

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa

**DATE:** June 9, 2017

**SUBJECT:** **Consent Items**

**PURPOSE:** Action Items

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**Purpose of Submittal:**

Approval of the university recommendations provided on the consent item agenda.

**Proposed Motion(s):**

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the following consent items:

- Approval of Spring Quarter Degrees
- Consultant Contract for Design Services for Buchanan Tower Renovation, PW722
- Intergovernmental Cooperative Purchasing Agreement with Community Transit

**Supporting Information:**

Materials supporting the consent item agenda are attached.

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** President Sabah Randhawa by Provost Brent Carbajal  
**DATE:** June 9, 2017  
**SUBJECT:** **Approval of Degrees**  
**PURPOSE:** Action Item

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**Purpose of Submittal:**

Board of Trustees responsibility to approve awarding of degrees

**Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, on recommendation of the faculty and subject to the completion of any unmet requirements, approves awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Spring Quarter 2017, effective June 10, 2017.

**Supporting Information:**

Lists on file with the Registrar and Graduate Dean.

| <b><i>Students</i></b> | <b><i>June 2017</i></b> | <b><i>Comparison: June 2016</i></b> |
|------------------------|-------------------------|-------------------------------------|
| <i>Undergraduates</i>  | 1923                    | 1873                                |
| <i>Masters</i>         | 152                     | 195                                 |

## **WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees

**FROM:** President Sabah Randhawa by Vice President Richard Van Den Hul

**DATE:** June 9, 2017

**SUBJECT:** **Consultant Contract for Design Services for  
Buchanan Towers Renovation, PW722**

**PURPOSE:** Action Item

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### **Purpose of Submittal:**

Approval of a consultant contract for Design Services for the Buchanan Towers Renovation. Award following Board action. Services to start following Board action.

### **Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a consultant contract to King Architecture, Bellingham, WA, for a fee of \$1,583,879 (including reimbursables), to provide Design Services for the construction of Buchanan Towers Renovation.

### **Supporting Information:**

King Architecture was selected from two (2) teams responding to the Request for Proposals. The firms responding to the Request for Proposals included:

RMC Architects, Bellingham, WA  
King Architecture, Bellingham, WA

King Architecture was recommended following review of all firms' proposals and interviews of the two firms.

Members of the selection committee included:

- Ed Simpson, Assistant Director, Facilities Development & Capital Budget
- Sherrie Montgomery, Architect/Project Manager, Facilities Development
- Rod Koenig, Construction Project Coordinator, Facilities Management
- Jason Kaehr, Auxiliary Maintenance Supervisor, Facilities Management
- Terence Symonds, Associate Director – Facilities, University Residences
- David Ruble, Facilities Operations Manager, University Residences
- Scott Leppla, Residence Life Assistant Director, University Residences
- Jacob Curtis, Student Resident Adviser
- Ben Morgan, Student Resident Adviser

**Source of Funding:** Housing & Dining System – Nonappropriated

**WESTERN WASHINGTON UNIVERSITY  
ITEM SUBMITTED TO THE BOARD OF TRUSTEES**

**TO:** Members of the Board of Trustees  
**FROM:** President Sabah Randhawa  
**DATE:** June 9, 2017  
**SUBJECT:** Intergovernmental Cooperative Purchasing Agreement with Community Transit  
**PURPOSE:** Action Item

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**Purpose of Submittal:**

To obtain approval from the Board to authorize the President, or designee, to negotiate and enter into an agreement with Snohomish County Public Transportation Area d/b/a Community Transit for purposes of cooperative governmental purchasing pursuant to RCW 39.34 *et seq.*

**Proposed Motion:**

MOVED, that the Board of Trustees of Western Washington University, upon recommendation of the President, authorizes the President, or designee, to negotiate and enter into an agreement with Snohomish County Public Transportation Area d/b/a Community Transit for purposes of cooperative governmental purchasing pursuant to RCW 39.34 *et seq.*

**Supporting Information:**

Agreement pertains to bids and contracts for supplies, material, equipment, or services that may be required from time to time both by Community Transit and Cooperative Purchaser.

Agree to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider.

Each party is responsible for complying with all applicable laws and regulations.

Each of the parties shall contract directly with the bidder, contractor, vendor, supplier, or service provider, and pay directly in accordance with its own payment procedures for its own purchases. Each party will indemnify and hold the other party harmless as to any claim arising out of its participation in this Agreement.

This Agreement shall create no obligation to either of the parties to purchase any particular good or service, nor create to either of the parties any assurance, warranty, or other obligation from the other party with respect to purchasing or supplying any good or service.

No separate legal or administrative entity is created

Agreement shall continue in force until canceled by either party

# INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

Snohomish County Public Transportation Benefit Area *dba* Community Transit (“Community Transit”) and Western Washington University, (“Cooperative Purchaser”) a governmental entity, hereby agree to cooperative governmental purchasing pursuant to RCW 39.34 and upon the following terms and conditions:

1. This Agreement pertains to bids and contracts for supplies, material, equipment, or services that may be required from time to time both by Community Transit and Cooperative Purchaser.
2. Each of the parties from time to time goes out to public bid and contracts to purchase supplies, material, equipment, and services. Each of the parties hereby agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider.
3. Each of the parties is responsible for complying with all applicable laws and regulations governing its own purchases.
4. Each of the parties shall contract directly with the bidder, contractor, vendor, supplier, or service provider, and pay directly in accordance with its own payment procedures for its own purchases. Each party will indemnify and hold the other party harmless as to any claim arising out of its participation in this Agreement.
5. This Agreement shall create no obligation to either of the parties to purchase any particular good or service, nor create to either of the parties any assurance, warranty, or other obligation from the other party with respect to purchasing or supplying any good or service.
6. No separate legal or administrative entity is intended to be created pursuant to this Agreement. No obligation, except as stated herein, shall be created between the parties or between the parties and any applicable bidder or contractor.
7. The Procurement & Contracts Manager of Community Transit and the Procurement & Contract Officer of Cooperative Purchaser shall be representatives of the entities for carrying out the terms of this Agreement.
8. This Agreement shall continue in force until canceled by either party, which cancellation may be effected upon receipt by one of the parties of the written notice of cancellation of the other party.

APPROVED this \_\_\_\_\_ day of  
\_\_\_\_\_, 2017.

APPROVED this \_\_\_\_\_ day of  
\_\_\_\_\_, 2017.

COMMUNITY TRANSIT

COOPERATIVE PURCHASER

BY: \_\_\_\_\_  
Emmett Heath  
Chief Executive Officer

BY: \_\_\_\_\_