

**Western Washington University
Board of Trustees
Meeting Minutes
Thursday, July 20, 2017**

1. CALL TO ORDER

Board Chair Sue Sharpe called the special meeting of the Board of Trustees of Western Washington University to order at 1:03 p.m., in the Board Room, Old Main 340, in Bellingham, WA.

Board of Trustees

Sue Sharpe, Chair
Earl Overstreet, Vice Chair
John Meyer, Secretary
Betti Fujikado
Chase Franklin
Karen Lee
Trista Truemper
Mo West

Western Washington University

Sabah Randhawa, President
Brent Carbajal, Provost and Vice President for Academic Affairs
Melynda Huskey, Vice President for Enrollment and Student Services
Steve Swan, Vice President for University Relations and Community Development
Richard Van Den Hul, Vice President for Business and Financial Affairs
Stephanie Bowers, Vice President for University Advancement
Allison Giffin, President of Faculty Senate
Rob Olsen, Assistant Attorney General
Paul Cocke, Director of University Communications
Paul Dunn, Senior Executive Assistant to the President
Barbara Sandoval, Assistant to the President and Secretary to the Board of Trustees
Rayne Rambo, Assistant Secretary to the Board of Trustees

2. 2017-2018 OPERATING BUDGET AND RELATED MATTERS

President Randhawa provided an overview of the process that led to the budget request to the legislature reminding the board that the process began two years ago with input from the campus community, the colleges and the University Planning and Resource Council (UPRC). He noted that the budget proposal came before the board for review and approval before it was submitted to the Legislature. Randhawa outlined Western's 2017-19 priorities which included compensation to attract and retain faculty and staff, four decision packages focused on student success, equity and inclusion, and Science, Technology, Engineering and Math (STEM) capacities. He added that these priorities were approved by then President Shepard and submitted to the Legislature in summer 2016. Randhawa added that when he joined Western he had the opportunity to review the priorities and agreed that they were the right priorities for the university.

Randhawa reported that the budgets that were proposed by the Senate, House and Governor were closely appropriated to what Western put forward to the Legislature.

a. 2017-2018 TUITION RATES

Linda Teater, Director, Budget Office presented the board with the 2017-18 Academic Year Tuition Fees. Teater reported that with this being President Randhawa's first budget cycle as president, the Budget Office purposefully followed the same process as in the past so that President Randhawa could see the current process and decide what changes he may wish to make moving forward. Teater explained that the operating budget is contingent on the approval of the tuition fees.

Teater explained that the legislature made no changes to the tuition setting authority for resident undergraduate students, which means that all state universities are all limited to a 2.2% tuition increase. She said that the tuition increase recommendation for non-resident students and graduate students is 3.5% with the exception of two graduate programs. In an effort to make the services free of charge for clients at the Speech, Language and Hearing Clinic, a differential tuition rate is recommended to cover the current clinic services and expenses. Teater added that a differential tuition rate for the Audiology program.

Teater provided an overview of the Proposed 2017-2018 Tuition Rates (ATTACHMENT A) which provides a percentage changes in dollar amounts. She also added that (ATTACHMENT B) provides a comparison of other regional institutions tuition rates. Teater also noted that (ATTACHMENT C) shows how the recommended tuition increases when added to the previously approved rates for mandatory fees and room and board affect the total cost of attendance to the typical resident undergraduate students.

Trustees thanked Teater for her presentation and thanked the staff for the clear and concise materials. Trustee Sharpe said that the board was pleased to see that affordability and accessibility has been a priority when preparing the budget.

MOTION 07-01-2017

Trustee Overstreet MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the 2017-18 annual tuition operating fee and capital building fee rates for state-funded resident undergraduate students be raised by 2.2%; and

FURTHER MOVED, that the 2017-18 annual tuition operating fee and capital building fee rates for non-resident undergraduate, resident graduate, non-resident graduate and Masters in Business Administration (MBA) rates for resident and non-resident students be raised by 3.5%; and

FURTHER MOVED, that the 2017-18 annual tuition operating fee rates for resident students in the Speech Language Pathology program be set at \$13,734 and for non-resident students be set at \$25,380, the annual capital building fee rates for resident and non-residents students in this program be set at \$425 and \$785, respectively; and

FURTHER MOVED, that the 2017-18 annual tuition operating fee rates for resident students in the Clinical Doctorate in Audiology program be set at \$18,498 and for non-resident students be set at \$27,600, the annual capital building fee rates

for resident and non-residents students in this program be set at \$572 and \$854, respectively.

The motion passed.

b. APPROVAL 2017-18 ANNUAL OPERATING BUDGET

Linda Teater, Director, Budget Office, reported that higher education is a nationally competitive industry and thanked the Legislature for appropriating funds to provide raises to faculty and staff for three 2% increases effective July 1, 2017, July 1, 2018 and January 1, 2019.

Teater also thanked the Legislature for biennially funding a million dollars to improve student academic success and increase degree completion, two million dollars for the maintenance operations and debt service funding for the newly renovated Carver Academic Facility, and for the previously mention \$1.4 million which represents the inflation on the tuition back fill. Teater noted that these new resources allow for meeting the compensation commitments that Western has made as well as the many other priority requests that were voiced at the University, Planning, and Resource Council (UPRC) meetings.

Trustee Sharpe requested clarification on the funding received pertaining to student academic success. President Randhawa explained that there has been discussion with Provost and Vice President for Academic Affairs Brent Carbajal and Vice President for Enrollment and Student Services, Melynda Huskey on selection of appropriate initiatives that will move the needle on a more sustained basis when it comes to student persistence and student success. Randhawa also noted that related to student success, Western will be allocating approximately \$800,000 on hiring new faculty in targeted areas where there are bottlenecks in enrollment.

MOTION 07-02-2017 Trustee West MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve a 2017-18 Annual State Operating Budget of \$168,863,755 consisting of a State Appropriations in the amount of \$79,953,000; WWU net tuition operating fee revenue of \$84,448,460; and administrative services assessment revenue of \$4,462,295.

The motion passed.

3. EXECUTIVE SESSION

At 1:25 pm Chair Sharpe announced the Board would go into Executive Session for approximately 10 minutes to discuss matters as authorized by RCW 42.30.110 (1) (g). The board reconvened at 1:35 pm with no action taken.

4. DATE FOR NEXT REGULAR MEETING

August 17 & 18, 2017

5. ADJOURNMENT

The meeting adjourned at 1:36 p.m.

ATTACHMENT A

Western Washington University Proposed 2016-2017 Tuition Rates (Operating Fee and Capital Building Fee)				
TUITION FEES				
	2015-16	2016-17	\$ Change	% Change
Operating Fee				
Resident Undergraduate*	\$6,849	\$5,822	-\$1,027	-15.0%
Non-Resident Undergraduate	\$18,722	\$19,265	\$543	2.9%
Resident Graduate	\$8,489	\$8,735	\$246	2.9%
Non-Resident Graduate	\$18,141	\$18,667	\$526	2.9%
Resident MBA	\$9,841	\$10,126	\$285	2.9%
Non-Resident MBA	\$19,527	\$20,093	\$566	2.9%
Capital Building Fee				
Resident Undergraduate	\$294	\$294	\$0	0.0%
Non-Resident Undergraduate	\$773	\$795	\$22	2.9%
Resident Graduate	\$225	\$232	\$7	2.9%
Non-Resident Graduate	\$568	\$584	\$16	2.9%
Resident MBA	\$241	\$248	\$7	2.9%
Non-Resident MBA	\$602	\$619	\$17	2.9%
TOTAL TUITION (Operating Fee and Capital Building Fee)				
Resident Undergraduate*	\$7,143	\$6,116	-\$1,027	-14.4%
Non-Resident Undergraduate	\$19,495	\$20,060	\$565	2.9%
Resident Graduate	\$8,714	\$8,967	\$253	2.9%
Non-Resident Graduate	\$18,709	\$19,252	\$543	2.9%
Resident MBA	\$10,082	\$10,374	\$292	2.9%
Non-Resident MBA	\$20,129	\$20,713	\$584	2.9%

*Tuition reduction is applied to operating fee only; therefore total tuition is reduced slightly less than 15%.

ATTACHMENT B

Western Washington University
Washington State Higher Education Sector Tuition Comparison - FY 2018

Resident Undergraduate		Resident Graduate		Non-Resident Undergraduate		Non Resident Graduate	
UW	\$ 9,909.00	UW	\$ 15,207.00	UW	\$ 34,473.00	UW	\$ 27,255.00
WSU	\$ 9,530.00	WSU	\$ 11,224.00	TESC	\$ 24,138.00	EWU	\$ 25,323.00
TESC	\$ 6,677.00	EWU	\$ 10,543.00	WSU	\$ 23,956.00	WSU	\$ 24,656.00
WWU	\$ 6,250.00	TESC	\$ 10,039.00	EWU	\$ 22,299.00	TESC	\$ 23,230.00
CWU	\$ 6,037.00	WWU	\$ 9,281.00	WWU	\$ 20,762.00	CWU	\$ 20,555.00
EWU	\$ 5,577.00	CWU	\$ 8,775.00	CWU	\$ 20,144.00	WWU	\$ 19,925.00

ATTACHMENT C



ATTACHMENT C

Active Minds Changing Lives

Historical Resident Undergraduate Total Cost of Attendance

