



**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MINUTES
THURSDAY, JUNE 13, 2024**

1. CALL TO ORDER

Acting Chair Chris Witherspoon called the Thursday, June 13, 2024, Western Washington University Board of Trustees meeting to order at 2:33pm, in the Boardroom, Old Main 340, in Bellingham, WA.

Attendance:

Sabah Randhawa, President
Faith Pettis, Chair (on Zoom)
Chris Witherspoon, Acting Chair
Max Stone, Trustee
Sue Sharpe, Trustee
Chase Franklin, Trustee
Ash Awad, Trustee (on Zoom)
Mo West, Trustee
John Meyer, Trustee
Jefferey Grant, Assistant Attorney General
Kerena Higgins, Assistant Attorney General
Rebecca Hansen-Zeller, Executive and Liaison to the Board of Trustees
Elissa Hicks, Government Relations and Board of Trustees Policy Coordinator

2. EXECUTIVE SESSION AS AUTHORIZED BY RCW 42.30.110(1)(i)(i)

At 2:33pm, Acting Chair Witherspoon announced that the Board is going into Executive Session for 30 minutes. This Executive Session is exempted from the open meeting requirements under RCW 42.30.110(1)(i)(i).

The Board welcomed people into the public session at 2:14pm.

3. PEACE CORPS: RECOGNITION OF STUDENTS AND STAFF

Acting Chair Witherspoon congratulated the staff team on long-term success of the program. He enthusiastically acknowledged the recent news that WWU is #1 among medium-sized colleges and universities for the number of graduates we have sent to volunteer in the Peace Corps. He noted that the global impact of our alumni is remarkable and invited the presenters to share more about WWU's program and their experiences as Peace Corps volunteers.

Executive Director Ryan Lewis gave context on how WWU's Peace Corps fits within the Institute for Global Engagement. He shared the breadth of international programming that fit under the Institute's umbrella. He also informed the Board that Western is fairly unique in having an embedded Peace Corps recruiter to help students navigate their applications. Jerry Smith, the Peace Corps Recruiter

embedded at WWU, shared a bit about his experience serving in the Peace Corps in Niger and how that service helped launch his career after he returned. He explained the structure of the Peace Corps and how it encourages people-to-people exchanges. There is extensive in-country training for volunteers prior to beginning their work in one of six specified job fields.

Chloe Manske shared their motivation for entering the Peace Corps. They shared a bit about the competitive application process and how Panama became the country they are headed to in February 2025. They will serve as a Sustainable Agriculture Extension Promoter. After three months of in-country training, they will serve for two years and then use a Peace Corps scholarship to apply to graduate school.

Trent Kibler shared a bit about himself and his studies at Western. After an extensive application process, he leaves in September to volunteer in Senegal as an Urban Agricultural Extension Agent.

Trustee John Meyer inquired about the acceptance rate for Peace Corps volunteers. It is estimated that the national acceptance rate is around 22%.

Daniela Mahecha graduated from Western in 2018. Following her time at WWU, she served in the Peace Corps in Costa Rica. She shared a bit about how her study abroad in Spain and other experiences led her to applying for the Peace Corps. She wanted to serve in Latin America and was grateful to have a choice in where she served. She served as a Community Economic Development Volunteer. She shared her experience about the three-month training, the first six months of research to narrow in on potential projects, and then seeing those projects through. Upon return, her Peace Corps experience was something she was able to draw on when entering the job market.

Acting Chair Witherspoon remarked on how inspiring the student experiences are and wished them luck in their future volunteer service and careers.

4. WWU WOMEN'S ROWING TEAM: RECOGNITION OF NCAA DIVISION II NATIONAL CHAMPIONS

Acting Chair Witherspoon acknowledged the many successes of WWU's Spring programs, including the Varsity Women's Softball Team and the Club Men's and Women's Rugby Teams. He invited Athletic Director, Jim Sterk, to introduce the Women's Rowing coaches to share about the team's dedication, and their many successes this season. 2024 marks the 9th time WWU has won the national title in rowing.

Athletic Director Sterk thanked the coaches and introduced each of the rowers, many of whom were in attendance. Assistant Coach Courtney Moeller shared details about the team's trials and successes throughout the season.

The Board and attendees stood to applaud and recognize the team. The Board will formally celebrate their National Champion status by presenting them with a Resolution to add to the trophy case in August 2024.

ADJOURNMENT

The meeting adjourned for the day at 3:56pm.



**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MINUTES
JUNE 14, 2024**

5. CALL TO ORDER

Acting Chair Chris Witherspoon called the Friday, June 14, 2024, Western Washington University Board of Trustees meeting to order at 7:34am, in the Boardroom, Old Main 340, in Bellingham, WA.

Attendance:

Sabah Randhawa, President
Chris Witherspoon, Acting Chair
Max Stone, Trustee
Sue Sharpe, Trustee
Ash Awad, Trustee (on zoom)
John Meyer, Trustee
Mo West, Trustee
Chase Franklin, Trustee
Kerena Higgins, Assistant Attorney General
Jacqueline Hughes, Chief Diversity Officer and Executive Director for the Office of Equity
Joyce Lopes, Vice President for Business and Financial Affairs
Kim O'Neill, Vice President for Advancement, Executive Director for the Foundation for WWU & Alumni
Brad Johnson, Provost and Executive Vice President
Donna Gibbs, Vice President for University Relations and Marketing
Becca Kenna-Schenk, President's Office Chief of Staff
Keara Ryan, AS President
Brandon Dupont, Faculty Senate President
Liz Parkes, Associate Vice President for Human Resources
Rebecca Hansen-Zeller, Executive and Liaison to the Board of Trustees
Elissa Hicks, Government Relations and Board of Trustees Policy Coordinator

6. EXEMPT SESSION AS AUTHORIZED BY RCW 42.30.140(4)(a)

At 7:34am, Acting Chair Witherspoon announced that the Board will begin with a 20-minute Exempt Session authorized by RCW 42.30.140(4)(a).

The Board returned to public session at 7:56am. Acting Chair Witherspoon welcomed attendees.

7. APPROVAL OF MINUTES

- a. Board of Trustees Regular Meeting, April 11, 2024
- b. Board of Trustees Special Meeting, May 17, 2024

The Trustees reviewed the minutes. One correction was noted for the April 11, 2024 minutes: In the Faculty Senate Report, Michael Sledge is named incorrectly as the incoming Faculty Senate President. That will be corrected to Michael Slouber.

- MOTION 06-01-2024: With that correction, Trustee Max Stone MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the following minutes:
- a. Board of Trustees Regular Meeting, April 11, 2024
 - b. Board of Trustees Special Meeting, May 17, 2024

Trustee Mo West seconded the motion. The motion passed 7-0.

8. PUBLIC COMMENT

The Board of Trustees agenda provides for public comment per Amended RCW 28B.35.110, also known as the Open Public Meetings Act. Three individuals signed up for public comment.

Leah Lippman, faculty member at WWU, shared the work she does and expressed concerns about the MOU that was signed between the university administration and the divestment coalition. She feels that the university has fallen short in mentoring critical thinking skills and providing open and inclusive dialogue on campus.

McNeel Jantzen, faculty member at WWU, spoke critically about the administration's handling of the encampment. She reported an atmosphere of fear and divisiveness that made people feel unsafe.

Miriam Shapiro Schwartz, community member, shared the experiences of her husband who is faculty and her daughter who is a student at Western. She spoke as a Jewish community member and Board member for the Western Washington University Hillel. Her comments were critical of the administration's response to the encampment and that the diversity of opinion was stifled on campus.

9. ACTION ITEM: RATIFICATION OF WESTERN ACADEMIC WORKERS UNITED (WAWU) EDUCATIONAL STUDENT EMPLOYEES CONTRACT

President Randhawa noted that this is the inaugural agreement between WWU and the new bargaining group. He thanked members of the bargaining teams for both the administration and the union for coming to a fair agreement. He invited Gabe Wong, a representative from the WAWU bargaining team, to share a few words.

- MOTION 06-02-2024 Trustee Mo West MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the Collective Bargaining Agreement between Western Washington University and the Western Academic Workers United (WAWU) for June 14, 2024, through January 31, 2027.

Trustee John Meyer seconded the motion. The motion passed 7-0.

10. BOARD CHAIR REPORT

Acting Chair Witherspoon offered reflections on the Thursday meeting where students who have impact in on the athletic fields, in the community and in the classroom were celebrated. Following a presentation on our Peace Corps program, the Trustees attended a reception with the impressive Presidential Scholars and then went to a ribbon-cutting ceremony at the Salish Sea Recording Studio at Fairhaven.

Acting Chair Witherspoon acknowledged that spring has been a busy time, and he offered his thanks to President Randhawa and his team for navigating a variety of challenges and also thanked the Trustees for their engagement as well. They attended a special meeting in May, participated in committee work and stayed carefully attuned to campus events. He shared everyone's enthusiasm for the upcoming Commencement ceremonies to celebrate the year.

He then welcomed Elissa Hicks, who is now working with Rebecca Hansen-Zeller to support the Board. Finally, with Trustee Max Stone's term ending, we expect the Governor to appoint a new Student Trustee very soon.

10a. RESOLUTION 2024-01, RECOGNIZING THE SERVICE OF TRUSTEE MAX STONE

Acting Chair Witherspoon invited Trustees to make comments and reflect on Trustee Stone's year of service. Each Trustee shared comments that spoke to Trustee Stone's strong listening skills, his thoughtful comments during committee and regular Board meetings, and his well-rounded successes at Western. The Board thanked him for his insights as a Trustee and wished him well in his bright future.

Trustee John Meyer read Resolution 2024-01 and made a motion to approve it.

RESOLUTION NO. 2024-01
A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON
UNIVERSITY
RECOGNIZING THE SERVICE OF TRUSTEE MAX STONE

WHEREAS, MAX STONE of South Surrey, British Columbia had the distinction of being the twenty-fifth student appointed by the Governor to the Western Washington University Board of Trustees, serving from July 1, 2023, through June 30, 2024; and

WHEREAS, MAX STONE has contributed to the increased stature and mission fulfillment of Western Washington University through his insightful and articulate engagement in numerous policy discussions and decisions affecting the University, both in meetings of the full Board and as a member of the Board's Academic Affairs and Student Success Committee; and

WHEREAS, MAX STONE prepared carefully and offered his perspectives as a student and as a fiduciary for the State of Washington; and

WHEREAS, MAX STONE has shown leadership and built community on Western's campus as Captain of the Rugby Team and President of the Philosophy Club; and

WHEREAS, MAX STONE is graduating from Western Washington University with a double major in History and Philosophy; and will receive the additional honor of being named the

Presidential Scholar for the College of Humanities and Social Sciences; and upon graduation he will then be a proud Alumni of Western Washington University; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Western Washington University that MAX STONE is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its meeting on June 14, 2024.

Trustee Mo West seconded the motion to approve the Resolution. The Resolution passed 6-0, with Trustee Max Stone abstaining.

Trustee Max Stone thanked the other Trustees, President Randhawa and members of the Cabinet for their mentorship and support throughout the experience.

11. UNIVERSITY PRESIDENT REPORT

President Sabah Randhawa offered his thoughts on managing the many factors that were juggled on campus this spring. He felt challenged to navigate a course that brought people together. In the aftermath, he is reflecting seriously on the collective experience the community had this spring, and he shared his hope for fostering a vibrant campus culture that can live up to its institutional values during times of conflict.

President Randhawa highlighted a number of points of pride from the past few months and thanked Faculty and Staff for their continued work. Over the summer, President Randhawa and the team will be focused on the university's budget.

President Randhawa thanked Brandon Dupont and Keara Ryan for their partnership this year. Priya Sall, Interim Executive Director of Internal Audit, was invited to introduce Christy Fazio, the newly hired Senior Auditor. Joyce Lopes then introduced the new Associate Vice President for Facilities and Operations, Traci Rogstad. President Randhawa and Vice President Lopes offered thanks to Steve Hollenhorst, who served in the interim role since April 2023.

12. FACULTY SENATE REPORT

Brandon Dupont gave his final report as Faculty Senate President to the Board. He recounted some of the key work of the Faculty Senate this year, including structural changes and the hiring of a new Faculty Senate Specialist which has resulted in improved organization and record-keeping. Key Senate committees were reconstituted and have been meeting throughout the year. President Dupont also noted improvements in communication to key constituencies on campus. The forum on Academic Freedom and Free Expression was sponsored by the Faculty Senate and offered a timely discussion. An ad-hoc committee has made significant progress on revisions to the Faculty Handbook and that work will continue that project in Fall 2024. The goal is to submit that to the Board for approval in December 2024. Brandon finished by thanking faculty who served on committees and in leadership roles and thanked the Board for their partnership this year.

Acting Chair Witherspoon thanked Brandon Dupont for his leadership as Faculty Senate President and the other Trustees also acknowledged him for his thoughtful work. The Board looks forward to working with the incoming Faculty Senate President, Michael Slouber, next year.

13. ASSOCIATED STUDENTS REPORT

Keara Ryan gave her final report as Associated Students President. President Ryan began by reflecting on the past year and thanking student government members and staff advisors for working together this year. She talked about student experiences related to the encampment activities and how student government defined their role. She acknowledged the work of university administrators who worked with the encampment coalition. She also noted that the students within the encampment offered one another exceptional care and a willingness to dialogue. She is looking forward to student government engaging with the two committees that will be formed as a result of the MOU. President Ryan continued by noting that the S&A fee process should be examined for improvement. She shared her thoughts on the pilot fee to support the Food Pantry and indicated that there is a broad call to address food insecurity on campus.

Keara Ryan reported on the Associated Students election, which saw improved voter turnout and participation among candidates. She shared her excitement for next year's Associated Students leadership with Malachi Phillips as the incoming President.

She finished by thanking the Trustees and the Cabinet for their partnership.

Acting Chair Witherspoon thanked Keara Ryan for her service as a Student Trustee and as the AS President and congratulated her on her graduation.

14. BOARD FINANCE, AUDIT, AND ENTERPRISE RISK MANAGEMENT COMMITTEE REPORT

Trustee Sue Sharpe, Chair, Finance, Audit, and Enterprise Risk Management Committee, reported on the committee's most recent strategic discussion and business meeting. The strategic discussion focused on the Capital Budget and 10-Year Capital Plan. She also noted that the Heating Conversion Project requires a new way of thinking about how we use energy and thanked staff and Trustees for their continued work on it. The business meeting covered budget issues that will come before the Board at this meeting. Committee Chair Sharpe also noted the work of Internal Audit and commended the office on the S&A audit and President's expenditure audit.

15. BOARD ACADEMIC AFFAIRS AND STUDENT SUCCESS COMMITTEE REPORT

Trustee Mo West, Academic Affairs and Student Success Committee Chair, reported that the committee had a presentation and discussion about campus climate the ongoing dialog with the student encampment leaders and some of that information will be presented by Chief Diversity Officer Jacqueline Hughes later in the meeting. The committee also met with Keith Russell who is the Dean for Humanities and Social Sciences. Jacqueline Hughes also highlighted the recent Day of Community Building and shared perspectives from the student panel. Vice President Huskey shared information on the incident command structure. Provost Brad Johnson shared the commendations and recommendations from the accreditation visit from NWCCU.

DISCUSSION ITEMS

16. CAMPUS CLIMATE

President Randhawa introduced Melynda Huskey, Vice President for Enrollment and Student Services, and Jacqueline Hughes, Chief Diversity Officer & Executive Director for the Office of Equity. Vice President Huskey shared a student development perspective on challenges that have been faced in the past year. She acknowledged the enrollment and student services staff and the work they do on behalf of students. Administrators and staff will evaluate the response to spring events and learn from them. One focus for next year is building resilience, compassion and critical hope for students and the rest of the community.

Trustee Awad inquired about how the university responds to harassment claims. Vice President Huskey and Chief Diversity Officer Hughes explained the process for interpersonal harassment and discriminatory harassment as well as ways to strengthen the processes. President Randhawa also mentioned the Bias Response Team.

Chief Diversity Officer Jacqueline Hughes shared her perspective on the various roles of ADEI and plans for next year, which include treating others with respect and dignity, working across differences, increasing trust, and living up to our institutional values. The ADEI Plan contains four key pillars and will be posted online soon.

Trustee Sue Sharpe shared her thoughts on the university's role during conflict.

17. OVERVIEW OF OPERATING AND INTERCOLLEGIATE ATHLETICS BUDGET FOR FY 2024-2025

President Randhawa introduced the presentation, which was also highlighted at a recent FARM meeting. President Randhawa shared that we are tracking closely for the FY24 budget, and we are currently looking forward to forecasting what the university can expect longer term. Lower enrollment from the pandemic is currently having impact on our budget. President Randhawa shared how the university has addressed budget concerns with short-term strategies and needs to shift to more structural changes. He also framed our legislative budget requests and a focus on changes to the base budget.

Trustee Chase Franklin asked how the budget priorities connect to our strategic plan and Sabah Randhawa shared how budget priorities align strategically.

Joyce Lopes, Vice President for Business and Financial Affairs, explained that reserves will be used for the operating budget. Vice President Lopes also provided the budget picture in terms of enrollment and highlighted recruitment and retention as budget issues.

Faye Gallant, Assistant Vice President for Strategy, Management and Budget, shared the key priorities for FY25 budget which include fully funding instruction, fulfilling compensation commitments, and having a sound fiscal policy and management of reserves. With those priorities in mind, the FY25 budget recommendations are to request a 70% compensation split with the state for compensation increases, rely on one-time strategies such as use of reserves, include the full cost of instruction, preserve capacity for recovery and fulfill compensation commitments. Rebuilding reserves to 10% remains a priority. Associate Vice President Gallant also shared funding that was allocated during the supplemental budget session. She also shared one-time strategies that will be employed to continue to fill the gap between recurring revenues and expenditures.

Trustee John Meyer inquired about how the use of funds from the potential property sale will be allocated and expressed concerns over using reserves to fill budget gaps. Trustee Chase Franklin asked how the property sale aligns with the timing for the budget process.

Faye Gallant also gave a brief overview of the Athletics budget for 2024-25. The past few years, there has been a deficit in the Athletics budget, partly due to lower self-sustaining fee revenues being collected. Jim Sterk, Athletics Director, is committed to developing a five-year business plan for Athletics.

Trustee John Meyer asked about how the political landscape lends itself to having our legislative requests prioritized among legislators. Chief of Staff, Becca Kenna-Schenk, explained dynamics surrounding the compensation fund-split request and the request for the coalition of four-year colleges advocating of re-basing the budget.

Trustee Max Stone asked Athletic Director Sterk how other universities are addressing Athletics deficits. Jim Sterk raised the possibility of a student fee for Athletics, needing to increase community engagement, and leverage partnerships for sponsors and donations.

18. OVERVIEW OF CAPITAL BUDGET REQUEST FOR BIENNIUM 2025-2027 AND 2025-2035 TEN YEAR CAPITAL PLAN

Vice President Lopes introduced Associate Vice President Rogstad to lead the presentation of the 2025-27 Capital budget request and the 2025-25 Ten-Year Capital Plan. She began by recognizing Rick Benner, University Architect and Senior Director for Capital Planning and Development and Facilities Development and Operations, who will be retiring soon. With the Board's approval, staff will begin preparing the budget for submission to the Office of Financial Management by September. Major goals of the request and plan include creating a physical presence on the Poulsbo campus; preserving, improving, and modernizing existing assets; improving security, safety and accessibility; and increasing sustainability. Rick Benner, and Brian Ross, Director of Capital Budget and Public Works Procurement, Facilities Development and Operations, reviewed priority capital projects and how they will be funded.

ACTION ITEMS

19. APPROVAL OF FY 2024-2025 OPERATING BUDGET

Following the overview presentation, Acting Chair Witherspoon requested a motion to approve.

Trustee John Meyer expressed concern over the sale of assets for operations. President Randhawa explained that there are very limited future uses for the properties being sold. The funds from the property sale will temporarily fill budget gaps but will ultimately be put toward endowments for marine research, student clubs and other targeted purposes.

MOTION 06-03-2024: Sue Sharpe MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2024-2025 annual state operating expenditure budget of \$235,674,631, to be supported by projected revenues of \$232,016,178 and use of reserves of \$3,658,452.

Trustee Chase Franklin seconded. The motion passed 7-0.

20. APPROVAL OF FY 2024-2025 INTERCOLLEGIATE ATHLETICS BUDGET

MOTION 06-04-2024: Chase Franklin MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2024-2025 intercollegiate athletics operating budget of \$8,066,698 consisting of tuition and S&A fees in the amount of \$3,905,422 and waiver allocations, self-sustaining and other revenues of \$3,189,024.

FURTHER MOVED, that the University develop a five-year plan to address the remaining operating deficit in the intercollegiate athletics operating budget in accordance with Substitute Senate Bill 6493, balancing expenditures with revenues across multiple fund sources.

Trustee Mo West seconded the motion. The motion passed 7-0.

21. APPROVAL OF 2025-2027 CAPITAL BUDGET REQUEST AND 2025-2035 TEN YEAR CAPITAL PLAN

MOTION 06-05-2024: Trustee John Meyer MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approves the 2025-2035 Capital Plan, which includes the 2025-2027 Capital Budget Request from State-appropriated funding sources estimated at \$262,116,000.

Trustee Mo West seconded. The motion passed 7-0.

22. APPROVAL OF S&A FEE ALLOCATION

Acting Chair Witherspoon noted that as part of today's action, the Board is asking administration to look carefully at the process for determining S&A fee allocations and help Trustees understand how those funds are allocated to support all students.

MOTION 06-06-2024 Trustee Chase Franklin MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President and various constituent review committees, approve the 2025-2026 fee levels of the mandatory Services & Activities Fee at a 4% increase to the non-bond pledged portion, an effective rate of 3.49% on the entire fee. The quarterly fee will increase \$8.75 per quarter, and \$26.25 per academic year, prorated for students taking fewer than 10 credits.

FURTHER MOVED, that the Board requests that University administration review the allocation process before it is presented for approval next year.

Trustee Sue Sharpe seconded the motion. The motion passed 7-0.

23. RESOLUTION 2024-02: APPROVAL OF GROUND LEASE WITH OLYMPIC COLLEGE

President Randhawa thanked people for their support for the expansion including the City of Poulsbo, Senator Drew Hansen and staff member Becca Kenna-Schenk and Assistant Attorney General Julie Nichols for their work with Olympic College. Becca Kenna-Schenk shared details of the process and final agreement. The material terms of the ground lease were approved by the Olympic College Board in May and now the WWU Board is taking action to approve. Following approval, both the Olympic College Presidents and WWU President will sign the agreement. Acting Chair Witherspoon commented on the complexity of the work to get to this point.

Trustee Sue Sharpe to read the Resolution and made a motion to approve the ground lease.

RESOLUTION NO. 2024-02
WESTERN WASHINGTON UNIVERSITY RESOLUTION TO
APPROVE GROUND LEASE WITH OLYMPIC COLLEGE

WHEREAS, since 2013, Western Washington University (“WWU”) and Olympic College have collaborated in offering 4-year degree programs to students through 2+2 programs, in which Olympic College students obtain an AAS-T degree and then transfer to WWU to obtain bachelor’s degrees in these fields.

WHEREAS, through collaborative outreach and recruitment efforts, WWU and Olympic College will jointly benefit from increasing the number of students enrolled in these 2+2 degree programs at the Olympic College Poulsbo campus;

WHEREAS, beginning in the 2015-17 budget cycle, the Washington State Legislature allocated funds to WWU to expand baccalaureate and graduate level degree programming on the Kitsap and Olympic peninsulas;

WHEREAS, the Presidents and Trustees of WWU and Olympic College have held discussions to develop a collaborative plan for WWU’s expansion on the Olympic College Poulsbo campus;

WHEREAS, WWU intends to request funding for the design and construction of a new academic building on the Olympic College Poulsbo campus in the State’s 2025-2027 Capital Budget and WWU has started working on the preliminary design of this proposed building;

WHEREAS, WWU wishes to enhance its presence in the Kitsap and Olympic Peninsulas including the addition of new bachelor’s degree programs in sociology, data science, and industrial and systems engineering and graduate degree programs in social work and nursing (“Programs”) by constructing a new, approximately 40,000 SF academic facility on a portion of the Olympic College Poulsbo campus;

WHEREAS, by collocating WWU’s Peninsulas operations on the Olympic College Poulsbo campus, WWU and Olympic College will both benefit from shared use of facilities, such as classroom and lab space, and use of WWU’s Cyber Range Center for educational purposes;

WHEREAS, this continued partnership will allow WWU and Olympic College to expand their support to students across both institutions;

WHEREAS, WWU and Olympic College have substantially agreed to the material terms of a ground lease that allows for a single, approximately 40,000 SF building to be paid for and constructed by WWU at the Olympic College Poulsbo campus; and

WHEREAS, on May 21, 2024, the Board of Trustees of Olympic College adopted a resolution approving the material terms of the draft ground lease and delegated authority to the President of Olympic College to approve the final ground lease; therefore,

BE IT RESOLVED, that the Board of Trustees of Western Washington University approves the ground lease in Attachment A to the Board materials, for a single building to be constructed by WWU at the Olympic College Poulsbo campus and authorizes the President or his designee to sign the ground lease.

APPROVED by the Board of Trustees of Western Washington University at its meeting thereof duly and regularly held this 14th day of June 2024.

Trustee John Meyer seconded the motion for approval. The motion passed 7-0.

24. APPROVAL OF REAL PROPERTY SALE

Vice President Lopes explained the process used to evaluate the properties and assess their value. Many properties are being retained for opportunities for future development. Those that are being considered for sale are either remote, no longer useful in alignment with what the property was intended for, or small residential properties. If approved, the identified properties will be listed for sale.

MOTION 06-07-2024: Trustee John Meyer MOVED that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the sale and retention of real property as identified on Attachment A owned by Western Washington University.

Trustee Mo West seconded. The motion passed 7-0.

25. APPROVAL OF 2024-2025 SELF-SUSTAINING ACADEMIC YEAR AND SUMMER SESSION TUITION

President Randhawa noted that this is a 3% increase which is consistent with other tuition increases.

MOTION 06-08-2024: Trustee Max Stone MOVED, that the 2024 – 25 Self-Sustaining Academic Year Tuition Rates be raised by 3% to the following rates:

- Undergraduate Course/Workshop \$307 per credit;
- Graduate Course/Workshop \$393 per credit;
- Graduate – Audiology Course/Workshop \$639 per credit;
- Graduate—Clinical Mental Health and School Counseling \$435 per credit;
- Graduate – MBA Program (Bellingham) Course/Workshop \$455 per credit;
- Graduate – Pathology Course/Workshop \$599 per credit;
- Self-Pace Course/Workshop \$170 per credit;

- Credit Option: Variable Fee \$50 to \$100 per credit;
- Continuous Enrollment \$50 flat, Viking Launch \$300 per credit;
- Undergraduate Degree Program Courses \$355 per credit;
- Graduate Degree Program Courses \$426 per credit; and
- Weekend MBA \$757 per credit.

FURTHER MOVED, that the Summer Session 2025 Tuition Rates be raised by 3% to the following rates:

- Resident – Undergraduate Summer Session \$307;
- Resident – Graduate Summer Session \$393;
- Non-Resident – Undergraduate Summer \$489;
- Non- Resident – Graduate Summer Session \$574;
- MBA – Resident – Graduate Summer Session \$455; and
- MBA – Non-Resident – Graduate Summer Session \$1,134. MBA tuition rates are banded from 10 to 18 credits.

FURTHER MOVED, that the Global Pathway Undergraduate Program tuition rate be approved at a flat rate of \$5,150 per quarter (a 3% increase from 2023 - 24).

Trustee Chase Franklin seconded. The motion passed 7-0.

26. APPROVAL OF SPRING QUARTER DEGREES

MOTION 06-09-2024: Trustee Mo West MOVED, that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Spring Quarter 2024, effective June 14, 2024.

Trustee John Meyer seconded. The motion passed 6-0, with Trustee Max Stone abstaining.

INFORMATION ITEMS

27. WRITTEN REPORTS

- a. Enrollment Management Summary
- b. University Advancement Report
- c. Capital Program Report
- d. University Relations and Marketing Report
- e. Annual Grant Report
- f. Fellowship and Scholarship Report
- g. Report on Declared Majors
- h. Accessibility, Diversity, Equity and Inclusion Report
- i. Emeritus Status Report
- j. Minority and Women-Owned Business Enterprises (MWBE) Report

Acting Chair Witherspoon invited questions or comments from Trustees related to the reports. Trustee Mo West noted Shelli Soto's report on enrollment and thanked her for working through the FAFSA problems this spring. Trustee Sue Sharpe appreciated the report on Declared Majors and seeing the breadth of studies our students pursue.

28. TRUSTEE REMARKS

Trustee Max Stone shared that it has been a pleasure serving on the Board and he wants to stay involved as an alum. Trustee Ash Awad noted that the presentation on WWU's Peace Corps participation was impressive. Trustee Franklin highlighted the exceptional accomplishments of the Presidential Scholars. Trustee Mo West shared that the Salish Sea Recording Studio event was wonderful and that she engaged in conversation with Resident Assistants who shared their experiences. President Randhawa added that the donor's dedication was sincere. Trustee John Meyer shared that his granddaughter will start at Western next year. He shared his pride and her excitement. Acting Chair Witherspoon shared that he has spoken with a number of parents this year who are interested in sending their seniors to Western. Witherspoon finished by noting the challenges of the past year and thanking leadership for their work. The Trustees look forward to celebrating with the graduates and participating in the eight commencement ceremonies this weekend.

29. DATES FOR NEXT REGULAR MEETING: August 15-16, 2024, in Bellingham, WA

August will be an extended meeting and will include a daytime work session at WWU's Lakewood property on Thursday and then a Regular Meeting in the Board Room on Friday.

30. ADJOURNMENT

The meeting adjourned at 11:51am.