amount available to be drawn thereunder, and all other obligations purchased as an investment of moneys therein shall be marked-to-market, at least once annually and at the time of any withdrawal from the Common Reserve Fund. As used herein, the term “cash” shall include U.S. currency, cash equivalents and evidences thereof, including demand deposits and certified or cashier’s checks; and the deposit to the Common Reserve Fund may be satisfied by the transfer of qualified investments to such account. If a deficiency in the Common Reserve Fund shall exist as a result of the foregoing valuation, such deficiency shall be made up in equal monthly installments within a year thereafter.

If the balance on hand in the Common Reserve Fund is sufficient to satisfy the Common Reserve Requirement, interest earnings thereon shall be applied as provided in the following sentences. Whenever there is a sufficient amount in the Bond Funds for the Covered Bonds and the Common Reserve Fund to pay the principal of, premium, if any, and interest on all Outstanding Covered Bonds, the money in the Common Reserve Fund may be used to pay such principal and interest. So long as the money left remaining on deposit in the Common Reserve Fund is not less than the Common Reserve Requirement, money in the Common Reserve Fund may be transferred to the fund or account specified in writing by the Authorized Representative of the University within the limitations permitted by the tax covenants for the Covered Bonds. The University also may transfer out of the Common Reserve Fund any money required to prevent any Bonds from becoming “arbitrage bonds.”

If a deficiency in any Bond Fund for a series of Covered Bonds shall occur immediately prior to an interest payment date, such deficiency shall be made up from the Common Reserve Fund by the withdrawal of cash therefrom for that purpose (including cash provided by the sale or redemption of obligations held in the Common Reserve Fund, in such amounts as will provide cash in the Common Reserve Fund sufficient to make up any such deficiency with respect to the Covered Bonds), and if a deficiency in any Bond Fund for a series of Covered Bonds still exists immediately prior to the interest payment date for such series of Covered Bonds and after the transfer of cash from the Common Reserve Fund to such Bond Fund, the University shall then draw from any Qualified Letter of Credit or Qualified Insurance then credited to the Common Reserve Fund in sufficient amount to make up the deficiency. If the amount in the Common Reserve Fund is insufficient to make up all deficiencies in the Bond Fund(s) for all Covered Bonds coming due on a Covered Bond payment date, the deficiencies shall be made up on a pro rata basis based on the principal, if any, and interest payments coming due on Covered Bonds on such interest payment date. Any draw on a Qualified Letter of Credit or Qualified Insurance shall be made at such times and under such conditions as the agreement for such Qualified Letter of Credit or such Qualified Insurance shall provide. Reimbursement may be made to the issuer of any Qualified Letter of Credit or Qualified Insurance in accordance with the reimbursement agreement related thereto, and after making necessary provision for the payments required to be made in paragraphs (b)(1) and (2) of Section 7 of this resolution. If the University shall have failed to make any payment required to be made under such reimbursement agreement for the Covered Bonds, the issuer shall be entitled to exercise all remedies available at law or under this resolution; provided, however, that no acceleration of the Bonds shall be permitted, and no remedies that adversely affect the beneficial owners of the Bonds shall be permitted. Any deficiency created in the

Common Reserve Fund by reason of any such withdrawal shall be made up within two years, from Qualified Insurance or a Qualified Letter of Credit or out of Net Revenues (or out of any other moneys on hand legally available for such purpose), in twenty-four (24) equal monthly installments, after first making necessary provision for all payments required to be made into the Bond Funds for Covered Bonds within such year.

In making the payments and credits to the Common Reserve Fund required by this Section 8, to the extent that the University has obtained Qualified Insurance or a Qualified Letter of Credit for specific amounts required pursuant to this section to be paid out of the Common Reserve Fund, such amounts then available to be drawn under such Qualified Insurance or a Qualified Letter of Credit shall be credited against the amounts required to be maintained in the Common Reserve Fund by this Section 8 to the extent that such payments and credits to be made are to be made or insured by the issuer of such Qualified Insurance, or are to be made or guaranteed by a Qualified Letter of Credit. If a Credit Event occurs, the Common Reserve Requirement shall be satisfied (A) within one (1) year after the occurrence of such Credit Event with other Qualified Insurance or another Qualified Letter of Credit, or (B) within three (3) years (in three equal annual installments) after the occurrence of such Credit Event, out of Recreation Center Revenues (or out of other money on hand and legally available for such purpose) after first making necessary provisions for all payments required to be made into the Bond Fund for Covered Bonds.

(e) *Use of Excess Money.* Money in the Bond Fund not needed to pay the interest or principal and interest next coming due on any Outstanding Bonds or to maintain required reserves therefor may be used to purchase or redeem and retire Bonds. Money in the Revenue Fund, the Bond Fund and the Common Reserve Fund, if any, may be commingled for investment purposes and may be invested in any investments legal for the University.

Section 9. Application of Bond Proceeds and Call for Redemption of Refunded Bonds.

(a) *Refunding Plan.* The proceeds of sale of the Bonds in the dollar amount certified by the University to the Escrow Agent shall be delivered to the Escrow Agent for the purpose of defeasing the Refunded Bonds and paying related costs of issuance.

Money received by the Escrow Agent from Bond proceeds and other money provided by the University, shall be used immediately by the Escrow Agent upon receipt thereof in accordance with the terms of the Escrow Agreement to defease the Refunded Bonds as authorized by the 2012 Bond Resolution, and to pay costs of issuance of the Bonds. The University shall defease the Refunded Bonds and discharge such obligations by the use of money deposited with the Escrow Agent to purchase certain Government Obligations (which obligations so purchased, are herein called “Acquired Obligations”), bearing such interest and maturing as to principal and interest in such amounts and at such times which, together with any necessary beginning cash balance, will provide for the payment of:

- (1) interest on the Refunded Bonds coming due on the Call Date; and
- (2) the redemption price (100% of the principal amount thereof) on the Call

Date of the Refunded Bonds.

Such Acquired Obligations shall be purchased at a yield not greater than the yield permitted by the Code and regulations relating to acquired obligations in connection with this issue of Bonds.

(b) *Appointment of Escrow Agent.* The Authorized Representative of the University is hereby authorized to appoint a qualified banking association to act as the escrow agent (the “Escrow Agent”) for the Refunded Bonds. A beginning cash balance, if any, and Acquired Obligations shall be deposited irrevocably with the Escrow Agent in an amount sufficient to defease the Refunded Bonds. The proceeds of the Bonds remaining after acquisition of the

Acquired Obligations and provision for the necessary beginning cash balance shall be utilized to pay expenses of the acquisition and safekeeping of the Acquired Obligations and expenses of the issuance of the Bonds and/or returned to the University for the payment of such expenses.

(c) *Call for Redemption of Refunded Bonds.* The University hereby irrevocably sets aside sufficient funds out of the purchase of Acquired Obligations from proceeds of the Bonds to make the payments described in Section 9(a) of this resolution.

The University hereby irrevocably calls the Refunded Bonds for redemption on the Call Date in accordance with terms of the 2012 Bond Resolution pursuant to which the Refunded Bonds was issued authorizing the redemption and retirement of the Refunded Bonds prior to their fixed maturities.

Said defeasance and call for redemption of the Refunded Bonds shall be irrevocable after the final establishment of the escrow account and delivery of the Bond Proceeds and/or Acquired Obligations to the Escrow Agent.

The Escrow Agent or the Authorized Representative of the University as applicable, is hereby authorized and directed to provide for the giving of notice of the redemption of the Refunded Bonds in accordance with the applicable provisions of the 2012 Bond Resolution pursuant to which the Refunded Bonds was issued. The Treasurer of the University is authorized and requested to provide whatever assistance is necessary to accomplish such redemption and the giving of notice therefor.

The Escrow Agent or the Authorized Representative of the University, as applicable, is hereby authorized and directed to pay to the Treasurer of the University, or, at the direction of the Treasurer of the University, to the fiscal agent or agents of the State of Washington, sums sufficient to pay, when due, the payments specified in of Section 9(a) of this resolution. All such sums shall



be paid from the moneys and Acquired Obligations deposited with said Escrow Agent pursuant to the previous subsection of this resolution, and the income therefrom and proceeds thereof. All moneys and Acquired Obligations deposited with said bank and any income therefrom shall be held, invested (but only at the direction of the Treasurer) and applied in accordance with the provisions of this resolution and with the laws of the State of Washington for the benefit of the University and owners of the Refunded Bonds.

The University will take such actions as are found necessary to see that all necessary and proper fees, compensation and expenses of the Escrow Agent for the Refunded Bonds shall be paid when due.

In order to carry out the purposes of the preceding subsection of this resolution and this subsection, the Treasurer of the University is authorized and directed to execute and deliver an Escrow Agreement and Costs of Issuance Agreement to the Escrow Agent when the provisions thereof have been fixed and determined.

Section 10.    Investment of Funds.    The University covenants to direct the investment and reinvestment of money deposited in the Revenue Account and the Bond Fund only in those investments in which agencies of the State are authorized to invest pursuant to State law.

Section 11.    Additional Bonds.

(a)    The University shall have the right to issue one or more series of Additional Bonds to finance the repair, renovation, alteration or betterment of the Recreation Center or related or additional recreational facilities, or to refund or advance refund any Parity Bonds, if:

(1)    The University is not in default of any of its covenants and undertakings in connection with all Outstanding Bonds; and

(2) The University has received a certificate of the Treasurer of the University, approved by the Board, based upon the appropriate audited annual financial reports of the University, to the effect that annual Recreation Center Revenues (taking into account any Board approved increases in the SRC Fee and/or known increases in student enrollment) plus the average dollar amount of the SRC Fee collected during the average of the two most recent Fiscal Years for which audited financial statement are available immediately preceding the date of issuance of such Additional Bonds, will be at least equal to (i) the Annual Debt Service with respect to all Parity Bonds to be Outstanding following the date of issuance of such Additional Bonds, plus (ii) annual costs of maintenance, operation and programs of the Recreation Center, including insurance premiums, costs of repair and replacement and other costs properly allocable to the Recreation Center.

(b) Nothing herein shall prevent the University from granting a lien or liens which are junior and subordinate to the lien of any Outstanding Bonds against the Recreation Center Revenue or the SRC Fee and the money and investments in the Revenue Account.

Section 12. Additional Covenants of the University. So long as any Bonds are Outstanding, the University makes the following covenants.

(a) *Coverage Covenant.* The University shall set rates and charges for the use of the Recreation Center and/or shall maintain or increase the SRC Fee to provide amounts sufficient to pay operating, maintenance and program expenses of the Recreation Center, to provide for repair and replacement of components thereof, to pay insurance premiums with respect thereto and to pay other costs properly allocable to the Recreation Center and to recover amounts sufficient to pay debt service (taking into account anticipated receipts of the SRC Fee as well as other receipts and allocations made available by the University) with respect to all Outstanding Parity Bonds.

The SRC Fee may be decreased from the dollar amount initially approved as long as the coverage covenant in this subsection is met.

(b) *Payment of Debt Service.* The University shall pay or cause to be paid the principal of and the interest on all Outstanding Bonds on the dates, at the places, from the sources of funds and in the manner, all as provided herein;

(c) *Maintenance of the Recreation Center.* The University will at all times keep and maintain or cause to be maintained the Recreation Center in good repair, working order and condition, and will at all times operate the same and the business or businesses in connection therewith in an efficient manner and at a reasonable cost and maintain the Renewal and Replacement Reserve Requirement.

(d) *Maintenance of Records.* The University shall keep accurate financial records and proper books relating to the receipt and expenditure of Recreation Center Revenue.

(e) *Insurance.* The University shall procure and maintain such public liability insurance as is prudent and as is customarily carried by similar institutions engaged in activities of comparable size. The University will also procure and maintain such property and business interruption insurance coverages as are prudent and customarily carried by similar institutions engaged in activities of comparable size.

Section 13. Tax Covenants.

(a) *Arbitrage Covenant.* Without limiting the generality of the foregoing, the University covenants that it will not take any action or fail to take any action with respect to the proceeds of sale of the Bonds or any other funds of the University which may be deemed to be proceeds of the Bonds pursuant to Section 148 of the Code and the regulations promulgated thereunder which, if such use had been reasonably expected on the date of delivery of the Bonds

to the initial purchasers thereof, would have caused the Bonds as “arbitrage bonds” within the meaning of such term as used in Section 148 of the Code.

The University will comply with the requirements of Section 148 of the Code and the applicable regulations thereunder throughout the term of the Bonds.

(b) *Private Person Use Limitation for Bonds.* The University covenants that for as long as the Bonds are Outstanding, it will not permit:

(1) More than ten (10) percent of the Net Proceeds of the Bonds to be used for any Private Person Use; and

(2) More than ten (10) percent of the principal or interest payments on the Bonds in a Bond Year to be directly or indirectly: (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be used for any Private Person Use, or (B) derived from payments (whether or not made to the University) in respect of property, or borrowed money, used or to be used for any Private Person Use.

The University further covenants that, if:

(3) More than five (5) percent of the Net Proceeds of the Bonds are to be used for any Private Person Use; and

(4) More than five (5) percent of the principal or interest payments on the Bonds in a Bond Year are (under the terms of this resolution or any underlying arrangement) directly or indirectly: (A) secured by any interest in property used or to be used for any Private Person Use or secured by payments in respect of property used or to be used for any Private Person Use, or (B) derived from payments (whether or not made to the University) in respect of property, or borrowed money, used or to be used for any Private Person Use, then, (i) any Private Person Use

of the Recreation Center or Private Person Use payments described in subsection (4) hereof that is in excess of the five percent limitations described in such subsections (3) or (4) will be for a Private Person Use that is related to the state or local governmental use of the Recreation Center, and (ii) any Private Person Use will not exceed the amount of Net Proceeds of the Bonds used for the state or local governmental use portion of the Recreation Center to which the Private Person Use of such portion of the Recreation Center relates. The University further covenants that it will comply with any limitations on the use of the projects by other than state and local governmental users that are necessary, in the opinion of its bond counsel, to preserve the tax exemption of the interest on the Bonds. The covenants of this section are specified solely to assure the continued exemption from regular income taxation of the interest on the Bonds.

(c) *Designation.* The Bonds shall not be “qualified tax-exempt obligations” for purchase by financial institutions pursuant to Section 265(b)(3) of the Code.

Section 14. No Recourse Against Individuals. No Registered Owner shall have any recourse for the payment of any part of the principal or redemption price, if any, of or interest on the Bonds, or for the satisfaction of any liability arising from, founded upon, or existing by reason of, the issuance or ownership of such Bonds against the officers of the University or officers or members of the Board in their individual capacities.

Section 15. Defeasance. In the event that money and/or noncallable Government Obligations that are direct obligations of the United States or obligations unconditionally guaranteed by the United States maturing at such time or times and bearing interest to be earned thereon in amounts (together with such money, if any) sufficient to redeem and retire part or all of the Bonds in accordance with their terms, are hereafter irrevocably set aside in a special account and pledged to effect such redemption and retirement, then no further payments need be made into

the Bond Fund or any account therein for the payment of the principal of and interest on the certain Bonds so provided for, and such Bonds shall then cease to be entitled to any lien, benefit or security of this resolution, except the right to receive the funds so set aside and pledged and notices of early redemption, if any, and such Bonds shall no longer be deemed to be Outstanding hereunder, or under any resolution authorizing the issuance of bonds or other indebtedness of the University.

The University shall provide notice of defeasance of Bonds to Registered Owners of Bonds defeased and to each party entitled to receive notice under agreements for continuing disclosure.

Section 16. Sale of Bonds. The Board has determined that it is in the best interest of the University to delegate to the Authorized Representative of the University the authority to determine whether the Bonds will be Covered Bonds, or whether the Bonds will be issued as Uncovered Bonds (including whether Uncovered Bonds will be secured by a separate reserve) and the authority to approve the manner of sale, the final interest rates, maturity dates, aggregate principal amount, principal amounts of each maturity, redemption rights and other terms and conditions of the Bonds. The Authorized Representative of the University is hereby authorized to determine whether the Bonds will be issued as Covered Bonds, or whether the Bonds will be issued as Uncovered Bonds (including whether Uncovered Bonds will be secured by a separate reserve) and to approve the manner of sale, the final interest rates, maturity dates, aggregate principal amount, principal maturities and redemption rights for the Bonds in the manner provided hereafter so long as (i) the aggregate principal amount of the Bonds does not exceed \$19,200,000, (ii) the maximum maturity date of the Bonds does not extend beyond the year 2037, and (iii) the net present value aggregate savings with respect to all Refunded Bonds to be realized as a result of the refunding of the Refunded Bonds (after payment of all costs of issuance) is at least equal to the Savings Target.

In determining whether the Bonds will be issued as Covered Bonds (the Common Reserve Requirement if lower than the Common Reserve Requirement specified in this resolution), or whether the Bonds will be issued as Uncovered Bonds (including whether Uncovered Bonds will be secured by a separate reserve), the final interest rates, maturity dates, aggregate principal amount, principal maturities and redemption rights of the Bonds, the Authorized Representative of the University, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his or her judgment, will result in the lowest true interest cost on the Bonds to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the Bonds.

Initially, the Authorized Representative of the University is hereby authorized to determine whether the Bonds shall be sold by Negotiated Sale or by a Competitive Sale. If a series of the Bonds is sold by Negotiated Sale, the Authorized Representative of the University shall select one or more underwriting firms to underwrite the applicable series of the Bonds through a process of soliciting proposals for underwriting. Upon the selection of one or more underwriters, the Authorized Representative of the University shall negotiate the terms of sale for the Bonds, including the terms described in this section, in a contract of sale (each, a "Bond Purchase Contract"). If the Bonds are sold by Competitive Sale, sealed bids will be received by the Authorized Representative of the University or the Competitive Sale will be undertaken by electronic means, in the manner and on such date and time as the Authorized Representative of the University hereafter shall determine. The Authorized Representative of the University will approve the bid offering to purchase the Bonds at the lowest true interest cost to the University at such price as shall be determined at the time of sale by the Authorized Representative of the

University, plus accrued interest to the date of delivery, on all the terms and conditions set out in the applicable Official Notice of Sale.

All bids submitted for the purchase the Bonds shall be as set forth in the applicable Official Notice of Sale or otherwise as established by the Authorized Representative of the University which will be furnished upon request made to the Authorized Representative of the University.

Subject to the terms and conditions set forth in this Section 16, the Authorized Representative of the University is hereby authorized to accept an Approved Bid in a Competitive Sale and/or execute the final form of a Bond Purchase Contract in a Negotiated Sale, upon his or her approval of the final interest rates, maturity dates, aggregate principal amount, principal maturities and redemption rights set forth therein. Following the sale of the Bonds, the Authorized Representative of the University shall provide a report to the Board, describing the final terms of the Bonds approved pursuant to the authority delegated in this section.

Upon the adoption of this resolution, the proper officials of the University, including the Authorized Representative of the University, are authorized and directed to undertake all other actions necessary for the prompt sale, execution and delivery of the Bonds and further to execute all closing certificates and documents required to effect the closing and delivery of the Bonds in accordance with the terms of the Official Notice of Sale, Approved Bid and/or Bond Purchase Contract. The Authorized Representative of the University and other University officials, agents and representatives are hereby authorized and directed to do everything necessary for the prompt issuance, execution and delivery of the Bonds to the purchaser and for the proper application and use of the proceeds of sale of the Bonds. In furtherance of the foregoing, the Authorized Representative of the University is authorized to approve and enter into agreements for the payment of costs of issuance, including Underwriter's discount, the fees and expenses specified in



a Bond Purchase Contract or Approved Bid, including fees and expenses of the underwriter, banks and other retained services, including Bond Counsel, disclosure counsel, other counsel, rating agencies, fiscal agent, financial advisory services, independent consultants, and other expenses customarily incurred in connection with the issuance and/or sale of bonds.

The Authorized Representative of the University is authorized to ratify and to approve for purposes of the Rule, on behalf of the University, an Official Statement for each Bond Series (and any Preliminary Official Statement) and any supplement thereto relating to the issuance and sale of each series of the Bonds and the distribution of the Bonds pursuant thereto with such changes, if any, as may be deemed by him/her to be appropriate.

The authority granted by this section shall remain in effect until June 30, 2022.

Section 17. Bond Insurance. The payments of the principal of and interest on the Bonds, or principal maturities thereof may be insured by the issuance of the Bond Insurance Policy. The Authorized Representative, with the assistance of the University's financial advisor, is hereby further authorized and directed to solicit proposals from municipal bond insurance companies for the issuance of a Bond Insurance Policy. In the event that the Authorized Representative of the University receives multiple proposals, the Authorized Representative of the University may select the proposal having the lowest cost and resulting in an overall lower interest cost with respect to the applicable series of the Bonds. The Authorized Representative of the University may execute a commitment received from each Insurer selected by the Authorized Representative of the University. The Board further authorizes and directs all proper officers, agents, attorneys and employees of the University to cooperate with each Insurer in preparing such additional agreements, certificates, and other documentation on behalf of the University as shall be necessary or advisable in providing for the applicable Bond Insurance Policy. To the extent that the Bonds

are insured by a Bond Insurance Policy, the Insurer of each maturity of the Bonds so insured shall be deemed to the Registered Owner of such Bonds for all purposes, including consent, under this resolution.

Section 18. Determination of Registered Owners' Concurrence. In determining whether the Registered Owners of the requisite aggregate principal amount of Outstanding Bonds have concurred in any demand, request, direction, consent or waiver under this resolution, Bonds which are owned by or held in the name of the University shall be disregarded and deemed not to be Outstanding for the purpose of any such determination. Bonds so owned which have been pledged in good faith may be regarded as Outstanding for the purposes of this Section 18 if the pledgee shall establish to the satisfaction of the University the pledgee's right to vote such Bonds and that the pledgee is not the University.

Section 19. Undertaking to Provide Ongoing Disclosure. The Authorized Representative of the University is authorized to, in his or her discretion, execute and deliver a certificate regarding continuing disclosure in order to assist the Underwriter in complying with Section (b)(5) of the Rule.

Section 20. Contract-Savings Clause. The covenants contained in this resolution, the Bonds and the provisions of the Bond Act shall constitute a contract between the University and the Registered Owners of the Bonds and shall be construed in accordance with and controlled by the laws of the State of Washington. If any one or more of the covenants or agreements provided in this resolution to be performed on the part of the University shall be declared by any court of competent jurisdiction and final appeal, if any appeal be taken, to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed

separable from the remaining covenants and agreements in this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bonds.

Section 21. Immediate Effect. This Resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED by the Board of Trustees of Western Washington University, at a regular meeting held this 8th day of October, 2021.

WESTERN WASHINGTON UNIVERSITY

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Chair, Board of Trustees

ATTEST:

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Secretary of the Board

## CERTIFICATE

The undersigned, Secretary of the Board of Western Washington University do hereby certify as follows:

1. That the attached resolution is a true and correct copy of Resolution No. 2021-06 adopted by the Board of Trustees (the “Board) of Western Washington University, at a regular public meeting of the Board held on the 8th day of October, 2021 (the “Resolution”).

2. That said meeting was duly convened on a regular meeting date and held in all respects in accordance with law; that a quorum was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of October, 2021.

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Secretary of the Board



# Western Washington University

## Student Recreation Fee Refunding Bonds | WWU Board of Trustees

**October 8, 2021**

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PFM Financial  
Advisors LLC

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107 Spring Street  
Seattle, WA 98104

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Thomas Toepfer  
(206) 858-5630  
Steven Amano  
(206) 858-5366

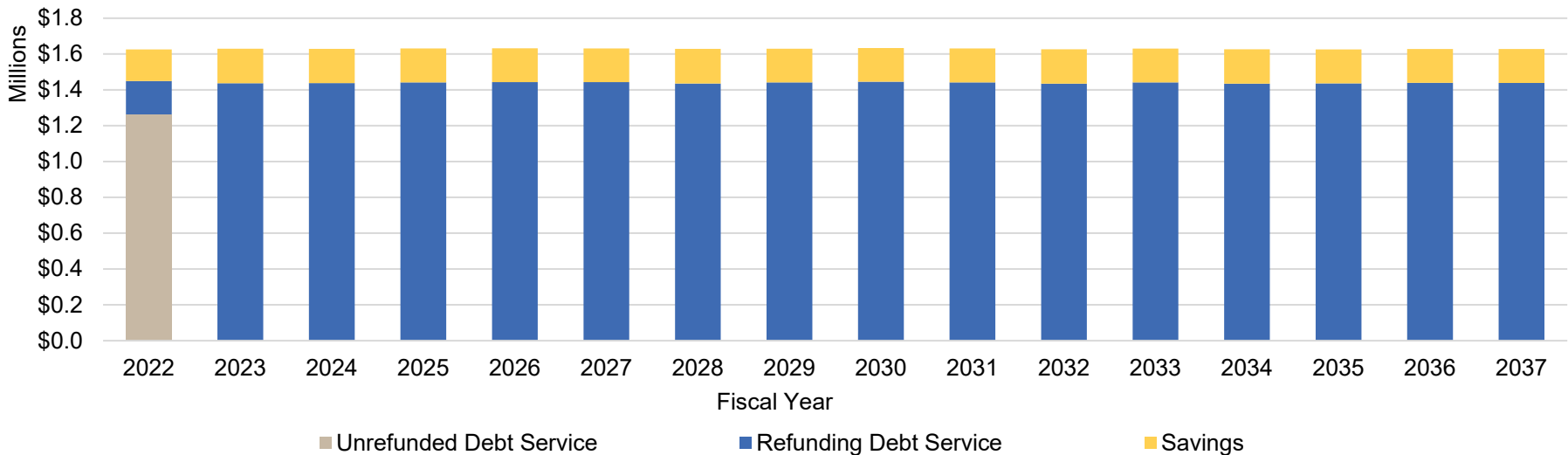


# Tax-Exempt Current Refunding of SRF Revenue and Refunding Bonds, 2012

- The University's Student Recreation Fee Revenue and Refunding Bonds, 2012 ("SRF 2012 Bonds") were issued on April 30, 2012 and carry a call date of May 1, 2022
  - Callable Par: \$18,115,000
  - Average interest rate: 4.00%
- The SRF 2012 Bonds were originally issued to refinance the University's SRF 2002 Bonds, and to pay costs of design, and construction of improvements to facilities including multi-purpose playfields for recreational use by students
  - The SRF 2002 Bonds were issued to finance costs of construction of the Recreation Center

Refunding Statistics <sup>(1)</sup>	
Delivery Date	2/1/2022
NPV Savings	\$2,700,000
NPV Savings %	14.95%
Average Annual Savings	\$190,000
True Interest Cost	2.00%
Negative Arbitrage	\$65,000
Refunding Efficiency	97.60%
Refunded Par	\$18,115,000
Refunding Par	\$14,940,000

Refunding of SRF 2012 Bonds





## The Bond Resolution

- The Board of Trustees is being asked to adopt a resolution that would authorize the issuance of Student Recreation Fee Revenue Refunding Bonds within the following parameters:
  - Par amount: Not-to-exceed \$19.2 million
  - Final maturity: Does not extend beyond the year 2037 (consistent with the final maturity of the Refunded Bonds)
  - Minimum savings: Not less than 3.0% of refunded par
  - The authority granted to the Designated Representative shall expire June 30, 2022
  
- Purpose: Proceeds of the Western Washington University Student Recreation Fee Revenue Refunding Bonds, 2022 will be used to refinance the University's outstanding Student Recreation Fee Revenue and Refunding Bonds, 2012 for debt service savings.



# Timing – Key Events

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Key Events	Timing
▪ FARM Committee Meeting to discuss Plan of Finance	September 20-21
▪ Board of Trustees Meeting to Approve Resolution	October 7-8
▪ Rating agency call	December 9-10
▪ Receive Bond Rating and Publish POS	By January 3, 2022
▪ Bond Sale	January 11, 2022
▪ Bond Closing	February 1, 2022

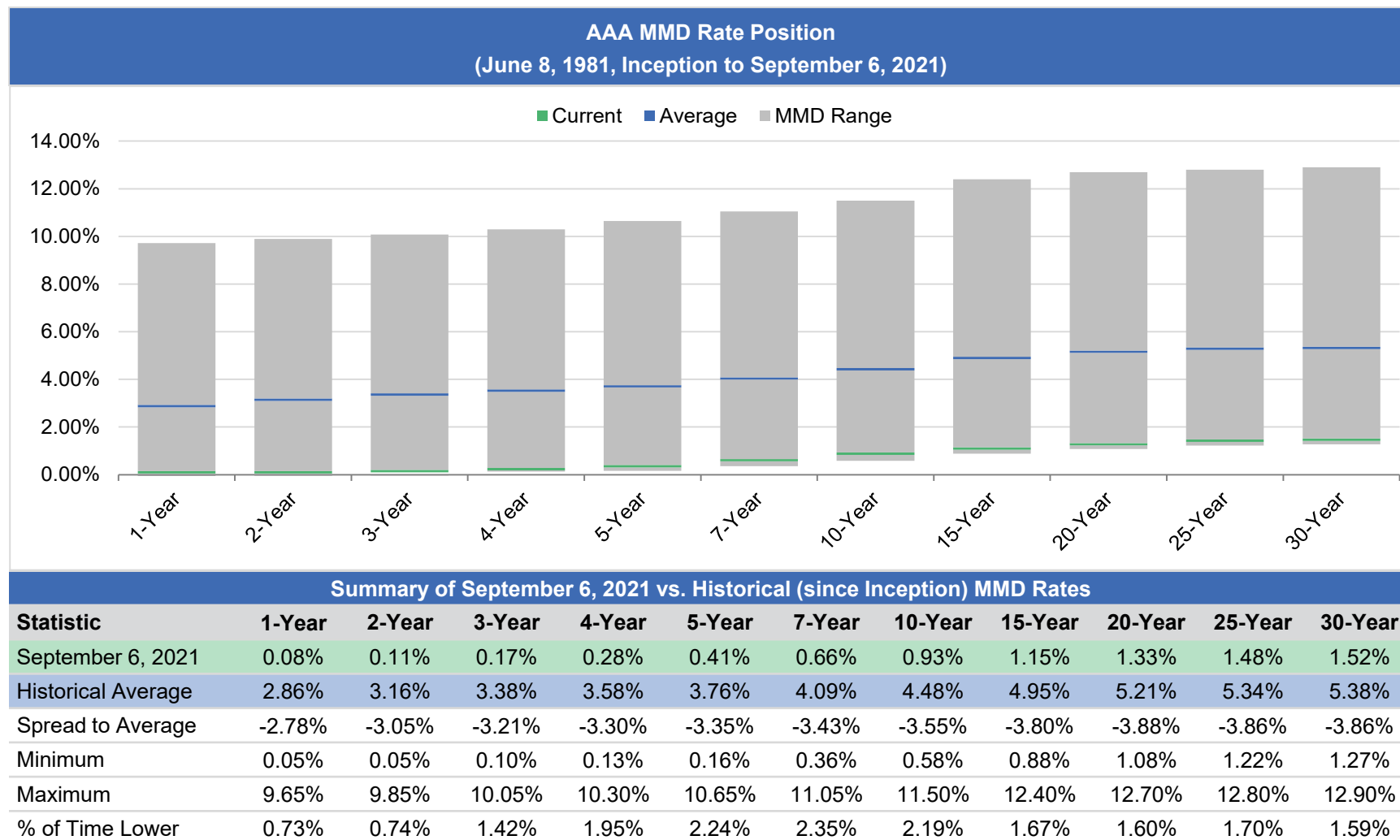




# Market Update



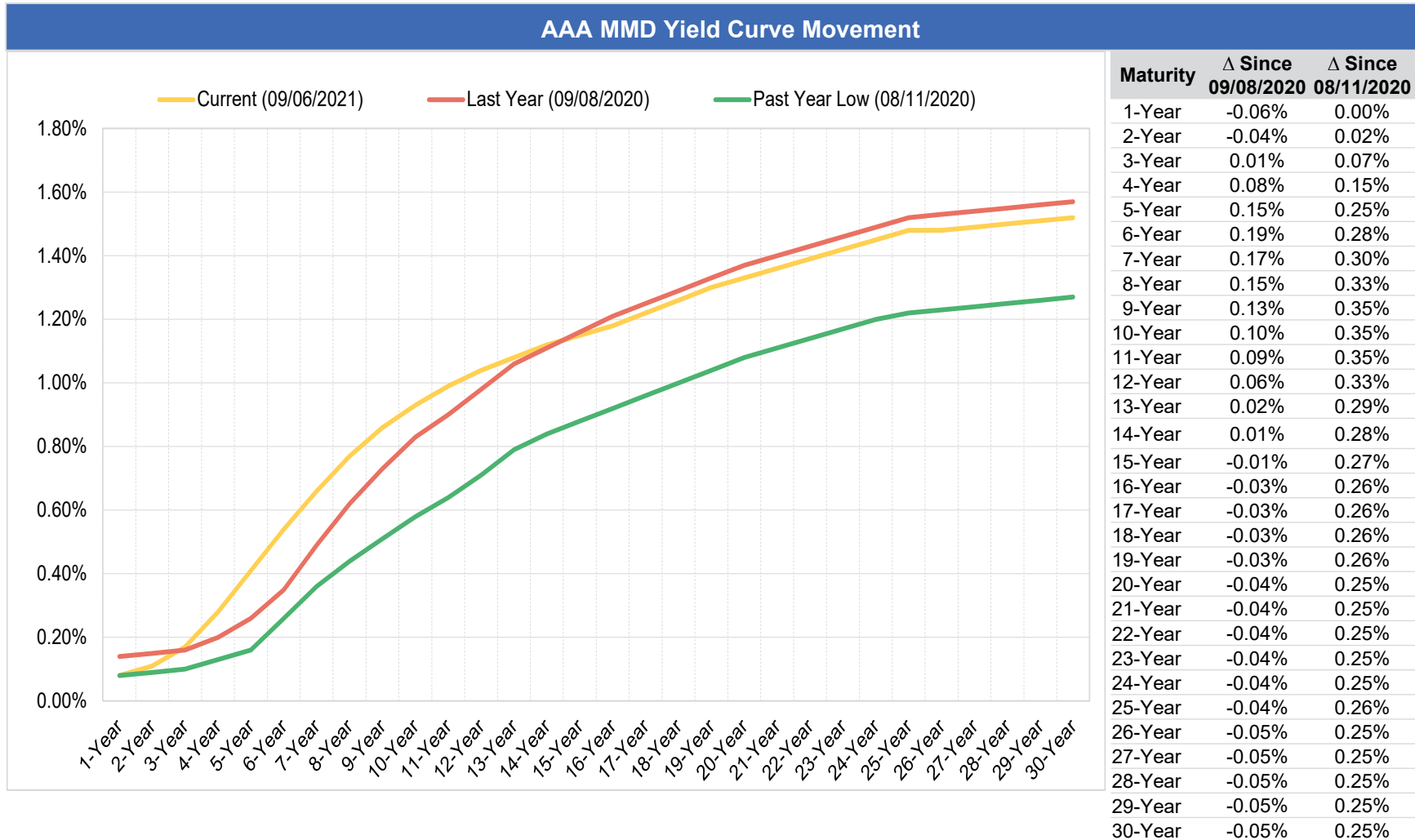
## AAA MMD Position Since Inception



Source: Thomson Reuters



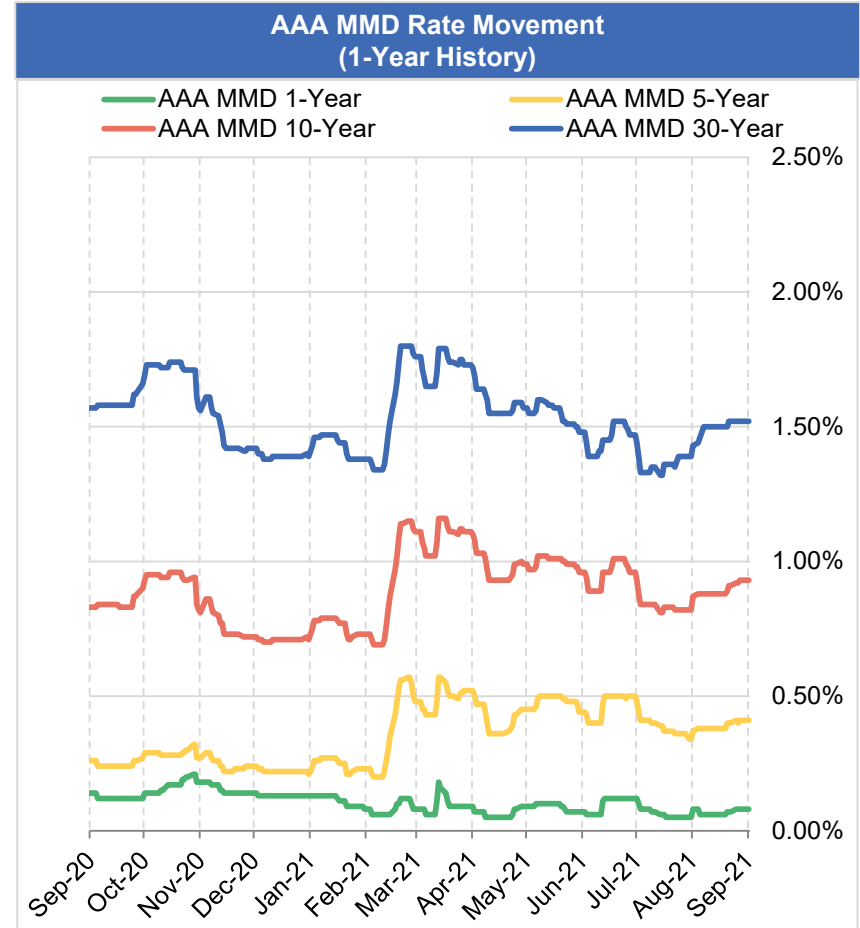
# Recent AAA MMD Yield Curve Movement



Source: Thomson Reuters



# U.S. Treasury & AAA MMD Rate Movement

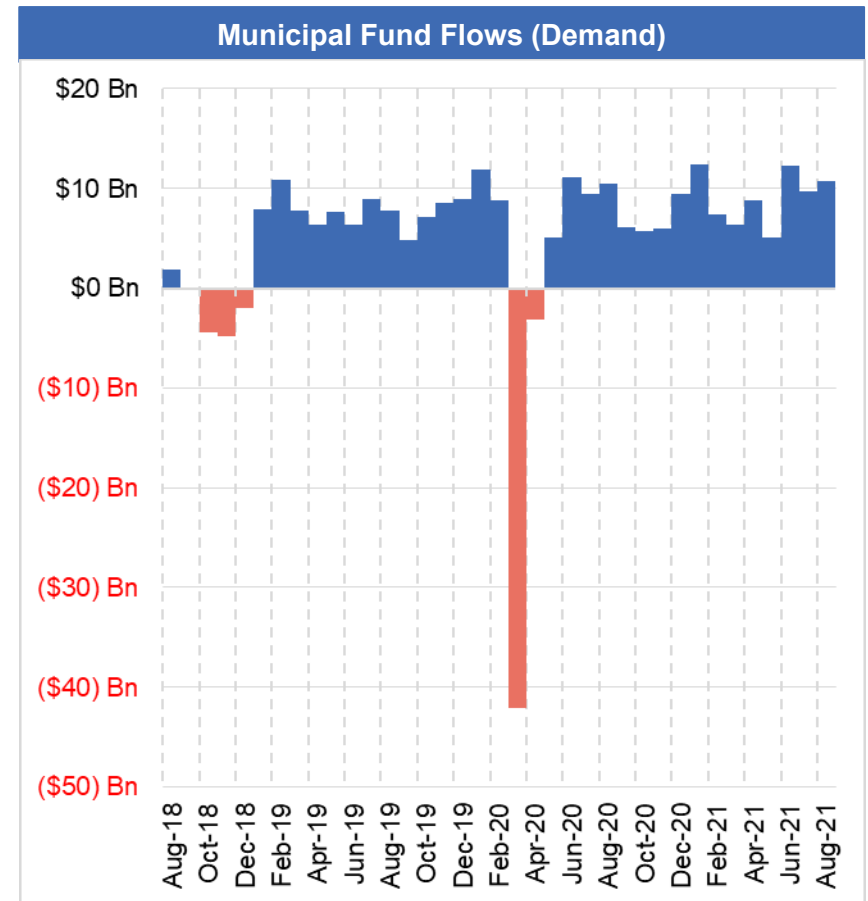
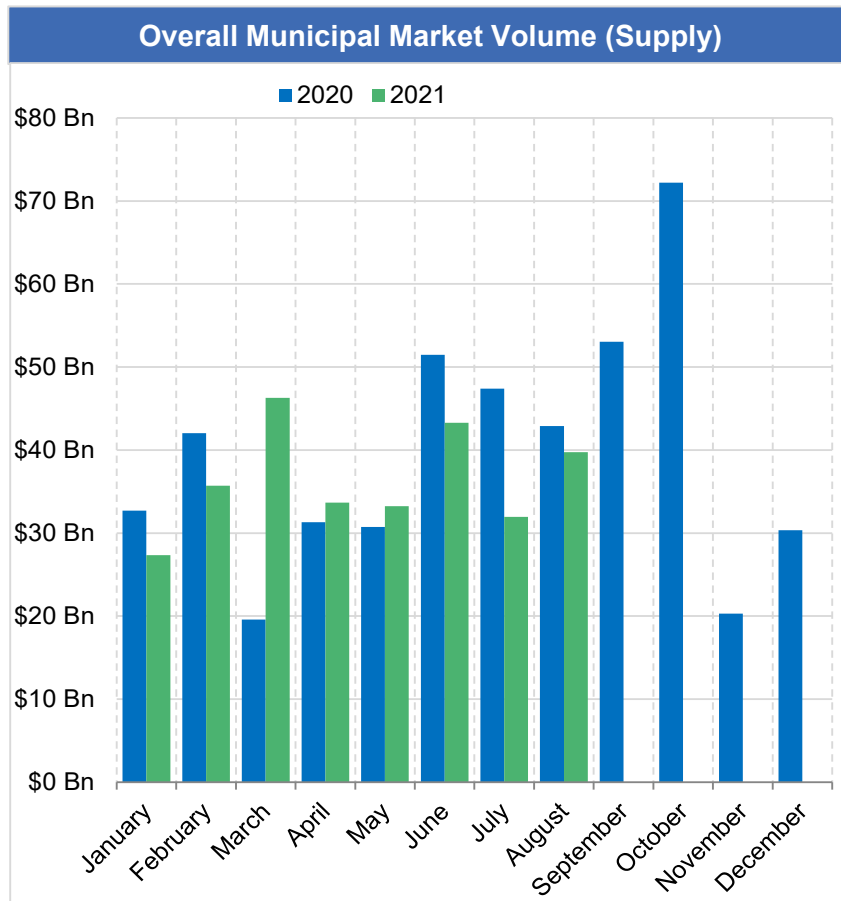


Source: Thomson Reuters



# Municipal Market Supply & Demand

- New issuance volume was down by 7.4% year-over-year in August, while year-to-date new issuance volume was 2.3% lower than 2020 issuance through August.



Source: Bond Buyer, Investment Company Institute

**PFM Financial Advisors LLC**  
107 Spring Street | Seattle, WA 98104

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(206) 858-5360 | [toepfert@pfm.com](mailto:toepfert@pfm.com)

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## **WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa by Joyce Lopes, Vice President for Business and Financial Affairs

**DATE:** October 8, 2021

**SUBJECT:** Approval of Consultant Contract for Heating System Conversion Feasibility Study, SP084

**PURPOSE:** Action Item

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### **Purpose of Submittal:**

Approval of a consultant contract to conduct a heating system conversion feasibility study. Award following Board action. Services to start following Board action.

### **Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a consultant contract to Săzăn Group, Seattle, WA, for a fee of \$379,000, to conduct a heating system conversion feasibility study.

### **Supporting Information:**

The State Capital Budget provided funding to Western for a heating system conversion feasibility study. This study is intended to determine the feasibility of converting the existing steam distribution system on the Western campus to a water-based system. The goal is to reduce Western's greenhouse gas emissions and overall environmental impact.

A Request for Qualifications (RFQ) was released during the summer of 2021 to procure consultant services for the study. A committee was established to review and score all submitted proposals. The committee then shortlisted firms for formal interviews and, after conducting the interviews and reference checks, recommended a firm to leadership for the project.

Eleven teams submitted responses to the RFQ, with the following five teams shortlisted to advance to the interview stage: McKinstry, Glumac, dJoule/PAE, AEI, and Săzăn Group. The committee recommended Săzăn Group, who showed strong expertise and relevant experience in the planning and design stages of campus-scale energy systems and good examples of innovative approaches to greenhouse gas reduction. The team also displayed a good understanding of the technical challenges ahead and had a plan to address them. In the interview, Săzăn demonstrated a keen understanding of issues important to the Western community, including addressing DEI and accessibility concerns, and went as far as identifying specific student groups that would potentially be involved in the study as stakeholders. Finally,

the committee felt this team had a better grasp of the non-construction aspects of the project (e.g., state funding processes, available grants, community relations) than the others.

From a diverse business participation standpoint, Săzän Group is a federally certified small business and has identified one minority-owned business that will be used as a sub-consultant.

The Committee's recommendation was approved by leadership and is now requested for Board approval.

**Fund Sources:**

State Appropriations – Grant Funds from the Department of Commerce



# WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

**TO:** Members of the Board of Trustees  
**FROM:** Sabah Randhawa, President  
**DATE:** October 8, 2021  
**SUBJECT:** Legacy Review Task Force Recommendations  
**PURPOSE:** Discussion Item

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## **Purpose of Submittal:**

The Board of Trustees will engage in conversation about the recommendations of the Legacy Review Task Force.

## **Background:**

At the start of winter quarter 2021, the Legacy Review Task Force was charged with a two-fold task. First, with reviewing a report prepared by Western Libraries Heritage Resources on the history and significance of building names on Western's Bellingham campus, and to decide if names of particular buildings warrant consideration for removal. Second, to review the names associated with named colleges, particularly Huxley College of the Environment, and determine whether particular names warrant consideration for removal. The Task Force was not charged with considering new names for buildings or colleges, as the final responsibility and authority on naming buildings and academic colleges rests with the Board of Trustees.

In the course of its work, the Legacy Review Task Force invited observations from four scholars with expertise on T.H. Huxley and the intellectual history of his era and held a virtual open forum for Western community members as part of the Huxley College Speaker Series. Community members were also invited to submit their thoughts about potentially removing names from buildings or colleges at Western through an online feedback form. The group commissioned additional reports from Heritage Resources and reviewed similar legacy review processes and de-naming principles used at other institutions.

In mid-June, the Legacy Review Task Force submitted its [report and recommendations](#) on four named features: Huxley College of the Environment, Mathes Hall, Haggard Hall, and Viking Union. In addition to the report, Task Force members Phil Sharpe and Paul Dunn submitted letters expressing different perspectives on some of the recommendations, with the permission of the other Task Force members. The full report and other information about the Legacy Review process is available at: <https://president.wwu.edu/legacy-review-task-force>

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa on behalf of Melynda Huskey

**DATE:** **October 8, 2021**

**SUBJECT:** **Enrollment Management**

**PURPOSE:** Information Item

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**I. Enrollment**

We are thrilled to be welcoming students back to campus, and they are so excited to be here. There is some apprehension about gathering in person after so much time away, but high vaccination rates and the mask mandate are helping in the transition. The news on enrollment is largely positive at this point.

**Summer 2021 Enrollment**

Summer enrollment is not locked, and census is not taken until late in the term. This year census day for summer was on August 17<sup>th</sup>. Census day numbers by race/ethnicity and other measures are detailed in the table below with comparative data from five previous summer terms.

<b>Summer Enrollment - All Students</b>						
<b>Enrollment by Race/Ethnicity</b>						
	<b>Summer 2016</b>	<b>Summer 2017</b>	<b>Summer 2018</b>	<b>Summer 2019</b>	<b>Summer 2020</b>	<b>Summer 2021</b>
Hispanic or Latino Ethnicity	297 (7.1%)	304 (7.1%)	309 (7.6%)	339 (8.6%)	414 (9.4%)	377 (9.7%)
American Indian or Alaska Native	90 (2.1%)	88 (2.1%)	77 (1.9%)	66 (1.7%)	65 (1.5%)	54 (1.4%)
Asian	429 (10.2%)	454 (10.6%)	452 (11.1%)	409 (10.4%)	462 (10.5%)	466 (12.0%)
Black or African American	109 (2.6%)	104 (2.4%)	114 (2.8%)	83 (2.1%)	114 (2.6%)	129 (3.3%)
Native Hawaiian or Other Pacific Isl	19 (0.5%)	20 (0.5%)	13 (0.3%)	17 (0.4%)	15 (0.3%)	14 (0.4%)
White	2,934 (70.0%)	3,030 (71.0%)	2,756 (67.6%)	2,661 (67.4%)	3,054 (69.4%)	2,545 (65.5%)
Two or more races: Other	36 (0.9%)	41 (1.0%)	43 (1.1%)	47 (1.2%)	47 (1.1%)	48 (1.2%)
International	49 (1.2%)	53 (1.2%)	63 (1.5%)	62 (1.6%)	69 (1.6%)	48 (1.2%)
Race and ethnicity unknown	226 (5.4%)	175 (4.1%)	247 (6.1%)	262 (6.6%)	158 (3.6%)	203 (5.2%)
<b>Total</b>	<b>4,189</b>	<b>4,269</b>	<b>4,074</b>	<b>3,946</b>	<b>4,398</b>	<b>3,884</b>
<i>Students of Color</i>	<b>980 (23.4%)</b>	<b>1,011 (23.7%)</b>	<b>1,008 (24.7%)</b>	<b>961 (24.4%)</b>	<b>1,117 (25.4%)</b>	<b>1,088 (28.0%)</b>
<i>Non-Resident</i>	<b>555 (13.2%)</b>	<b>531 (12.4%)</b>	<b>525 (12.9%)</b>	<b>533 (13.5%)</b>	<b>469 (10.7%)</b>	<b>457 (11.8%)</b>
<i>First Generation</i>	<b>1,137 (27.1%)</b>	<b>1,185 (27.8%)</b>	<b>1,162 (28.5%)</b>	<b>1,147 (29.1%)</b>	<b>1,203 (27.4%)</b>	<b>1,049 (27.0%)</b>
<i>PELL-Eligible</i>	<b>764 (18.2%)</b>	<b>808 (18.9%)</b>	<b>627 (15.4%)</b>	<b>675 (17.1%)</b>	<b>719 (16.3%)</b>	<b>771 (19.9%)</b>

**Fall 2021 Enrollment (pre-census)**

*Census day for Fall 2021 is set for Monday, October 4<sup>th</sup>, so final enrollment numbers are not yet available as of the writing of this report. In an effort to give the Board of Trustees as much insight to what we are seeing at the start of fall quarter, we are providing information and analysis here on preliminary data.*

**Fall Enrollment - All Students**

**\*Fall 2021 as of Friday, September 24, 2021**

**Enrollment by Race/Ethnicity**

	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021*
Hispanic or Latino Ethnicity	1,298 (8.3%)	1,398 (8.8%)	1,495 (9.3%)	1,617 (10.0%)	1,575 (10.4%)	1,608 (10.6%)
American Indian or Alaska Native	346 (2.2%)	325 (2.0%)	317 (2.0%)	311 (1.9%)	288 (1.9%)	272 (1.8%)
Asian	1,648 (10.6%)	1,679 (10.5%)	1,697 (10.5%)	1,721 (10.7%)	1,711 (11.3%)	1,726 (11.4%)
Black or African American	396 (2.5%)	421 (2.6%)	418 (2.6%)	433 (2.7%)	432 (2.8%)	492 (3.3%)
Native Hawaiian or Other Pacific Isl	73 (0.5%)	72 (0.5%)	70 (0.4%)	64 (0.4%)	66 (0.4%)	73 (0.5%)
White	11,275 (72.4%)	11,416 (71.7%)	11,429 (70.9%)	11,249 (69.7%)	10,463 (68.8%)	10,317 (68.2%)
Two or more races: Other	172 (1.1%)	183 (1.1%)	198 (1.2%)	197 (1.2%)	191 (1.3%)	188 (1.2%)
International	181 (1.2%)	188 (1.2%)	183 (1.1%)	198 (1.2%)	128 (0.8%)	119 (0.8%)
Race and ethnicity unknown	185 (1.2%)	233 (1.5%)	314 (1.9%)	352 (2.2%)	343 (2.3%)	333 (2.2%)
<b>Total</b>	<b>15,574</b>	<b>15,915</b>	<b>16,121</b>	<b>16,142</b>	<b>15,197</b>	<b>15,128</b>
<i>Students of Color</i>	3,933 (25.3%)	4,078 (25.6%)	4,195 (26.0%)	4,343 (26.9%)	4,263 (28.1%)	4,359 (28.8%)
<i>Non-Resident</i>	1,827 (11.7%)	1,929 (12.1%)	2,035 (12.6%)	1,993 (12.3%)	1,745 (11.5%)	1,987 (13.1%)
<i>First Generation</i>	5,092 (32.7%)	5,166 (32.5%)	5,114 (31.7%)	4,977 (30.8%)	4,580 (30.1%)	4,270 (28.2%)
<i>PELL-Eligible</i>	3,789 (24.3%)	4,026 (25.3%)	3,956 (24.5%)	3,717 (23.0%)	3,370 (22.2%)	3,088 (20.4%)

Our current enrollment puts us between our projection for our “most likely” scenario and our “best case” scenario for enrollment. As the above table notes, students of color make up 28.8% of our student population—a new record. Especially noteworthy is the growth in our African-American and Latino student populations. The number of black students enrolled is 492—significantly higher than the pre-pandemic high of 433 in Fall 2019. This is all the more impressive considering the overall decline in enrollment.

The nonresident numbers reflect significant growth as well. Those numbers will adjust as student residency statuses are re-evaluated under the state’s new residency laws, but the original residency status provides better opportunity for comparisons across years to evaluate recently enhanced efforts to market and recruit outside of the state. We have previously reported on the digital marketing campaigns used in the last two years to raise brand awareness in markets outside of Washington and to generate interest among high school students in key target regions.

It is also evident from the table above that we are continuing to see declining enrollment of first generation and low-income students. The pandemic has definitely set us back on progress that we had seen in 2017 and 2018. Unfortunately but unsurprisingly, this appears to be a national phenomenon. During the 2021 recruitment cycle, reports suggest that the impact of the pandemic on college-going plans was greatest on those students from first generation and lower socio-economic backgrounds. Below are excerpts from an article in *The New York Times*, highlighting this challenge:

*“We saw the largest [enrollment] declines by far among students from low-income high schools, high-minority high schools, urban high schools, who ordinarily would have gone to community colleges this fall, and who just vanished,” said Doug Shapiro, the vice president for research at the National Student Clearinghouse Research Center, which publishes educational reports.*

*Those students often have to work or lack online access, making it harder to apply, he said. “Those are students that are going to have the most difficulty getting back on track, even once the pandemic is over.”*

*About 3 percent fewer students who would be the first in their families to go to college submitted applications this year, according to Common App data, along with a 2 percent drop in students who qualified for waived admissions fees — a proxy for family income.*

Source: “Interest Surges in Top Colleges, While Struggling Ones Scrape for Applicants”, *The New York Times*, February 20, 2021

**New first-year students** have enrolled in numbers near what we projected as our “most likely” scenario. As we have been reporting, we are in a more fortunate position than many schools in that we did not experience ongoing decline in the enrollment of new first-year students. While we have not recovered to 2019 levels, we are fortunate to be in a position to turn our attention to comparisons with Fall 2019 rather than reporting declines as compared to Fall 2020.

#### Important notes on New First-year Students

- Admit Rate: 96.1% (Fall 2020: 93.5% / Fall 2019: 90.4%)
- Yield Rate: 29.7% (Fall 2020: 27.5% / Fall 2019: 33.8%)
- Students of Color: 30.2% (Fall 2020: 32.1% / Fall 2019: 30.8%)
- Nonresidents: 17.8% (Fall 2020: 14% / Fall 2019: 14%)
- Nonresident enrollment is up 47.7% from Fall 2020 and up 17.9% from Fall 2019.
- First Generation: 25.9% (Fall 2020: 28.8% / Fall 2019: 29.1%)

Fall Enrollment - New First-Year Students		*Fall 2021 as of Friday, September 24, 2021				
Enrollment by Race/Ethnicity						
	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021*
Hispanic or Latino Ethnicity	257 (8.9%)	312 (10.0%)	328 (10.4%)	341 (10.9%)	280 (11.2%)	338 (11.7%)
American Indian or Alaska Native	60 (2.1%)	58 (1.9%)	55 (1.7%)	60 (1.9%)	56 (2.2%)	41 (1.4%)
Asian	308 (10.7%)	342 (11.0%)	386 (12.3%)	391 (12.5%)	321 (12.9%)	327 (11.3%)
Black or African American	72 (2.5%)	98 (3.1%)	86 (2.7%)	111 (3.6%)	88 (3.5%)	116 (4.0%)
Native Hawaiian or Other Pacific Isl	12 (0.4%)	17 (0.5%)	16 (0.5%)	14 (0.4%)	16 (0.6%)	18 (0.6%)
White	2,108 (73%)	2,187 (70.2%)	2,166 (68.8%)	2,097 (67.3%)	1,635 (65.6%)	1,976 (68.5%)
Two or more races: Other	26 (0.9%)	38 (1.2%)	47 (1.5%)	43 (1.4%)	40 (1.6%)	32 (1.1%)
International	10 (0.3%)	5 (0.2%)	6 (0.2%)	11 (0.4%)	2 (0.1%)	4 (0.1%)
Race and ethnicity unknown	35 (1.2%)	57 (1.8%)	57 (1.8%)	48 (1.5%)	56 (2.2%)	33 (1.1%)
<b>Total</b>	<b>2,888</b>	<b>3,114</b>	<b>3,147</b>	<b>3,116</b>	<b>2,494</b>	<b>2,885</b>
<i>Students of Color</i>	735 (25.5%)	865 (27.8%)	918 (29.2%)	960 (30.8%)	801 (32.1%)	872 (30.2%)
<i>Non-Resident</i>	475 (16.4%)	467 (15.0%)	473 (15.0%)	436 (14.0%)	348 (14.0%)	514 (17.8%)
<i>First Generation</i>	909 (31.5%)	938 (30.1%)	905 (28.8%)	908 (29.1%)	719 (28.8%)	748 (25.9%)
<i>PELL-Eligible</i>	648 (22.4%)	775 (24.9%)	756 (24.0%)	742 (23.8%)	575 (23.1%)	577 (20.0%)

**New transfer student enrollment** has recovered some from Fall 2020, but it is not at pre-pandemic levels. The ongoing declines in enrollment in community colleges threaten transfer enrollment as do other factors, but we will continue to diversify our efforts. While we have had a decrease in transfers from Washington community colleges, we have seen some increase in transfers from other four-year institutions as well as out-of-state community colleges. We continue to work with our partner institutions Olympic College and Peninsula College on transfers into programs at the other Western locations. Further, we are launching a Guaranteed Transfer Admission Program with those partner institutions.

#### Important notes on Transfer Students

- Admit Rate: 83.7% (Fall 2020: 82% / Fall 2019: 82.3%)
- Yield Rate: 65.4% (Fall 2020: 62.5% / Fall 2019: 65.9%)
- Nonresident Yield Rate: 46.3% (Fall 2020: 45.1% / Fall 2019: 37.8%)
- Students of Color: 28.2% (Fall 2020: 27.5% / Fall 2019: 24.9%)
- Nonresidents: 13% (Fall 2020: 8.8% / Fall 2019: 8%)
- First Generation: 37.2% (Fall 2020: 39.8% / Fall 2019: 42.2%)

<b>Fall Enrollment - New Transfer Students</b>		<b>*Fall 2021 as of Friday, September 24, 2021</b>				
<b>Enrollment by Race/Ethnicity</b>						
	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021*
Hispanic or Latino Ethnicity	120 (10.5%)	97 (8.2%)	126 (10.8%)	128 (11.1%)	134 (12.8%)	128 (11.9%)
American Indian or Alaska Native	27 (2.4%)	28 (2.4%)	27 (2.3%)	24 (2.1%)	22 (2.1%)	23 (2.1%)
Asian	91 (8.0%)	105 (8.9%)	88 (7.6%)	92 (8.0%)	92 (8.8%)	96 (8.9%)
Black or African American	27 (2.4%)	29 (2.5%)	24 (2.1%)	28 (2.4%)	27 (2.6%)	32 (3.0%)
Native Hawaiian or Other Pacific Isl	7 (0.6%)	4 (0.3%)	3 (0.3%)	6 (0.5%)	3 (0.3%)	7 (0.6%)
White	820 (71.9%)	858 (72.7%)	830 (71.2%)	815 (70.5%)	722 (69%)	739 (68.5%)
Two or more races: Other	16 (1.4%)	14 (1.2%)	10 (0.9%)	10 (0.9%)	10 (1.0%)	18 (1.7%)
International	24 (2.1%)	22 (1.9%)	27 (2.3%)	28 (2.4%)	19 (1.8%)	15 (1.4%)
Race and ethnicity unknown	9 (0.8%)	24 (2.0%)	30 (2.6%)	25 (2.2%)	18 (1.7%)	21 (1.9%)
<b>Total</b>	<b>1,141</b>	<b>1,181</b>	<b>1,165</b>	<b>1,156</b>	<b>1,047</b>	<b>1,079</b>
<i>Students of Color</i>	<b>288 (25.2%)</b>	<b>277 (23.5%)</b>	<b>278 (23.9%)</b>	<b>288 (24.9%)</b>	<b>288 (27.5%)</b>	<b>304 (28.2%)</b>
<i>Non-Resident</i>	<b>98 (8.6%)</b>	<b>102 (8.6%)</b>	<b>91 (7.8%)</b>	<b>93 (8.0%)</b>	<b>92 (8.8%)</b>	<b>140 (13.0%)</b>
<i>First Generation</i>	<b>513 (45.0%)</b>	<b>539 (45.6%)</b>	<b>495 (42.5%)</b>	<b>488 (42.2%)</b>	<b>417 (39.8%)</b>	<b>401 (37.2%)</b>
<i>PELL-Eligible</i>	<b>363 (31.8%)</b>	<b>397 (33.6%)</b>	<b>386 (33.1%)</b>	<b>358 (31.0%)</b>	<b>330 (31.5%)</b>	<b>289 (26.8%)</b>

**Graduate student enrollment** is at a record high—886 as of the creation of the table below, but **901** as of September 29<sup>th</sup>. Breaking another record, students of color make up a larger percentage of our graduate population than in any previous year.

<b>Fall Enrollment - All Graduate Students</b>		<b>*Fall 2021 as of Friday, September 24, 2021</b>				
<b>Enrollment by Race/Ethnicity</b>						
	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021*
Hispanic or Latino Ethnicity	42 (5.8%)	44 (6.1%)	49 (6.5%)	49 (6.9%)	59 (7.5%)	71 (8.0%)
American Indian or Alaska Native	15 (2.1%)	20 (2.8%)	18 (2.4%)	15 (2.1%)	14 (1.8%)	16 (1.8%)
Asian	46 (6.3%)	48 (6.6%)	30 (4.0%)	44 (6.2%)	72 (9.1%)	81 (9.1%)
Black or African American	11 (1.5%)	15 (2.1%)	15 (2.0%)	19 (2.7%)	19 (2.4%)	26 (2.9%)
Native Hawaiian or Other Pacific Isl	0 (0.0%)	2 (0.3%)	3 (0.4%)	2 (0.3%)	3 (0.4%)	2 (0.2%)
White	582 (79.9%)	568 (78.7%)	599 (79.4%)	534 (74.8%)	564 (71.7%)	635 (71.7%)
Two or more races: Other	5 (0.7%)	4 (0.6%)	4 (0.5%)	4 (0.6%)	4 (0.5%)	9 (1.0%)
International	13 (1.8%)	11 (1.5%)	14 (1.9%)	14 (2.0%)	11 (1.4%)	5 (0.6%)
Race and ethnicity unknown	14 (1.9%)	10 (1.4%)	22 (2.9%)	33 (4.6%)	41 (5.2%)	41 (4.6%)
<b>Total</b>	<b>728</b>	<b>722</b>	<b>754</b>	<b>714</b>	<b>787</b>	<b>886</b>
<i>Students of Color</i>	<b>119 (16.3%)</b>	<b>133 (18.4%)</b>	<b>119 (15.8%)</b>	<b>133 (18.6%)</b>	<b>171 (21.7%)</b>	<b>205 (23.1%)</b>
<i>Non-Resident</i>	<b>139 (19.1%)</b>	<b>131 (18.1%)</b>	<b>162 (21.5%)</b>	<b>149 (20.9%)</b>	<b>165 (21%)</b>	<b>184 (20.8%)</b>
<i>First Generation</i>	<b>135 (18.5%)</b>	<b>132 (18.3%)</b>	<b>128 (17%)</b>	<b>129 (18.1%)</b>	<b>145 (18.4%)</b>	<b>150 (16.9%)</b>

The **Honors Program** has experienced another banner recruitment year. As noted in prior reports, elite and flagship universities have seen increases in applications this year, with the move by many institutions to test-optional admissions practices. Our Honors Program is benefitting in a way that is parallel to that, and some of the additional benefits of test-optional policies have also been realized. Honors has achieved a level of enrollment of students of color in the Fall 2021 cohort that is more comparable to the overall diversity of the Western student body than has been true in the past.

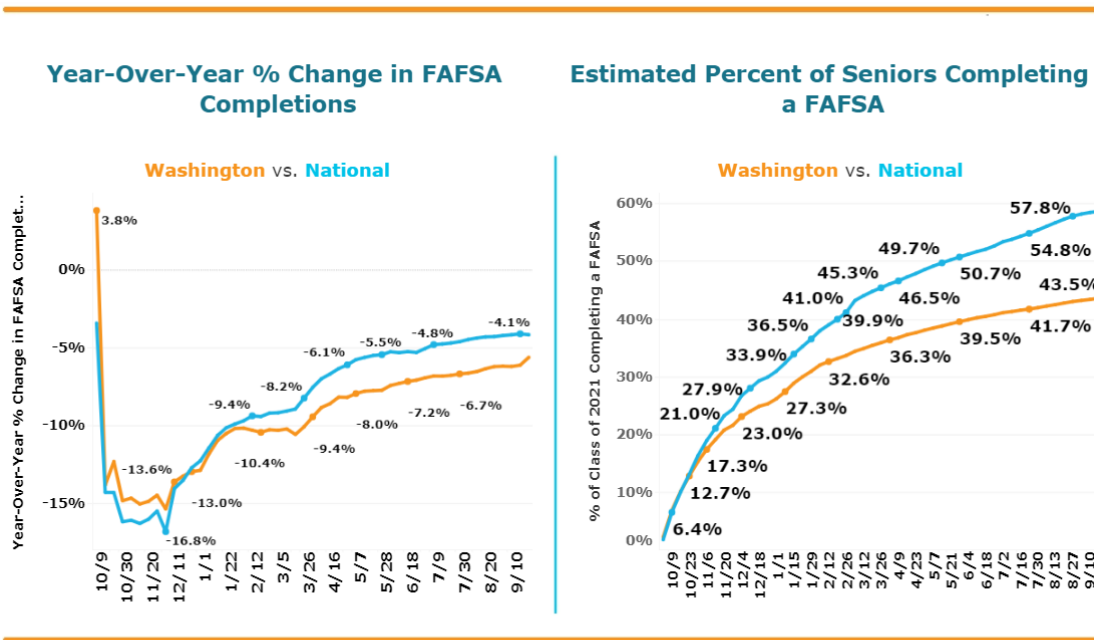
#### Honors Program—Data on Enrolled Population

	<b>Enrolled</b>	<b>Students of Color</b>	<b>First Generation</b>	<b>Nonresident</b>	<b>Gender (% male)</b>
<b>Fall 2021</b> (as of September 28 <sup>th</sup> )	235	27%	14%	38%	28%
<b>Fall 2020</b> (as of census day)	231	20%	10%	39%	27%
<b>Fall 2019</b> (as of census day)	217	24%	12%	31%	28%

## Additional Insights on Fall 2021 Enrollment

Following the “come-back campaign” that we conducted over the last four months, we have 692 students who have re-enrolled this fall after having sat out for one or more terms. In the several years before the pandemic, we typically had about 200-250 students return to their studies with us after sitting out for one or more terms. We appreciate the work of Western’s marketing team. As reported before, Enrollment Management partnered with University Relations and Marketing, Admissions, Financial Aid, and the Registrar’s Office to organize this effort.

The percentage of Washington high school seniors who complete a FAFSA is an ongoing concern. (Washington is currently at 43.5%, ranked 49<sup>th</sup> out of 51.) Source: *FAFSA Tracker*, sponsored by the National College Attainment Network at <https://formyourfuture.org/fafsa-tracker/>.



## % Change in FAFSA Completion Year-Over-Year by Selected Characteristics (Washington)

### COVID Vaccination Policy Compliance

Students have complied with the policy at a very high rate. We are continuing to follow up with the students who have not submitted vaccination records or petitions for waiver.

A few highlights as of Wednesday, September 29<sup>th</sup>:

- 96.1% of our students have complied with the requirements under the COVID vaccination policy.
- Among the 441 students with medical or religious exemptions, 83 are temporary medical waivers (“exemption 1 shot” in the table below) issued to students who have reported getting the first shot of a two-dose vaccine. Those are on their way to full compliance as vaccinated students.
- 98.6% of students who have at least one in-person class have completed their COVID requirements under the policy.
- 596 students have not yet submitted records to the Student Health Center and have not met the requirements under the COVID vaccination policy.

<b>Wednesday, September 29, 2021</b>			
	no	some/all	
	FTF/HYBD	FTF/HYBD	all
<b>Compliant</b>	<b>1,672</b>	<b>12,838</b>	<b>14,510</b>
Vaccinated	1,562	12,507	14,069
Exemption (1 shot)	20	63	83
Exemption (other)	90	268	358
<b>No Info</b>	<b>416</b>	<b>180</b>	<b>596</b>
<b>all</b>	<b>2,088</b>	<b>13,018</b>	<b>15,106</b>
% Compliant	80.1%	98.6%	96.1%
% Vaccinated	74.8%	96.1%	93.1%

Enrollment Management has been working closely with Academic Affairs to manage issues as we transition back to the classroom this fall. We have provided data about aggregate COVID vaccination and COVID compliance rates by course.

Additionally, Academic Affairs adopted a process whereby certain types of courses could (in limited circumstances) be approved to be limited only to students who were vaccinated. We have facilitated that work. As of Friday, September 24<sup>th</sup>, 313 courses had approval to be limited to vaccine-only enrollment. Of those, 199 courses have achieved a 100% vaccination rate. There are 45 courses that have a mix of students who are vaccinated and students who have approved medical or religious waivers. The Provost's Office, faculty, and departments have worked with those students with waivers to make arrangements where possible to help those students stay on track to graduation. There are 21 courses that have a student who has not complied with the COVID vaccination requirements (in addition to vaccinated and waived students) and one course that has two non-compliant students. There are an additional 47 courses that were created and approved for vaccine-only enrollment that have no enrollment.

### **Fall 2022 Recruitment and Beyond**

Over the past month, the Admissions team has been turning attention to initiatives for the Fall 2022 recruitment year.

- Launching the Slate application (early-September) and Coalition application (late-September)
- Returning to off-campus and in-person recruitment activities (based on local guidance and policies)
- Hosting a series of fall open house programs during October, themed after the University's undergraduate colleges. Guests attending these programs will be required to present proof of vaccination against COVID-19 or present a negative test, taken within 72 hours of visiting campus.
- Building Western's pilot program of the Guaranteed Admission Program in coordination with the Council of Presidents and the state's other public bachelor's degree-granting institutions

During the NACAC Conference, the theme of "RESET YEAR" is what often qualified conversations about what to anticipate in this "new normal." Generally, conversations weaved elements of the post-pandemic landscape into a mosaic that would affect nearly all institutions across higher education. Leading theories purport that for institutions which fared modestly to relatively well in Fall 2021—like Western—this may be a manifestation of pent-up demand following the low that was Fall 2020. Generally, institutions which enjoyed broad appeal prior to the pandemic were able to bounce back more readily compared with institutions which lacked strong brands. Elements of luck and good planning were factors for some schools (e.g., no financial exigencies, no COVID outbreaks, no national scandals), but in general, schools with stronger brands benefitted from the relative rush in

demand which followed the lull of 2020. Looking at 2022 and beyond will make for a much different proposition, as the landscape suggests challenging years for even the best-positioned institutions.

The high school class of 2022 has not engaged in the college search experience like their pre-COVID counterparts. Only recently have campus visits become an option again, and the number of campus visits is moderated by campus-wide structures to restrict the number of visitors, distancing, vaccination requirements, etc. Clearly, these restrictions further compound the divide between the haves and the have-nots. Additionally, there is a patchwork of solutions and restrictions for representatives to attend college fairs—a longtime fixture of the junior and senior year experience. Some states, such as Arizona have only rolled out virtual options for their students.

Additionally, test-optional admissions—accelerated during the pandemic—has now established itself as the standard for over three-fourths of all four-year colleges and universities. While this helps with aspects of access to students from traditionally marginalized populations, decrease in testing has hampered colleges' abilities to readily market information to students earlier in their high school years. According to a recent report from The College Board, nearly 33% fewer students in the class of 2021 took the SAT than did in the high school class of 2020. (Note: The College Board has not yet released comparative figures for Fall 2022 test-takers.)

Admissions professionals are comparing notes on the number of early inquiries and applications, and generally, it seems clear that the vast majority of schools are down on one or both when compared with Fall 2021 at the same period. The consensus is that this will be the year that post-COVID numbers will “RESET,” with each institution engaging in their own marketing and recruitment efforts as best as they can, based on resources and marketplace conditions.

We are hopeful that piloting the Guaranteed Admissions Program (GAP) for Fall 2022 will help set a different foundation for how we engage with the state's students. However, it is important for us to manage expectations with regard to the size and scope of the inaugural year, during which we anticipate about 10-15% of the state's nearly 400 high schools will participate.

## **II. Registrar**

### **Class Photo Rosters**

Beginning Fall 2021, class photo rosters utilized by Western faculty are now updated daily to note COVID policy compliance status for each student. Per Western Washington University policy [POL-U1300.02](#), all Western students must provide documentation of full COVID vaccination status to the Student Health Center or be approved for a waiver of the requirement in order to be allowed to work on campus, attend in-person classes, reside in University housing, or participate in on-campus activities. Students who have provided vaccination records or have an approved waiver on file are noted on the photo roster as “Meets COVID Policy Compliance”.

### **Fall 2021 New Student Convocation**

On September 21, 2021, Western kicked off the academic year with its traditional [New Student Convocation](#). This event is intended to be the opening bookend to a student's academic experience—with commencement as the closing bookend. This formal ceremony introduces new students to academic life at Western and provides the Western community an opportunity to welcome new students to the University. For the health and safety of the Western community, the Fall 2021 New Student Convocation ceremony was a virtual event, live streamed from the Old Main Solarium.



## Residency Officer

We have begun a minor reorganization of the Registrar's Office and established a dedicated Residency Officer, who will also oversee the Records team. Residency responsibilities had traditionally fallen to the Registrar at Western. However, with larger nonresident student enrollment and increased demand for student service on residency issues, Western's needs had outgrown its structure. As is the case for many schools with larger nonresident enrollment, having a Residency Officer allows us to better address this important institutional need. We are glad to have a professional focused on these issues for Western.

## Fall Schedule and Course Modality

Approximately 60% of our fall courses are being taught either face-to-face or with some face-to-face component (hybrid). Below are two tables detailing course modality by course level (100-level courses, 200-level courses...) and by college. You will see that more than 80% of our 100-level courses are being taught with some face-to-face component.

	FTF	HYBD	ASNC	SYNC	BLND	other /unk	all	FTF /HYBD	% FTF /HYBD
<100 Level	5		2				7	5	71.4%
100 Level	304	64	31	48	11		458	368	80.3%
200 Level	287	39	45	45	34	2	452	326	72.1%
300 Level	377	50	106	79	49	43	704	427	60.7%
400 Level	400	48	341	82	44	49	964	448	46.5%
Grad Level	197	15	131	22	15	17	397	212	53.4%
<b>all</b>	<b>1,570</b>	<b>216</b>	<b>656</b>	<b>276</b>	<b>153</b>	<b>111</b>	<b>2,982</b>	<b>1,786</b>	<b>59.9%</b>

	FTF	HYBD	ASNC	SYNC	BLND	other /unk	all	FTF /HYBD	% FTF /HYBD
CBE	84	16	34	20	13	3	170	100	58.8%
Woodring	44	19	31	42	26	8	170	63	37.1%
Fairhaven	22	9		12	2	26	71	31	43.7%
Fine Arts	275	40	38	19		11	383	315	82.2%
CHSS	376	55	199	93	94	36	853	431	50.5%
Huxley	173	10	201	11	1	8	404	183	45.3%
CSE	516	60	138	53	17	14	798	576	72.2%
Interdisciplinary	80	7	15	26		5	133	87	65.4%
<b>all</b>	<b>1,570</b>	<b>216</b>	<b>656</b>	<b>276</b>	<b>153</b>	<b>111</b>	<b>2,982</b>	<b>1,786</b>	<b>59.9%</b>

### III. Student Aid

#### Disbursement and the Start of Term

We are pleased to report that financial aid disbursed smoothly for Fall 2021. Lines were kept to a minimum as Financial Aid staff members implemented an "all hands on deck" approach to the start of the quarter, expediting service to students and preventing lines from forming.

- Two weeks in advance of the first day of classes, Financial Aid implemented a “Bookings” scheduler and encouraged students to make appointments for both virtual and in-person meetings, rather than walking in for service as was more common before the pandemic.
- Students with program-specific questions were directed to meet with specific Financial Aid Counselors to expedite satisfactory closure to their financial aid concerns.
- Staff members pulled students out of the Old Main hallway and lobbies and into individual offices to not only serve them quickly but minimize potential exposure to COVID-19.
- A telephone hotline was implemented to handle the typical overflow of phone calls received at this time of year.

### **HEERF III (Higher Education Emergency Relief Fund III)**

Financial Aid has begun to award the student portion of Western’s third allocation of Higher Education Emergency Relief Funds to students with exceptional financial need. The total amount of the student portion of Western’s HEERF III allocation is \$16,100,922 for the upcoming school year. Western’s student portion of HEERF I and HEERF II allocations were fully awarded at \$5,820,847 each.

Enrollment Management is consulting with the Office of Institutional Effectiveness to identify students who are having difficulty paying what they owe on their student accounts for HEERF III allowable expenses that include tuition, university housing, books and supplies, and fees. This data will be combined with information derived from financial aid records to identify more students with exceptional financial need for HEERF III consideration.

A number of other methods will be used to determine exceptional need. They include determining the amount of relative financial need from FAFSA or WASFA applications, considering the amount of unmet need after other aid has been awarded, confirming eligibility for other financial aid programs that are awarded on the basis of exceptional need, identifying students with limited borrowing options, accounting for situational need that is determined on a case-by-case basis by Financial Aid Counselors, and following up on referrals from University colleagues campus wide. In addition, next month Financial Aid will provide an electronic application for students to use to apply for HEERF III funds.

All students who are or were enrolled during the COVID-19 national emergency may qualify for HEERF III assistance: citizens, permanent residents, refugees, asylum seekers, DACA recipients, other DREAMers and similar undocumented students. However, federal guidance requires that awarding priority go to domestic students, especially to undergraduates based on exceptional financial need.

### **Implementation of Temporary COVID-19-Related Federal Student Aid Flexibilities**

**Temporary Waiver of Most FAFSA Verification Requirements for 2021-22:** To provide relief to millions of students and colleges facing challenges and barriers resulting from the COVID-19 pandemic, the U.S. Department of Education surprised aid administrators nationwide in July by waiving verification of most data reported by students and parents on the Free Application for Federal Student Aid. The waiver is temporary for 2021-22 only, and pertains primarily to review of tax documents, including verification of household size and the number in college. While this provided some workload relief, aid offices had already collected most documentation required to verify student FAFSAs and are required by the U.S. Department of Education to review the documentation received to resolve and correct any conflicting information. In accordance with federal regulations, Western will maintain discretion to select students for verification when we encounter what appears to be significant mis-reportage, consistent with institutional policies.

**Return of Federal Funds:** Western adopted the flexibility provided by the U.S. Department of Education to not require return of federal student aid for any student who began attendance but had to withdraw as a result of COVID-19 related circumstances during the COVID-19 “national emergency”. Financial Aid and the Office of Student Life continue to work closely together to determine the nature of student withdrawals. When withdrawals can be attributed to COVID-19, Financial Aid documents this and refrains from billing students for what would have otherwise been regarded as “unearned aid”. For 2020-21, the total amount of federal student aid repayments that were forgiven totaled \$293,180.

### **Repeal of Federal Student Aid Requirements Associated with Selective Service Registration and Drug-related Convictions**

In June 2021, the U.S. Department of Education announced the repeal of the following student eligibility restrictions under Section 484 of the Higher Education Act of 1965 (HEA), as amended:

- The requirement that male students register with the Selective Service before the age of 26 to be eligible for federal student aid; and
- Suspension of Title IV aid eligibility for drug-related convictions that occurred while receiving federal student aid.

Institutions of higher education were given the choice to implement the repeal as soon as June 17, 2021, or fully implement the repeal by the August 16, 2021, implementation date. Western chose the former—to implement the repeal as of June 17, 2021.

### **Looking Ahead to the 2022-23 Academic Year**

Although Fall Quarter 2021 marks the beginning of the 2021-22 academic year, the financial aid application cycle for 2022-23 begins October 1, when students and families can file the FAFSA (Free Application for Federal Student Aid) or WASFA (Washington Application for State Financial Aid).

Western’s financial aid department works closely with high school counselors and the Northwest Alliance for College Access to provide financial aid presentations and individualized assistance to students and families for filing the FAFSA and WASFA. Other measures Financial Aid is taking to encourage students to apply for 2022-23 financial aid include updating the departmental website to announce that it is time to file, engaging in a Twitter campaign and sending individual e-mail reminders to all Western students to file their aid applications. In addition, we anticipate collaborating with the Washington Student Achievement Council, Western’s Admissions Office, and others to organize and provide FAFSA and WASFA completion events statewide. We will also work again with Enrollment Management and University Marketing to provide outreach to prospective students and families through digital marketing and social media.

## **IV. New Student Services/Family Outreach**

### **Orientation, Advising, and Registration (OAR) Programs for New Students & Families**

The final session for Fall OAR was held September 20<sup>th</sup> for all remaining first-year students to complete their academic advising and course registration process for fall quarter. The session had 129 participants, bringing the total number of first year attendees to 2,914 over 17 sessions.

Orientation events also concluded in mid-September. Rounding out the Orientation event schedule were live webinar events by University Residences to discuss move-in preparation and process, a New Viking Families On Board session for parent/family resources, and peer-to-peer events with an Out-of-State Student Mixer and student staff office hours.

Looking ahead to Winter Quarter 2022, the Academic Advising Center staff have decided to continue with virtual/remote Advising & Registration sessions for next quarter. We are in the process of scheduling sessions and anticipate hosting four sessions over the course of November, December, and January. Decisions about the structure of events for Spring 2022 students and beyond will be made over the next few months, as we review survey data and have thoughtful conversation about effective strategies and staffing capacities.

### **Western Welcome Week**

Western Welcome Week (WWW) was held September 19-25, 2021, with additional welcoming events before and through late September and early October. Most WWW events were held in-person, including annual events such as the very popular and well-attended Associated Students (AS) Fall Info Fair, AS Outdoor Movie, and Late Night programs hosted by the Wade King Student Recreation Center and the Viking Union. This year, a brand-new weeklong Bike Fest program with cycling classes, information tables, a fashion show, and group rides helped students get acclimated to alternative transportation options and navigating the city.

New Student Convocation was scheduled to be held in person in Carver Gym, but caution in the days before led to a decision to move the event to a virtual, live stream delivery to support safe gathering guidelines around COVID-19. Western Libraries sponsored a virtual self-guided tour; the Tutoring Center hosted sign-ups for study skills, and Western Athletics had a great run of soccer matches and volleyball games. Looking ahead to the first couple weeks in October, additional welcoming events such as the LGBTQ+ Queerorientation program, a Multicultural Students Welcoming Reception, new Taste of Bellingham Tours for Commuter Students, and Western's annual Fall Family Weekend (October 15-17) will round out the "welcome season" as fall quarter begins.

NSSFO worked with the WebTech and University Communications & Marketing teams to design and produce a brand new [WWW website](#) with new visual identity and consistent branding for all WWW events. NSSFO developed email communications about events and activities with messages to new students and families, and Marketing created a comprehensive social media campaign to promote events. Individual event hosts created additional posters and marketing materials for their respective events as well.

The student participation at events so far has been wonderful. The weather supported the outdoor event offerings which seemed to help students feel more comfortable navigating and being around one another again. Our staff heard from many students that they were excited to be back on campus, also feeling a little nervous about how things will go with fall quarter, but ready to dive in. The staff managing the events were very particular about wearing masks and encouraging respectful distancing, and students have been supportive of following guidelines. The start of the week has been very positive for planners and participants!

### **Fall Family Weekend – October 15-17, 2021**

Planning for Fall Family Weekend 2021 is coming together rapidly, featuring a wide range of on- and off- campus activities, and in-person and virtual offerings. This year's program adopts a deeper focus on exploring our "sense of place" that is the Western campus, Bellingham, and Whatcom County. It includes activities to celebrate the fall season and to provide fun, safe, and meaningful ways to connect and celebrate.

There are so many events students and families will be able to choose from, including Western Pumpkin Carving, AS Films showing "Little Shop of Horrors", and campus tours with the Admissions StARs. Western Athletics is in full swing with soccer, volleyball, and basketball games, and we have arranged a special tour and honey tasting event in the Outback Farm. Other connection events include tours of the Western Gallery and the Outdoor Sculpture collection, free equipment use at the

AS Lakewood Facility, an open house for the Counseling & Wellness Center, and workshops with Financial Aid to support getting FAFSA's completed.

We are developing partnerships with off-campus organizations in support of our programming. Special ticketed events for Fall Family Weekend participants will include the Spark Museum of Electrical Invention's popular "MegaZapper Electrical Show", "Bellinghistory" walking tours with the Bellingham Good Time Girls tour company, and two half-day bicycle tours with Bike Northwest with themes of "Marine Ecology & Salmon" or "Urban Agriculture & Parks". The bicycle tours will feature stops at a variety of locations, often including guest speakers or presenters (often WWU students or alumni) who work or conduct research within the related themes.

Whether on campus or off, events are being planned to continue the themes of providing fun, engaging, and safe venues to connect, explore, and celebrate our students, families, campus and community.



# UNIVERSITY ADVANCEMENT REPORT OCTOBER 2021

## LETTER FROM KIM O'NEILL

Coinciding with the first day of fall classes, I had my inaugural meeting with the full WWU Foundation Board of Directors on September 22. President Randhawa and Provost Carbajal shared the University's strategic plan and ways the Foundation can support these long-term goals. Our University Advancement staff shared many of our division's accomplishments during the 2020-21 academic year, including:

- **\$10.1 million in gifts and new gift commitments**
- **Scholarships awarded through the Foundation totaled 1,787 awards providing \$2,939,887 in aid, both all-time highs**
- **Fundraising for the new Advanced Technology Engineering and Computer Science Building stands at nearly \$14 million raised toward the \$19 million goal. Numerous proposals for cash gifts and gifts-in-kind are still pending**
- **Over the course of the 2020-21 fiscal year, endowment investments realized a 28% return and the endowment assets of the Foundation now exceed \$123 million, supporting scholarships, professorships and programs through more than 600 endowments**
- **The overall assets of the Foundation stand at nearly \$146 million**
- **The Alumni Association hosted more than 80 virtual Western Engaged webinars, connecting alumni, donors and friends from across the country with faculty, staff and students**

In late October, the annual President's Report will be mailed to more than 1,500 donors.

As CEO of the WWU Foundation Board, it is also my responsibility to oversee the management of the Foundation's endowment. As a Board, we are grateful for the trust placed in us to manage these assets. None of this good work can happen without the help of great partners and we are pleased to be entering our third year with Seattle-based Russell Investments guiding our overall investment strategy. We are also extremely proud to have been the launch client for Russell's first Sustainable Multi-Asset Growth fund. The Foundation worked closely with Russell to develop this fund which reduces its carbon exposure by over 50% while maintaining the same relative performance expectations of a traditional multi-asset fund.

A handwritten signature in blue ink that reads "Kimberly O'Neill". The signature is written in a cursive, flowing style.

**Kim O'Neill**

*Vice President, University Advancement*

*President and CEO, Western Washington University Foundation*

# BOARD OF TRUSTEES SCHOLARSHIP ENDOWMENT

The Board of Trustees Scholarships Endowment provides scholarships for incoming freshmen who are a Washington state resident, exhibit financial need and have high academic achievement and who has a demonstrated ability to overcome obstacles.

Since its first award for the 2016-17 academic year, the Board of Trustees Scholarship has provided \$30,250 to 17 students. This year, four students – Zoey Adkins, Jasmine Frink, Nathaniel Riche and Isabelle Sheadel - will share the award, the largest number ever to receive the scholarship in a single year.

Thank you to the members of the Board for giving their treasure in addition to their time and talent. Western Washington University is better because of the tremendous investment from our Board of Trustees!

## FINANCIAL SUMMARY JULY 1, 2020-JUNE 30, 2021

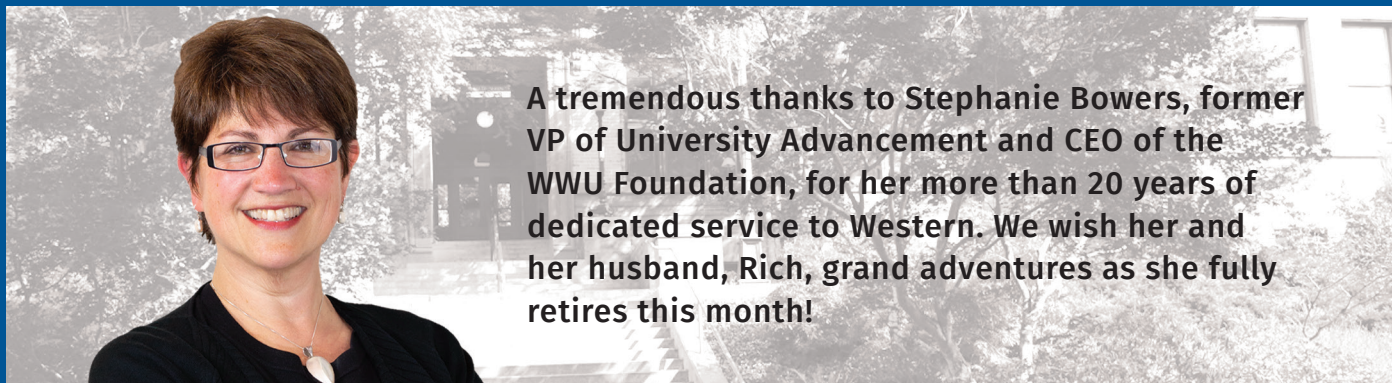
Beginning Market Value	<b>\$144,046</b>
New Contributions	<b>\$1,000</b>
Investment Performance	<b>\$41,443</b>
Endowment Management Fee	<b>(\$3,256)</b>
Distribution	<b>(\$6,111)</b>
Ending Market Value	<b>\$177,122</b>

*“I’m attracted to Bellingham and WWU because it seems like a very fitting environment for me. I’m excited for all of my classes, mostly for my Art History class, and I’m hopeful that I get one of the work study jobs that I applied for, especially the art one. I haven’t declared any major or minor, but I would like to major in Art History and minor in Museum Studies because I have always wanted to be a curator of a museum and I have loved to be surrounded by art ever since I was a little kid. After I graduate WWU, I’d like to move to a city and start my career by volunteering, interning, and working my way up to be a curator. I also would love to volunteer at one of the local art museums in Bellingham in order to get a head start in my career.”*

**-Zoey Adkins**

*“This scholarship is the first stepping stone in my Western journey. I never expected to receive one, and it was undoubtedly the best surprise. Because of this scholarship, I can work a little less and focus on my studies and personal life a bit more. I’m much less stressed about how my first year will be paid off and for that I am so thankful. Receiving a few scholarships over the span of the summer made me realize some things. To some, \$2,000 isn’t much. But to others it could mean the whole world. Something like this can change the path of someone’s life for the better, and that’s what I strive to do myself. Maybe one day I’ll be able to have a stable income and a hearty amount to give to someone who’s like me.”*

**-Nathaniel Riche**





## Capital Program Report

Board of Trustees

October 8, 2021

### MAJOR / INTERMEDIATE CAPITAL PROJECTS

#### Interdisciplinary Science Building (formerly known as Sciences Building Addition - STEM I)

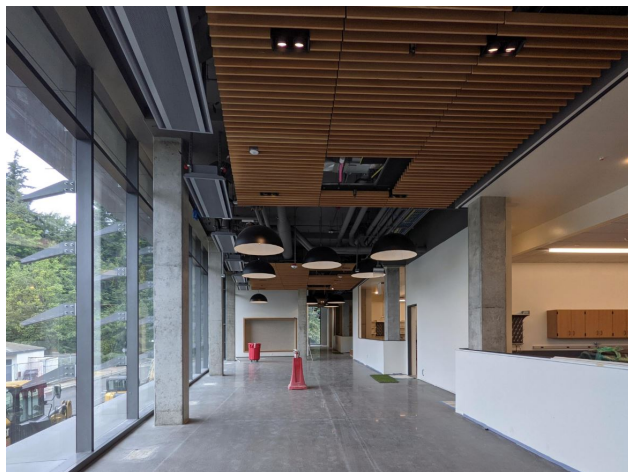
WWU is working with Perkins+Will (design consultant) and BNBuilders, General Contractor/Construction Manager (GC/CM). The project is scheduled for Spring Quarter 2022 occupancy. Live video feed is available at: <https://cpd.wwu.edu/interdisciplinary-science-building-webcams>. Below are project photos.



Screen capture of the webcam from September 13, 2021



Aerial photo from September 1, 2021



Interior photos from August 31, 2021

#### Electrical Engineering and Computer Science

Perkins+Will, the selected design consultant, has completed the Design Development phase. In August, the estimates compiled by Mortenson Company, the GC/CM contractor, came in over budget. The design and construction teams have entered into a thorough and comprehensive collaboration to reconcile the building scope and challenging market conditions with the project budget. The State approved funding in the 2021-2023 capital budget and construction is scheduled to begin in Summer 2022. The project is scheduled for occupancy in Spring 2024.



**Multiple Building Access Control**

DECO/Dutton Electric and their subcontractor Converjint Technologies have successfully reached final completion for the access control system conversion.

**Alma Clark Glass Hall (formerly known as New Residence Hall)**

The progressive design team consists of Lydig Construction from Spokane and Mahlum Architects from Seattle. Substantial completion was reached in early September. Clark Glass is now occupied, although some work will continue through 2022 to complete all contract and corrective items. The project also improved ADA accessibility to Ridgeway Commons from the south entrance of the Alma Clark Glass Hall (CG) to the second-floor dining facility. Ridgeway Commons is the closest eatery to the new residence hall. The Ridgeway Commons scope includes adding an elevator, two gender neutral and ADA accessible restrooms, as well as upgrading the fire alarm system. Work in Ridgeway Commons is complete.

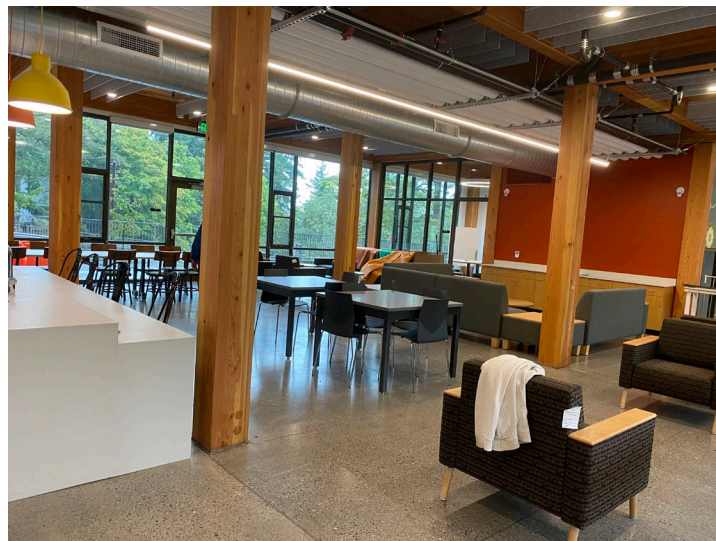
The following webpage shows live video feed from webcams installed for the CG portion of the project:  
<https://cpd.wvu.edu/new-residence-hall-webcams>



Graphics being installed on the fourth floor



Multipurpose Room



Shared Kitchen on fourth floor

### **Fairhaven Academic Replace Main Electrical Switch Gear**

This project was awarded to DECO/Dutton Electric Co. Construction reached completion in September 2021.

### **Physical Plant Underground Fuel System**

This project replaces the underground fuel system (fuel tank) at the Physical Plant. This construction contract was awarded to Granite Petroleum LLC. The project also replaces the antiquated underground storm water and sewer systems at the Physical Plant. All work associated with the storm water and sewer systems has been completed. The fuel tank has been installed and the contractor is finishing the commissioning of the fuel tank and associated utilities. Construction is scheduled for completion in October 2021.

### **Student Development & Success Center**

An RFQ process has completed for the selection of a consultant firm for the predesign of the Student Development and Success Center, an approximately 40,000 GSF new building that will co-locate student advising, admissions and financial aid representatives, counseling, and career development into one collaborative facility. Nine teams submitted responses to the RFQ, with the following four being shortlisted to advance to the interview stage: Mahlum Architects, Miller Hull Partnership, Opsis Architecture with RMC Architects, and Rolluda Architects with McLennan Design. The committee recommended Mahlum Architects, who distinguished themselves with a strong, well-rounded approach to addressing DEI inclusion and enhancement. They demonstrated strong qualifications in integrated planning for sustainability, and in meeting the expectations of an excellent program and predesign report. During the interview, they further distinguished themselves with the quality of their team, their ability to proactively manage and encourage productive stakeholder engagement, and their expertise in higher education broadly and student services, in particular. The Vice Presidents have approved the recommendation and we are currently in negotiations with Mahlum Architects. The contract will be below the minimum level requiring Board approval, therefore it will be managed administratively when completed.

### **Heating System Conversion Feasibility Study**

An RFQ process has been completed for the selection of a consultant firm that will study the feasibility of converting the existing steam distribution system on the WWU campus to a water-based system. The intent is to reduce, and ultimately eliminate, the WWU heating system's greenhouse gas emissions and overall environmental impact. The committee has recommended Săzăn Group. The action item to approve the contract for Săzăn Group will be presented at the October 2021 Board meeting.

### **2021-2023 Capital Budget**

The Legislature released their compromised 2021-23 Capital Budget (Budget) in late April 2021 and the Governor signed the legislative bill in May 2021. The Budget included \$70.104 million in funding for Western and consisted of the following:

- **Electrical Engineering and Computer Science** - \$51 million
- **Minor Works – Preservation** - \$4.8 million
- **2021-23 Classroom and Lab Upgrades** - \$2.5 million
- **Student Development and Success Center (predesign)** - \$225,000
- **Coast Salish Longhouse** - \$4.5 million
- **Minor Works – Program** - \$1 million
- **Access Control** - \$2.015 million
- **Heating System Conversion Feasibility Study** - \$450,000 in grant funding
- **Preventive Facility Maintenance and Building System Repairs** - \$3.614 million

Western submitted a supplemental Capital Budget request in September for an additional \$3 million for the **2021-2023 Classroom and Lab Upgrades** project, and an additional \$2 million in **Minor Works – Program**.

The Capital Planning Working Group and Vice Presidents will soon meet to discuss the 2023-2025 Capital Request and Ten-Year Capital Plan. The Draft 2023-2025 Capital Request and Ten-Year Capital Plan is anticipated to be presented to the Board at the April 2022 meeting.

For more information about the major projects, the Capital Program, and the Capital Planning Process, please visit the Office of Capital Planning and Development website: <https://cpd.wvu.edu/2021-23-capital-budget-request>.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa by Donna Gibbs, V.P. for University Relations & Marketing

**DATE:** October 7, 2021

**SUBJECT:** **University Relations and Marketing Report**

**PURPOSE:** Information Item

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**Purpose of Submittal:**

A written report is provided on the recent activities of University Relations and Marketing.

**Supporting Information:**

Report Attached

**WESTERN WASHINGTON UNIVERSITY  
OFFICE OF THE VICE PRESIDENT FOR UNIVERSITY RELATIONS  
AND MARKETING**

The University Relations & Marketing division has been busy supporting numerous administrative and academic departments as they prepare for a more in-person campus experience this fall, while dealing with the challenges of a robust hiring market that has resulted in the loss of several valued employees to positions offering higher pay and greater remote work flexibility. We've also had a couple of employees impacted by COVID health challenges, and others who found more time during the pandemic to reflect on their career and life goals.

Particularly impacted was our visual media production team during the summer months when we are busy producing content for the start of our fall in-state and non-resident digital recruitment campaigns. Nonetheless, we were able to work with former employees and external production companies to produce a couple of great videos about a reunion of alumna of the National Science Foundation-funded Multicultural Initiative in the Marine Sciences (MIMSUP) at Shannon Point Marine Center for our undergraduate recruitment campaign, which will launch December 2021. We also produced a longer-form video that will appear in the November digital issue of Window magazine:

Short Version

<https://vimeo.com/atomicguys/review/599001513/5df180dc6e>

Long Version

<https://vimeo.com/atomicguys/review/590083192/34d9bc93db>

We have also been busy working with our Admissions colleagues and our external digital marketing agency Carnegie-Dartlet on a new customer data platform that integrates with Admissions' Slate CRM.

This process provides progressive profiling to track data for anonymous website users at the first visit and continue to update session-to-session. This tracking shows the marketing campaigns an individual interacted with, pages they've viewed, when they visit the site, and more. When the user does identify through an inquiry form submission or application start, all that data becomes actionable and can be synced in our Slate CRM. Once synced, the Admissions team and marketers can leverage additional first-party website data to personalize the targeting and dynamic content options available.

As prospective students visit our website, they search for content across categories. Some will make a beeline toward study abroad content, while others may heavily browse internship opportunities and academic majors. When these groups of students submit an inquiry form, they're typically bucketed and set to receive the same email and follow-up prospect nurturing communications. Now, by identifying and responding to the unique motivations and interests of prospective students we can craft a more personalized call to action and boost engagement by delivering content that's relevant and not messaging that's simply prescribed.

Finally, the URM division has been deeply engaged with community partners on several projects to support our shared equity and inclusion goals including negotiations with the City of Bellingham on the siting of the Coast Salish-style "House of Healing" Longhouse on a city-owned parcel of land adjacent to campus in the Sehome Hill Arboretum, and a city-wide celebration of Indigenous Peoples' Day.

A virtual celebration of Indigenous Peoples' Day will be held on Monday, October 11 from 11 a.m. to 1 p.m. and is a collaborative partnership between WWU, Whatcom Community College, Northwest

Indian College, Bellingham Technical College, City of Bellingham, Bellingham Public Schools, Lhaq'temish Foundation, and the Education Department in the Swinomish Indian Tribal Community. The keynote presenter is [Matika Wilbur](#), a Swinomish and Tulalip member who has traveled to over 300 tribal communities across the country to take portraits of Indian Country. The event will also include student speakers from Whatcom County's educational institutions.

University representatives also met recently with the Sehome Hill Arboretum Board of Governors (SHABOG) during their monthly public meeting, together with Mayor Seth Fleetwood and Nicole Oliver, director of Parks & Recreation for the City of Bellingham. This was the first step in the process of modifying the Sehome Hill Arboretum master plan to accommodate siting of the Longhouse within the Arboretum. The next step is a presentation to the Bellingham City Council to approve the master plan and to start the process of an inter-local agreement between the city and the university.

### **UNIVERSITY COMMUNICATIONS (UComm)**

Our skilled professionals worked on a wide range of online, media relations, social media, and graphic design projects, which included:

Our office continued to provide broad, rapid and intensive communications support for Western's response to the COVID-19 pandemic. These efforts included:

- Assistant director and Western Today editor John Thompson continued to provide support for Western's COVID Response Team and its associated structure of campus stakeholders, from the Student Health Center to Counseling, Health & Wellness, Enrollment & Student Services, Academic Affairs, the Western Libraries, and more. The office continues to be a focal point for response to inquiries from parents and students in advance of the start of fall quarter, as well as media response and other communications requests including campus emergency messaging.
- Social Media Coordinator Zoe Fraley has been working to creatively promote Western Welcome Week on social media, with branded posts, Instagram Stories event postings and Instagram Stories takeovers that allow new students to connect with peers about move-in, Associated Students events, health and wellness and off-campus living. She is working on utilizing Instagram Stories for weekly event features and creating a more branded Stories experience to kick off the school year so that students will make Western's Instagram Stories a must-check location for campus happenings.
- Zoe Fraley is also collaborating with University Marketing to create more branded templates as a helpful resource for social media users throughout the campus and will focus on branding and design resources for the upcoming fall quarter social media committee meeting.
- Publications Editor Mary Gallagher is working on the fall edition of Window magazine, set to publish in November, with profiles of a computer science graduate who uses artificial intelligence programs to help wildlife biologists, a communications alumna who produces television shows for very young children of color, and a Woodring alum who became one of the nation's leading advocates for food safety policy following the death of his young son from an E. coli infection. She is also in the final stages of producing the President's Annual Report for publication in October. Finally, the Family Connection newsletter, which goes out to the parents of all Western students, continues to be very well read: its July, August and September editions had open rates between 44 and 53 percent.

Western also continued to receive notable media coverage, including:

- The office worked with the Bellingham Herald about the proposed Coast Salish-style Longhouse.
  - <https://www.bellinghamherald.com/news/local/article253918353.html>
- Continued focus on the US/Canada border closure has resulted in quite a few media stories for Western's **Laurie Trautman**, director of the Border Policy Research Institute:
  - <https://www.yahoo.com/now/canada-us-border-rules-covid-19-crossing-restrictions-175728713.html>
  - <https://news.yahoo.com/one-hundred-years-peace-arch-150200068.html>
  - <https://globalnews.ca/news/8096620/bc-border-tourism-covid-reopens/>
  - <https://globalnews.ca/video/8208926/us-land-border-closure-extended>
  - <https://nationalpost.com/pmnl/news-pmnl/canada-news-pmnl/canada-u-s-got-smart-about-border-20-years-ago-but-not-smart-enough-say-critics>
- Psychology's **Kate McLean** was featured in a recent article in Psychology Today:
  - <https://www.psychologytoday.com/za/blog/midlife-matters/202107/how-we-can-rewrite-the-menopause-story>
- History's **Jared Hardesty's** research about slavery in New England was highlighted when he was interviewed for this feature in the Boston Globe:
  - <https://www.bostonglobe.com/2021/09/08/metro/boston-sheds-more-light-its-relationship-slavery/>
- University Communications graphic designer Chris Baker also provided a range of design support, including:
  - The President's Report
  - The Housing Guide
  - Career Fair events (Virtual, Tech, and Law)
  - Transportation graphics
  - Student Outreach posters/brochures
  - CEBR upcoming survey graphics
  - Klipsun magazine preflight/press
  - Upcoming: Window Magazine, Career Services Center Annual Report, Munro Institute Seminar

OFFICE OF UNIVERSITY  
COMMUNICATIONS



METRICS DASHBOARD  
JULY – AUGUST 2021

## WESTERN TODAY

Total Sessions

59,825

Top Stories

- New Mandated Payroll Tax to Pay for Long Term Care Benefits in WA State– [Link](#)
- Inside the Delta Variant: A conversation with Western's virologist, Gerry Prody – [Link](#)
- Parking Services shares employee parking options for fall – [Link](#)



## SOCIAL MEDIA

Twitter

Facebook

Instagram

### STATISTICS AT A GLANCE

**23,311**

Total followers

**34**

New followers

**.2%**

% gained

**30**

Engagements

**50,680**

Total followers

**53**

New followers

**.1%**

% gained

**4,199**

Engagements

**24,715**

Total followers

**364**

New followers

**1.5%**

% gained

**37,247**

Engagements

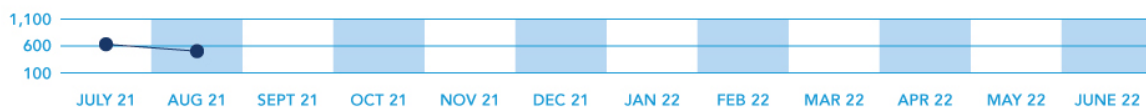
## External Media

Total Stories

**1,178**

Top Stories

- Skagit Valley College, College Success Foundation partner to serve foster, homeless youths – [Skagit Valley Herald/Yahoo News](#)
- How We Can Rewrite the Menopause Story – [Psychology Today](#)
- B.C. tourism operators cautiously optimistic as clock ticks down to U.S. border reopening – [Global News Canada](#)
- Boston sheds more light on its relationship to slavery – [Boston Globe](#)



## FAMILY CONNECTION NEWSLETTER

July

Audience: 4,052

Opened: 46.5%

Clicked: 13.3%

August

Audience: 5,794

Opened: 53.1%

Clicked: 16.2%

**Top clicks for both months:** Orientation website, welcome video from Sislena Ledbetter, New Student Services/Family Outreach welcome, Student Health Center's vaccine page, Housing move-in.

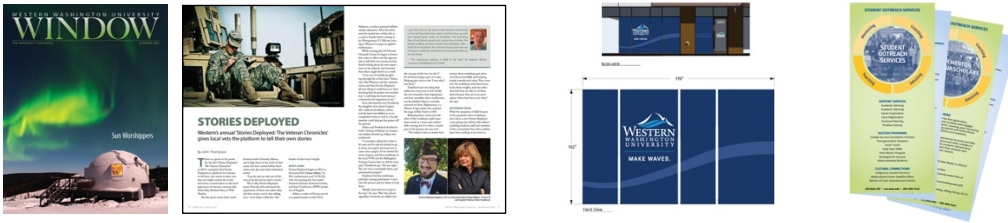


# GRAPHIC DESIGN

Total Projects **24**

Featuring

- Window Magazine, summer issue
- Stateside window graphics
- Student Outreach Center flyers
- University Housing Agreement



## University Marketing (UM)

### Summary

University Marketing is engaged in a range of work which includes digital marketing, collateral creation, video and photography, brand management, and marketing planning & project management.

### Digital Marketing

UM breaks down digital marketing into two main sections, campaign work that is coordinated with a third-party service provider, Carnegie Dartlet and in-house placement of ads. In both cases, the UM team is responsible for strategy, creative creation, asset coordination and budget reconciliation. The difference is based on the placement/routing of the advertising on the various platforms as well as tracking, in which in-house placement means that a member of the UM team works directly on the platforms to launch and track ad performance.

In both cases, part of our digital strategy includes monitoring how people are engaging with the ads and landing pages. The UM team, in collaboration with WebTech, has successfully set up Key Metrics in the Sitelproove software, generating a real-time dashboard report which is reviewed monthly.

### Campaign Digital Marketing

Beginning in September 2020, URM launched an undergraduate digital campaign in partnership with Admissions as the primary digital recruitment campaign for WWU. This includes display, display retargeting, Snapchat, YouTube, Pay-per-click, Audience Select (list targeting), and Facebook/Instagram advertising which runs for a six to nine-month cycle, depending on the platform.

### **At-a-Glance (July 1 – August 31, 2021) Undergraduate Campaign (Melt and “Welcome Back”)**

- Total Impressions = 1,223,045
- Total Ad Clicks = 1,622
- Total Conversions (Application or RFI button clicks) = 226

### **Key Highlights:**

- Overall conversion volume increased 50% in July as a result of strengthened performance from the “Welcome Back” and “Melt” IP targeting campaigns.
- August 1 wrapped up our 2020-21 Undergraduate, Regional Undergraduate (locations), and Graduate (Everett) campaigns.

### **At-a-Glance (Full campaign cycle 2020-21): Undergraduate Campaign**

- Total Impressions = 34,672,885
- Total Ad Clicks = 120,472
- Total Conversions (Application or RFI button clicks) = 5,019

### **At-a-Glance (Full campaign cycle 2020-21): Regional Undergraduate Campaign (Locations)**

- Total Impressions = 9,756,246
- Total Ad Clicks = 16,145
- Total Conversions (Application or RFI button clicks) = 258

### **At-a-Glance (Full campaign cycle 2020-21): Regional Graduate Campaign (Everett)**

- Total Impressions = 4,422,350
- Total Ad Clicks = 8,132
- Total Conversions (Application or RFI button clicks) = 31

### **2020-21 Key Highlights:**

- The Facebook/Instagram campaign was the top converting platform for the Out-of-State (OOS) campaign driving 64% of the total conversions, the majority being an apply action.
- Top performing videos for the campaign were:
  - YouTube - [“Find Space in the PNW”](#) (Mars Rover, featuring Dr. Melissa Rice and her student research team)
  - SnapChat – [“Work of Art”](#) (featuring alumna Rashawn Nadine Scott and Dr. Rich Brown)
  - SnapChat – [“Hatch Lab”](#) drove the strongest swipe up rate (featuring Dr. Marco Hatch and his multicultural student research team)

### **Collateral Creation (Graphic Design)**

In July and August, the designers collectively worked on 103 projects and produced 541 individual assets.

Notable projects include:

- Ad Creative for Campaign (Undergrad, Transfer and Grad)
- Locations Viewbook
- Western Welcome Week brand update and templates
- Fall Family Weekend collateral
- Queer Research Studies collateral
- Windows Magazine UX designs
- DegreeWorks style guide update
- Advancement branding

## **Video and Photography**

For July, we were without a video and photography team. Nonetheless, using the resources of former employees and trusted external production companies, we filmed a reunion of alumna of the National Science Foundation-funded Multicultural Initiative in the Marine Sciences (MIMSUP) at Shannon Point Marine Center for our undergraduate recruitment campaign, which will launch December 2021. We also completed a video to support our transfer-focused campaign about a team of students led by Dr. Jenise Bauman working on revegetation of the Elwha Reservoirs that starts in November 2021.

## **August Video & Photography**

11 projects; 670 total “final” assets produced

- On-site Shannon Point Marine Center
- Updated drone footage of campus
- Board of Trustees August tour
- Interdisciplinary Science building construction
- Child Development Center
- Makerspace
- Video of new Alma Clark Glass Hall for dedication ceremony
- Various portrait shoots:
  - Dr. Caskey Russell
  - LGBTQ+ staff
  - Kim O'Neill
  - Joyce Lopes
  - Lucas Webster (student)

## **Brand Management**

The creative team works with partners across campus to manage Western Washington University's brand. This includes the development of design elements and assuring adherence to Western's brand standards.

In July and August, the Creative Team:

- Completed brand identity work for:
  - Border Policy Research Institute
  - Center for Canadian-American Studies
  - Salish Sea Institute
- Brand identity work in progress for:
  - Entrepreneurship and Innovation Institute
  - Sustainability Engagement Institute
  - Tribal Office
  - The Ray Wolpov Institute for the Study of the Holocaust, Genocide, and Crimes Against Humanity
- Ongoing work on the University's search engine optimization strategy and interdepartmental collaboration, utilizing a “one Western” approach.

## COMMUNITY RELATIONS

### Port of Bellingham Commissioner Candidate Forum

The Director of Community Relations moderated [Bellingham City Club's forum](#) featuring candidates running for Bellingham's Port Commissioner. As a non-partisan representative in the community, he often serves as the host of various political forums. The Director of Community Relations also serves on the Program Committee for the Bellingham City Club.

Additionally, the Director of Community Relations coordinated and moderated the July 28 City Club event featuring WWU Mars researcher and Western Mars Lab Assistant, Kristiana Lapo. That video is available [here](#).

### Indigenous People's Day

The Director of Community Relations is co-leading the Indigenous People's Day Advisory Team with the Executive Director of WWU Tribal Relations, Laural Ballew. A virtual celebration of Indigenous Peoples' Day will be held on Monday, October 11 from 11 a.m. to 1 p.m. and is a collaborative partnership between WWU, Whatcom Community College, Northwest Indian College, Bellingham Technical College, City of Bellingham, Bellingham Public Schools, Lhaq'temish Foundation, and the Education Department in the Swinomish Indian Tribal Community. The keynote presenter is [Matika Wilbur](#), a Swinomish and Tulalip member who has traveled to over 300 tribal communities across the country to take portraits of Indian Country. The event will also include student speakers from Whatcom County's educational institutions. [www.wwu.edu/indigenous-peoples-day](http://www.wwu.edu/indigenous-peoples-day)

### "Be Neighborly" Door Hangers

Community Relations worked with the Office for Off Campus Living to distribute 400 informational door hangers in the York Neighborhood, which borders WWU's campus. More than 50% of the neighborhood's homes are rentals, and many of those homes are rented by students. The door hangers are distributed at the beginning of lease term and provide helpful information about ways to be a good neighbor and links to various student and tenant resources.

### Promoting the Okanagan Charter

The Director of Community Relations supported WWU's Executive Director of Counseling, Health & Wellness Dr. Sislana Ledbetter by coordinating the promotion and communication of WWU's adoption of the Okanagan Charter. The Okanagan Charter calls on higher-education institutions to embed health into all aspects of campus culture and to lead health-promotion action and collaboration locally and globally. WWU is the first of seven to join this national network and is the first university in the Northwest.

### Taste of Bellingham Food Tour

Community Relations and the Office for Off Campus Living have partnered to offer the [Taste of Bellingham Tour](#) on October 6 and October 7. This new program gives new students an opportunity to learn about their community by visiting downtown Bellingham's food scene. Students receive tours of downtown Bellingham from WWU's Student Admissions Representatives (Admissions tour guides) while stopping at nine popular and diverse restaurants. While at each stop, students will meet the owner, learn about the restaurant, and sample signature dishes. The nine participating restaurants include: Black Drop Coffeeshop, The Bagelry, Bantam 46, Mallard Ice Cream, AB Crepes, Cosmos Bistro, Boundary Bay Brewery & Bistro, Naan & Brew, and Flatstick Pub.

## **Community Connections and Engagement**

For a moment, in-person networking and engagement events returned which provided multiple opportunities for Community Relations to engage with our community and economic development partners. The Director of Community Relations attended multiple events on behalf of WWU including events hosted by the Economic Alliance of Snohomish County, Economic Development Alliance of Skagit County, WWU Retirement Association, Bellingham's Technology Alliance Group, Ferndale Chamber of Commerce, Bellingham Regional Chamber of Commerce, and Downtown Bellingham Partnership, among others. Connections made at these events have led to new exploratory partnerships including with the Mayor of Lake Stevens, Bellewood Farms & Distillery, Trails to Taps Race, City of Bellingham, and more than a dozen restaurants in downtown Bellingham.

## **TRIBAL LIAISON**

### **Planning**

The Tribal Liaison has been collaborating with Capital Planning & Development to advance the process for the Longhouse "House of Healing" project. The Liaison has formed a tribal elders advisory committee which will guide the longhouse advisory and construction steering committees using their knowledge of tribal protocol and cultural expertise to create an authentic Coast Salish-style longhouse for WWU students, faculty and staff and the community at large.

The longhouse planning committee will have representatives of WWU's Native American Student Union and Native alumni. Two of the members are the original authors of the 2016 NASU "letter of urgent needs." Representative Debra Lekanoff will be a member along with other distinguished leaders from Lummi, Swinomish, Nooksack, Skokomish and Tulalip Tribes.

The Tribal Liaison along with President Randhawa, Donna Gibbs, Rick Benner and John Furman met with the Sehome Hill Arboretum Board of Governors (SHABOG) during their monthly public meeting on September 16, 2021. Also in attendance were Mayor Seth Fleetwood and Nicole Oliver, director of Parks & Recreation for the City of Bellingham. This was the first step in the process of modifying the Sehome Hill Arboretum master plan. The next step is a presentation to the Bellingham City Council to approve the master plan and start the process of an inter-local agreement between the city and the university.

The Tribal Liaison has also been working with University Advancement on a funding strategy to raise approximately \$500,000 to complete the legislature's commitment of \$4.5 million. The university was recently invited by County Executive Satpal Sidhu to present a funding proposal to the Whatcom County Council for funding from the county's American Rescue Plan funding.

### **Events**

The event planning committee for Indigenous People's Day has been meeting weekly in preparation for a collaborative event including Northwest Indian College, Whatcom Community College, Bellingham Technical College, Lummi Lhaqtemish Foundation, and the Swinomish Tribe. The event is scheduled for Monday, October 11, 2021, 11:00 am-2:00 pm with keynote speaker Matika Wilbur, who is one of the nation's leading Indigenous photographers. The theme for this year's event is titled, "Changing the Way We Are" which honors the past, present, and future of Native people throughout Native country. It is a celebration of Native Americans in place of Columbus Day and acknowledges the true history of the Americas that always existed before 1492.

## **Advisory Functions**

The Tribal Liaison continues to meet with Western staff and other organizations regarding tribal and Indigenous issues which impact the students, faculty and staff at Western. Most currently on the forefront is the Covid-19 pandemic, historical residential and boarding school discoveries, and advising on land acknowledgements and sense of place for Salish tribes.

## **Relationship Building**

The Tribal Liaison continues to build working relationships with Lummi, Swinomish, Nooksack, WCC, BTC and NWIC during the promotion for the Indigenous People's Day event to be held as a yearly collaborative opportunity.

## **SMALL BUSINESS DEVELOPMENT CENTER (SBDC)**

### **Bellingham Highlights**

CJ Seitz joined the Whatcom County Racial Equity Commission (WREC), Stakeholder Group; stakeholders are being asked to provide community perspective to the proposed mission, vision, bylaws, organizational structure, commission membership, scope of work, and ordinances. Their involvement ensures accountability to those most impacted by policies and practices that perpetuate racial disparities.

The SBDC presented to the Whatcom Women in Business organization on strategies and lessons learned from the pandemic.

### **Center Support**

We are in conversations about lease negotiations for the main Whatcom County office, located in downtown Bellingham. The building is under contract with Unity Care and we will need to look for a new space within the year. We are considering our needs in tandem with remote working requests from Center staff.

Our administrative team has been busy building 2022 budgets and working on funding contracts. We have submitted our 2022 Small Business Administration funding request as well as our local match request with the City of Bellingham, Port of Bellingham and Whatcom County.

### **Outreach**

- Northwest Technology Alliance Group event
- Northwest Business Development Association – updates on 504, 7a refinance
- Bellingham Business Restaurant Nightlife Association meeting
- Bellingham Chamber meeting
- Downtown Bellingham Partnership, Economic Vitality committee, CJ Seitz member
- Lummi Community Development Financial Institution
- Northwest Women in Technology
- Team Whatcom
- Whatcom County Business and Commerce Advisory – CJ Seitz, seat for higher education
- Small Cities Mayor Partnership – SBDC associate members
- WREC Stakeholder Group and Functions Group meetings
- Whatcom Community Foundation, Impact Investment Committee – CJ Seitz committee member

## **Kitsap County Highlights**

Presented at Kitsap County Economic Alliance monthly meeting  
Presented to Port of Bremerton Commissioners

## **Center Support**

Funding - Our administrative team has been busy building 2022 budgets and working on funding contracts. We have submitted our 2022 SBA funding request.

## **Local Match Fundraising - 2022**

Committed:

- Kitsap Credit Union - \$10K (annually for 3 years)
- City of Bremerton - \$10K
- City of Bainbridge Island - \$10K
- Port of Bremerton - \$2,500

Requested

- City of Port Orchard - \$10k
- City of Poulsbo - \$10k
- Kitsap County - \$6k - \$60k annually (American Rescue Plan Act funding request)
- Kitsap Bank - \$10k
- First Federal Bank - \$10k

## **Outreach**

- Gorst Coalition Launch Event
- Bremerton Chamber Event
- Port Orchard Green Drinks
- BIPOC Business Forum

## **WASHINGTON CAMPUS COMPACT (WACC)**

### **Statewide Student Civic Leadership Fellows Program**

Washington Campus Compact has launched the Student Civic Leadership Fellows program this fall. Student leaders from across the state will develop community projects to address critical issues on their campuses and in their communities. They will work in cohorts of students from other institutions to learn from, and with one another. Fellows will participate in three service symposiums throughout the year and then present their projects to stakeholders on their campuses and in their communities in the spring of 2022.

### **Visioning Team/Re-branding**

The Washington Campus Compact board voted to disaffiliate from National Campus Compact effective July 1, 2022. Washington Campus Compact will convene a diverse visioning team, representing institutions from across the state, to begin the process of rebranding the organization. The intent is to identify a new name and logo by the end of the calendar year, and then launch the new brand in early 2022.

## WEB COMMUNICATION TECHNOLOGIES (WebTech)Summary

Work continued in supporting the coronavirus messaging to the campus and community. The College of Humanities and Social Sciences continued the work of migrating their department websites into the new format, with [Political Science](#) and [Communications Studies](#) moved.

The [Small Business Development Center](#) updated their website as well as the [Marine and Coastal Sciences](#) program. The Vice Provost of Undergraduate Education's first-year programs have now all been consolidated into a [First Year website](#), the goal being to make the process of finding information and how each program connects simpler.

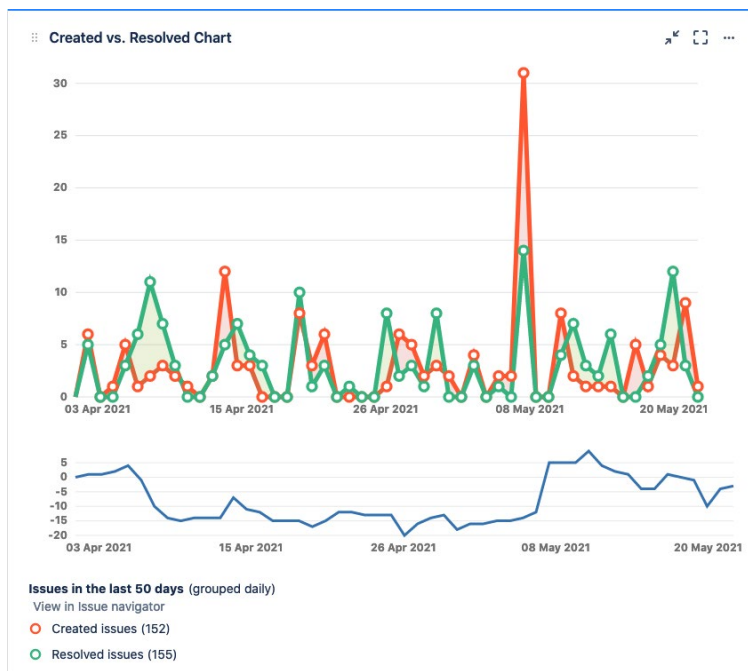
[Huxley College of the Environment](#) and [Academic Technology User Services](#) both upgraded their websites in May, a culmination of several months of work for WebTech with each respectively.

We had to say goodbye to our phenomenal COVID relief funded temporary employee Mario Gonzalez as he reached the maximum number of hours for a temporary appointment. We will miss his perspective as well as his ability to help with the work at WebTech.

In an effort to increase communication with campus stakeholders WebTech has begun publishing [monthly news](#) that highlights recent work accomplished, new tools available for campus site editors, and shared best practices.

[WebAIM in their annual assessment of the top 1,000,000 websites crawled ranked wvu.edu](#) at 20,049 with zero errors detected. This is a dramatic improvement from past years where Western ranked well, but with detectable errors. It is important to note that this was a singular snapshot of one page and their methodology leveraged automated checks, but the result is worth noting.

### WebTech Workload



Resolution of tickets increased slightly over the prior period, with 155 resolved issues. 152 new issues were created at the same time. The large increase in created tickets is due to a large demand for WebTech's assistance in testing software on campus for accessibility.





**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** John M. Meyer, Chair, Board Committee on Trustees  
**DATE:** October 8, 2021  
**SUBJECT:** **Board Trustees Remarks**  
**PURPOSE:** Information Item

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**Purpose of Submittal:**

Chair Meyer will provide time to members of the Board of Trustees and the University President for any final remarks, questions, or observations.

**16. DATE FOR NEXT REGULAR MEETING**

- **December 9 & 10, 2021**

## **17. ADJOURNMENT**