

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Sabah Randhawa by Vice President Richard Van Den Hul

DATE: February 10, 2017

SUBJECT: **Delegation of Authority to Award a Consultant Contract for the Design of a Project to Move disAbility Resources for Students and Veterans Services to Wilson Library, PW719**

PURPOSE: Action Item

Purpose of Submittal:

Award a consultant contract for the design of a project to move disAbility Resources for Students and Veterans Services to Wilson Library, PW719. Design contract award following Board action. Design is to start in February 2017.

Proposed Motion:

MOVED, upon the recommendation of the President, that the President or his delegate is hereby authorized to award a consultant design contract for a project to move disAbility Resources for Students and Veterans Services to Wilson Library, PW719.

Supporting Information:

This project includes relocating the disAbility Resources for Students and Veterans Services programs to the west end of Wilson Library level 1, which currently houses the Map Collection. To make this space available, there are several other collections that will need to be relocated and reconfigured, including new compact shelving to be added in the acquisitions area of Haggard Hall level 3. The design fee is budgeted at \$328,000.

The consultant team will be determined by a Request for Qualification (RFQ) process. Advertisement of the RFQ occurred on December 5, and closed on December 23, 2016. Five proposals were submitted by design firms:

- GGLO, Seattle
- RMC Architects, Bellingham
- Rolluda Architects, Seattle
- Schacht Aslani Architects, Seattle
- SHKS Architects, Seattle

Three (3) firms were shortlisted for oral interviews by the selection committee: RMC Architects, Schacht Aslani Architects, and SHKS Architects.

Selection committee members include:

Linda Beckman, Director of Budget and Administration,
Enrollment and Student Services
David Brunnemer, Registrar / Director of disAbility Resources for Students,
Enrollment and Student Services
Mark Greenberg, Dean of Libraries
Frank Haulgren, Collection Services Manager, Western Libraries
Ed Simpson, Assistant Director of Facilities Development,
Business and Financial Affairs

The estimated construction cost of the project is \$1,758,000.

Source of Funding:

- Institution of Higher Education – Operating Fees Account
- State Minor Capital Funds (request pending)