

**Western Washington University  
Board of Trustees  
Meeting Minutes  
Friday, August 21, 2020**

**CALL TO ORDER**

Board Chair, Trustee John M. Meyer called the regular meeting of the Board of Trustees of Western Washington University to order at 8:03 a.m., via Zoom. A quorum was established by roll call.

**Board of Trustees**

Chase Franklin, Vice Chair – *via Zoom*  
Earl Overstreet, - *via Zoom*  
Karen Lee – *via Zoom*  
Faith Pettis – *via Zoom*  
Sue Sharpe, Secretary– *via Zoom*  
Hunter Stuehm – *via Zoom*  
Mo West – *via Zoom*  
John M Meyer, Chair – *via Zoom*

**Western Washington University**

Sabah Randhawa, President  
Brent Carbajal, Provost/Vice President for Academic Affairs  
Richard Van Den Hul, Vice President for Business and Financial Affairs  
Stephanie Bowers, Vice President for Advancement  
Melynda Huskey, Vice President for Enrollment and Student Services  
Donna Gibbs, Vice President for University Relations and Marketing  
Becca Kenna-Schenk, Executive Director, Government Relations  
Jeff Young, Faculty Senate President  
Abdul-Malik Ford, Associated Students President  
Melissa Nelson, Assistant Attorney General  
Paul Dunn, Chief of Staff and Secretary to the Board of Trustees  
Barbara Sandoval, Senior Executive Assistant to the President  
Rayne Rambo, Assistant Secretary to the Board of Trustees

**2. APPROVAL OF MINUTES**

MOTION 08-01-2020

Trustee Pettis moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Regular Meeting June12, 2020
- Board of Trustees Special Meeting, July 17, 2020

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes

Trustee Faith Pettis – Yes  
Trustee Mo West – Yes  
Trustee Hunter Stuehm - Yes  
Trustee Earl Overstreet– Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

### **3. PUBLIC COMMENT**

As per Amended RCW 28B.35.110, the Board of Trustees provided time for public comment. No one signed up for public comment.

### **4. EXECUTIVE SESSION**

At 8:07 am the board went into Executive Session for approximately one hour to discuss a personnel matter as authorized by RCW 42.30.110. No action was taken in executive session.

Chair Meyer announced the board would go back into open session at 9:13am.

### **5. BOARD CHAIR REPORT**

Trustee Meyer acknowledged the unprecedented nature of the times and thanked the Western community for their continued swift action and hard work.

Trustee Meyer then acknowledged the work and service of Trustee Earl Overstreet whose appointment concludes on September 30, 2020. The trustees noted it was an honor to serve on the board with him and expressed their gratitude for his leadership, thoughtfulness, and commitment to Western. It was agreed that Trustee Overstreet left a strong legacy through his work as the Chair of the Finance, Audit, and Enterprise Risk Management Committee, and as Board Chair.

President Randhawa thanked Overstreet on behalf on the entire university community. Randhawa expressed his gratitude for the humanity that Overstreet brought to his role as a trustee and thanked him for supporting his own work as President. He closed by thanking Overstreet for his personal friendship and stated that he will be a lifelong friend of the university.

Trustee Overstreet thanked everyone for their kind words and provided the following departing comments:

“Two words come to mind as I think about my six years as a Western Trustee. They might surprise you. The first word is ‘More.’

I did my research and thought I knew what to expect, but being a Western Trustee was more challenging, more fun, more educational, more inspiring, and more fulfilling than I could possibly imagine.

The second word is Thanks. Thanks to Governor Inslee for this appointment. Thanks to the best board on the planet for your friendship, expertise, generosity, and commitment. Thanks to President Randhawa, first for being Sabah, second, for being at Western, and also for being my friend and

colleague. Thanks to Paul, Rayne, and Barbara for your steadfast support. Thanks to the students, administration, faculty, staff, Foundation, and other members of the Western community for your dedication and passion for advancing the Western mission to make a positive impact in the state and the world with a shared focus on academic excellence and inclusive achievement.

It has been a privilege and an honor to serve Western as a trustee. I wish you all continued success and I look forward to staying in touch.”

**RESOLUTION NO. 2020-03**  
**A RESOLUTION OF THE BOARD OF TRUSTEES OF**  
**WESTERN WASHINGTON UNIVERSITY**  
**RECOGNIZING THE SERVICE OF TRUSTEE**

*Earl W. Overstreet II*

**WHEREAS**, on October 1, 2014, Governor Jay Inslee appointed **EARL OVERSTREET** of Greenbank, Washington, to serve a term on the Western Washington University Board of Trustees through September 30, 2020; and

**WHEREAS**, **EARL OVERSTREET** brought to his appointment over 40 years of experience in the business, information technology and services industries, including as the founding chief executive for General Microsystems Incorporated, and exceptional leadership recognized by the 2006 Distinguished Business Achievement Award from the University of Washington Foster School of Business and the 2008 William D. Bradford Minority Business of the Year Award; and

**WHEREAS**, **EARL OVERSTREET**'s appointment has added to an already distinguished record of community service as Chair of the Board of Directors for the Bellevue Chamber of Commerce, and as a member of the Central Washington University College of Business Advisory Board, the State of Washington Office of Minority and Women's Business Enterprise's Advisory Committee, and the Bellevue College Presidential Search Advisory Committee; and

**WHEREAS**, **EARL OVERSTREET** provided outstanding leadership as Chair of the Board of Trustees from June 2018 to June 2020, and as Chair of the Board Finance, Audit, and Enterprise Risk Management Committee from October 2016 to June 2018, challenging and inspiring University leaders to think boldly about the future of Western Washington University and public higher education in general; and

**WHEREAS**, **EARL OVERSTREET** has contributed his time, energy, and expertise to increasing the stature and aspirations of Western Washington University, including through a presidential transition and a rigorous strategic planning and implementation process; and

**WHEREAS**, **EARL OVERSTREET** has combined the virtues of steadfast leadership, thoughtful engagement, and generosity in word and action, with a personal commitment to advancing the best interests of each member of the Western community;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Trustees of Western Washington University that **EARL OVERSTREET** is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire university community.

**PASSED AND APPROVED** by the Board of Trustees of Western Washington University at its regular meeting on August 21, 2020.

MOTION 08-01-2020

Trustee West moved that the Board of Trustees approve Resolution 08-01-2020 to recognize the service of Trustee Earl Overstreet.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe - Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis – Yes  
Trustee Hunter Stuehm– Yes  
Trustee Mo West- Yes  
Trustee Earl Overstreet – Yes  
Trustee Chase Franklin – Yes  
Trustee John Meyer, Chair - Yes

The motion passed.

## **6. UNIVERSITY PRESIDENT’S REPORT**

President Randhawa welcomed Abdul-Malik Ford who will be serving as Associated Students (AS) President and Randhawa noted he looks forward to working together.

President Randhawa reflected that in the initial response to the national pandemic Western’s goal was to maximize campus and community safety and to continue to provide educational continuity for students. He noted that the Incident Command Structure (ICS) team did a tremendous job in making and executing decisions to achieve the noted objectives. He expressed his thanks to faculty, staff, and students for being supportive and understanding partners throughout the pandemic crisis.

President Randhawa acknowledged that on reflection the first phase of the pandemic seemed more manageable than were Western finds itself today. He said initial planning to turn to a remote learning environment would be a short-term replacement for in-person education. He explained that the ultimate decision to continue with remote learning for Fall Quarter was disappointing, but the executive leadership team is dedicated to building resiliency and effectiveness to deliver on Western’s mission, and reframe strategies to advance long term aspirations and goals.

President Randhawa enumerated the challenges around communication and providing concrete answers to the campus community. He expressed his thanks to the budget office for their work modeling and assessing various fiscal scenarios, which provide a basis for communicating about planning for a uncertain future. He added that he would be meeting with members of each university division to ensure there is a clear line of communication.

## **7. FACULTY SENATE REPORT**

Trustee Meyer invited Jeff Young, Faculty Senate President to give his report and expressed his gratitude for Young's leadership throughout the past year and in the coming year, as Young will be serving as Faculty Senate President for another term. Young thanked Chair Meyer and expressed that he looked forward to serving for another year and continuing to work with the Board of Trustees.

Young expressed his gratitude for the magnitude of work that has been put forth by the faculty, administrators, and staff to make the transition to online learning a success at Western. Young noted that during spring quarter, faculty governance focused primarily on response to the COVID-19 crisis. Young reported that most of the work done by faculty over the course of summer quarter was in preparation for remote learning during fall quarter, and that as fall quarter gets underway the Faculty Senate looks forward to facilitating the return of normal committee work and bringing forward important agenda items.

## **8. ASSOCIATED STUDENTS REPORT**

Abdul Malik Ford, Associated Students (AS) President thanked everyone for the warm welcome and provided his report. Ford shared that his goals for his term as AS President include supporting the demands of Black Student Organizations submitted to the University administration and the Associated Students in late June. He noted that the AS Executive Board members are also working in support of these demands to dis-mantle anti-Black structures and practices at Western.

Ford reported that the AS continues its work to make the elected executive positions more accessible to the student body while working remotely, and to make the AS organization and resources more transparent and accessible in general. He explained the Associated Students is also working toward making the Ethnic Student Center a more inclusive environment for black and indigenous people.

Sargun Handa, AS Senate Pro Tempore, provided an update on the work of the Student Senate. She reported that the focus of the work during her term will be to solidify the roles of the Senate and its relationship with the AS Executive Board.

## **9. FINANCE, AUDIT, AND ENTERPRISE RISK MANAGEMENT COMMITTEE REPORT**

Trustee Pettis reported that the FARM Committee received an update on the financial status of the institution and the consequences that various mitigation strategies in response to the coronavirus have had on university reserves. She reiterated that the steady work of the budget office allows for strategic financial planning as the impacts of the pandemic become clearer. She reported that the committee reviewed the financial impacts on Western's auxiliaries, and noted that the full board would be considering action later in the meeting regarding the restructuring of bond debt in University Housing and Dining.

Pettis noted that the committee discussed whether to delay preparation of a FY 2021 operating budget or to proceed with major assumptions for a presentation at the October meeting of the Board of Trustees. She noted it was determined to move forward with assumptions with the understanding that it will likely be revisited as information becomes clearer.

Pettis noted that the committee also received an update on the status of Minority and Women-owned Business Enterprise participation as it relates to the ongoing construction of the Interdisciplinary Sciences Building.

## **10. STUDENT SUCCESS COMMITTEE REPORT**

Trustee Mo West reported that the Student Success committee had a robust conversation regarding committee self-evaluation, reflection on the past year's agenda, and looking ahead to future planning.

West reported that committee was provided an update on the ongoing planning for the predominantly remote student experience in the fall, and noted that much of the focus has been on how to generate community and opportunities for students to engage with each other and the institution, especially for first year students. West complimented Western's faculty who have enrolled in seminars, workshops, and other trainings to enhance student engagement in preparation for continued remote learning in fall quarter.

Trustee Stuehm shared his experiences from the student perspective in transitioning to an online learning environment and noted that a large number of students continue to live in proximity to campus in the event that a more hybrid learning format could be adopted later in the academic year.

West noted the committee received an update from John Krieg, Director, Office of Institutional Engagement, who shared data from a survey that highlighted students' preferences and experiences with remote learning during spring quarter. West added that the committee had a lengthy conversation on the University's sole programmatic decision package, "Advancing Equity and Inclusive Success at Western" which is part of the 2021-2023 Operating Budget that will be presented later in the agenda.

## **11. FALL PLANNING UPDATE**

Richard Van Den Hul, Vice President for Business and Financial Affairs, Brent Carbajal, Provost/Vice President for Academic Affairs, and Melynda Huskey, Vice President for Enrollment and Student Services, provided an update on fall quarter planning. Van Den Hul, who serves as Manager of the Incident Command Structure (ICS), updated the board on new campus health and safety protocols that have been put into place since the Governor's Stay Home Stay Safe proclamation in March 2020. He reported that Whatcom County is currently in phase 2 of the Washington State Safe Start plan and that the University has a comprehensive plan to meet and exceed the requirements of the Safe Start program. He added that the remote working directive for employees was extended through the end of Phase 2 and that ergonomic resources are now being made available to employees for their remote work environments.

Van Den Hul reported that with the transition to a less intense, but still ongoing phase of the pandemic, Western has shifted from a Federal Emergency Management Agency (FEMA) ICS structure to a structure that keeps ICS coordination and communications in place to assist decision making at the divisional level. He noted that the safe start plan for fall quarter includes minimal in-person classes on campus, housing no more than 1600 students in University Residences, and protocols for safe instruction for the classes that will take place on campus.

Carbajal reported on the impacts of the coronavirus on Western's faculty and student research projects, which are at the heart of Western's education principles. He noted that typically summer quarter provides students with opportunities to work with faculty in the field, conducting a variety of research projects all over the world. He noted that due to travel restrictions imposed by COVID-19, research opportunities have been very limited. Carbajal acknowledged the resiliency of research at

Western and that internal funding for grant-based research has become available again, in a modest and safe way, which allows for more opportunities for Western students.

Huskey reported that University Housing and Dining has been very busy preparing for safely housing and feeding students during fall quarter. She added that University Health and Wellness has done outstanding work in adapting its services and public health messaging campaigns on prevention and wellness in support of students, faculty and staff. She added that the Student Health Clinic continues to manage the Respiratory Clinic, Tele-Medicine resources, and the Counseling Center which provides crucial mental health resources to students.

Huskey detailed that Western's Intercollegiate Athletics Programs will not be competing in the fall and practices and other team-related activities have been suspended until October 1, 2020. She noted that evaluation continues on when and how to bring student athletes back to campus safely practice, and that coaches remain closely connected with their teams to sustain the team dynamic.

Huskey concluded that all departments within Enrollment and Student Services continue their work to welcome the incoming class for fall quarter 2020 and begin recruitment for fall quarter 2021. She noted the Office of Financial Aid has been extraordinarily busy responding to inquiries on new responsibilities, regulations, and changes in the financial aid landscape to best support Western students. She added that all student services teams are working diligently to ensure that students have a wide variety of support options at the start of fall quarter.

Trustee Meyer announced a ten-minute break @ 10:17am. The board reconvened at 10:30am.

## **12. FINANCE AND BUDGET OUTLOOK UPDATE**

Richard Van Den Hul, Vice President for Business and Financial Affairs and Faye Gallant, Executive Director, University Budget and Financial Planning, provided an overview of Western's state-supported and auxiliary budgets. They thanked everyone in the Budget Office and on the broadly representative University budget consultation group whose hard work made it possible to present the financial scenarios in such uncertain times.

Gallant reported that work in the Budget Office has been centered around five financial scenarios that will determine the fiscal year 2021 budget. She noted that the possible State budget reduction for Western and other public baccalaureate institutions is being forecast at no more than fifteen percent, though other budget mitigation strategies could be implemented at the state level. Gallant noted that Western's financial situation will be continually evolving throughout the year and that a clearer picture of the budget, including potential stimulus funding and confirmed enrollment numbers will be available at the Board's regular meeting in October.

Becca Kenna-Schenk, Executive Director, Government Relations concurred that there is much speculation with regards to the state budget, financial stimulus at the Federal level, and whether a special legislative session will be called after the elections in November 2020. She highlighted that Washington state's latest quarterly financial forecast indicates that revenues are higher than projected.

### **13. DIVERSITY, EQUITY, AND INCLUSION UPDATE AND TIMELINE FOR FALL 2020**

Melynda Huskey, Vice President for Enrollment and Student Services provided the Board an update on the status of efforts to advance Western's commitment to diversity, equity and inclusion. She noted that the timeline on the University's Diversity, Equity and Inclusion website is regularly updated with new information on the work that Western is pursuing to align with the DEI goals in the Strategic Plan.

Huskey reported that the implementation of the Structural Equity and Bias Response Team (SEBRT) is underway and that their work in fall quarter will be to provide support and educational resources in response to bias incidents, and examine and offer alternatives to conditions at Western that give rise to such incidents. She commended the recommendation from the President's Council on Equity, Inclusion, and Social Justice to create SEBRT and the work of the SEBRT team in this initial phase, especially noting the leadership of L.K. Langley, Director, LGBTQ+ Western, SEBRT Chair.

Huskey explained that new mandatory Diversity, Equity, and Inclusion (DEI) trainings will be available to new and existing Western employees and for incoming students in fall 2020. She noted that in addition to the mandatory trainings, Western's senior administrative leadership recently participated in the first of several virtual DEI trainings led by Dr. Kathy Obear, Co-Founder of the Social Justice Training Institute. Academic Affairs leadership is scheduled for the virtual training in fall 2020. Huskey shared that during summer quarter she became aware of grassroots work across all divisions to bring new awareness, understanding, and commitment to action in promoting the work of equity and inclusion at Western.

### **14. APPROVAL OF PUBLIC WORKS PROJECTS**

Richard Van Den Hul, Vice President for Business and Financial Affairs provided an overview of the fifth bid package out of six that allows Western to accelerate the construction timeframe on the Interdisciplinary Science Building in order to meet deadlines while maintaining cost certainty through each bid package. The presented bid package will award a construction contract for the Framing/Drywall, Painting, Miscellaneous Specialties and Doors/Frames/Hardware for the Interdisciplinary Science Building project.

MOTION 08-02-2020

Trustee Pettis moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to BNBuilders Inc., Seattle, WA, in the amount of \$6,106,511 (plus associated sales tax, excluding General Conditions) for Bid Package #5 - Framing/Drywall, Painting, Miscellaneous Specialties, and Doors/Frames/Hardware - for the Interdisciplinary Science Building project.

Further moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to Dutton Electric Company, Lynnwood, WA, for the amount of \$921,000 (base bid) (plus associated sales tax) for the construction contract to replace the main electrical switchgear at Fairhaven Academic Building (PW735).

Vote by Roll Call:

Trustee Sue Sharpe – Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis - Yes  
Trustee Hunter Stuehm – Yes  
Trustee Mo West - Yes  
Trustee Earl Overstreet – Yes  
Trustee Chase Franklin- Yes  
Trustee John Meyer, Chair – Yes

The motion passed.

### **15. APPROVAL OF OPERATING BUDGET REQUEST FOR FY2021-23 BIENNIUM**

Richard Van Den Hul, Vice President for Business and Financial Affairs and Faye Gallant, Executive Director, Budget and Financial Planning provided an overview of the Operating Budget Request for FY 2021-2023 Biennium for submission to the Governor’s Office of Financial Management.

MOTION 08-03-2020

Trustee Sharpe moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the attached 2021-2023 biennial operating budget request of \$165,401,914 in state funds and net tuition revenue, in support of academic, administrative and departmental operations. With concurrence of the Board Chair, the President may make adjustments to the approved budget request in response to subsequent instructions from the Office of Financial Management, to advance consistency among the submissions of Washington’s six public baccalaureate institutions, or other adjustments as appropriate.

Vote by Roll Call:

Trustee Sue Sharpe – Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis - Yes  
Trustee Hunter Stuehm – Yes  
Trustee Mo West - Yes  
Trustee Earl Overstreet – Yes  
Trustee Chase Franklin- Yes  
Trustee John Meyer, Chair – Yes

The motion passed.

## 16. APPROVAL OF FALL QUARTER 2020 MANDATORY FEES

Richard Van Den Hul, Vice President for Business and Financial Affairs and Faye Gallant, Executive Director, Budget and Financial Planning present the Board with an overview of the mandatory student fees for Fall Quarter 2020. Van Den Hul explained that some of the services supported by mandatory fees, such as counseling and health and wellness services, and library and cloud-based research resources continue to be offered remotely. He said in other instances, mandatory fee revenue supports truly “mandatory” expenditures for student-endorsed commitments, such as service on the bonds used to construct the Multicultural Center and Wade King Student Recreation Center, both approved by votes of the students. He added with that fee changes are further constrained by a projected drop in student enrollment for Fall Quarter as a result of COVID-19.

Gallant noted that despite these commitments, through the use of reserves and other forms of one-time cost-reductions, the mandatory student fee levels can be reduced for Fall Quarter 2020 without compromising the delivery of essential services or defaulting on bond covenants, and provide for student employment supported by these fees to be maintained remotely where possible and as funding allows.

MOTION 08-04-2020

Trustee Stuehm moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the reduction of Fall Quarter 2020 mandatory student fee levels as proposed in the attached supporting document for the following fees:

- Services & Activities Fee (*No decrease*)
- Student Recreation Fee (*Proposed decrease \$34.46 for Fall Quarter; 31.5%*)
- Student Health Services Fee (*No decrease*)
- Student Technology Fee (*Proposed decrease \$3.75 for Fall Quarter, 10.7%*)
- Non-Academic Building Fee (*No decrease*)
- Sustainability, Equity, and Justice Fund Fee (*Proposed decrease \$2.00 for Fall Quarter; 22.2%*)
- Student Alternative Transportation Fee (*Proposed decrease \$28.50 for Fall Quarter; 100%*)
- Legislative Action Fee (*No decrease*)
- Multicultural Center Services Fee (*No decrease*)

Vote by Roll Call:

Trustee Sue Sharpe – Yes

Trustee Karen Lee – Yes

Trustee Faith Pettis - Yes

Trustee Hunter Stuehm – Yes

Trustee Mo West - Yes

Trustee Earl Overstreet – Yes

Trustee Chase Franklin- Yes

Trustee John Meyer, Chair – Yes

The motion passed.

## **17. APPROVAL OF RULE CHANGE IN RESPONSE TO NEW TITLE IX GUIDANCE**

Melynda Huskey, Vice President for Enrollment and Student Services and Interim Executive Director of Western's Office of Civil Rights and Title IX Compliance presented emergency changes to the Student Conduct Code to bring Western into compliance with the new federal regulations regarding Title IX as issued by the Office of Civil Rights in May 2020. She noted that this emergency rule change will be set to expire in 120 days. She noted that in that time a fuller review of the Student Conduct Code is scheduled to occur in the 2020-2021 academic year. She said the full review will include input and participation from students, staff, and faculty.

MOTION 08-05-2020

Trustee Lee moved, that the Board of Trustees of Western Washington University, upon recommendation of the President, approve the emergency rule change to chapter 516-21 WAC, Student Conduct Code as submitted.

Vote by Roll Call:

Trustee Sue Sharpe – Yes

Trustee Karen Lee – Yes

Trustee Faith Pettis - Yes

Trustee Hunter Stuehm – Yes

Trustee Mo West - Yes

Trustee Earl Overstreet – Yes

Trustee Chase Franklin- Yes

Trustee John Meyer, Chair – Yes

The motion passed.

## **18. APPROVAL OF FINANCING RESOLUTION FOR HOUSING AND DINING**

Richard Van Den Hul, Vice President for Business and Financial Affairs and Melynda Huskey, Vice President for Enrollment and Student Services presented an overview of the sale of Housing and Dining System Revenue Refunding Bonds, Series 2020 to refund and restructure all or a portion of the debt service (principal and interest) that will be due and payable with respect to outstanding housing and Dining Systems Revenue Bonds during the period from October 1, 2020 through and including June 30, 2023.

Van Den Hul noted that due to the novel coronavirus there has been a significant effect on the finances, operations, and economy of the State of Washington and the University, and that the extent of the long-term impact to the University's state-supported and auxiliary budgets is unknown.

Van Den Hul explained that the Housing and Dining System (H&D) is adhering to applicable external guidelines and recommendations with regards to health and safety and will adjust operations throughout the year as needed. Huskey added that the specific occupancy limits of 40% capacity and its health and safety operational plans have been developed in partnership with the University's Incident Management leadership, resulting in a University-supported approach that provides housing and dining to students who need those services.

It was noted that the proposed debt restructuring plan will assist in preserving H&D reserves and thus strategically add flexibility to navigate through these challenging and uncertain times.

Van Den Hul closed by saying that with the Federal Reserve's policy of near zero interest rates, and the strong investor demand for municipal debt, Western can expect a favorable, low cost of capital for the transaction. He added that if the System's operating situation improves sooner, it will be able to build up more reserves and accelerate capital and renovation projects and stay in alignment with the University's Strategic plan.

MOTION 08-06-2020

Trustee Overstreet moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, adopt Resolution No. 2020-04 (attached) authorizing the issuance of Housing and Dining Revenue Refunding Bonds, which may be issued in one or more series, including delegation of authority as outlined in the Bond Resolution.

Vote by Roll Call:

Trustee Sue Sharpe – Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis - Yes  
Trustee Hunter Stuehm – Yes  
Trustee Mo West - Yes  
Trustee Earl Overstreet – Yes  
Trustee Chase Franklin- Yes  
Trustee John Meyer, Chair – Yes

The motion passed.

## 19. APPROVAL OF SUMMER QUARTER DEGREES

Board Chair John Meyer introduced the consent item of the Approval of Summer Quarter Degrees.

MOTION 08-07-2020

Trustee Stuehm moved, that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Summer Quarter 2020, effective August 22, 2020.

Vote by Roll Call:

Trustee Sue Sharpe – Yes  
Trustee Karen Lee – Yes  
Trustee Faith Pettis - Yes  
Trustee Hunter Stuehm – Yes  
Trustee Mo West - Yes  
Trustee Earl Overstreet – Yes  
Trustee Chase Franklin- Yes  
Trustee John Meyer, Chair – Yes

The motion passed.

## **20. INFORMATION ITEMS**

### **a. Academic Reports**

Provost Carbajal provided a written report with information about the tenure-track faculty members who were hired last year and will begin teaching during the 2020-21 academic year.

### **b. Enrollment Management Summary**

Vice President Huskey provided a written report regarding the University's general enrollment and admissions.

### **c. University Advancement Report**

Vice President Bowers provided a written report on the University's Alumni Relations and Western's Foundation activities.

### **d. Capital Program Report**

Vice President Van Den Hul provided a written report on the University's capital projects.

### **e. University Relations and Marketing Report**

Vice President Gibbs provided a written report documenting recent activities of University Relations and Marketing.

### **f. Information Technology Report**

Provost Carbajal provided a report on the Information Security Program and its framework.

## **21. TRUSTEE REMARKS**

The trustees thanked everyone in attendance for their participation and the thoroughness of the meeting materials.

## **22. DATE FOR NEXT REGULAR MEETING**

October 9, 2020

## **23. ADJOURNMENT**

The meeting adjourned at 12:57 pm.