

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa by:  
Vice President Joyce Lopes, Business and Financial Affairs

**DATE:** June 9, 2023

**SUBJECT:** **Approval of Consultant Contract for the  
Strategic Visioning and Capital Development Plan, SP091**

**PURPOSE:** Action Item

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**Purpose of Submittal:**

Approval of a consultant contract for planning services for the Strategic Visioning and Capital Development Plan. Award following Board action. Services to start in June 2023.

**Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a consultant contract to NAC, Inc., Spokane, WA, for a fee of \$688,835 (including reimbursables), to provide services for the Strategic Visioning and Capital Development Plan.

**Supporting Information:**

NAC, Inc. was selected, along with their proposal partners, Walker Macy, from two teams responding to the Request for Qualifications (RFQ). The second firm, Gensler, was also interviewed for the project.

The selection committee recommended the NAC/Walker Macy team following review of both RFQ responses and interactive interviews on May 2 and 3, 2023. The committee felt that the NAC/Walker Macy team had strong team cohesion, and that their design for the interactive portion of the interviews was effective at eliciting important insights from committee members. Ultimately, it was the experience of NAC's project manager and the team's previous work together that swayed the committee to select the NAC/Walker Macy team for recommendation to Vice President Joyce Lopes.

Selection Committee Members:

- Rick Benner, Chair, University Architect/Senior Director, Facilities Development and Operations
- Steve Hollenhorst, Acting Associate Vice President, Facilities Development and Operations
- Ellen Kuhlmann, Program Manager, Space Planning and Administration, Facilities Development and Operations
- Forest Payne, Project Manager/University Planner, Facilities Development and Operations
- Faye Gallant, Assistant Vice President for Strategy, Management & Budget
- Jack Herring, Associate Vice President for Academic Affairs
- Dan Records-Galbraith, Director of Civil Rights and Title IX Compliance
- Robert Squires, Vice Provost for Outreach and Continuing Education
- Linda Beckman, Enrollment and Student Services Division Director for Financial and Capital Resources
- Leonard Jones, Director of University Residences, Enrollment and Student Services
- Eric Alexander, Executive Director of Student Engagement, Enrollment and Student Services

Walker Macy is a certified Women Owned Business and will participate in this project at approximately 17% of this commitment with NAC.

**Source of Funding:** Institutional