

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
AGENDA**

THURSDAY, April 3, 2014

Location: OM 340

Time: 3:00 p.m.

1. CALL TO ORDER

3:00 – 3:05

2. GRADUATE PROGRAMS

3:05 – 3:50

Presentation: Brent Carbajal, Provost and Vice President for Academic Affairs
Kathy Kitto, Dean, Graduate School & Vice Provost for Research &
Sponsored Programs
Kristi Lemm, Graduate Council Representative

3. 2015 -17 DECISION PACKAGE PROPOSALS

3:50 – 4:35

Presentation: Richard Van Den Hul, Vice President for Business and Financial Affairs
Linda Teater, Director, Budget Office

**4. EXECUTIVE SESSION MAY BE HELD TO DISCUSS PERSONNEL, REAL ESTATE AND
LEGAL ISSUES AS AUTHORIZED IN RCW 42.30.110.**

4:35 – 5:00

1. CALL TO ORDER

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by Provost Brent Carbajal

DATE: April 3, 2014

SUBJECT: Graduate Programs
Brent Carbajal, Provost and Vice President for Academic Affairs
Kathleen Kitto, Vice Provost for Research/Dean, Graduate School
Kristi Lemm, Chair, Graduate Council

PURPOSE: Presentation and Discussion Item

Purpose of Submittal:

The graduate programs at Western Washington University are well aligned with Western's mission, vision, and strategic goals and contribute significantly to each of Western's five strategic goals. The mission of the Graduate School itself is to advance, promote, and serve graduate faculty, students and programs through advocacy, leadership, and oversight. Consistent with WWU's mission, eight types of graduate degrees are offered: Master of Arts, Master of Science, Master of Education, Master of Business Administration, Master of Music, Master of Professional Accounting, Master in Teaching, and Master of Fine Arts (new, Fall 2013). Five objectives guide our diverse set of graduate programs at Western: preparing qualified professionals to be certified for professional associations; preparing highly-qualified teachers; providing postgraduate education and training in disciplines by emphasizing research methods and skills for completing an independent research project; preparing students to enter PhD programs or other advanced study; and providing advanced training for practicing professionals. Several of our degree offerings are also accredited by external agencies. Graduate programs that result in educator certification are accredited by the National Council for the Accreditation of Teacher Education (NCATE). The College of Business and Economics is accredited by the Association to Advance Collegiate Schools of Business (AACBS) at both the graduate and undergraduate levels. The Department of Communication Sciences and Disorders is accredited by the American Speech-Language- Hearing Association's Council on Academic Accreditation in Audiology and Speech-Language Pathology (ASHA) and by NCATE. The mental health and school counseling programs are accredited by Council for Accreditation of Counseling and Related Educational Programs (CACREP). The Rehabilitation Counseling program is accredited by the Council on Rehabilitation Education (CORE). The University is a member of the Council of Graduate Schools (CGS) and adheres to the general policies and criteria established by this national association. Western offered its first entirely distance learning masters' degree in Continuing and College Education starting last academic year. During budget reductions, five low enrollment masters programs or options were either closed or placed in moratorium (meaning no new students are admitted). The Master in Professional Accounting was revitalized this academic year and a new MFA was successfully launched.

Currently, there are 670 active graduate students, while there are an additional 268 “dormant” graduate students. Active is the term used for graduate students actively enrolled in the current quarter. Dormant is the term for students pursuing a graduate degree, but are not actively enrolled in the current quarter. Graduate students contribute significantly to instruction and mentoring of our undergraduates. This year there will be about 240 different graduate students serving as Teaching Assistants (TA’s). This equates to roughly 180 TA positions or about 90 FTE’s, with about 60% being funded from the graduate school and 40% by the colleges. Another 60+ graduate students are currently working as research assistants. Since July 2012, graduate students are no longer eligible for federally subsidized student loans. About two-thirds of the graduate enrollment is within two colleges (40% within Woodring College of Education; 27% within the College of Humanities and Social Sciences). The remaining third is fairly evenly divided among the College of Business and Economics, the College of Sciences and Technology, and the Huxley College of the Environment. There is also a small program within the College of Fine and Performing Arts.

This academic year the Graduate School is conducting an appraisal for each of our graduate programs. According to the Council of Graduate Schools, “an appraisal provides] critical information about the size and stability of the program, its future faculty resources and student market, its equipment and space needs, its strengths and weaknesses, and its contribution to the mission of the institution. It helps set goals and directions for the future and ensures that overall academic planning and budget decisions are based on real information and agreed-upon priorities, not vague impressions or theoretical schemes.” Completing the appraisal is the first step in a process designed to help the Graduate Council create guidelines for future strategic investment in graduate education at Western. The Graduate Council will thoroughly review the information provided during the summer and fall of 2014, and this review will be incorporated into discussions timed with the next University budget cycle.

WESTERN WASHINGTON UNIVERSITY ITEM SUBMITTED TO THE BOARD OF TRUSTEES

TO: Members of the Board of Trustees

FROM: President Bruce Shepard by:
Richard Van Den Hul, Vice President for Business and Financial Affairs
Linda Teater, Budget Director

DATE: April 4, 2014

SUBJECT: **2015-2017 Decision Package Proposals**

PURPOSE: Presentation and Discussion

Purpose of Submittal:

At the December 2013 Board meeting Provost Carbajal and Vice President Van Den Hul presented an overview of Western's planning and budgeting process showing how it is bottom-up, transparent and collaborative while tying budget decisions to strategic plans. The divisions have now submitted 13 decision package proposals for consideration to be part of our FY 2015-2017 budget request. The proposals have been presented to the University Planning and Resources Council (UPRC), the Deans and audio cast to the campus and placed on the University's website.

This discussion adds a step in our usual bottom up, transparent strategic budgeting process. The Board is seeing all the proposals that have made it through the process of scrutiny and selection at the division level. These proposals are now being considered at the university level and we welcome Board insight as that process transpires. In the past, Board involvement occurred *after* that university-level review had resulted in a subset of proposals deemed ready for and worthy of Board consideration.

After Board discussion at the April Board meeting, and after receiving UPRC and campus input, the President, Vice Presidents and Deans will develop a list of recommendations, and share those recommendations with the UPRC and the campus for comment prior to returning to the Board in June for its penultimate review. The Board will act in August to adopt a proposed 2015-17 budget request incorporating decision packages as the Board sees fit.

Please review the attached proposals for discussion at the meeting. Starter questions could include:

- Which proposals best prepare Western to fulfill its mission now and into the future?
- Which proposals best prepare Western to fulfill State needs?
- Which proposals will garner the most support by State policy makers?
- Which proposals lever external funds or support?

2015-2017 Decision Package Proposals (click on link for electronic document)

- **Compensation**
Compensation will again be our top priority. The compensation request is put together at the University level. More information will be provided at the June Board meeting for approval in August.
- **Big Data/Analytics at Western** (<http://www.wvu.edu/upb/1517DP/AA/bigdata/BigDataTOPOST.pdf>)
- **Bringing the World to Western** (<http://www.wvu.edu/upb/1517DP/AA/CIS/worldtoWWUTOPOST.pdf>)
- **Computational Science at Western** (<http://www.wvu.edu/upb/1517DP/AA/Computsci/CISTOPOST.pdf>)
- **Computer Security** (<http://www.wvu.edu/upb/1517DP/AA/compsec/compsecTOPOST.pdf>)
- **Energy Studies** (<http://www.wvu.edu/upb/1517DP/AA/energy/energyTOPOST.pdf>)
- **Statistics** (<http://www.wvu.edu/upb/1517DP/AA/stats/statisticsTOPOST.pdf>)
- **Audiology Clinical Doctorate** (<http://www.wvu.edu/upb/1517DP/AA/audiology/audForPOST.pdf>)
- **Building Science Infrastructure, Capacity and Capability**
(<http://www.wvu.edu/upb/1517DP/AA/buildsci/BuildingScienceTOPOST.pdf>)
- **Engineering Geology BS Degree** (<http://www.wvu.edu/upb/1517DP/AA/enggeo/enggeoTOPOST.pdf>)
- **Higher Education Support Services for the Next Generation**
(<http://www.wvu.edu/upb/1517DP/AA/hesupportservices/hesupportservtopost.pdf>)
- **Next Generation Computer Science and Engineering**
(<http://www.wvu.edu/upb/1517DP/AA/nextgen/nextgenTOPOST.pdf>)
- **Vehicle Engineering** (<http://www.wvu.edu/upb/1517DP/AA/ve/VehEnginTOPOST.pdf>)
- **Investing in Student Success and Achievement**
(<http://www.wvu.edu/upb/1517DP/ESS/studentssuccess/StudentsuccessTOPOST.pdf>)

Maintenance Level Request*

- Maintenance and Operations

**The Maintenance and Operations request put forward by BFA is for informational purposes.*

A summary table of all proposals can be found here.

<http://www.wvu.edu/upb/1517DP/Summary1517DPRequestForm.pdf>

4. EXECUTIVE SESSION

Executive Session may be held to discuss personnel, real estate, and legal issues as authorized in RCW 42.30.110.