

**WESTERN WASHINGTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION NO. 2013 – 04**

**RECOGNIZING THE SERVICE OF**

***SECRETARY TO THE BOARD OF TRUSTEES ELIZABETH SIPES***

**WHEREAS, ELIZABETH SIPES**, of Bellingham, Washington, was hired in 1984 as a manuscript typist in Western Washington University's Bureau for Faculty Research, now the Office of Research and Sponsored Programs; and

**WHEREAS, ELIZABETH SIPES** served from 1985 – 1999 as Administrative Assistant to the Western Washington University Director of Libraries, working with three different Libraries Directors; and

**WHEREAS, ELIZABETH SIPES** has served in several administrative roles in the President's Office from 1999 to the present, most recently as Secretary to the Western Washington University Board of Trustees; and

**WHEREAS, ELIZABETH SIPES** was instrumental in organizing searches for numerous senior leadership positions at Western Washington University, including those for the President, Provost and Vice President for Business and Financial Affairs; and

**WHEREAS, ELIZABETH SIPES** brought to her appointment as Secretary to the Board of Trustees a spirit of conscientious service, hard work and confidentiality, and a can-do attitude appreciated by all Board Chairs with whom she has worked; and

**WHEREAS, ELIZABETH SIPES** has been a highly valued colleague in the President's Office and throughout the institution, known for her teamwork, dedication, candor, and ever-present good humor, serving with distinction as Secretary to the Board of Trustees for fourteen years; and

**WHEREAS, ELIZABETH SIPES** will be retiring from Western to pursue new adventures in the next stage of her life;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Western Washington University extends its gratitude and commendation to **ELIZABETH SIPES** for her exemplary service and dedication to the University.

**PASSED AND APPROVED** by the Board of Trustees of Western Washington University at its regular meeting on June 14, 2013.