

**Western Washington University
Board of Trustees
Meeting Minutes
Friday, June 11, 2021**

CALL TO ORDER

Board Chair, Trustee John M. Meyer called the regular meeting of the Board of Trustees of Western Washington University to order at 8:01 a.m., via Zoom. A quorum was established by roll call.

Board of Trustees

John M. Meyer, Chair
Chase Franklin, Vice Chair – *via Zoom*
Karen Lee – *via Zoom*
Faith Pettis – *via Zoom*
Sue Sharpe, Secretary– *via Zoom*
Hunter Stuehm – *via Zoom*
Mo West – *via Zoom*

Western Washington University

Sabah Randhawa, President
Richard Van Den Hul, Vice President for Business and Financial Affairs
Stephanie Bowers, Vice President for Advancement
Melynda Huskey, Vice President for Enrollment and Student Services
Donna Gibbs, Vice President for University Relations and Marketing
Brian Burton, Associate Vice President for Academic Affairs
Becca Kenna-Schenk, Executive Director, Government Relations
Jeff Young, Faculty Senate President
Melissa Nelson, Assistant Attorney General
Paul Cocke, Director, Communication and Marketing
Paul Dunn, Chief of Staff to the President and Secretary to the Board of Trustees
Barbara Sandoval, Senior Executive Assistant to the President
Rayne Rambo, Assistant Secretary to the Board of Trustees

4. APPROVAL OF MINUTES

MOTION 06-02-2021

Trustee Meyer moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Meeting, April 01 & 02, 2021

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes

Trustee Hunter Stuehm - Yes
 Trustee Chase Franklin – Yes
 Trustee John Meyer, Chair - Yes

The motion passed.

5. PUBLIC COMMENT

As per Amended RCW 28B.35.110, the Board of Trustees provided time for public comment. No one signed up for public comment.

6. RECOGNITIONS AND INTRODUCTIONS

President Randhawa recognized and welcomed three new leaders joining Western over the summer, and recognized students receiving academic fellowship or scholarship awards, as well as this year’s Presidential Scholars.

Joyce Lopes will join Western Washington University as the new Vice President for Business & Financial Affairs effective July 1, 2021. Lopes currently serves as Vice President of Administrative Affairs at Sonoma State University in Rohnert Park, in California’s Sonoma Valley, a position she has held for nearly four years. He noted the start date provides considerable overlap for transition with Richard Van Den Hul, who will be retiring after a decade of exemplary service to Western at the end of summer.

Kim O’Neill will join Western Washington University as the new Vice President for University Advancement and CEO of the WWU Foundation effective July 1, 2021. He added that Kim currently serves as Associate Vice President of Advancement at Texas Tech University in Lubbock, Texas, a position she has held since September 2019. Randhawa noted that the start date provides considerable overlap for transition with Stephanie Bowers, who will be retiring after 20 years of exemplary service to Western at the end of summer.

Christopher ‘Caskey’ Russell has been named the new dean of the Fairhaven College of Interdisciplinary Studies at Western Washington University. Randhawa noted that Russell, hired following a national search, will start in his new job at Western on August 16, 2021. He added that Russell is currently director of Native American and Indigenous Studies and assistant director of the School of Culture, Gender, and Social Justice at the University of Wyoming.

WWU Gilman Scholarship Award Recipients

Daniel Cruz Guzman	Malene Garcia	Emma Fortney	Grace Fortney	Noemi Bueno
<ul style="list-style-type: none"> • College of Science and Engineering • Manufacturing Engineering • United Arab Emirates, Summer 2021 	<ul style="list-style-type: none"> • Huxley College of the Environment • Urban Planning & Sustainable Development 	<ul style="list-style-type: none"> • College of Business and Economics • Business Administration and Marketing 	<ul style="list-style-type: none"> • Wooding College of Education • Secondary Education • South Korea, Fall 2021 	<ul style="list-style-type: none"> • College of Business and Economics • International Business • South Korea, Fall 2021

	<ul style="list-style-type: none"> • Spain, Summer 2021 	<ul style="list-style-type: none"> • South Korea, Fall 2021 		
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Roxana Gonzalez Valle	Soria Rabanal	Victoria Hartman	Rebecca Mercado	Isabella Colbert
<ul style="list-style-type: none"> • College of Business and Economics • Business Administration & Finance • Spain, Fall 2021 	<ul style="list-style-type: none"> • College of Humanities and Social Sciences • Behavioral Neuroscience • Ecuador, Fall 2021 	<ul style="list-style-type: none"> • College of Science and Engineering • Biology • South Korea, Fall 2021 	<ul style="list-style-type: none"> • Huxley College of the Environment • France, Fall 2021 	<ul style="list-style-type: none"> • Huxley College of the Environment • Environmental Science • Costa Rica, Fall 2021

Kendrick Jackson	Kaia Lane	Kaila Edwards	AdriAnna Rodriguez
<ul style="list-style-type: none"> • College of Humanities and Social Sciences • Sociology • England, Fall 2021 	<ul style="list-style-type: none"> • College of Humanities and Social Sciences • Asian & Anthropology • Japan, 2021-2022 	<ul style="list-style-type: none"> • College of Humanities and Social Sciences • Japanese • Japan, 2021-2022 	<ul style="list-style-type: none"> • College of Humanities and Social Sciences • Linguistics & Anthropology • Japan, 2021-2022

WWU 2021 Presidential Scholars

Emmelyn Affeldt	Luke Arnold	Brahm vanWoerden	Summer Pascual	Melody Gao	Kathryn Anderson	Azucena Montalvo
<ul style="list-style-type: none"> • College of Business and Economics • International Business 	<ul style="list-style-type: none"> • College of Fine & Performing Arts • Piano Performance and Psychology 	<ul style="list-style-type: none"> • CHSS – Humanities • Spanish and Linguistics 	<ul style="list-style-type: none"> • CHSS – Social Sciences • Psychology 	<ul style="list-style-type: none"> • College of Science and Engineering • Biochemistry 	<ul style="list-style-type: none"> • Huxley College of the Environment • Environmental Science 	<ul style="list-style-type: none"> • Woodring College of Education • Early Childhood Education P-3

7. BOARD CHAIR REPORT

Trustee John Meyer, Board Chair recognized the service and dedication of Trustee Hunter Stuehm whose term comes to an end after a unique year serving as the Western Washington University Student Trustee. Meyer noted that Stuehm's dedication to serve two years as the student trustee is a testament to his exceptional dedication to the role and his perspective and understanding of Western has been invaluable over the course of the past two years.

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY

RECOGNIZING THE SERVICE OF BOARD MEMBER

HUNTER STUEHM

WHEREAS, HUNTER STUEHM of Vancouver, Washington has the distinction of being the twenty-second student appointed by the Governor to the Western Washington University Board of Trustees, serving from July 1, 2019 through June 30, 2021, and of being the only student to serve two consecutive terms as a trustee; and

WHEREAS, HUNTER STUEHM brought to his appointment a record of dedication to the campus community, serving as a resident advisor from 2017-2019, and as a member of the Campus Public Safety Advisory Council, the Resident Advisor Advisory Council, and the Associated Students University Housing Representation and Advocacy Committee; and

WHEREAS, HUNTER STUEHM has been exceptionally dedicated to the governance of the University during the COVID-19 pandemic while pursuing a Doctorate in Audiology and working as the Associated Students Communications Director, earning a nationally competitive research grant from the National Institute on Deafness, and creating an award-winning COVID safety messaging campaign aimed at students; and

WHEREAS, HUNTER STUEHM has contributed to the increased stature and mission fulfillment of Western Washington University through his insightful and articulate engagement in numerous policy discussions and decisions affecting the University, both in meetings of the full Board and as a member of the Board's Student Success Committee; and

WHEREAS, HUNTER STUEHM has worked to raise students' awareness and understanding of the Board of Trustees' role in university governance, including the role of the student trustee; and

WHEREAS, HUNTER STUEHM has worked to promote the interests of all members of the Western community, and has been an exceptionally effective and universally respected advocate for transparent communication among the Board of Trustees, the University Administration, and the student body;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Western Washington University that **HUNTER STUEHM** is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 11, 2021.

MOTION 06-03-2021

Trustee West moved that the Board of Trustees approve Resolution 2021-02 Recognizing the Service of Board Member Hunter Stuehm.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

The trustee unanimously thanked Trustee Stuehm for his service and wished her well on her future endeavors.

8. UNIVERSITY PRESIDENT’S REPORT

President Randhawa provided the following report: “Continuing the spirit of thanks that was expressed in the Celebration of Excellence employee award ceremony, I want to acknowledge and thank Jeff Young for serving as the president of the Faculty Senate for two years, a time that has perhaps been the strangest and most difficult one of all time. Jeff has done an excellent job and both Provost Carbajal and I have very much appreciated working with Jeff and partnering with him and the Faculty Senate leadership on important issues. Jeff—thank you for your service. I want to take a few minutes and reflect about Western as a complex, organic organization. I can recount initiatives and activities that we have undertaken over the past year. But what matters is our overall movement, in a holistic sense, relative to where we have been and relative to the future that we can best forecast.

Even in the midst of the health pandemic, I have continued to remind myself and others that our direction for forward movement is driven by our values and the vision that we articulated in our strategic plan in 2018. Of course, where we focus our energies—that is, our more immediate priorities—need to be adapted with changes in the external environment, be it a health pandemic or a social imperative.

I wish I had a magic wand whereby I could create a utopian environment that would work for every member of our community. Short of that, our strategic plan was based on the assumptions that we both respect tradition and at the same time we challenge tradition, and that we want to re-envision Western to be responsive to current and evolving needs of our state and our society. One of our traditions that has served us well is our commitment to shared governance that enables us to benefit from the collective wisdom of so many faculty and staff, and share responsibility for implementing those ideas as well. As we move forward, change involves a slow progression in some areas and more of a step-function change in other dimensions.

Times of change and transition and of major external events bring to surface issues in parts of our organization that I am not well aware of previously. While disconcerting, it is healthy when people speak out about things that are not working for them, because as I have often said, it is hard to solve a problem when we have no knowledge about it. And this remote year was no exception. In fact, in

some ways, I was able to connect with more members of our community and learned more from them than I would have been able to do in person.

As I wrote in my self-assessment for the year that Chair Meyer will be sharing with the Board, we managed the human, social and economic dimensions of the past year quite well and we delivered on our mission as best as we could, within the constraints that we faced over the course of the year. With COVID cases falling across the country and vaccinations increasing, we are emerging with renewed purpose, and with a strategy that embraces the multi-ethnic, multi-cultural dynamism of our world and takes on the critical challenges of tomorrow.

I am encouraged by the progress we made during a very trying year, and I have no doubt that our efforts will only accelerate in the coming year. There are already good signs for next year: our legislative support on operations and capital; early enrollment numbers; increased interest in Graduate programs and continued demand for Honors Program; continued work on important ADEI initiatives; fundraising success for the new Electrical Engineering/Computer Science building including our outreach for resources to make it a net zero energy facility; and the recent work by the Provost's Office to create an Institute of Sustainability that will more intentionally and comprehensively focus Western's sustainability efforts in three essential areas of education, co-curricular activities, and operations.

At the end of the day, however, we are about people and a mission-driven community. I am appreciative that our students continue to remind us of the changes we need to make and to hold us accountable for walking our talk. I am appreciative of the work that our faculty and staff undertake in academic colleges, centers and institutes, student affairs, and other support divisions; that work and its alignment with broad University goals, priorities and actions is what drives our forward progress. As we continue our work, we need to place more emphasis on our thought processes and mental models regarding issues that impact our individual and collective presence on campus and in our communities, from racial trauma to mental health to institutional culture. Unfortunately, the social and political dynamics of the past few years have intensified an environment where dehumanization of people and being disrespectful and unkind to people or certain groups of people show up in our everyday interactions in subtle and more open ways. An important element of our climate and culture work is our ability to see humanity in ourselves and others, even in areas of potential conflict, and above all, to ensure that we consciously work to uplift others.

We also need to place more emphasis on examining underlying systems and structures. The work of groups like the Bias Response Team and the Structural Equity Team will be invaluable in this regard. The Structural Equity Committee, for example, constituted at the start of this academic year has been using an equity lens to examine our budget processes, and I look forward to their report in the next couple of weeks.

I want to thank the Board and the campus community for the opportunity to serve Western. I am optimistic about our future. I remain committed to Western's priorities of advancing inclusive student success, increasing Washington impact, and enhancing academic excellence—they were relevant before the pandemic and they are even more relevant now, and I look forward to working with all of you to advance them with even more focus, vigor and energy as we emerge from the global health pandemic."

9. FACULTY SENATE REPORT

Jeff Young, Faculty Senate President reported the following: "ACC and Senate responded to a request made by the BSO last spring to define reasonable accommodations for religious observances, and to mandate a 12-hour window for those accommodations. The updated policy set the time frame to at least 24 hours before or after the scheduled activity, exceeding the 12-hour request in the BSO demands. The updated policy goes further and provides more flexibility for

students on when they can ask for an accommodation, protects students from an accommodation counting against attendance requirements, and includes hardships from activities such as fasting. The hardship wording expands and allows for a more flexible definition of when accommodation should be offered, rather than providing a rigid definition for reasonable accommodation. This flexibility does require faculty and students to work together and to exercise judgement.

Senate and ACC also received a report from CUE, the Council on Undergraduate Education on re-envisioning the general education requirements. CUE's revised recommendations replace the comparative gender and multicultural (CGM) GURs with two new requirements constituting three courses. One course would focus on "Global Perspectives." The other set of courses would be a newly framed "Power, Equity, & Justice" (PEJ) requirement. One of the PEJ GUR courses could also be fulfilled by taking a PEJ course in the major, thus potentially expanding the development of this curriculum across campus. This will be accomplished with no additional GUR credit requirements in the current recommendation.

Much of the senate's time this quarter was devoted to fall quarter planning.

On an operational point, the senate recommended that all temporary grading policies expire at the end of summer quarter. To provide some additional assistance for students facing academic challenges in the fall, the senate recommended a temporary elimination of Withdrawal Privileges. This means that there will not be a two-course limit to Course withdrawals.

Broader discussions have begun in ACC and Senate, as they have across all sectors, about when and how we will return to the workplace as the pandemic wanes. Early in the quarter we spent a good deal of time discussing a safe return to campus and working through the details of scheduling for an uncertain quarter. These discussions have given way in some part to longer term issues regarding course delivery and the role of online education at Western. Online courses were a rarity before the pandemic and very little in the way of policy or standards are in place. With a year and a half's experience, we have faculty and students that can't wait to return to the classroom, and in fact believe that in-person education is the essence of Western. We also have faculty and students that want to explore online modes of deliver. To provide time to sort this out and to encourage the development of standards and policies, ACC will require departments to develop and colleges to approve policies before permanent approval for online course modalities. Because considerations relevant to discussion of course modalities include factors and topics exceeding the scope of ACCs charge and involve discussion and decisions beyond the college level, the faculty senate voted to apply a blanket moratorium on permanent course modality changes for one year. Temporary approval of course modality changes will be available with minimal review as permanent policies are developed.

Finally, I want to state, up front, that I am a member of the UFWW Bargaining Team. I say this to differentiate that role from my responsibilities as senate president. I'd like to end my term as faculty senate president on a positive note with the trustees. However, I think I would be remiss in my role as senate president if I didn't convey that the inability to reach a contract agreement is extremely troubling from the faculty perspective. The message conveyed, by the administration, that investment in faculty is no longer a priority is dismaying and extremely disheartening. This is all the more frustrating given the efforts of faculty during the pandemic."

10. ASSOCIATED STUDENTS REPORT

As no representative from the Associated Students was present at the meeting, there was no AS report.

11. BOARD FINANCE, AUDIT, AND ENTERPRISE RISK MANAGEMENT COMMITTEE

Trustee Faith Pettis, Chair, Finance, Audit, and Enterprise Risk Management (FARM) Committee reported that the committee was provided an overview of Western's financial health update that included the continued impacts from the COVID-19 global pandemic and an overview of the Fiscal Year 2021-2023 budget recommendation and the Academic Affairs financial plan.

Pettis noted that the committee was provided an update on open internal and external audits, internal controls reports, and regulatory compliance reports.

Pettis reported that the committee was provided an overview of the 2021-2023 Capital Budget information based on the legislative funding being awarded to Western for a number of projects and the full Board of Trustees would be provided an overview at an upcoming regular meeting.

12. BOARD STUDENT SUCCESS COMMITTEE REPORT

Trustee Mo West, Chair, Student Success Committee, (SSC) reported that the committee received a presentation from Professor John McLaughlin, Environmental Sciences, on field course opportunities that were provided to Western students during COVID-19. West explained during the COVID pandemic, most courses at colleges and universities throughout the nation shifted to virtual modalities. It was noted that field courses and programs were affected severely, with a large majority being cancelled or suspended. She added the impacts of these closures could be long-lasting, as some field programs closed permanently, and future professionals miss gaining knowledge, skills, and experiences needed to address current and future environmental challenges.

West explained Environmental Sciences (ESCI) Department developed an approach to conduct in-person field courses while maintaining COVID safety. She reported that the results were exceptionally positive, and all student learning outcomes were achieved in whole or part. She said it was noted that student expedition experiences exemplified all five of Western's character traits: engaging, inviting, distinctive, adventurous, and collaborative. It was noted that transcendent outcomes also resulted, including student self-efficacy, sense of belonging, responsibility to society, and renewed motivation. She concluded that the approach and results provided a model to support inclusive student success during the pandemic and beyond.

13. ADVANCING WESTERN'S ACCESSIBILITY, DIVERSITY, EQUITY, AND INCLUSION INITIATIVES: THE YEAR IN REVIEW

President Randhawa provided an overview of initiatives to advance Western's commitments with respect to Accessibility, Diversity, Equity, and Inclusion (ADEI) during the 2020 – 2021 academic year.

Randhawa explained that on June 19th (Juneteenth) 2020, the Black Student Organization (BSO) delivered a [set of demands](#) to the Associated Students (AS) executive board and the administration. He said at the time, Western leadership acknowledged that we can and must do more to create lasting institutional changes needed to achieve more equitable outcomes in education and beyond for our Black and Indigenous, People of Color (BIPOC) students. Randhawa also acknowledged that Western must do more to create supportive and empowering environments for its BIPOC faculty and staff.

Randhawa reported that Western has undertaken specific institutional action on approximately fifteen ADEI-related items during the 2020-21 academic year (others have been undertaken at divisional or departmental levels), many of them part of the BSO demands and a few additional items discussed with the BSO and the AS leadership, including the establishment of a university-level [Office of Equity](#) to be led by a Cabinet-level Executive Director/Chief Diversity Officer. He noted that more detail about these and other initiatives is available on [Western's ADEI website](#).

14. REFLECTIONS ON THE ASSOCIATION OF GOVERNING BOARDS CONFERENCE ON TRUSTEESHIP

Board Chair John Meyer led the trustees in a discussion of their reflections and key takeaways from the 2021 Association of Governing Boards National Conference on Trusteeship. All were impressed by the ADEI themes running throughout the conference in all aspects of board governance, from campus culture to fiduciary responsibility.

15. REFLECTIONS ON THE LEGISLATIVE SESSION

Becca Kenna-Schenk, Executive Director of Government Relations, provided an overview of the outcomes of the 2021 Legislative Session.

Kenna-Schenk reported that Washington's 2021 Legislative Session began on January 11, 2021 and adjourned sine die on April 25, 2021, the 105th day of the regular session. She said over the course of the unprecedented, mostly virtual session, representatives from Western Washington University testified on proposed legislation and presented to legislative committees via Zoom hearings. She added that Western staff tracked approximately 152 bills (of which approximately 45% passed to become law) and submitted approximately 90 fiscal notes on proposed legislation.

The state's biennial capital budget included over \$70 million in construction investments on WWU's campus.

2021-23 capital budget investments for WWU include:

- \$51 million for construction of the Electrical Engineering and Computer Science building
- \$4.5 million for construction of a Coast Salish-style Longhouse on Western's campus
- \$225,000 for pre-design of a new Student Development and Success Center
- \$4.8 million for minor works preservation projects
- \$2.5 million for classroom and lab upgrades
- \$2.15 million for critical safety and access control upgrades
- \$1 million for minor works programmatic projects
- \$450,000 for a feasibility study to convert WWU's heating system to a more energy efficient system

Kenna-Schenk reported the final biennial operating budget maintained Western's baseline state funding level and did not include furloughs for faculty and staff. She noted the operating budget also carried forward funding originally intended for salary increases in Fiscal Year 2021 for WWU faculty and staff that is supported by a combination of state funding and tuition revenue.

2021-23 operating budget investments for WWU include:

- \$1.016M per biennium for an ethnic studies program
- \$1.06M per biennium for bilingual educator programs in the South King County region
- \$1.04M per biennium for student support services

- \$506,000 for implementation of ESSSB 5227 – requiring Diversity, Equity and Inclusion training for faculty, students and staff
- \$300,000 per biennium for graduate assistant stipends
- \$96,000 per biennium for a veterans' mental health counselor
- \$90,000 in one-time funding for WWU's Center for Economic and Business Research to assess the feasibility and benefits of expanding outdoor residential school programs to equitably serve all fifth and sixth grade students statewide
- \$40,000 for implementation of ESHB 1273 – concerning menstrual product in schools
- \$7,000 for implementation of ESSSB 5259 – concerning law enforcement data collection

16. APPROVAL OF BOARD OF TRUSTEES BYLAWS

Board Chair Meyer reported that over the summer and fall of 2020 the WWU Board of Trustees began reviewing its Rules of Operation, appointed an Ad Hoc Committee on Governance that is composed of Trustees Sue Sharpe, Chase Franklin, and himself to lead the process, assisted by President Randhawa, Assistant Attorney General Melissa Nelson, and Secretary to the Board Paul Dunn. He noted the primary motivation for conducting this review was to broaden agreement that the Board's Rules of Operation contained an inappropriate amount of procedural and operational details for a foundational governing document, also requiring frequent amendment. Meyer reported the Ad Hoc Committee made recommendations to the full Board at its work session on September 16, 2020, to transition the Board's governance documents toward a simplified, high-level set of bylaws, to conduct a review of Board policies with the goal of revising, replacing, adding or eliminating policies as necessary, and to ultimately repeal the Board's Rules of Operation after the completion of these tasks. He explained that during fall 2020 and winter 2021 the Ad Hoc Committee reviewed governance documents and structures of peer institutions around the state and developed a set of draft bylaws and initial recommendations on policy, including the immediate repeal of an out of date Board of Trustees Policy U1000.04 Executive Session Actions by Board of Trustees (an action taken at the April 2, 2021 meeting).

Chair Meyer explained the Board further discussed and reviewed revised draft Bylaws at its work session on March 8, 2021. He acknowledged that the process for reviewing, revising, and potentially adding Board policies will require additional work through the summer of 2021, the Board believes that the Bylaws contain sufficiently important improvements over the Rules of Operation that they should not wait for approval. He added, insofar as the Rules of Operation contain important material that has yet to be adapted to policy, they will not be formally repealed until that process is complete. He said until then, where the Bylaws come into conflict with the Rules of Operation or other policies, the Bylaws shall take precedence.

MOTION 06-04-2021 Trustee Sharpe moved that the Board of Trustees of Western Washington University approve the Bylaws included in the meeting materials, dated June 11, 2021, as its foundational governing document, outlining the Board's fundamental authority, powers, and structure. Because a process is underway to incorporate material from the Board's current Rules of Operation, dated June 15, 2018, into Board policies, the Rules of Operation will be formally repealed when that work is complete. With the Board's approval, the Bylaws will become its primary governing document, and shall take precedence over the Rules of Operation or Board policies in the event of any conflict between them.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

17. 2021-2022 BUDGET AND RELATED MATTERS

Richard Van Den Hul, Vice President, Business and Financial Affairs, Brian Burton, Associate Vice President, Academic Affairs, and Faye Gallant, Executive Director, Budget and Financial Planning provided the Board with an overview of the 2021-2022 Operating Budget.

It was requested that the Board approve the 2021-2022 Academic Year Tuition Fees. It was noted that tuition fees include both the tuition operating fee and the capital building fee for each category of student. Additionally, the Board was asked to approve the mandatory student fee levels and revenue distributions for academic year 2021-2022, with one increase (0.4% total) from the 2020-2021 approved rates.

MOTION 06-05-2021

Trustee Pettis moved that the 2021-2022 annual tuition operating fee and capital building fee rates for all state-funded students, including: resident undergraduate students, non-resident undergraduate students, resident and non-resident graduate, resident and non-resident MBA, resident and non-resident Clinical Doctorate of Audiology program, resident and non-resident Clinical Mental Health and School Counseling, and the resident and non-resident Speech Pathology program be raised by 2.8%;

Trustee Pettis further moved that the Board of Trustees of Western Washington University, upon the recommendation of the President and various constituent review committees, approve the 2021-2022 mandatory student fee levels and distribution for the S&A Fee as proposed in the submitted documents.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes

Trustee John Meyer, Chair - Yes

The motion passed.

Richard Van Den Hul, Vice President for Business and Financial Affairs and Faye Gallant, Executive Director, Budget and Financial noted that the Board of Trustees previously approved rates for mandatory student fees for Summer 2021. He said at that time, the Alternative Transportation Fee included a minimal reduction based on best assumptions about operational levels. He added that given current information, Board approval is now requested to continue the more substantial reduction of \$25.50 from Spring Quarter, setting the Summer rate at \$3.00 due to COVID-related impacts to service levels.

MOTION 06-06-2021

Trustee West moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the reduction of Summer 2021 Student Alternative Transportation Fee by \$25.50 (89.5%) for Summer Quarter for a rate of \$3.00.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

Brent Carbajal, Provost and Vice President for Academic Affairs and Robert Squires, Vice Provost for Outreach and Continuing Education, on the recommendation of the President, and after discussion and review, request that the Board of Trustees approves the 2020 – 21 Self-Sustaining Academic Year Tuition Rates for each classification.

MOTION 06-07-2021

Trustee Sharpe moved that the 2021 – 22 Self-Sustaining Academic Year Tuition Rates be raised to or maintained at the following rates: Undergraduate Course/Workshop \$280 per credit, Graduate Course/Workshop \$356 per credit, Self-Paced Courses \$165 per credit, Credit Option variable fee between \$50 and \$100 per credit, Undergraduate Degree Program Courses \$324 per credit, Graduate Degree Program Courses \$386 per credit, and Weekend MBA \$757 per credit, and

Trustee Sharpe further moved that the Global Pathway Undergraduate Program tuition rate be approved at a flat rate of \$5,000 per quarter (no change from prior year 2020 – 2021).

- Services & Activities Fee (1.07% or \$2.40 per quarter increase for students taking 10 credits or more, pro-rated for students taking less than 10 credits)

- Student Recreation Fee (No increase)
- Student Health Services Fee (No increase)
- Student Technology Fee (No increase)
- Non-Academic Building Fee (No increase)
- Sustainable Action Fee (No increase)
- Alternative Transportation Fee (No increase)
- Legislative Action Fee (No increase)
- Multicultural Services Fee (No increase)

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

Richard Van Den Hul, Vice President, Business and Financial Affairs and Faye Gallant, Executive Director, Budget and Financial Planning reported that based on the conference committee budget passed by the Legislature in the session ending April 25, 2021 and signed by the Governor on May 18, 2021, and Western’s internal budget development process, it was requested after discussion and review that the Board was asked to approve the 2021-2022 annual state operating budget for Western Washington University.

MOTION 06-08-2021

Trustee Pettis moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2021-2022 annual state operating budget of \$200,532,219.

FURTHER MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2021-2022 intercollegiate athletics operating budget of \$6,042,118 consisting of tuition and fees in the amount of \$3,517,608 and waiver allocations, self-sustaining and other revenues of \$2,359,906, and with the intention to fund the operating deficit for intercollegiate athletics, as defined by Substitute Senate Bill 6493, by continued use of tuition and fee revenues as it has in the past.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

Richard Van Den Hul, Vice President for Business and Financial Affairs provided an overview of the 2021-2023 Capital Budget, Substitute House Bill 1080, and requested approval of total project budgets for Electrical Engineering and Computer Science, Student Development and Success Center – predesign, and Coast Salish Longhouse.

MOTION 06-09-2021

Trustee Lee moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, accept the 2021-2023 Capital Budget totaling \$70,104,000 in appropriations, and approve the distribution by major categories.

Trustee Lee further moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the total project budgets for: **Electrical Engineering and Computer Science** (\$72.01 million), consisting of State Capital appropriations (\$53 million) and non-state funding (\$19.01 million); **Student Development and Success Center – predesign** (\$300,000), consisting of State Capital appropriations (\$225,000) and non-state funding (\$75,000); and the **Coast Salish Longhouse** (\$4.95 million), consisting of State Capital appropriations (\$4.5 million) and non-state funding (\$450,000).

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

18. APPROVAL OF 2021-2022 HOUSING AND DINING RATES AND RATE RESTRUCTURE

Melynda Huskey, Vice President for Enrollment and Student Services provided an overview and requested approval from the Board for increases in rates for Housing and Dining room and board for 2021-2022.

Huskey explained the proposed 4.5% rate increase consists of components to address inflation, the recent impact to System fund balances, and the need to address the identified renovation projects. She said for example, refunding two years of the System’s principal and interest payments provides much-needed relief for FY2021 and 2022, but will result in an additional burden beginning in 2023 to repay that new debt. She added, the recommended institution of a tiered rate system allows for more gradations of room and meal choice and allows greater flexibility for residents to select the

options that best fit their circumstances. She said student's support for the price increases has been mixed; however, student input throughout the process has been extremely valuable in shaping the tiered system and in offering insights as to how the pricing may evolve in the near term.

- MOTION 06-09-2021
- Trustee Franklin moved, that the Board of Trustees of Western Washington University, upon recommendation of the University President, approve the Housing and Dining rates and rate restructure as proposed. The 2021-2022 proposed rates call for:
- 1) A 4.5 percent increase in the base residence hall room and board rates and Birnam Wood apartment rental rates.
 - 2) Suspending the room component price increase for all triple rooms for 2021-22.
 - 3) The institution of a three-tier room pricing model.
 - a. The room component of all mid-tier rooms will be established at 5 percent higher than the room component of the base-tier rooms.
 - b. The room component of all top-tier rooms will be established at 9 percent higher than the room component of the mid-tier rooms.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

19. APPROVAL OF EMERGENCY RULE EXTENSION REQUEST

Melynda Huskey, Vice President for Enrollment and Student Services, requested an extension of the emergency rule approved by the Board of Trustees on August 21, 2020, and extended on December 11, 2020 in response to Title IX changes issued by the Office of Civil Rights in May 2020. She explained that immediate changes to the rule were necessary to comply with these new regulations. Huskey added to remain in compliance, while the permanent rule is under revision, it is requested that the emergency rule be extended.

Permanent rule development timeline:

- Request Board of Trustees' approval to extend emergency rule for an additional 120 days – June 11, 2021
- Public hearing and report to President Randhawa in November 2021
- Board of Trustees' review/approval of permanent rule – December 10, 2021

MOTION 06-11-2021 Trustee Stuehm moved that the Board of Trustees of Western Washington University, upon recommendation of the President, approve an extension of the emergency rule change to chapter 516-21 WAC, Student Conduct Code.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

20. SPRING QUARTER DEGREES

Brian Burton, Associate Vice President presented the candidates for undergraduate and graduate degrees for Spring quarter.

MOTION 06-12-2021 Trustee Stuehm moved that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Spring Quarter 2021, effective June 12, 2021.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes
Trustee Karen Lee – Yes
Trustee Faith Pettis – Yes
Trustee Mo West – Yes
Trustee Hunter Stuehm - Yes
Trustee Chase Franklin – Yes
Trustee John Meyer, Chair - Yes

The motion passed.

21. INFORMATION ITEMS

a. Academic Reports Report

Provost Carbajal provided a written report with an update on the status of the tenure-track faculty searches undertaken during the 2020-21 academic year and followed by spreadsheets showing the status of the TT faculty searches per college and other interesting information about Western's new faculty members

b. Annual & Quarterly Grant Report

Provost Carbajal provided a written report with information from the Office of Research and Sponsored Programs concerning the quarterly and current grant awards at Western

c. Enrollment Management Summary

Vice President Huskey provided a written report regarding the university's general enrollment and admissions

d. University Advancement Report

Vice President Bowers provided a written report on the University's Alumni Relations and Western's Foundation activities.

e. Capital Program Report

Vice President Van Den Hul provided a written report on the University's capital projects.

f. University Relations and Marketing Report

Vice President Gibbs provided a written report documenting recent activities of University Relations and Marketing.

22. TRUSTEE REMARKS

The trustees thanked everyone in attendance for their participation and the thoroughness of the meeting materials.

23. DATES FOR NEXT MEETING

August 19 & 20, 2021

24. ADJOURNMENT

The meeting adjourned at 12:22 pm.