

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MINUTES
August 16, 2012**

1. CALL TO ORDER

Chair Peggy Zoro called the regular meeting of the Board of Trustees of Western Washington University to order at 3:07 p.m., August 16, 2012, at Lakewood Lodge, 2410 Lake Whatcom Blvd., Bellingham, WA.

Board of Trustees

Betti Fujikado, Secretary
Dennis Madsen
Joseph Meyer
Ralph Munro
Karen Lee, Vice Chair
Phil Sharpe
Dick Thompson
Peggy Zoro, Chair

Western Washington University

Bruce Shepard, President
Wendy Bohlke, Assistant Attorney General
Stephanie Bowers, Vice President for University Advancement
Sherry Burkey, Associate Vice President for University Relations
Paul Cocks, Director, University Communications
Eileen Coughlin, Vice President for Enrollment and Student Services
Paul Dunn, Sr. Executive Assistant to the President
Ethan Glemaker, President, Associated Students
Catherine Riordan, Provost and Vice President for Academic Affairs
Karen Stout, President, Faculty Senate
Liz Sipes, Secretary to the Board of Trustees
Steve Swan, Vice President for University Relations
Richard Van Den Hul, Vice President for Business and Financial Affairs

2. SPECIAL REPORTS

A. WESTERN'S SHARED COMMITMENT TO EXCELLENCE

Bruce Shepard, President, stated that Western Washington University is widely known for its quality of academic programs due to its dedicated faculty. Steven Garfinkle, President of UFWW and members of the UFWW Executive Board: Chuck Lambert, Bill Lang, Seth Fineberg, Sandra Alferts, Jeff Young, Kevin Leonard, and Bill Lyne, thanked the Trustees for standing behind Western's commitment to academic excellence, of which faculty is a critical

component. The UFWW Executive Board also thanked the Trustees for their support of President Shepard and for the President's and the administration's commitment to academic excellence. Garfinkle said that it means a great deal to the faculty to work at an institution that has a Board that recognizes how central faculty are to fulfilling the mission of the university. Bill Lyne noted that a huge amount of credit goes to President Shepard for the remarkable way in which he has brought the university together in a very short time.

Peggy Zoro, Chair, said that preserving the excellence of Western is a priority for the Board and improving the faculty salaries has been a priority for several years.

B. A UNIVERSITY THAT NEVER RESTS – HOW SUMMERS ARE USED AT WWU

Academic Affairs:

Catherine Riordan, Provost, opened the presentation by stating that Academic Affairs does not slow down in the summer. Karen Stout, Faculty Senate President, reported that Western had over 239 students studying around the globe, such as studying Marine Biology in Baja, Sustainability in Greece, Service Learning in Rwanda, Ecogastronomy in Italy, and Canadian Studies in Quebec. During Summer Session students were actively engaged in internships, summer classes were held in King County, and this year the annual Grandparents "U" included Shannon Point Marine Center. This year was the 30th anniversary of Western's Summer Youth Programs and the Asia University American program celebrated its 25th year. Stout noted that Western's faculty are also busy revising their courses during the summer. Kathy Kitto, Acting Vice Provost for Research & Dean of the Graduate School, noted that faculty/student research programs are very active over the summer and this is the time that faculty write their research proposals to external agencies. Kitto reported that during the summer, graduate studies faculty spend time on reorganization and revision of programs and new programs.

Enrollment and Student Services:

Eileen Coughlin, Sr. Vice President and VP for Enrollment and Student Services reported that her division hosts both Summerstart & Transitions, orientation programs for new students to Western. They also address the needs of returning students. Behind the scenes they are actively engaged in project upgrades and improvements in University Residences, and they are actively engaged in addressing the conference and camp needs of Western departments and outside groups.

Summer camps are offered in athletic sports and recreation services. Lynda Goodrich, Director of Athletics, reported that the Summer Athletic camps started in 1974 and have grown to five sports camps for both boys and girls. Some of Western's great student athletes have been recruited through these camps.

Sara Wilson, Special Assistant to the Vice President of Enrollment and Student Services, said that the annual planning and professional development conference, "Nakama" is an opportunity to bring the ESS division together. This is 24th year of the conference and approximately 200 Western staff members attended.

Business and Financial Affairs:

Richard Van Den Hul, Vice President for Business & Financial Affairs, said that this summer BFA has a number of behind the scenes projects and also some visible construction projects. There are currently over 200 active projects, including public works projects, job-order contracts, and public work design projects. These team efforts include staff from facilities design and project management, the lock shop, the custodial staff, parking lot maintenance, business services, and environmental health and safety.

The summer is also spent preparing the Capital Budget information and the Operating Budget requests. Van Den Hul said the division updates goals, critically looks at the division areas and implements needed changes. The Emergency Management & Training program is also conducted over the summer months. At the end of June BFA also closes out the current fiscal year, starts a new fiscal year, and plans for the next biennium.

University Advancement:

Stephanie Bowers, Vice President for University Advancement and Executive Director for the Western Foundation, said that a full calendar of activities continue throughout the summer, including the President's Club BBQ's in Bellingham and Seattle. The Alumni Association also hosts many activities. The University Advancement division has spent time planning and restructuring the major gifts program, the estate planning program, the stewardship program, the alumni membership and annual fund, and has rewritten process policies.

University Relations:

Steve Swan, Vice President of University Relations, reported that Sherry Burkey, Associate Vice President for University Relations coordinates fourteen different reports required by OFM. Swan noted that since the end of the legislative session there have been several requests from legislative staff to learn about what is going on at WWU. Burkey is also helping to conduct a search for a new Director for the Council of Presidents.

This summer University Relations hosted the annual Munro Seminar and also prepared for the upcoming legislative session. Each area of University Relations is updating and planning for upcoming year.

3. EXECUTIVE SESSION

At 4:32 Chair Zoro announced that the Board would convene in Executive Session for approximately 30 minutes to discuss personnel, real estate and legal issues as authorized in RCW 42.30.110. The Board reconvened at 5:07 p.m. and made the following motion.

RESOLUTION NO. 2012-06

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
WESTERN WASHINGTON UNIVERSITY
AUTHORIZING INDEMNIFICATION**

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officer and employee of the institution designated below has requested the board to authorize his defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individual was acting in the performance of his duties and in good faith;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Western Washington University hereby specifically finds that the individual designated below acted within the scope of authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes defense and approves indemnification by the State pursuant to RCW 28B.10.842.

DONE in an open meeting by the Board of Trustees of Western Washington University this 16th day of August 2012.

Peggy Zoro, Chair

ATTEST:

Betti Fujikado, Secretary

Title of Action: Scott B. Stevens v. Western Washington University and Bruce Shepard, Cause No. 12-2-00891-1, Thurston County Superior Court

Individuals Indemnified: Bruce Shepard

I, Wendy Bohlke, Senior Counsel, Assistant Attorney General assigned to the university, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

_____ August ____, 2012
Wendy Bohlke, Assistant Attorney General

_____ August ____, 2012
Deputy Attorney General

Indemnification

Approved _____ Disapproved _____

MOTION 08-01-12 Ralph Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the Board Chair, approve Resolution No. 2012-06 authorizing defense and indemnification of Bruce Shepard, President of Western Washington University.

Meeting recessed at 5:08 p.m.