WESTERN WASHINGTON UNIVERSITY
ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Sabah Randhawa by:
Melynda Huskey, Vice President for Enrollment and Student Services
Richard Van Den Hul, Vice President, Business and Financial Affairs
Linda Teater, Director, Budget Office

DATE: June 15, 2018

SUBJECT: Approval 2018-2019 Student Fees

PURPOSE: Action Item

Purpose of Submittal:
To recommend mandatory student fee levels for 2018-2019 for approval, and to approve
the recommended revenue distributions of the Services & Activities (general S&A) Fee
for academic year 2018-2019 and summer 2018.

Proposed Motion:

MOVED, that the Board of Trustees of Western Washington University,
upon the recommendation of the President and various constituent review
committees, approve the 2018-2019 mandatory student fee levels and
distribution for the S&A Fee as proposed in the attached documents for the
following fees:

- Services & Activities Fee (Proposed increase $7.10 per quarter; 4.0% on
  the portion of the fee not pledged to bonds per RCW 28B.15.069)
- Student Recreation Fee (Proposed increase $4.05 per quarter; 4.0%)
- Student Health Services Fee (Proposed increase $7 per quarter; 6.6%)
- Student Technology Fee (No increase)
- Non-Academic Building Fee (No increase)
- Sustainable Action Fee (Proposed increase $2 per quarter; 28.6%)
- Student Transportation Fee (No increase)
- Legislative Action Fee (No increase)
- Multicultural Services Fee (No increase)

Supporting Information:

Attachment A: Summary of Current and Proposed Mandatory Student Fee Levels
Attachment B: WWU Mandatory Student Fees 5-year Summary
Attachment C: Services and Activities Fee Proposal
Attachment D: Student Recreation Fee Proposal
Attachment E: Student Health Services Fee Proposal
Attachment F: Student Technology Fee Program Report
Attachment G: Non-Academic Building Fee Proposal
Attachment H: Sustainable Action Fund Fee Program Report
Attachment I: Student Alternative Transportation Fee Proposal
Attachment J: Legislative Action Fee Program Report
Attachment K: Multicultural Services Fee Report
# Summary of Current and Proposed Mandatory Student Fee Levels

## Average Increase of 3.6% for existing fees

It is proposed to increase four of the nine existing mandatory student fees for 2018-19. This proposal constitutes a net average increase of 3.6% for all existing mandatory student fees ($20.15 per quarter.)

### Proposed Fee Increases - Effective Fall Quarter for 2018-19

**Note:** Per legislative action, beginning with Fiscal 2018-19 all S&A Fee increases are limited to 4% per year rather than the percentage increase of resident undergraduate tuition.

<table>
<thead>
<tr>
<th>Mandatory Fee</th>
<th>Notes</th>
<th>Proposed Change</th>
<th>Quarterly Fees</th>
<th>Annual Change</th>
<th>% Change</th>
<th>Proposed Change</th>
<th>Quarterly Fees</th>
<th>Annual Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Services &amp; Activities (S&amp;A) Fee</td>
<td>(1)</td>
<td>Proposed increase of $7.10 per quarter (4.0%). RCW 28B.15.069 limits the increase on S&amp;A Fees to the portion of the fee not pledged to bonds, which effectively reduces the 4% proposed fee to 3.4%. Fee is prorated per credit with 10+ credits paying the full fee.</td>
<td>$209.50</td>
<td>$216.60</td>
<td>$7.10</td>
<td>3.4%</td>
<td>$628.50</td>
<td>$649.80</td>
<td>$21.30</td>
</tr>
<tr>
<td>Student Recreation Fee (S&amp;A)</td>
<td>(1)</td>
<td>Proposed increase of $4 per quarter (4.0% increase). RCW’s limit the increase of S&amp;A Fees to 4%. Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain access/services.</td>
<td>$101.20</td>
<td>$105.25</td>
<td>$4.05</td>
<td>4.0%</td>
<td>$303.60</td>
<td>$315.75</td>
<td>$12.15</td>
</tr>
<tr>
<td>Student Health Services Fee</td>
<td></td>
<td>Proposed increase of $7 per quarter (6.6% increase). Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain services.</td>
<td>$106.00</td>
<td>$113.00</td>
<td>$7.00</td>
<td>6.6%</td>
<td>$318.00</td>
<td>$339.00</td>
<td>$21.00</td>
</tr>
<tr>
<td>Student Technology Fee</td>
<td></td>
<td>No proposed change. The full fee is charged to students taking 6+ credits. Those taking 1-5 credits are charged $17.50. In Spring 2018, students voted 71% in favor of a 5 year renewal of this fee at the $35 level.</td>
<td>$35.00</td>
<td>$35.00</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$105.00</td>
<td>$105.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Non-Academic Building Fee</td>
<td></td>
<td>No proposed increase. Fee is charged to students taking 6+ credits.</td>
<td>$45.00</td>
<td>$45.00</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$135.00</td>
<td>$135.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Sustainable Action Fund Fee (renamed from &quot;Green Energy Fee&quot;)</td>
<td></td>
<td>In Spring 2018, students voted 84.6% in favor of reauthorization of this fee and recommend an increase to 90 cents per credit level with a $9 per quarter maximum. The fee funds renewable energy certificates (RECs), student leadership positions and sustainable energy projects.</td>
<td>$7.00</td>
<td>$9.00</td>
<td>$2.00</td>
<td>28.6%</td>
<td>$21.00</td>
<td>$27.00</td>
<td>$6.00</td>
</tr>
<tr>
<td>Student Alternative Transportation Fee</td>
<td></td>
<td>No proposed change. In Spring 2017 student referendum, students voted 93.6% in favor of re-authorizing the fee for 5 years beginning Fall 2017 and ending by Fall 2022, unless renewed by student vote. The re-authorization allows the Associated Students Board to recommend fee increases of a maximum 5% per year during that period; increases of more than 5% per year would need student voter approval. The Fee is charged to students taking 6+ credits. Summer quarter fee is less than academic quarters because the extra late night shuttle service is not provided; the summer rate covers just the bus pass and will remain at $21.</td>
<td>$26.25</td>
<td>$26.25</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$78.75</td>
<td>$78.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>Legislative Action Fee</td>
<td>(3)</td>
<td>No proposed change. To fund student representation and advocacy efforts at the campus, local, state, and federal levels.</td>
<td>$1.00</td>
<td>$1.00</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Multicultural Services Fee</td>
<td>(4)</td>
<td>No proposed increase. In Spring, 2016, the AS Board put a referendum on the ballot and students voted 62.7% in favor of a new fee for expanded ESC/Multicultural Services Space at the Viking Union/Bookstore Complex. The fee was pledged to bonds and funds a portion of the construction, maintenance, and operations of the new Multicultural Center at the Viking Union.</td>
<td>$30.00</td>
<td>$30.00</td>
<td>$0.00</td>
<td>0.0%</td>
<td>$90.00</td>
<td>$90.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Mandatory Fees**

- **Proposed:** $581.10
- **Current:** $560.95
- **Annual Change:** $20.15
- **% Change:** 3.6%
- **Proposed:** $1,743.30
- **Current:** $1,682.85
- **Annual Change:** $60.45
- **% Change:** 3.6%

### Notes:

1. Fee is subject to 3.5% Student Financial Aid/Loan Fee deduction and increases are limited to 4% by SSHB 1433 signed into law on 3/22/18.
2. Bond Covenants pledge a minimum of $32 per full-time student per quarter and $6.40 per part-time student per quarter to the Housing & Dining System.
3. Mandatory $1 per quarter billed with the ability to "opt-out."
4. The Multicultural Center Fee began Fall 2017. It is pledged to the Housing & Dining System, but not directly to bonds. In March 2018, bond counsel informed WWU that this fee is not technically an S&A Fee so does not follow those RCW’s, but the institution has been collecting 3.5% for the Student Financial Aid/Loan Fee.
It is proposed to increase four of the nine existing mandatory student fees for 2018-19-18. This proposal constitutes a net average increase of 3.6% for all existing mandatory student fees ($20.15 per quarter.)

### Average Increase of 3.6% for existing fees

### Proposed Fee Increases - Effective Fall Quarter for 2018-19

<table>
<thead>
<tr>
<th>Mandatory Fee</th>
<th>Notes</th>
<th>Proposed Change for 2018-19</th>
<th>Quarterly Fees</th>
<th>Academic Year Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Existing Fees</strong></td>
<td></td>
<td></td>
<td>Actual</td>
<td>Proposed</td>
</tr>
<tr>
<td>Services &amp; Activities (S&amp;A) Fee</td>
<td>(1) (2)</td>
<td>Proposed increase of $7.10 per quarter (4.5%)</td>
<td>$195.00</td>
<td>$197.00</td>
</tr>
<tr>
<td>Student Recreation Fee (S&amp;A)</td>
<td>(1)</td>
<td>Proposed increase of $4 per quarter (4.0%) increase. RCW’s limit the increase of S&amp;A Fees to 4%. Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain access/services.</td>
<td>$99.00</td>
<td>$99.00</td>
</tr>
<tr>
<td>Student Health Services Fee</td>
<td></td>
<td>Proposed increase of $7 per quarter (6.6%) increase. Fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain services.</td>
<td>$85.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Student Technology Fee</td>
<td></td>
<td>No proposed change. The fee is charged to students taking 6+ credits. Other students may voluntarily pay the fee to obtain services.</td>
<td>$35.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>Non-Academic Building Fee</td>
<td></td>
<td>No proposed increase. Fee is charged to students taking 6+ credits.</td>
<td>$39.00</td>
<td>$39.00</td>
</tr>
<tr>
<td>Sustainable Action Fund Fee (renamed from &quot;Green Energy Fee&quot;)</td>
<td>In Spring 2018, students voted 94.9% in favor of reaffirmation of this fee and recommend an increase to $30 per credit level with a $9 per quarter maximum. The fee funds renewable energy certificates (RECs), student leadership positions and sustainable energy projects.</td>
<td>$7.00</td>
<td>$7.00</td>
<td>$7.00</td>
</tr>
<tr>
<td>Student Alternative Transportation Fee</td>
<td></td>
<td>No proposed change. In spring 2017 student referendum, students voted 93.8% in favor of re-authorizing the fee for 5 years beginning Fall 2017 and ending by Fall 2022, unless renewed by student vote. The re-authorization allows the Associated Students Board to recommend fee increases of a maximum 5% per year during that period; increases of more than 5% per year would need student voter approval. Fee is charged to students taking 6+ credits. Summer quarter fee is less than academic quarters because the extra late night shuttle service is not provided; the summer rate covers just the bus pass and will remain at $21.</td>
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<td>(3)</td>
<td>No proposed change. To fund student representation and advocacy efforts at the campus, local, state, and federal levels.</td>
<td>$1.00</td>
<td>$1.00</td>
</tr>
<tr>
<td>Multicultural Services Fee</td>
<td>(1) (4)</td>
<td>No proposed increase. In Spring, 2016, the AS Board put a referendum on the ballot and students voted 62.7% in favor of a new fee for expanded ESC/Multicultural Services Space at the Viking Union/Bookstore Complex. The fee began Fall 2017 at a rate of $30 for students taking 6 or more credits. This fee has been pledged to bonds and funds a portion of the construction, maintenance, and operations of the new Multicultural Center at the Viking Union.</td>
<td>N/A (4)</td>
<td>N/A (4)</td>
</tr>
</tbody>
</table>

#### Total Mandatory Fees

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$ Amount Increase</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$4.70</td>
<td>$20.15</td>
<td>$30.00</td>
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<tr>
<td>Cumulative Increase</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
</tr>
<tr>
<td>Average Annual Increase</td>
<td>4.8%</td>
<td>4.8%</td>
<td>4.8%</td>
<td>4.8%</td>
<td>4.8%</td>
</tr>
<tr>
<td>Total Mandatory Fees</td>
<td>$487.25</td>
<td>$489.25</td>
<td>$512.25</td>
<td>$560.95</td>
<td>$581.10</td>
</tr>
<tr>
<td>$ Amount Increase</td>
<td>$6.00</td>
<td>$6.00</td>
<td>$146.10</td>
<td>$160.45</td>
<td>$160.45</td>
</tr>
<tr>
<td>Cumulative Increase</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
<td>19.3%</td>
</tr>
<tr>
<td>Total Mandatory Fees</td>
<td>$1,467.75</td>
<td>$1,467.75</td>
<td>$1,536.75</td>
<td>$1,682.85</td>
<td>$1,743.30</td>
</tr>
</tbody>
</table>

**Notes:**

1. Fee is subject to 3.5% Student Financial Aid/Loan Fee deduction and increases are limited to 4% by SSHB 1433 signed into law on 3/22/18.
2. Bond Covenants pledge a minimum of $32 per full-time student per quarter and $6.40 per part-time student per quarter to the Housing & Dining System.
3. Mandatory $1 per quarter billed but with the ability to "opt-out."
4. The Multicultural Center Fee began Fall 2017. It is pledged to the Housing & Dining System, but not directly to bonds. In March 2018, bond counsel informed WWU that this fee is not technically an S&A Fee so does not follow those RCW’s, but the institution has been collecting 3.5% for the Student Financial Aid/Loan Fee.
ATTACHMENT C

2018-19 Mandatory Student Fees

Services & Activities Fee

Proposed Distributions and 4.00% Increase in Fee

Proposed Fee and Distribution: The Services and Activities (S&A) Fee Committee recommends a 4% increase (maximum allowed by law) to the Services & Activities Fee for the 2018-19 academic year, maintaining the Summer 2019 rate at 65.15% of the academic year rate, and recommends approval of the distribution of fees for the 2018-19 academic year and summer 2018 as outlined.

Per HB1433, S&A fees were permanently decoupled from tuition in the 2017-18 legislative session but fee increases were capped at 4% on the non-funded portion of the fee. The committee proposes a 4% increase to the S&A Fee for the 2018-19 year (from $628.50 to $649.80 per academic year, or from $209.50 to $216.60 per quarter). This fee is prorated per credit ($21.66 per credit per quarter) with students enrolling in ten or more credits paying the full, maximum fee.

The following constituents receive funds from the Services & Activities Fee:
- Housing & Dining (per bond covenants)
- Associated Students (AS)
- Athletics
- Campus Recreation
- Department Related Activities Committee (DRAC)

It should be noted that even with a 4% increase, constituent areas cannot fully fund their needs. Budgets in the respective areas have been impacted by mandated increases in minimum wage, staff salary increases and changes in student employee payment practices that include a change from paying a stipend to an hourly rate as well as eligibility for paid sick leave.

Background

The Services and Activities (S&A) Fee Committee operates under the authority of RCW 28B.15.045 and makes recommendations on the distribution of S&A Fees for the following constituents groups: Housing & Dining, Associated Students, Athletics, Campus Recreation, and Department-Related Activities Committee (DRAC). In concert with the RCW, the Committee is comprised of both voting and non-voting members. The voting members are to include a faculty member and six students representing Associated Students (2), Athletics (1), Campus Recreation (1), and DRAC (2). The non-voting members include staff advisors from Associated Students, Athletics, Campus Recreation, DRAC, and a designee of the Vice President for Enrollment and Student Services. A staff member from the Vice President’s office also attends to record minutes. A student was selected from among the voting members to serve as this year’s chairperson. This is the second year in a row that a student has chaired the committee. This is also the second consecutive year in which the committee has been unable to secure a
faculty representative despite the efforts of the committee and the Faculty Senate to find a representative willing to serve who is also not affiliated with a constituent area.

The S&A Fee Committee follows an established annual process to prepare its recommendations on the level of distribution of S&A Fees. This process includes review of budget requests for each constituent group and an open hearing process to provide an opportunity for input from members of the campus community. Open hearings were held on April 10, 2018 and April 24, 2018 in regards to budget requests and the committee’s recommendations. Notice of these hearings was posted on the S&A Fee Committee website, published in Western Today and the AS Review, and posted as an announcement on the student’s MyWestern portal.

The vote on S&A fee scenarios for FY 19 academic year was 6-0 in favor of the allocation recommendations. For S&A fee Summer 2018 allocations the vote was 6-0 in favor or the recommendations.

CONSTITUENT BUDGET REQUESTS

The constituent groups took their work seriously to review their programs and budgets carefully, honoring their fiduciary responsibility regarding the impact of fees charged to all students. All committee meeting proceedings and documents are posted on the following website for the campus’ reference: http://www.wwu.edu/vpess/activitesmeetings.shtml. Detailed budget requests were presented at the April 3, 2018 meeting with updates provided at subsequent meetings.

One constituent group did not request an increase, the remaining constituent groups requested high priority needs. Separate requests were made for the academic year vs. summer.

For the second consecutive year, the overarching theme of the various requests was accounting for the impact of mandated increases due to changes in minimum wage and anticipated staff compensation. Even with a requested increase to the fee, constituent areas still face financial shortfalls in addressing these mandates and will continue to in the coming year as additional wage increases ($1.50/hour) will also occur in January of 2020. In addition, it should be noted that any requests to grow or enhance programs were not included in the requests to the board. These increases are limited to what is needed to maintain the base level of services and programs that this fee funds.

CONSTITUENT BUDGET REQUESTS FOR ACADEMIC YEAR 2018-19

Associated Students

The Associated Students requested an increase of $167,729 over the current year’s actual fee revenue. The requested increase is primarily to fund mandated wage increases in minimum wage and in planning for staff increases in salary and health benefit costs. If the S&A fee is allowed to increase 4%, the Associated Students is projected to receive 100% of their request.
Athletics

Athletics requested a total increase of $151,792. In discussions of the budget, Athletics removed their request for a full-time athletic trainer ($64,979) as this priority was additive to the program rather than addressing mandates as imposed on other constituent areas. The requested increase is directly related to the increase in minimum wage and in planning for staff increases in salary and health benefit costs and to bring the Head Strength Coach to full-time in response to a change in NCAA rules regarding required certification of strength coaches. If the S&A fee is allowed to increase 4%, Athletics is projected to receive 100% of their request.

Campus Recreation

Even though they are facing an increase in student wages due to the rising minimum wage, Campus Recreation did not request a budget increase to their S&A fee for the 2018-19 academic year. To offset these expenses, Campus Recreation plans to hire a part-time Intramural Coordinator instead of a full-time coordinator position. This will free up more dollars for increased student wage expenses.

Department Related Activities Committee

The Department Related Activities Committee (DRAC) requested an increase of $33,516 over the current year's actual fee revenue. The DRAC made a number of budgetary decisions to account for cost savings, to address mandated impacts, and to keep their requested increase at a minimum. The following decisions and factors were considered in their request:

- The Assistant Attorney General struck down federal exemption that allowed journalist/editorial positions to receive stipend pay. This ruling resulted in a switch to hourly positions for Student Publications Council student employees, which - in conjunction with minimum wage increases - drastically increased student employee wages.
- The DRAC eliminated a constituent group, Western Window, as it was determined that it didn’t fulfill requirements for DRAC membership. This served to decrease the DRACs overall annual operating budget.
- As part of program and budgeting process, the Student Publications Council (SPC) conducted an audit of programs to determine appropriate staffing levels; as part of a student-led decision-making process, the SPC eliminated over half of Western Front’s student employee positions, to develop a more balanced staffing level.
- Traveling to tournaments and competitions is a critical aspect of Western’s debate program and International Affairs Association (IAA); as a result, the Forensics program decreased staff compensation and increased operating budget for travel expenses.

If the S&A fee is allowed to increase 4%, the DRAC is projected to receive 100% of their request.
2018-19 Academic Year

Proposed Fee Distribution

- 3.5% to Student Financial Aid Fund as required by law.
- Music Copyright Fee to be allocated in the amount of $17,877.
- Housing & Dining to receive minimums as required by bond covenants for debt service. This amounts to $32 per quarter per full-time student and $6.40 per quarter per part-time student.
- Recommendation is based on projected revenue. Revenue in excess of projection to be allocated to constituents on a percentage basis.

4.00% Fee Increase

<table>
<thead>
<tr>
<th></th>
<th>2017-18 Actual</th>
<th>2018-19 Proposed</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Rate of Increase</td>
<td></td>
<td>4.00%</td>
<td>(+ $7.10/quarter)</td>
</tr>
<tr>
<td>Total Projected Revenue</td>
<td>$ 7,812,082</td>
<td>$ 8,076,841</td>
<td>$ 264,759</td>
</tr>
<tr>
<td>Loan Fund (3.5%)</td>
<td>$ 273,423</td>
<td>$ 282,689</td>
<td>$ 9,266</td>
</tr>
<tr>
<td>Music Copyright</td>
<td>$ 17,944</td>
<td>$ 17,877</td>
<td>$ (67)</td>
</tr>
<tr>
<td>Housing &amp; Dining</td>
<td>$ 1,280,239</td>
<td>$ 1,280,237</td>
<td>$ (2)</td>
</tr>
<tr>
<td>Subtotal for Distribution</td>
<td>$ 6,240,476</td>
<td>$ 6,496,038</td>
<td>$ 255,562</td>
</tr>
<tr>
<td>Associated Students</td>
<td>$ 2,717,673</td>
<td>43.89%</td>
<td>$ 133,438</td>
</tr>
<tr>
<td>Athletics</td>
<td>$ 2,032,639</td>
<td>32.55%</td>
<td>$ 81,821</td>
</tr>
<tr>
<td>Campus Rec</td>
<td>$ 439,374</td>
<td>6.80%</td>
<td>$ 2,357</td>
</tr>
<tr>
<td>DRAC</td>
<td>$ 1,050,790</td>
<td>16.76%</td>
<td>$ 37,946</td>
</tr>
<tr>
<td>Total Distributed</td>
<td>$ 6,240,476</td>
<td>$ 6,496,038</td>
<td>$ 255,562</td>
</tr>
</tbody>
</table>

S&A Summer 2019

Proposed Fee Level

As approved by the Board of Trustees in June 2002, the summer rate is set at 65.15% of the academic year rate. With an increase to the rate for the 2018-19 academic year S&A Fee, the rate for Summer 2019 would increase from $13.65 to $14.11 per credit.
CONSTITUENT BUDGET REQUESTS for Summer 2018

**Associated Students**

The Associated Students requested $167,862 in total for Summer 2018 to cover minimum wage and programmatic cost increases. The AS is projected to receive $167,093, which is 99.54% of their request.

**Campus Recreation**

Campus Recreation requested a carryforward level of $11,154 in total. Campus Recreation is projected to receive $11,083, which is 99.54% of their request.

**Department Related Activities Committee**

The DRAC requested $87,358 in total for Summer 2018 to cover salary increases and for costs related to Klipsun, which is only published every two years. The DRAC is projected to receive $86,958, which is 99.54% of their request.

**Proposed Fee Distribution**

In June 2017, the Board of Trustees approved the Summer 2018 rate of $13.65 per credit. It is proposed that Summer 2018 S&A Fee revenue be split on the following percentages after Housing & Dining receives $32.00 per full-time student and $6.40 per part-time student.

<table>
<thead>
<tr>
<th></th>
<th>Summer 2017 Actuals</th>
<th>Summer 2018 Proposed</th>
<th>Summer 2018 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing &amp; Dining (bond convenant)</td>
<td>$49,722</td>
<td>$51,000</td>
<td>$51,000</td>
</tr>
<tr>
<td>Associated Students</td>
<td>60.98%</td>
<td>63.02%</td>
<td>63.02%</td>
</tr>
<tr>
<td></td>
<td>$174,760</td>
<td>$167,093</td>
<td>$167,862</td>
</tr>
<tr>
<td>Campus Rec</td>
<td>4.40%</td>
<td>4.18%</td>
<td>4.18%</td>
</tr>
<tr>
<td></td>
<td>$12,610</td>
<td>$11,083</td>
<td>$11,134</td>
</tr>
<tr>
<td>DRAC</td>
<td>34.62%</td>
<td>32.80%</td>
<td>32.80%</td>
</tr>
<tr>
<td></td>
<td>$99,216</td>
<td>$86,958</td>
<td>$87,358</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$336,308</td>
<td>$316,134</td>
<td>$317,354</td>
</tr>
<tr>
<td><strong>Total without H&amp;D</strong></td>
<td>$286,586</td>
<td>$265,134</td>
<td>$266,354</td>
</tr>
</tbody>
</table>
To: Jaden Moon, Chair of S&A Fee Committee

From: Melynda Huskey, VP for Enrollment and Student Services

Date: 5 May 2018

Re: S&A Fee Committee recommendations

Thank you for your memo of 14 May outlining the Services and Activities Fee rates and distribution proposal for AY 2018-2019. I very much appreciate the committee’s hard work in crafting a proposal that addresses crucial student needs in a complex budgetary environment. Please share my thanks with the committee at large. I support the proposal and will be pleased to advance it to the WWU Board of Trustees for consideration at the 14-15 June meeting; I hope that members of the committee will attend the meeting so that I can recognize their important contribution.
2018-19 Mandatory Student Fees

Student Recreation Fee
Proposed 4.0% Increase in Fee

2017-18 Program Report

The Western Washington University Wade King Student Recreation Center (the Recreation Center) is a self-supporting, auxiliary enterprise of Western Washington University (WWU). The Recreation Center is an open recreation fitness and wellness facility for the benefit of eligible students and associated members of WWU. The facility includes a lap/leisure pool and a whirlpool, a three-court gym with elevated running track, a multi-activity court, a rock climbing wall, weight and cardio areas, two group exercise/aerobic rooms, locker rooms, an injury rehabilitation room, a retail food service and lounge area, a conference room, and administrative offices for Campus Recreation Services. The Recreation Center is located on WWU campus and is supported by a service and activity fee assessed to students quarterly. In addition, memberships are available for purchase by faculty/staff, alumni, and others closely associated with WWU.

Western Washington University’s Wade King Student Recreation Center is a state of the art open recreation fitness and wellness facility that has been created and shaped by the vision and support of Western Washington University students. The Recreation Center was one of the nation’s first recreation centers designed to meet Leadership in Energy and Environmental Design (LEED).

The Student Recreation Fee is determined through the inclusive process of the Recreation Center Advisory Committee (RCAC). The RCAC is made up of (9) University representatives from the following areas: Associated Students (AS) President or designee, at large student representative appointed by the AS Board, Residential Hall student representative, student Athletics representative, Sport Club Council President or designee, student representative at large appointed by Campus Recreation Services, and (3) faculty/staff representatives. This committee meets throughout the spring to discuss matters relating to the Recreation Center and its operations. As spring progresses the committee discusses the Recreation Center budget and any fee proposals. Representatives from the committee take the information back to their respective areas for further discussion. Information is then brought back to the committee where further discussion is exchanged and formal motions for fee recommendations are made. This approval meeting is an open forum where guests are also encouraged to attend and offer discussion on Recreation Center matters. For this particular meeting, the various student representatives brought back great discussion points from their groups and ultimately decided on a proposed rate increase of $4.05 per quarter, the maximum percentage allowed.
Wade King Student Recreation Center FY18:

- The Student Recreation Fee generated approximately $4.18 million in 2017-18.
- The fee funds annual bond payments, operations and long-term maintenance of the Wade King Student Recreation Center. Note: Additional revenues (e.g. voluntary memberships, rentals, course fees) of approximately $560,000 assist in funding operations (not shown below).

FY18 Fee: There is a proposed increase of $4.05 per quarter starting in the fall of 2018. This fee increase was proposed to primarily offset the additional costs of student employee wages. Although the RCAC approved the fee to be raised 6.1% last fiscal year, student fees were not decoupled from tuition and thus the fee could only be raised the 2.2% maximum. Student employee wages have increased a minimum of 16% due to new minimum wage standards that started in January 2017. Minimum wage increased again in January 2018 and is set to increase the following January (2019) during the next fiscal year. With over $670,000 targeted just for student employment, the impact of the minimum wage increase exceeds $100,000 when taking wage compression adjustments into consideration. We rely on these cost-effective, para-professional student work opportunities in order to facilitate our programs and services to our campus community.
MEMO

To: Adam Leonard, Chair – Recreation Center Advisory Committee
From: Melynda Huskey, Vice President – Enrollment and Student Services
Date: May 31, 2018
Subject: RCAC Recommendations

I have received your memo dated May 25, 2017, summarizing the Recreation Center Advisory Committee’s recommendations for the Student Recreation Fee level for the 2018-19 Academic Year.

Please convey to the committee my appreciation for their thoughtful consideration in the development of these proposals. As a representative of the Administration, I am thankful for the effort the members made to address critical needs while remaining conscious of the impacts of fee increases on students.

The Committee’s recommendation has my support and I will bring it forward to the Board of Trustees for consideration at the June meeting. Please extend an invitation to the Committee members to attend the meeting set for June 15.
Students, Faculty and staff serving on the Counseling, Health & Wellness Services Committee unanimously approved a proposal to increase the Health Services Fee by $7 per quarter ($21/academic year) to provide ongoing funding for current services and to provide additional support for Alcohol & Drug Consultation & Assessment Services (ADCAS) programs. The fee for the academic year would increase from $318 to $339.

**Purpose of the Health Services Fee**

The Health Services Fee is used to maintain a standard of health care for Western’s campus and as a contingency for emergency services. This fee provides a stable funding base for WWU’s health related services by providing easily accessible medical, mental health and wellness services to students.

The fee is the primary source of revenue that supports the staffing and operations of the **Student Health Center, Prevention & Wellness Services** and a portion of the **Counseling Center** (32%). Each of the departments provides a variety of clinical and educational services to Western’s students, some of which are mandated by law. A comprehensive list of services for each CHW department can be found at: [http://www.wwu.edu/chw/](http://www.wwu.edu/chw/)

The Health Services Fee is a mandatory student fee for students enrolled for 6 or more credits. It is also available as an opt-in fee for other students enrolled for 3-5 credits that desire access to Counseling, Health & Wellness services. An average of 200 students/year, that are not required to pay the fee, opt in and utilize services.

All students receive the educational benefits of the health outreach programs and the benefit of preventive and public health services within a close-knit living community.

**Fee Comparison to other WA State Public Universities (fee/student/academic year):**

<table>
<thead>
<tr>
<th>University</th>
<th>FY18</th>
<th>FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington State University</td>
<td>$408</td>
<td>$408</td>
</tr>
<tr>
<td><strong>Western Washington University</strong></td>
<td><strong>$318</strong></td>
<td><strong>$339 (proposed)</strong></td>
</tr>
<tr>
<td>The Evergreen State College</td>
<td>$309</td>
<td>$324</td>
</tr>
<tr>
<td>Central Washington University</td>
<td>$306</td>
<td>Not Available</td>
</tr>
<tr>
<td>Eastern Washington University</td>
<td>$297</td>
<td>Not Available</td>
</tr>
</tbody>
</table>

**Current Fee and Proposed Fee Increase with Anticipated Annual Revenue**

This proposal to increase the Health Services Fee from $106 to $113 per quarter is to provide ongoing funding for increases to salaries, benefits, goods and services, and an increase to the Administrative Services Assessment charged on gross revenue. The FY19 budget includes a budget adjustment to medical services revenue to more accurately reflect actual revenue received. The proposal also includes increased staffing for Alcohol & Drug Consultation & Assessment Services (ADCAS) by .750 FTE.
**FY18 Counseling, Health & Wellness (CHW) Self-Sustaining Fund**

The following chart shows how the current Health Services Fee revenue is distributed:

<table>
<thead>
<tr>
<th>FY18 CHW Health Services Fee Distribution - $4,413,000 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHW Administration</td>
</tr>
<tr>
<td>Student Health Center</td>
</tr>
<tr>
<td>Counseling Center</td>
</tr>
<tr>
<td>Prevention &amp; Wellness Services</td>
</tr>
<tr>
<td>Administrative Services Assessment</td>
</tr>
</tbody>
</table>

**FY18 Fee and Proposed Fee Increase for FY19 with Anticipated Annual Revenue**

<table>
<thead>
<tr>
<th>FY18 - Current Fee</th>
<th>$106 / Qtr.</th>
<th>$318 / Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Fee Increase</td>
<td>$7 / Qtr.</td>
<td>$21 / Academic Year</td>
</tr>
<tr>
<td>Proposed FY19 Fee</td>
<td>$113 / Qtr.</td>
<td>$339 / Academic Year</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY18 Health Services Fee Revenue Budget</th>
<th>$4,413,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY19 Additional Fee Revenue Requested</td>
<td>$294,000</td>
</tr>
</tbody>
</table>

| FY19 Health Services Fee Revenue Budget                 | $4,707,000  |

*Each $1/qtr. fee increase generates approx. $42,000/yr. in Health Services Fee revenue

$294,000 / 42,000 = $7 / qtr. fee increase

Proposed increases to salaries and benefits determined by the legislature will have a significant impact on a current budget that primarily consists of personnel expenses (82%). Goods & services (10.5%) and the Administrative Services Assessment (7.5%) make up the rest of the current budget.
The proposed $7/qt. fee increase would generate an additional $294,000 in FY19 and would be used to fund increased expenses across all Counseling, Health & Wellness departments.

**Salary Increases & position FTE adjustments - $86,000**
Legislative across the board salary increases: Professional staff (Est. 3%) and two classified staff salary increases (2% July 1, 2018 and an additional 2% January 1, 2019).
Classified staff steps and minimum wage increase for student workers.
Increase to Health Center M.D. position from 9 to 10 months for summer coverage.

**Benefit Increases - $10,500**
Benefits associated with salary increases as well as $36/permanent staff/year increase to the employer cost of health care.

**New Position - $50,275**
.750 FTE ADCAS Assistant Risk Reduction Specialist $33,750 salary plus $16,525 benefits

**Goods & Services – $53,800**
An increase to goods and services for CHW departments to cover anticipated increases for expenses related to day to day operations. The Health Center will utilize most of this funding as there will be new ongoing costs for accreditation, as well as an upgrade to the electronic medical records/billing software and increased facility maintenance/custodial costs.

**Administrative Services Assessment - $40,425**
Calculated as a percentage of gross revenue. The university’s assessment rate will be increasing from 7.35% to 7.875%.

**Additional Health Services Fee Revenue to Replace Medical Services Revenue - $53,000**
To replace reduced Medical Services revenue that had been previously budgeted to support operations. ($97,000 reduced medical services revenue less $44,000 reduction in related medical goods and services expenses).

If the Health Services Fee is not increased, or only partially supported, other means of support would need to be provided and/or some services would need to be limited or eliminated. If not reducing services, the impact of not increasing the fee would be a shift to more user specific revenue sources which would require a significant change to the current business model.

Demand for all CHW services continues to increase each year. Increasing the Health Services fee to maintain access to services would continue the practice of having no charge for general medical office visits at the Health Center and no charge for counseling sessions.

It is becoming more and more difficult to find and obtain services from providers in the community. The mandatory Health Services Fee is a cost for students that maintains campus-based access to counseling, health and wellness services. When compared to the cost of obtaining the services in the community, it is still the most affordable option for students. This fee proposal would maintain a service model that has no financial impediment to accessing the services.
2018-2019 Mandatory Student Fees

Student Technology Fee

No Increase in Fee

Fee & Effective Dates: The Associated Students enacted a Student Technology Fee of $35 per quarter for students taking 6 credits or above and $17.50 per quarter for students taking 1-5 credits, effective fall quarter 2018 for a period of five years (through summer quarter 2023).

The Student Technology Fee, initially implemented in 1995, exists as an effective means of meeting the direct needs of students in accessing technology on campus at a time when state-allocated equipment funds are inadequate to support the ongoing technological needs of students. Since the initial implementation, students have continuously renewed the fee. In spring of 2018, the fee was renewed during the student elections, with 71% of students voting to approve the fee. Students recommend that efforts to procure state-allocated funding support continue and remain a priority.

The renewed Student Technology Fee (STF) funding is apportioned to the following projects:

- $15.00 to computer lab renewal and replacement (42.9%)
- $6.75 to the Student Technology Center (19.3%)
- $5.15 to wireless network renewal and replacement (14.7%)
- $4.35 to the STF tech initiatives (project proposals) (12.4%)
- $2.00 for the Digital Media Center (5.7%)
- $1.75 for Print Quota (5%)
The approved allotment from 2018 resulted in the following approximate expenses through summer of 2018.

### Student Technology Fee Tech Initiatives (Project Proposal) Funding Allocation

The Student Technology Fee Proposal Fund has the following mission.

The Student Technology Fee provides Western students with adequate and innovative technology experiences by:
- Broadening/enhancing the quality of the academic experience,
- Providing additional student access to technology, and
- Increasing integration of technology into the curriculum.

For the Tech Initiatives portion of the Student Technology Fee, students, faculty and staff are solicited for proposals that meet the STF mission. The Associated Students appoint a Student Technology Fee (STF) Committee to review the proposals. The STF Committee is comprised of four students, two faculty and the Vice Provost for Information Technology. The committee reviews each proposal, receives input from the colleges with the Deans’ proposal ranking within their colleges, receives advice from the Faculty Senate’s Academic Technology Committee and solicits comments from the campus population. The STF Committee then recommends proposals to be funded as projects to the President and AS President, who approve or modify the recommendation.
2018-19 Mandatory Student Fees

Non-Academic Building Fee

No Increase to Non-Academic Building Fee

Program Overview
Viking Union Facilities is an auxiliary function of Western Washington University that provides student activity focused facilities and services to campus. These facilities include the Viking Union, Lakewood Water Sports Facility, and Viqueen Lodge on Sinclair Island. In addition, Viking Union Facilities provides support services to Associated Student programs housed in these facilities as well as campus wide support for Event Services and activities. As part of the University’s Housing and Dining System, funding for Viking Union Facilities comes from a blend of sources including the Non-Academic Building Fee, Service Fees, and a fixed portion the Service and Activity (S&A) Fee.

The Non-Academic Building Fee funds bond payments for the prior renovation of the Viking Union as well as ongoing maintenance, repair and renewal and some facility operations. For fiscal year 2018, the Non-Academic Building Fee was increased from $43 to $45 (4.7%) for students taking 6 or more credits.

Budget & Program Report
FY 18 Revenues and Expenses

Revenue
- The Non-Academic Building fee collected approximately $1.9 Million in Fiscal year 2018, which is 56% of total revenue.

- In total the VU projects to collect $3.4 Million in revenue including the fixed portion of S&A fee collections and departmentally collected service fees.
Expenditures

- Major expenses for the Viking Union include salaries and benefits, payment of the 2000 Viking Union renovation bonds, utilities, repairs and maintenance, and an annual commitment toward building the ESC/Multicultural Services Addition.

- In FY 2018, the Viking Union also conducted an approximately $90,000 in non-operating and minor capital projects including a master plan study, renewal of exterior window systems, site signage at Lakewood, and moving and staging expenses related to the Multicultural Center construction.

Capital Reserve and Non-Operating Projects

- Net Revenue in the Viking Union budgets contribute to a Capital Reserve fund and to non-operating projects that enhance, repair or replace facility and program elements of Viking Union Facilities.

- The Viking Union Capital Reserve also maintains a minimum balance of 5% of the outstanding debt pledged to the 2000 renovation bonds.

FY 19 Projects Estimated

- In FY 2019, the Viking Union is planning several renewal and enhancement projects to the 6th floor of the building adjacent to where the new Multicultural Center will join the existing building.

- As part of our capital renewal, the Viking Union is beginning a multiyear project to repair and restore exterior materials including brick, plaster and the original wood frame window systems.

- Permitting process continues for the construction of ADA Parking Spaces for the Lakewood Facility. Design will continue through FY 2018 and construction in FY 2019. Estimated costs $120,000.
2018-19 Mandatory Student Fees
Sustainable Action Fund

Proposed 28.6% Increase in Fee

Current Fee Level:
$.70/credit; maximum $7.00/quarter

New Fee Level:
$.90/credit; maximum $9.00/quarter

Maximum Fee Level allowed:
$1.20/credit; maximum $12.00/quarter

About the Sustainable Action Fund
In May 2018 the Associated Students (AS) voted to change the name of the Sustainable Action Fee to the Sustainability, Equity and Justice Fee. This fee is a student-initiated, quarterly fee paid by all Western Washington University students to reduce the campus' environmental impact and engage the campus community in environmental awareness through the Sustainable Action Fund (SAF).

The SAF Grant Program provides funding to innovative, student-driven projects focused on promoting experiential learning opportunities and sustainable practices at Western Washington University. The SAF Grant Program is managed by the Office of Sustainability and supported by the AS Environmental and Sustainability Programs. Students, staff and faculty are all eligible to apply for grant funding.

Projects funded through the SAF Grant Program aim to:
- Increase student involvement and education
- Reduce the University’s environmental impact
- Create an aware and engaged campus community

Projects completed in FY18
- Clothing Consciousness Event
- Cold Water Saves Campaign
- Composting in Dormitories
- Dorceta Taylor speaker events
- Environmental Justice Outreach Coordinator
- EV Charging Stations
- Majora Carter speaker event
- Outback Farm Coordinator three-year pilot position
- Points of Intervention tour event
- Right to Risk
- Sustainability, Period
- The Future of Waste at Western (Big Bellies)
- Tool Lending Library
- Zero Waste conference
Projects proposed in FY18

- 3D Printer Plastic Recycling
- Arntzen Garden Renaissance
- Bicycles Counters on campus
- Campus Food Pantry
- Eco-Shuttle to Outdoor Adventures
- Indoor Water Bottle Refill Stations
- Project ZeNETH small house
- REC Center Recycling
2018-2019 Mandatory Student Fees

Student Alternative Transportation Fee

No Increase in Fee

Program Report

- There are no proposed changes to the Alternative Transportation Fee for the 2018-2019 academic year. The quarterly fee for the academic year is $26.25, and the summer fee is $21.00. The fee pays for a WTA bus pass, Late Night Shuttle service, one student position of Alternative Transportation Coordinator, and staff administration and assistance.

- A three year agreement for the student bus pass was negotiated with WTA for September 2017 thru August 2020. Quarterly payments are calculated using “All Students” FTE figures from WWU’s Office of Institutional Research “WWU Total Student Enrollment” chart https://wp.wwu.edu/ir/, multiplied by the rates below.

<table>
<thead>
<tr>
<th>Year</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017/2018</td>
<td>$20.35</td>
</tr>
<tr>
<td>2018/2019</td>
<td>$20.86</td>
</tr>
<tr>
<td>2019/2020</td>
<td>$21.38</td>
</tr>
</tbody>
</table>

The new agreement reflects an increase in WTA Expense from $816,000 FY17 to approx. $870,000 for FY18, with gradual yearly increases per future FTE and rate figures.

- The Student Transportation program implemented new technology for the student bus pass in summer 2017. The Western ID number is now read by WTA fare boxes as a bus pass, eliminating the need to separately encode a WTA bus pass number onto the ID card. This system is more seamless and convenient for students, and saves the cost of operating encoding machines used to write the WTA bus pass numbers onto ID cards.

- A real-time Shuttle Tracker website and App was implemented for the student Late Night Shuttle, providing students with up-to-the-minute arrival times and service messages. Students are able to see the location of the vehicles on a route map, www.wwu.ridesystems.net.

- Projected Revenue and Expense for Fiscal Year 2018 suggests the new WTA contract may cause Expense to exceed Revenue slightly. The program Cash Balance will buffer this for FY19.

- During 2018, the program will evaluate the need for a Fee increase in FY20.
2018 – 2019 Mandatory Student Fees

Legislative Action Fee

No increase in fee

The Legislative Action Fee is a mandatory fee of $1 per quarter charged to all registered students on any WWU campus. It was approved by the Board of Trustees in June 2014.

This fee funds student representation and advocacy efforts at the campus, local, state, and federal levels. Fee revenue collected in 2017 – 2018 totaled $52,293 as of May 30, 2018, and was used to support the following:

- Annual dues for AS membership in the Washington Student Association (WSA)
- Attendance by 7 students at the WSA Board of Directors Meeting and Retreat in August 2017
- Pay for the position of AS Board Assistant for Lobby Days to support the planning of:
  - Western Lobby Day, which took place on Jan. 15, 2018 and was attended by 85 students who participated in meetings with several dozen state legislators
  - Environmental Lobby Day, Ethnic Student Center Lobby Day, and Disability Lobby Day on Feb. 19, 2018, attended by 56 students
- Travel and lodging costs for students to attend Environmental Lobby Day, Ethnic Student Center Lobby Day, and Disability Lobby Day
- Travel to the spring WSA General Assembly meeting, with 14 students attending
- Travel costs for 3 students to attend the State Need Grant Lobby Day
- Costs for Local Lobby Day (Bellingham), attended by 30 students who participated in meetings with several City and County Council members and the Mayor
- Registration and travel costs for Nurse Legislative Day on January 22, 2018, supporting 10 students from Woodring College’s nursing program being able to meet with legislators
- Supplemented event costs for the Housing Crisis Panel event: “What Are Solutions to the Housing Crisis in Bellingham” which was hosted by the AS Representation and Engagement Programs
- Travel and lodging costs for 5 students to participate in the AS Federal Lobbying Trip in May 2018, in support of the two identified federal priorities for Western, increased federal support of Pell grants and a policy solution for DACA-eligible and other undocumented students
- Purchased copies of the book UndocuStudents: Our Untold Stories published by the Blue Group (the AS club supporting undocumented students), which were utilized on the Federal Lobbying Trip as a form of testimony and method for sharing student experiences with legislators in the nation’s capitol
2018-19 Mandatory Student Fees

Multicultural Services Fee

No Increase in Fee

Current fee level: $30 per quarter for students taking 6 credits or more

In June, 2016, the Board of Trustees approved the new Multicultural Services Fee at $30 per quarter effective Fall 2017. A total of $1.2 million has been collected to date after the RCW required 3.5% deduction for student loan/aid. Revenues are on target with projections. Summer quarter fee collections will begin in June.

Multicultural Services Fee Collections
Fiscal Year 2017-18 to Date
(Through May 15, 2018)

Multicultural Center Funding Sources

The Multicultural Services Fee is the major source of funding for the construction, maintenance and facility operations of the Multicultural Center, and is pledged as part of Housing & Dining System revenues for the repayment of $18.565 million bonds issued in February 2018 at a true interest cost of 3.47%.

Additional funding sources include:

- Savings from the 2015 refunding of Viking Union bonds
- Associated Students, Viking Union and Enrollment & Student Services reserves
- An institutional minor capital contribution and annual commitment of funds for additional bond debt.
Most all of the funding sources support both CASH and BOND PAYMENTS for the project. In total, the project is approximately 82% bond-funded and 18% cash (some of the cash comes from first year fee collections which aren’t needed until FY19 for bond payments).

The bonds will be paid back largely from the new $30/quarter student Multicultural Services Fee (80.3% of the bond payment), but also from institutional funds (12.7% of bond payment) and from the Viking Union budget (7% of bond payment).

Note that when bonds are issued, the Housing & Dining System actually has to achieve a “debt service coverage ratio” of 1.4 to 1.0, meaning more revenue must be collected than is needed just for the bond payment. The extra amount goes into the Housing & Dining System budget for increased operating costs associated with the new space, as well as funding to pay for ongoing maintenance and long-term renewal and repair.
Multicultural Center Program Space

The following is a summary of the dedicated program spaces of the new Multicultural Center:

The dotted line denotes spaces that are accessible and shared including a meeting room and the resource library at the entrance to the Ethnic Student Center (ESC) and Resource and Outreach Programs (ROP) areas.
Students worked alongside the architects to articulate program needs and develop the design for a variety of uses. Below is a chart showing the dedicated functional spaces within the Ethnic Student Center (ESC) portion of the space:

**Associated Students Ethnic Student Center**
**Dedicated Functional Spaces**

- **Club Work & Collaborate**: 27%
- **Social/Collaborate/Study & Food**: 24%
- **Meet/quiet Study**: 7%
- **Multipurpose Meet/Social/Dance**: 13%
- **Welcome Desk & Shared Resources (with ROP & MCS)**: 12%
- **Storage - Multipurpose Room & Club/Office**: 5%
- **Staff & Student Offices/Workstations**: 8%
- **Academic Advising**: 4%

**Project Website:**

The project website has a link to webcam live feeds from two vantage points.