

**Western Washington University  
Board of Trustees  
Special Meeting Minutes  
Friday, July 17, 2020**

**1. CALL TO ORDER**

Board Chair, Trustee John M Meyer called the special meeting of the Board of Trustees of Western Washington University to order at 9:01 a.m., via Zoom. A quorum was established by roll call.

**Board of Trustees**

John M. Meyer, Chair – *via Zoom*  
Chase Franklin, Vice Chair – *via Zoom*  
Earl Overstreet – *via Zoom*  
Faith Pettis – *via Zoom*  
Karen Lee – *via Zoom*  
Hunter Stuehm – *via Zoom*  
Mo West – *via Zoom*  
Sue Sharpe – *via Zoom*

**Western Washington University**

Sabah Randhawa, President  
Brent Carbajal, Provost/Vice President for Academic Affairs  
Richard Van Den Hul, Vice President for Business and Financial Affairs  
Melynda Huskey, Vice President for Enrollment and Student Services  
Noelani DeFiesta, Associated Students, President  
Jeff Young, Faculty Senate, President  
Melissa Nelson, Assistant Attorney General  
Rick Benner, Director, Facilities Development and Capital Budget, University Architect  
Paul Dunn, Chief of Staff and Secretary to the Board of Trustees  
Barbara Sandoval, Senior Executive Assistant to the President  
Rayne Rambo, Assistant Secretary to the Board of Trustees

**2. CONSTRUCTION CONTRACT FOR BID PACKAGE #4 – ARCHITECTURAL FINISHES (FLOORCOVERINGS AND ACOUSTICAL SYSTEMS), SIDING, ENCLOSURES, AND BALANCE OF MECHANICAL, ELECTRICAL AND PLUMBING – FOR THE INTERDISCIPLINARY SCIENCE BUILDING (PW733)**

President Randhawa thanked everyone for coming together for the special meeting for the approval of the proposed construction contract for the Interdisciplinary Sciences Building project.

Rick Benner, Director, Facilities Development and Capital Budget/University Architect provided the board with an overview of the contract that will be awarded in five separate bid packages (this being the fourth). He noted that this bid package does not include the Negotiated Support Services (NSS) and General Conditions. He explained that this will allow more time for BNBuilders and Western to negotiate that portion of the contract, which will be presented for approval at the August regular meeting of the Board of Trustees.

Benner noted that the Interdisciplinary Sciences Building has established a 10% goal for Minority Business Enterprises (MBE) and a 6% goal for Women’s Business Enterprise (WBE) by firms

that are certified with the Washington State Office of Minority and Women's Business Enterprises (MWBE). He added that the project is currently below the goals, reaching 6.4% MBE participation and 5.6% WBE participation. The General Contractor/Construction Manager (CG/CM) contractor and consultant will continue extensive outreach to firms with the intent of meeting, if not exceeding, the goals. He said that Western will better understand the overall MWBE percentage data once all the bid packages are open.

MOTION 07-01-2020            Trustee Pettis moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to BNBuilders Inc., Seattle, WA, in the amount of \$23,330,007 (plus associated sales tax excluding NSS and General Conditions) for Bid Package #4 - Architectural Finishes (Floorcoverings and Acoustical Systems), Siding, Enclosure, and Balance of Mechanical, Electrical & Plumbing - for the Interdisciplinary Science Building project.

The motion was voted on by roll call.

Roll Call for the Vote:

Trustee Sue Sharpe – Yes  
Trustee Karen Lee – Yes  
Trustee Earl Overstreet – Yes  
Trustee Faith Pettis - Yes  
Trustee Chase Franklin – Yes  
Trustee Hunter Stuehm - Yes  
Trustee Mo West – Yes  
Trustee John M. Meyer, Chair - Yes

The motion passed.

**3. ADJOURNMENT @ 9:22 a.m.**