

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MINUTES
December 9, 2011**

1. CALL TO ORDER – APPROVAL OF MINUTES

Chair Dennis Madsen reconvened the meeting of the Board of Trustees of Western Washington University at 8:05 a.m., December 9, 2011, in Old Main 340 at Western Washington University.

Board of Trustees

Betti Fujikado, Secretary
Dennis Madsen, Chair
Ralph Munro, Vice Chair
Phil Sharpe
Dick Thompson
Jacob Whitish

Western Washington University

Bruce Shepard, President
Wendy Bohlke, Assistant Attorney General
Stephanie Bowers, Vice President for University Advancement
Sherry Burkey, Associate Vice President for University Relations
Paul Cocke, Director, University Communications
Eileen Coughlin, Vice President for Student Affairs and Academic Support Services
Paul Dunn, Sr. Executive Assistant to the President
Paula Gilman, Exec. Director of University Planning & Budgeting
Karen Stout, President, Faculty Senate
Catherine Riordan, Provost and Vice President for Academic Affairs
Liz Sipes, Secretary to the Board of Trustees
Steve Swan, Vice President for University Relations
Richard Van Den Hul, Vice President for Business and Financial Affairs

MOTION 08-01-2011 Ralph Munro moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the minutes of the Special Board of Trustees Meeting, September 30, 2011 and the minutes of the Board of Trustees Meeting, October 13, 14, 2011.

Motion carried.

2. RECOGNITIONS AND INTRODUCTIONS

- **Jeff Wright, Dean, College of Sciences and Technology**

Catherine Riordan introduced Jeff Wright, Dean of the College of Sciences & Technology. Prior to coming to Western, Wright served as Dean of the College of Engineering and helped to build the 10th campus of the University of California at Merced. He was most recently a professor of Engineering at UC/Merced and founding co-director of the Center for Computer and Information Technology Research in the Interest of Society (CITRIS). Wright received his doctorate from John Hopkins University and his bachelor's and master's degrees from the University of Washington.

- **Francisco Rios, Dean, Woodring College of Education**

Catherine Riordan introduced Francisco Rios, Dean of the Woodring College of Education. Rios most recently served as professor and chair of the Educational Studies Department in the College of Educational and founding director of the Social Justice Research Center at the University of Wyoming. Previously he served as interim associate dean of the College of Education at California State University – San Marcos. Rios received his master's and doctorate degrees in Educational Psychology from the University of Wisconsin-Madison.

- **Pinky Nelson, Science & Math Technology Education (SMATE)**

George "Pinky" Nelson, Director of Science & Math Technology Education (SMATE) was recognized for his outstanding work in Science and Math education. The mission of the Science, Mathematics and Technology Education program at WWU is to be a national model of the highest quality preparation of future elementary and secondary sciences teachers; to participate in research and dissemination of new knowledge in science education and education reform to the university and K-12 communities; and as a valuable science education resource to the university and broader communities.

3. BOARD CHAIR REPORT

Chair Madsen read into the record, Resolution No. 2011-07 Recognizing the Life Service of Ark Chin.

RESOLUTION NO. 2011-07

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY RECOGNIZING THE LIFE AND SERVICE OF ARK GEOW CHIN

WHEREAS, on February 9, 1924 **ARK CHIN** was born to Jing Teung Chin and Yu Sung Chin in a small village in Tai Shan, China; and

WHEREAS, **ARK CHIN** came to the United States at 10 years of age to work in his father's restaurant while attending school; and

WHEREAS, ARK CHIN was studying at the University of Washington when he was drafted to serve in the 100th Army Infantry in the European Theater of World War II, where he was twice wounded and decorated with the Purple Heart and a Bronze Star; and

WHEREAS, ARK CHIN returned after the war to complete his bachelor's and master's degrees in civil engineering at the University of Washington; and

WHEREAS, ARK CHIN joined the consulting firm of Cary & Kramer, eventually becoming the president, chief executive officer and chairman of the board of Kramer, Chin & Mayo; and

WHEREAS, ARK CHIN received numerous accolades, including Engineer of the Year by the American Council of Engineering Companies, First Citizen of Seattle, and the Spirit of America Award from the Ethnic Heritage Council; and

WHEREAS, ARK CHIN was an extraordinarily dedicated philanthropist and global community servant, building an orphanage in China near his birthplace, and leading fundraising efforts with his wife, Winnie, to establish the Kin On Nursing Home in Seattle; and

WHEREAS, ARK CHIN served as a Chair and Trustee at Western Washington University from 1974-1980, and as a Regent at the University of Washington from 1998-2004; and

WHEREAS, ARK CHIN gave generously to create scholarships at Western Washington University and the University of Washington, and was a lifelong advocate for education as the path to opportunity and success in life; and

WHEREAS, ARK CHIN passed away on November 13, 2011, leaving behind legacies of high personal achievement, civic leadership, and heartfelt care for his community;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Western Washington University expresses its gratitude, commendation, and great admiration for **ARK CHIN's** many accomplishments, and exemplary service as past Trustee and Chairman of the Board of Trustees at Western Washington University.

Dated and signed this 9th day of December, 2011.

4. UNIVERSITY PRESIDENT

Bruce Shepard, President, noted that the Governor and Legislature are currently in deliberations about the state budget. Shepard said that Western is advocating a balanced approach that includes new revenue that will allow Western to continue to contribute to brighter futures for Washington. In the months ahead, Western advocates must all aggressively offer their guidance and support to our legislators as they work to get us through this crisis.

Shepard has outlined several options for Western to consider depending on the level of budget cut we receive. They can be accessed at: <http://www.wvuadvocates.org/governor-budget-proposal/>

5. ASSOCIATED STUDENTS

Anna Ellermeier, Associated Students President, was unable to attend the meeting because of an illness. No verbal report was given. A written report was shared with Eileen Coughlin, Vice President for Enrollment and Student Services.

6. FACULTY SENATE

Karen Stout, Faculty Senate President, presented the revisions to the Bylaws in the Faculty Handbook. She reported that the Faculty Senate, worked on the Consensual Relationships and the Conflict of Interest policies; changes in Senate committee leadership; the shift to online teaching evaluations; and had discussions on issues in Olympia. Stout announced that as a result of Western's rebasing effort, 21 new faculty members have been hired.

7. CONSENT ITEMS

MOTION 12 -1-2011

Ralph Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following consent items:

- Approval of Fall Quarter Degrees
- Approval of 2012 Summer Session Tuition and Fees
- Approval of Consultant Ranking and Delegation of Authority to Award Consultant Contract for Fraser Hall Renovation, PW 657

Motion carried.

8. AMENDMENT TO CHAPTER 516-23 WAC, STUDENT RIGHTS AND RESPONSIBILITIES CODE

Eileen Coughlin, Vice President for Enrollment and Student Services, introduced the Amendment to Chapter 516-23 WAC, Student Rights and Responsibilities Code. Coughlin reported that the Office of the Dean of Students thoroughly reviewed the Western's student conduct code, which had not been reviewed since 2002.

MOTION 12-2-2011

Phil Sharpe moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approves repealing Chapter 516-23-WAC, Student Rights and Responsibilities Code, and adopts new Chapter 516-21 WAC, Student Rights and Responsibilities Code. Chapter 516-23 WAC shall remain in effect until the new rules go into effect, 31 days after filing with the Office of Code Reviser.

Motion carried.

9. CAMPAIGN UPDATE

Stephanie Bowers, Vice President of University Advancement and Executive Director, WWU Foundation, provided a progress report on Campaign activities. Gift pledges from both the WF Board and the Board of Trustees have been received. With these pledges, Western will have reached its first \$1 Million of the campaign.

Bowers distributed copies of the ***Western Stands for Washington Campaign***, a descriptive brochure to be used with prospective donors. The goal of the campaign is to raise \$50 Million for Western. Bowers said the Western Foundation will form the Campaign Leadership Team and continue to seek more gifts of support.

Bowers also reported that renovation of the softball field is proceeding. Bowers said this is a private/public partnership and renovations will be completed by March 2012.

At 9:40 a.m. Chair Madsen announced a 20 minute break. The meeting convened at 10:00 a.m. in OM 340.

10. LIBRARY COLLABORATION AND RESOURCES IN WHATCOM COUNTY

Chris Cox, Dean of Libraries; Joan Aioldi, Whatcom County Library System; Pam Kiesner, Bellingham Public Library; Linda Lambert, Whatcom Community College; Valerie McBeth, Northwest Indian College, and Jane Blume, Bellingham Technical College, presented ***Whatcom Libraries Collaborate, a Six-Library Success Story***.

Membership in the collaboration includes Bellingham Public Library, Bellingham Technical College, Northwest Indian College, Whatcom County Library System, Whatcom Community College, and Western Washington University. With the collaboration of these regional libraries, Western students, faculty and the Bellingham community are provided better services and greater access to library resources. The libraries have a Group Catalog eliminating the need to search many catalogues. Only one Public Library Card is needed to check out materials from any Whatcom County public or college library and materials can be returned to any library, including area grocery stores. This program enhances Western's reputation as a community partner.

Whatcom Reads! a community-wide reading and discussion program is intended to encourage all Whatcom County resident to read the same book and create a county-wide book club experience. A copy of the 2012 book, ***In the Presence of the Enemy***, by Elizabeth George was provided to the Trustees.

11. OLYMPIA UPDATE

Sherry Burkey, Associate Vice President of University Affairs, reported that the Special Legislative Session began on November 28, 2011 with the task to cut \$2 Billion from the current biennial budget. The governor has proposed a revenue package that includes ½ cent increase in sales tax; however legislators are looking at different revenue sources to avoid the tax increase. Burkey said higher education is working closely together for a balanced approach and testifying about the impacts of additional budget cuts. A series of hearings on capital budget, enrollment issues, efficiency issues, etc. have also been scheduled. Burkey reported that

Western is involved in the conversation about the governor's recommendations on aerospace and the need to add more resources to create more engineers.

Burkey said there is a lot of interest in the State Need Grant. Rep. Carlyle is drafting a bill on some aspect of reforming the State Need Grant Program and will be asking for Western's participation. Burkey reported that the governor's office, institutions and legislative leadership are working to have a package of regulatory reform issues and are also looking at a series of reforms to eliminate some duplicative reporting.

12. AUDIT COMMITTEE REPORT

Trustee Sharpe reported on the Board Audit Committee Meeting on December 8, 2011. The committee:

- Received the State Auditor's report on WWU's Financial Statement, and the four auxiliaries: AS Student Bookstore, Parking Services; Wade King Student Recreation Center, and Housing & Dining Services. The State Auditor noted the excellent Internal Controls at Western. They will also be conducting the 2012 Audit.
- Received updates on the Internal Auditor's Office.
- Met in private session with the Internal Auditor as required by Audit Committee Charter, Internal Audit Program: #8.
- Met private session with the President as required by Audit Committee Charter, General: #2.

13. INFORMATION ITEMS

- **Alumni Relations Report**

Vice President Bowers provided a written report on the university's Alumni Relations activities.

- **Capital Program Report**

Vice President Van Den Hul provided a written report on the university's capital projects.

- **Development Report**

Vice President Bowers provided a written report on activities of the Western Washington University Foundation.

- **Enrollment and Admissions Summary**

Vice President Eileen Coughlin provided a general update on the university's enrollment and admissions.

Trustee Sharpe commented that early admittance is good for the university in recruiting quality students. Coughlin said that a lot of that is a result of recruitment packaging.

- **Quarterly Report on Grants Contracts**

Provost Riordan provided information from the Office of Research and Sponsored Programs concerning grant awards from the period July 1, 2011 – September 30, 2011 and fiscal year 2011/12.

- **Quarterly Academic Report**

Provost Riordan provided a written report on Western's overall six-year graduation rate. Riordan said that the graduation rates for the Students of Color is very good and an area of strength for Western.

- **Refunding for Student Recreation Fee Revenue Bonds Series 2002**

Vice President Rich Van Den Hul provided information on the Refunding for Student Recreation Fee Revenue Bonds. The Board will consider the Bond Resolution at the February 2012 meeting.

- **Student Right to Know/Clery Act**

Vice President Eileen Coughlin provided information regarding WWU's compliance with the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

- **University Relations Report**

Vice President Swan provided a written report on the recent activities of University Relations.

- **2010-2011 University Financial Report**

Vice President Rich Van Den Hul provided the 2010-2011 Annual Financial Report of Western Washington University.

- **2010 Housing and Dining Financial Report**

Vice President Rich Van Den Hul provided the 2010 Housing and Dining Financial Report.

- **2010 Wade King Student Recreation Center Financial Report**

Vice President Rich Van Den Hul provided the 2010 Wade King Student Recreation Center Financial Report.

- **2010 A.S. Bookstore Financial Report**

Vice President Rich Van Den Hul provided the 2010 Associated Students Bookstore Financial Report.

- **2010 Parking Financial Report**

Vice President Rich Van Den Hul provided the 2010 Parking Financial Report.

14. FUTURE AGENDA TOPICS

- In-State and Out-of-State student Ratio

15. DATE FOR NEXT REGULAR MEETING: February 9, 10, 2012

16. ADJOURNMENT

The meeting adjourned at 11:20 a.m.

17. LUNCH

The Trustees were joined at lunch by the recently Promoted and Tenured & Promoted Faculty members.